



# Minutes

## Danvers Rail Trail Advisory Committee

March 15, 2018

6:00 pm: Toomey Room, Danvers Town Hall

### Attendees

RTAC Members: Joe Anthony, Paul McNulty, Nancy McNulty, Lori Dupont, Matthew Duggan, Scott Bornstein. A Quorum was established.

Other Attendees: Bill Graham, Nicholas Marchand, Sarah Bornstein.

### New Business

- **Earth Day Clean up Saturday 4/21:** This year's Earth Day cleanup event will be focused around yard waste and tree debris pickup. Nancy M. will go out in advance with students to pile the smaller branches. Tyler Berry from Endicott Park will be helping on the day of and will be providing a dump truck and needed tools for tree cleanup.
- **July family bike ride event:** Joe A. gave an overview of his idea for a family bike ride on June 2<sup>nd</sup> at 11:00 AM. The event will be focused around bike safety and will include a bike safety check station in partnership with Western Cycle. There will be three crossings during the event, and attendees will be encouraged to park in the Hobart lot. The committee discussed prizes that could be given out such as water bottles and bike bells. Paul M. made a motion to allow Joe to spend up to \$200 for water bottles, Lori seconded, and all were in favor.

**Action:** Sarah Bornstein to look into spreading the word out to schools. Lori to do a count of existing bike bells in storage. Joe to let Jamie know about the June 2<sup>nd</sup> date.

- **RTN Federal Credit Union Walk for Hunger:** RTN will be holding their annual walk again this year on June 10. RTN has coordinated with the Town, DPD and RTAC to prepare for the events. RTAC sees no issue with holding the event again on June 10<sup>th</sup>.

### Current/Recent Business

- **RTAC 501c3:** Mike Grandmaison has submitted the 501c3 application. We should hear back from the IRS in 2 to 4 weeks.
- **Board of Selectman Presentation:** The update presentation to the Board of Selectmen went well. We will take time at our next RTAC meeting to discuss Town Meeting warrant articles for Rail Trail maintenance and the extension with Diane L. On a similar but separate topic, Matt D.



brought up the idea of taking a new group photo for the website and outreach. The committee agreed.

**Action:** Take a new group photo at next event for RTAC website.

- **Meeting with DPW:** Paul and Georgia will be meeting with DPW to do a tour of all the needed maintenance projects on the trail. This will be the first step in tackling quarterly projects with DPW. Projects for DPW partnership are mainly focused around stone dust repair and erosion mediation.

**Action:** Georgia to schedule tour with DPW and RTAC.

- **Maintenance List:** The topic of the Hobart porta-potty was brought up. Joe had been working with the project team last year to find a good location for it on the lot. The topic of making a semi-permanent barrier around the unit was also discussed. The committee decided to hold off on spending funds for a permanent fence and try a trial period without one instead. The trial period will last for a month and will help the committee determine if having a permanent, seasonal unit in the Hobart lot is practical.

**Action:** Georgia to find price and order standard porta-potty for one month with a delivery date of June 1<sup>st</sup>. Georgia will also contact Paul K. from RTN to let them know they will not need to purchase a porta-potty for their event and that they can borrow RTACs.

- **Finances:** The committee has approximately \$17,252 in funds. Staff asked the committee if they would be open to switching from PayPal to Stripe once the new banking account for the 501c3 is set up. PayPal has been having issues, and Stripe offers a more seamless service. The committee agreed that the online payment platform should be switched to Stripe.
- **Approval of minutes:** Paul made a motion to approve the minutes from February 15, 2018, Lori seconded, and all were in favor.
- **Next meeting date is April 19, 2018.**