

Danvers Council on Aging
Board of Directors Meeting

September 20, 2018

Present: Larry Chisholm, Marge Leonard, Barbara Remon, Bob King, John Keohane and Pam Parkinson.

Excused: Don Gates, Bob Sosnowski, Gerri Cosgrove & Joe Palmer

Larry Chisholm chaired the meeting for Don Gates

Minutes of June 21, 2018 were reviewed. Marge Leonard moved to accept the minutes. Bob King seconded the motion. All were in favor and the motion passed.

Fiscal Update:

Pam reviewed the fiscal updates for June, July & August with Board members.

Old Business:

The Supportive Day Program is doing well. There has been some staff turnover. We thought we were back up to full capacity, but an employee ended up taking another job. She'll stay on per diem. An intern from Salem State University will be working part time at the Food Pantry and part time at the Senior Center. She will hopefully be able to do an internship and work a paid position in the Social Day Program.

The Patio Parties ended off with a big bang. John said everyone enjoyed the lobsters.

The Men's Club ended in June on a high note. Participation is steadily growing. Just had the new season start this past Monday. Food was excellent, and speaker was great. We will continue the program on Monday nights. The next speaker is John Somes who will talk about what is new at the YMCA.

The Evening Dinner kicks off tonight for the season. We have 46 signed up.

New Business:

Bob King reported that the air conditioners in the vans are terrible. He said the seniors have complained. He said seniors usually must sit and wait in van for other shoppers to come out and the van is hot. Lorene said we do email Phil at the town garage every time a sheet is filled out by the drivers that something is not working. The garage will take the van and look at them and will send back when they are fixed. Bob also said we need to have a step installed in vans 401 & 404. It was also discussed to have signage for parking vans in back lot and not having cars parked there. Pam said she will check with DPW regarding having signage.

Pam said we are waiting for the new van to have the Danvers Council on Aging wording put on the side of the van. John recommended Sign a Rama. He said to contact Bill Kabasa to create the wording for the new van.

Director Report:

We should be hearing about Reaccreditation by the end of the month as to whether we received full accreditation without any changes. If approved, it will be good for another 5 years.

The Assistant Director position has been filled. Maureen Howlett will start on October 1st. Pam discussed Maureen's background and qualifications with the board. There will be a meet and greet for her on October 1st for employees from 9am-10am. The plan is for the Food Pantry to meet with her in the afternoon.

Pam reported that at a Leadership Team meeting with the Town Manager, a representative from Essex Tech was there. There was discussion on having departments take in interns which could last up to a whole semester.

We received a grant for MCOA 50+ Workshop which started 9/11/18. It will be held the second Tuesday of each month in Danvers and the fourth Tuesday of each month in Peabody. We had 11 people attended and 14 signed up. The facilitator is a professional career coach.

Friends of the DCOA Report: There was no report available

Participants Meeting: There was no report available

North Shore Elder Services: Marge Leonard reported on the memory café and the surrounding towns that are participating in it.

Marge Leonard motioned to adjourn meeting. Barbara Remon seconded the motion all were in favor and the meeting was adjourned at 3:45pm. The next meeting is scheduled for Thursday, October 18th at 3pm.

Submitted by:

Lorene Machado for Larry Chisholm, Secretary