



POSTED 1233  
NOV 27 2018  
TOWN CLERK DANVERS

## Agenda

### Danvers Rail Trail Advisory Committee

November 29, 2018

6:00 pm: Danvers Town Hall, Toomey Room

- New Business
  - Comments from public
  - Planning for First Day Walk and Chocolate Walk (All)
  - Open Meeting Law Training Review (Paul)
- Current/Recent Business
  - Status of RTAC projects requested for Town of Danvers support FY 19 and FY 20 (Aaron)
  - Update on washouts/crossing repairs, 45 Prince St trail access and plowing, and clarifying public parking at Agway (Aaron)
  - Rail Trail Extension Project Update (Aaron)
  - RTAC trail maintenance and improvement projects – new, planned, completed. See status attached (All)
- Friends of Danvers Rail Trail Finance Update
  - 501c3 Finance update (Larry)
  - Fund raising – renewal mailing status and new sponsor plans (Larry and all)
  - Confirm separate Extension account set up (Larry)
- Approval of minutes from October 18, 2018 meeting.
- Set next meeting date – January 17, 2019?



## Open/Assigned and Recently Completed Maintenance Items

### 2018 Danvers Rail Trail Maintenance Task List

Updated 11/26/2018

Date	Task	Status	Task	Approx MM	Type	Work Party/Plan	Date Complete
5/5/15	46	Assigned	Improve drainage north of Wenham St (S of the Cur)	3.5 - 3.6	Maintenance	With DPW	
11/17/16	219	Assigned	Asphalt or stone dust at Oak St N, Collins St N, Dentist, Holten S	0.9 & 2.2	Maintenance	DPW applied stone dust 5/25 in some spots.	
11/17/16	221	Assigned	Follow up on Maple St crossing improvements with abutters	All	Improvement	Paul to review with Church and Western Cycle	
10/19/17	334	Assigned	Develop detailed plan for Coolidge entrance (Bi-Ped donation)	0.0-4.3	Maintenance	Joe and Charley for January meeting	
11/15/17	341	Done	Address 45 Prince St re: plowing and driving on trail	0.7	Communication	Boulders installed. Stone dust applied. DPW	11/21/18
12/5/17	346	Assigned	Status of pedestrian lights at Pine St (DPW to install)	1.2	Improvement	With Planning. Patent issues resolved by FHA	
3/19/18	364	Assigned	Address public parking situation at Agway	3.5	Maintenance	With Planning.	
9/1/18	425	Done	Trash and poop pick up	2.0-4.5	Maintenance	Paul - ver little to pick up!	9/1/18
9/2/18	426	Done	Mowing and some debris clean up Lowell St - MM 1.5	0.0-1.5	Maintenance	Thanks Charley	8/31/18
9/7/18	427	Done	Mowing and some debris clean up. Gravel at DHS boardwalk	1.5-5	Maintenance	Thanks Bob	9/7/18
9/8/18	428	Done	Trash and poop pick up. Poty checks	2.0-4.5	Maintenance	Paul - trail looks good.	9/8/18
9/16/18	429	Done	Mowing and some debris clean up. Poty checks	0.0-3.5	Maintenance	Thanks Bob	9/16/18
9/29/18	430	Done	Washout repairs at Putnamville, 3.0, and 2.6	2.4, 3.0, 3.5	Maintenance	Nancy, Paul, and James	9/30/18
9/29/18	431	Done	Trash and trimming south end of trail	0.0-2.0	Maintenance	Charley	9/30/18
10/1/18	432	Done	Snow Stakes at Maple St Church and Dentist office	2.1 and 2.5	Maintenance	Paul Church, Charley Dentist	11/26/18
10/3/18	433	Done	Washout repairs at Pine St ("potholes")	1.2	Maintenance	Nancy	10/11/18
10/4/18	434	Done	Washout repairs at Oak St North	2.2	Maintenance	Paul	10/3/18
10/4/18	435	Done	Mowing and some debris clean up. Poty checks	2.0-4.4	Maintenance	Thanks Bob	10/4/18
10/7/18	436	Done	Mowing and some debris clean up. Poty checks	0.0-2.0	Maintenance	Thanks Charley	10/7/18
10/11/18	437	Done	Staff Danvers Open House 4:00-7:00	All	Communication	Thanks Nancy, Bob, Charley, Scott, Sarah, Bill and Lori	10/11/18
10/11/18	438	Assigned	Review paddle and DPW adding signs at Picking St.	1.8	Maintenance	Review at RTAC Meeting - Spring 2019	
10/18/18	439	Assigned	Address erosion and access at Donegal area. Add some steps?	3.0	Maintenance	Paul to set up work party	
10/18/18	437	Assigned	Dave Read at January RTAC		Communication	Paul to do.	
10/18/18	438	Done	Mowing and weeding Lowell St to Rte 97	0.0-5.7	Maintenance	Thanks Bob!	10/18/18
10/18/18	439	Done	Call for poty pick ups and prep. Pick up 10/23-10/25	2.0 & 3.1	Maintenance	Prepped for pick up	10/22/18
10/18/18	440	Assigned	Call United Service to order 2019 potys for May 25 delivery	2.0 & 3.1	Maintenance	Paul - Spring 2019	
10/18/18	441	Assigned	Tune up tractor and DR machine		Maintenance	Bob and Charley - Spring 2019	
10/18/18	442	Done	New crosswalk striping at Pine and Charter St crossings	1.3 & 2.0	Maintenance	Striping complete	11/1/18
10/18/18	443	Done	Clean our trash from fiber cable work at Hobart Lot	2.0	Maintenance		10/20/18
10/18/18	444	Done	Evaluate Mailchimp and Constant contact for emailing		Communication	Done. Mailchimp selected (free for us, good reviews)	11/8/18
10/18/18	445	Done	Trash pick up south side. Minor surface repair	0.0-1.9	Maintenance	Nancy and Paul	11/8/18
10/18/18	446	Done	MM inventory - photos of each MM, noting condition and decals	0.0-4.3	Communication	Mark and Paul	11/5/18
10/18/18	447	Done	Create 2018 newsletter for mailing and website		Communication	Paul	11/8/18
10/18/18	448	Done	2019 MM renewal mailing (invoice, labels, newsletter)		Communication	Larry, Laura Paul, Mark, and Margaret	11/8/18
10/18/18	449	Done	Post storm review and clean/raking/gully clearing	2.0-3.2	Maintenance	Nancy and DHS student	11/10/18
11/22/18	450	Done	Raking and trash clean up Holten to Chestnut	1.6-2.3	Maintenance	Matt, Nancy, Paul	11/24/18
11/22/18	451	Assigned	Address trucks on trail at Menimos (no winter/landscape barrier)	1.4	Maintenance	Paul has written to Walker 11/23	

107 Projects completed in 2018  
120 Projects completed in 2017

The Danvers Rail Trail Advisory Committee is a Town Manager appointed committee of nine volunteers with broad representation from the community. Work done by this committee and other volunteer enthusiasts is funded through donations and sponsorships. RTAC focus is to provide residents a safe and pleasant recreational environment well suited for non-motorized activities such as walking, jogging, and biking.