

Town of Danvers
Electric Division



1 Burroughs Street
Danvers, MA 01923
978-777-2668

**TOWN OF DANVERS
Municipal Light Board
April 23, 2019**

Attendees:

Light Board Members: Stan Svensson and Bill Hayes

Absent Light Board Member: Jim Evans

Town of Danvers: David Lane, Mark Piccarini, Peter Korpusik, Clint Allen and Jeffrey Elie

Other: Tom Paras, Commissioner PMLP and Mark Zuberek - Resident,

Scribe: Stephanie Doherty

The meeting was called to order at 8:35 A.M.

Stan Svensson welcomed Tom Paras, Commissioner of the Peabody Municipal Light Plant and introduced him to the group.

1. Receive Public Comments

- Mark would like to have a copy of the final Baker Tilly Report. He also asked if Baker Tilly answered the questions Stan presented to them October 2018. Stan said the questions have not been answered.
- Mark asked David if he would stepping down from the MLB Meeting and have Clint Allen take over. David stated not at this time.
- Mark asked if there are exit interviews when an employee leaves. David said yes.
- Mark questioned when the MLB meetings typically take place during the month. Stan said we always set the next meeting date at the end of the current meeting.

A motion was made to close the Public Comments portion by Bill Hayes and was seconded by Stan Svensson. The motion passed unanimously.

2. Accept Minutes

A motion was made to approve the February 26, 2019 meeting minutes by Bill Hayes and was seconded by Stan Svensson. The motion passed unanimously.

3. Financials

Peter Korpusik reviewed the financials through February 28, 2019. Peter stated revenues look good and we continue to have a positive cash balance. We are making every effort to keep the lower rates. Stan Svensson made a motion to accept the financials and Bill Hayes seconded. The motion passed unanimously.

4. PP&FA

Clint Allen presented the PP&FA for May 2019, followed by a discussion with the Board. He discussed the recommendation to maintain the PP&FA charges for residential at \$0.05075 and for all others at \$0.05353 through May 31, 2019. Stan Svensson made a motion to accept and Bill Hayes seconded. The motion passed unanimously.

5. Vote to Adopt the Proposed Residential Net Metering Rate RNM-1

- David stated the Net Metering Rates were not filed as we thought. Clint Allen put it together and would like the Board to review, sign and then he will officially submit the Net Metering Rate to the DPU.

A motion was made by Stan Svensson to adopt the new Residential Net Metering Rate RNM-1 M.D.P.U. 140 and was seconded by Bill Hayes. The motion passed unanimously. The Board proceeded to sign the Net Metering Rate RNM-1 M.D.P.U. 140.

6. Vote to Adopt the Private Area Lighting LED Rate (PAL-LED)

- David reviewed with the Board the new Private Area Lighting LED Rate (PAL-LED) M.D.P.U. 141. This is necessary to properly assess the costs related to the new LED light fixtures rather than the previous fixture types used.
- Clint Allen stated the Library was the first roll out of the new lights and we have received positive feedback.

A motion was made by Bill Hayes to adopt the new Private Area Lighting LED Rate (PAL-LED) M.D.P.U. 141 and was seconded by Stan Svensson. The motion passed unanimously. The Board proceeded to sign the Private Area Lighting LED Rate (PAL-LED) M.D.P.U. 141.

7. Engineering Report / Quarterly Update of 2019 Capital Improvement Plan / Project Update Director of Engineering and Operations

- Mark Piccarini reviewed the progress to date on the 2019 Capital Improvements Program with the Board.

8. Update of the Electric Vehicle Program

- Jeff Elie reviewed the Electric Vehicle charging Station Project Milestones with the Board.
- Jeff will be at the Zero Waste Day on Sunday, May 5th showcasing some Electric Vehicles for residents to look at.
- Work is underway to procure a small electric vehicle for use by Town employees.

9. The Utility Director Will Provide an Update to the Board on Various Items of Interest

- David congratulated Clint Allen in accepting the position as our Assistant Utility Director. Next step is to fill the open Distribution Engineer position.
- Matt McDonough resigned from our Line Operations Department. His last date of employment is Friday, May 3, 2019. Matt is leaving to work at the Concord Municipal Light Plant.
- There is a mediation scheduled on May 3rd with Honeywell on our Elster Meters.
- Hanson Engineering located next to Wood Electric, is planning on expanding their building and have requested changes to the easement with Danvers Electric. We are working with Hanson Engineering on changes to the easement to suit both their needs and the needs of Danvers Electric.
- Over the next couple of months or so David and Clint are working to get a priority list put together from the Efficiency Report recommendations.
- FEMA is still analyzing the storm refund so we do not have a refund number yet.
- It is planned to go live with Invoice Cloud on May 31st. Testing and training are in progress.

Summer and Maple Street

- May 6th Allied Paving will work on paving the island and doing the grass area at Summer and Maple Street.
- Mastarms are scheduled to be shipped on June 28th and should be installed early to mid-July.
- May 4th and 5th is the Danvers Earth Day Zero Waste Recycle Weekend. The event takes place at the Danvers High School parking lot.

10. Board Members Closing Comments and Correspondence

Bill Hayes

- Bill asked Peter why the dramatic change to line item 174 on page 5. Peter stated he would have to get back to him with an answer. David said it could be a timing issue.
- Bill was concerned we are not at the 204 days of reserve cash that Baker Tilly recommends we be at. David stated before we drop 10% on the PP&FA rate reduction we will do an analysis to work towards the recommended days.
- Bill asked Clint if the Net Metering Rates that were not filed applies specifically to our solar homeowners. Clint answered yes.
- Bill asked what the time frame is to hang the new PAL lights. Mark Piccarini stated he will work this into the work plan but a majority of the lights will be done by the night lineworker.
- Bill asked Mark Piccarini about injuries in his department and if our safety guy has looked to see if he needs to recommend any changes to prevent injuries. Mark stated he has 2 employees out, one for a back injury and one for a wrist injury. David added that we also have a town wide safety committee to make any overall changes.
- Bill asked if the division was getting a new bucket truck. David said yes, it is being built.
- Bill asked about the plan for a new Electric Division building. David stated it is in the town's long range plan to get thru the Smith School first. Maybe a Site Search Committee will be formed like the town of Andover had done. David asked Mark to add new Electric Division Building to his capital plan.
- Bill feels we should not wait for the Electric Vehicle grant money to come in. He would rather keep the ball rolling since we already budgeted the money for it.
- Stephanie will provide Bill with one of our Solar Array contracts.

Stan Svensson

- Stan received one complaint from a resident who thought they should be getting more from us in regards to Residential Net Metering.
- Stan asked if the residents were being charged a readiness fee. Clint said yes and it is in-line with other municipalities.
- Stan asked how many PAL customers we have. Mark stated 625 (82 Cobrahead and 543 Shoebox).
- Stan asked Mark if the 2 Burroughs Street Improvements on his Capital Plan was the overhang. Mark stated it was and that nothing has been designed yet.
- Stan brought up again that he feels the lobby at 2 Burroughs Street needs to be updated and modernized. David said he would work on a timeline for updating the lobby.
- Stan asked Mark about the recent outage. Mark stated there was a burnt tap on one of the phases.
- Stan asked if we would do a ribbon cutting after the Public and Workplace Charging Infrastructures have been installed. David said there will be events.
- Stan asked Tom Paras what Peabody is doing about Electric Vehicles. Tom said they have been working with MMWEC but there have been no discussions doing what we are doing.

10. Board Members Closing Comments and Correspondence (continued)

Stan Svensson

- After reviewing various sections of the Town Managers Act, Stan realized that the Town Manager can do whatever he wants to for the Electric Division. David stated we need to abide by the Commonwealth of Massachusetts Law Regulations.
- Stan suggested that David speak with Calvin Ames from Madison, Maine about the pros and cons of their solar array located in an industrial park.

Bill Hayes motioned to adjourn the meeting at 11:02 am and Stan Svensson seconded. The next meeting is scheduled for May 21, 2019 at 8:30am.

cc: Stan Svensson
Bill Hayes
Jim Evans

David Lane
Clint Allen
Mark Piccarini
Peter Korpusik