

Danvers Council on Aging  
Board of Directors Meeting

June 21, 2018

Present: Larry Chisholm, Marge Leonard, Barbara Remon, Bob King, John Keohane, Gerri Cosgrove and Pam Parkinson.

Excused: Don Gates, Bob Sosnowski & Joe Palmer

Larry Chisholm chaired the meeting for Don Gates

Minutes of May 17, 2018 were reviewed. Geri Cosgrove moved to accept the minutes. Barbara Remon seconded the motion. All were in favor and the motion passed.

**Fiscal Update:**

Pam reviewed the fiscal update for May with Board members.

**Old Business:**

The Supportive Day Program is doing well. The program is full almost every day. One day we have fourteen people signed up.

The 10<sup>th</sup> and final Evening Dinner for the season finished. We had fifty-two people sign up. The menu was chicken and lobster salad finger rolls. A lot of people commented that it was the best meal of the whole season.

The last Men's Club was held last week. The program will be back in September. Barbara mentioned that Bud said it was hard to hear the speaker because he didn't use a microphone and walked around a lot. Pam said the next meeting in September she would work to have a better audio system set up.

Pam suggested getting a committee together of men to try and find speakers for future meetings. John suggested an email blast to members. Pam said for Lorene to print out the Men's Club attendees from My Senior Center with their phone numbers and to then contact them to update their email addresses. Pam suggested we could have an online survey for Men's Club members to see if they want to form a committee to find speakers.

**New Business:**

Pam thanked Board members for Paula Corcoran's 25<sup>th</sup> Anniversary Gift.

The town is in discussion with Hotwatts regarding transporting their employees from downtown Danvers to their new office on Electronics Ave. We would be using our vans during off hours to help with transportation. This agreement will help to generate additional revenue for the transportation revolving fund. The new Planning Director, Aaron Henry, will be taking over talks with Hotwatts regarding transportation.

**Director Report:**

Pam said the Assistant Director position was narrowed down to two people. The town offered the job to their first choice. The job was advertised with the salary range and the applicant was aware of what the job paid. The applicant tried to negotiate \$30,000 more than the higher rate of the job when it was offered to her. The second runner up didn't have the qualifications we needed for the position. She was very lovely lady. The position is being readvertised on the town's website.

Pam is doing a grant through MCOA for a 50+ job seekers networking workshop. Meetings will be held at the Senior Center on Tuesdays from 4pm-7pm twice a month. Geri asked if they were training sessions. Pam said it was to help people network and identify their skill set. Pam said they will provide a facilitator and we have to have a co-facilitator to greet people and hand out paperwork. The program will conclude with a job fair with NS Career Center.

We are having an onsite and offsite peer reviewer for reaccreditation. The onsite reviewer is Jill Crantz from Middleton Wisconsin. She will be here for 2 ½ - 3 days and the review will take place in August. Pam did not remember the name of the offsite reviewer but she is from New Jersey. John asked if the FDCOA board is paying for Jill's transportation and Pam said yes, they are.

Pam said we are finishing up our ten-month regular programming. The café's will drop back to one day per week until we get some additional help and will be on Wednesdays.

John mentioned the picnic and that the entertainer, Alan Labella, was great. Board members who attended the picnic said he did a great job.

There was a reception last night at the Senior Center for Janet Lettich. Janet received the Unsung Heroine Award.

Our Summer Patio Parties will begin on Wednesday, July 11<sup>th</sup> from 5pm – 7pm. We received a liquor license for this event and will have cocktails at the first party of sangria and beer along with a mixed grill chicken kabob with sausage and grilled peppers & onions.

#### **Friends of the DCOA Report:**

There was no meeting this month.

#### **Participants Meeting:**

Gerri reported there was no meeting this month.

#### **North Shore Elder Services:**

Marge reported there was no meeting this month

Geri Cosgrove motioned to adjourn meeting. Marge Leonard seconded the motion all were in favor and the meeting was adjourned at 3:45pm. The next meeting is scheduled for Thursday, September 20<sup>th</sup> at 3pm.

Submitted by:

Lorene Machado for Larry Chisholm, Secretary