



TAPPÉ ARCHITECTS, INC.

Feasibility / Schematic Design  
**Ivan G. Smith Elementary School**  
Danvers MA

**MEETING AGENDA**  
**Educational Planning Meeting No. 7**  
Thursday March 29, 2018  
9:00 am Danvers High School

#### UPCOMING PROCESS

- PSR (Preferred Schematic Report) to be submitted by June 6
- Four Options: reno, add/reno, (2) replace – Preferred Option to be identified
- Still waiting for MSBA Review Comments on Preliminary Design Program

#### PRELIMINARY CONCEPT DIAGRAM

- Review revisions to preferred replacement option N-3
- Ensemble Room
- Cubbie / lockers – inside or outside of classrooms – review options
- Teacher dining required? Location?

#### SITE DESIGN CONSIDERATIONS

- Soccer field during construction
- Review concept site plan
- Parking – Teacher/Staff FTE for zoning
- Discuss desired parking count

#### DISTRICT MAPPING

- Ongoing process – waiting to get updated census data
- Discuss goals for modifying district lines

#### UPCOMING MEETINGS – ACTIVITIES

- Building Committee Meetings week of 4-23 and 5-28 +/-
- Consider public meeting late spring TBD
- Additional Ed Planning Meetings: design progress / template / MSBA comments / site
- Regulatory review meeting – DPW, Police, Fire, Planning, Con. Comm., District
- Security
- Systems