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TOWN CLERK DANVERS

## Agenda

### Danvers Rail Trail Advisory Committee

March 21, 2019

6:00 pm: Danvers Town Hall, Toomey Room

- New Business
  - Comments from public
  - Earth Day Cleanup Saturday April 27? Truck from Danvers? Use JC Grounds?
  - Support YMCA Healthy Kids Day April 27 12:30 to 3:00?
  - Mothers Day Walk/Ride on May 11 or 12? Note Bay State Bike week is 5/11-5/19. More at <http://www.baystatebikeweek.org/>
- Current/Recent Business
  - Recap Chocolate Walk (2/9) – lessons learned?
  - Update on amenities at Hobart Lot such as benches, picnic table, etc.? (Joe and Paul)
  - Rail Trail Extension Project and Grant Application Update (Aaron)
  - Status of RTAC projects requested for Town of Danvers support FY 19 and FY 20 (Aaron)
  - RTAC trail maintenance and improvement projects – new, planned, completed. See status attached (All)
- Friends of Danvers Rail Trail Finance Update
  - 501c3 Finance update (Larry)
  - Fund raising – renewing and new sponsor updates (Larry and all)
  - Institute for Savings – application for donation (Larry)
- Approval of minutes from January 17, 2019 meeting.
- Set next meeting date – April 18, 2019?



## Open/Assigned and Recently Completed Maintenance Items

2019 Danvers Rail Trail Maintenance Task List (Recent)							Updated 3/18/2018	
Date	Task	Status	Task	Approx MM	Type	Work Party/plan	Date Complete	
5/5/15	46	Assigned	Improve drainage north of Wenham St (S of the Cut)	3.5 - 3.6	Maintenance	With DPW		
11/17/16	219	Assigned	Asphalt or stone dust at Oak St N, Collins St N, Dentist, Hollen S	0.9 & 2.2	Maintenance	DPW applied stone dust 5/25 in some spots.		
11/17/16	221	Assigned	Follow up on Maple St crossing improvements with abutters	All	Improvement	Paul to review with Church and Western Cycle		
10/19/17	334	Assigned	Develop detailed plan for Coolidge entrance (Bi-Ped donation)	0.0-4.3	Maintenance	Joe and Charley for January meeting		
12/5/17	346	Assigned	Planning to order pedestrian lights at Pine St (DPW to install)	1.2	Improvement	RTAC voted/approved purchase under \$8K 2019 warrant		
3/19/18	364	Assigned	Address public parking situation at Agway	3.5	Maintenance	With Planning		
10/11/18	438	Assigned	Review paddle and DPW adding signs at Picking St.	1.8	Maintenance	Review at RTAC Meeting - Spring 2019		
10/11/18	436	Assigned	Address erosion and access at Donegal area. Add some steps?	3.0	Maintenance	Paul to set up work party		
10/18/18	440	Done	Confirm Dave Reed at January RTAC		Communication	David suggested a 3/31 meeting on this. Paul and Joe will attend		
10/18/18	440	Assigned	Call United Service to order 2019 pottys for May 25 delivery	2.0 & 3.1	Maintenance	Paul - Spring 2019		
1/1/19	443	Done	Tune up tractor and DR machine	2.0	Maintenance	Bob and Charley - Spring 2019		
1/4/19	445	Done	Host First Day walk		Communication	DHS and RTAC as guides for 80 people		
1/17/19	447	Assigned	Agree and write grant applications		Communication	Aaron to lead		
1/17/19	448	Done	Plan for Chocolate walk (comms, food, etc)		Communication	Nancy and Charley	2/9/19	
1/13/19	450	Done	Host Chocolate walk on 2/9		Communication	RTAC	2/9/19	
1/19/19	452	Assigned	Trash pickup Hobart to Poplar	2.0-2.5	Maintenance	Nancy	1/13/19	
1/19/19	454	Assigned	Ongoing management of donations, bills, and bookkeeping	All	Finance	Larry Perrault. Deposit checks, pay invoices, reporting, etc		
1/27/19	456	Done	Evaluate meeting/sitting areas at the Hobart lot	2.0	Improvement	Joe to lead review	1/27/19	
2/11/19	457	Done	Clear snow from crossings and pick up trash	1.3-2.5	Maintenance	Paul and Nancy	3/11/19	
2/14/19	458	Done	Remove mattress from Prince St crossing	0.7	Maintenance	DPW	2/15/19	
2/24/19	459	Done	Trash pickup Hobart to Poplar	2.0-2.5	Maintenance	Nancy and DHS	2/15/19	
			Post windstorm clean up	3.0-4.5	Maintenance	Bob and crew	2/24/19	
9 Projects completed in 2019								
122 Projects completed in 2018								
120 Projects completed in 2017								

The Danvers Rail Trail Advisory Committee is a Town Manager appointed committee of nine volunteers with broad representation from the community. Work done by this committee and other volunteer enthusiasts is funded through donations and sponsorships. RTAC focus is to provide residents a safe and pleasant recreational environment well suited for non-motorized activities such as walking, jogging, and biking.