



**Town of Danvers**  
**Office of the Tax Collector**

1 Sylvan Street, Danvers, Massachusetts 01923 | p: 978-777-0001 |

**MUNICIPAL LIEN CERTIFICATE FORM**

DATE RECEIVED: \_\_\_\_\_

REQUESTER'S NAME: \_\_\_\_\_

REQUESTER'S ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

REQUESTER'S PHONE NUMBER: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

MAP: \_\_\_\_\_ LOT: \_\_\_\_\_

SALE: \_\_\_\_\_ REFINANCE: \_\_\_\_\_

BUYERS' NAME: \_\_\_\_\_

CLOSING DATE: \_\_\_\_\_

- **Municipal Lien Fee \$50.00**
- **All requests must include a stamped, self-addressed envelope.**
- **All requests will be processed within ten (10) days from date of receipt.**

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**“Any citizen may, at his discretion, obtain copies of certain public records from local officials for a fee provided for in this chapter.” “A custodian of a public record shall, within ten days following receipt of a request for inspection or copy of a public record, comply with such request.” (M.G.L. Ch. 66, S 10)**