

Danvers Council on Aging
Board of Directors Meeting

December 20, 2018

Present: Larry Chisholm, Barbara Remon, John Keohane, Bob King, Geri Cosgrove, Joe Palmer, Maureen Howlett, Marge Leonard and Pam Parkinson

Excused: Don Gates

Larry Chisholm chaired the meeting.

Minutes of November 8, 2018 were reviewed. John Keohane moved to accept the minutes. Barbara Remon seconded the motion. All were in favor and the motion passed.

Fiscal Update:

Pam reviewed the fiscal update for November with Board members. Pam is looking to do a fundraiser with the Friends of the Danvers Council on Aging board possibly a raffle to help with the low transportation revolving account. Maureen suggested an online silent auction on our Facebook page. We could have one a day for a few weeks and have items donated. Joe Palmer moved to accept the fiscal update for November. Gerri Cosgrove seconded the motion. All were in favor and the motion passed.

Old Business:

The Supportive Day program has had a lot of turnover with staffing. Our primary Activity Coordinator who had worked 3 days per week left. This position is being advertised. An intern from Salem State is working part time for us as well. We just replaced three other program assistants. Attendance for the program is good. We had fourteen scheduled for today but only nine attended due to the holiday.

Men's Club is doing very well. On Monday night we had thirty-one men attend. This is one thing the accreditation reviewer recommended to us is to try and get more men in. Marge asked are they the same people every time or new members. Pam said there are a core group that come every month and we also have new people. Barbara Remon suggested Dr. Tateronis as a speaker for Men's Club. He did a Kiwanis presentation and was very funny. Barbara also recommended the Falconets come in and sing for the group. John recommended an inventor who he has his information at home. Pam thought of the gentlemen who does "Flipping Boston" and is also John's neighbor as another possible speaker. John will check on his availability. John also suggested Lew Hathaway who could talk about the Lyons Club. Joe Palmer suggested the Danvers dog officer. Barbara also suggested John Tiplady who is retired from the police department.

New Business:

FDCOA board agreed to purchase 200 new chairs from KI for the great room. Pam said Maureen is a master negotiator and the chairs that were \$52,000 she got them for \$45,000.

Maureen reported the food pantry gave 256 gift cards for dinner this year. She said the program was very successful. People were happy they didn't have to wait in line. The Christmas program toy drive had 123 families. Out of the 245 children, 160 children received toys and 88 children received gift cards to be distributed to the 6th grade and up. Donors were 26 individuals, 12 organizations & 4 businesses.

The pantry was looking for signage for the front of the Food Pantry. A sandwich board is \$440 and can be put up and taken down each day. Pam suggested Maureen contact DPW and ask them if they would make up a sign and cement it into the ground. Maureen also reported she has been busy with DCC. She reported that 15 out of 20 applicants were for rent, electric, oil/gas and a mattress & box spring.

Director Report:

Pam said the \$50,000 gift from Ros Masse might need support from the board to agree to run the food program 5x's per week. Pam is asking the town to allot \$10,000 for the year. Joe Palmer mentioned to support Pam to have Café 5x's per week and promote Cathy Andre to run it. Marge Leonard seconded the motion. All were in favor and the motion passed.

The 50+ Job Training Program has finished the 1st half of year as of 12/11/18. They will start again on 1/22/19. Up to 10 people attend each meeting with 3-4 people reporting they have found jobs.

The Holiday Fair was successful, but we did not make as much as last year. This year we made \$2,349 which is a few hundred dollars less than last year.

Friends of the DCOA Report:

There is a meeting in January. The chairs are scheduled to arrive 2/7/19. John asked what we are doing with the old chairs. Pam said we are giving them to the Unitarian Church.

Participants Meeting:

There was no report available

North Shore Elder Services:

There was no report available

Joe Palmer motioned to adjourn meeting. Geri Cosgrove seconded the motion all were in favor and the meeting was adjourned at 4:00pm. The next meeting is scheduled for Thursday, January 24th at 3pm.

Submitted by:

Lorene Machado for Larry Chisholm, Secretary