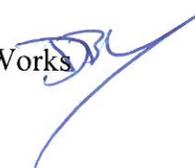


**TOWN OF DANVERS, MASSACHUSETTS**

**Department of Public Works**

**TO:** Water & Sewer Commissioners

**FROM:** David B. Lane, Director of Public Works 

**DATE:** October 19, 2018

**SUBJECT: COMMISSIONERS MEETING – October 4, 2018**

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The meeting was held on Tuesday, October 4, 2018 at 5:40 PM in the DPW Business Division Conference Room at 2 Burroughs Street. Present at the meeting was Board Members W. Coley Rybicki, from staff: Peter Korpusik, and this writer, David Lane.

**Item 1: Minutes of the Previous Meeting:**

Board member Coley Rybicki made a motion to approve the minutes from the June 28, 2018 meeting.

**Item 2: Financial Report:**

Peter Korpusik reviewed year ending, June 30, 2018 Financial Report.

Water fell short \$242,000. The Town Meeting transfer will cover this.  
Anticipated sales down 3.4%.

Sales are down on sewer side. Cash receipts covers expenses for the year.

The Board will review where we are with 2019 sales in December.

**FY 2019 Financials**

Sales of water are up 0.2%. The money from water is up 2%. We are not selling any more water than last year.

It appears that revenues will meet the needs of both Water and Sewer this year.

The Board noted their appreciation for predicting the underage last year.

**Item 3: Other Items:**

David Lane review the SWIMI Grant and the plan to apply for another grant by ourselves focusing on the update of the Drought Management Plan and drought resiliency.

Materials are being stored from the Brown Pond clean-up project at 7 Canal Street. It is expected the material will be removed by the end of the year and we will prepare to put the Water & Sewer Administration building out to bid this winter. If necessary, we will request an additional appropriation from the May 2019, Annual Town Meeting.

**Update on Capital Items:**

#2 Endicott Pump Station – At punch list

#1 Endicott Pump Station – Under design

Sewer Lining Projects - closed out 2 projects near Locust and Wenham Street  
3rd Phase – Bid is out in the last section of this area

Cleaning and TV inspection – Finishing up on the west side of Town

**Water Projects**

Aaron Cilluffo updated on Massachusetts Avenue Water Main Project

Swan Pond pump station is under design

Dive team inspected intake

Initial report, everything looked okay

Green Street Booster Station – Contract awarded to Aqualine.

Work is expected to begin on site in the spring

Emergency Response Plan updated by Environmental Partners

Hydraulic and Chlorine update model done – Looking at an additional chlorine booster station on the east side of Town

**Water Capital Plan**

Collected data this summer:

Fire flows, water breaks, update piping

Next month will have a new draft 5 Year Capital Plan using Seduru, an internet based software to model the system and provide a capital plan.

**Drainage**

Phase II Stormwater reports and NOI have been submitted.

Frost Fish Brook – Phase II & III is under design from Coolidge Road to Cabot Street.

**Next meeting is Tuesday, December 4, 2018 at 5:30 PM**