



# Town of Danvers

1 Sylvan Street, Danvers, Massachusetts 01923 | p: 978-777-0001 | f. 978-777-1025 [www.danversma.gov](http://www.danversma.gov)

## Temporary Outdoor Seating & Use Regulations for Local Businesses Impacted by COVID-19

### ARTICLE I – GENERAL

#### Section 1 - Purpose and Scope

The 2020 COVID-19 pandemic has caused not only a public health crisis; it has also triggered a worldwide economic crisis, resulting in a local Declaration of Emergency issued by the Town Manager in Danvers on March 18, 2020. Public health requirements for social distancing have placed new burdens and challenges on the business community to provide more physical space between customers and staff. To respond to the new social distancing requirements, and in light of the Declaration of Emergency, the Board of Selectmen have adopted these temporary outdoor regulations. These regulations will allow existing local businesses to utilize outdoor seating in parking lots or, on-street parking spaces, or sidewalks where previously approved (see attached map), or landscaped yard areas around their businesses to provide more space for their patrons. These regulations also intend to affect the use and access of all eligible retail establishments to public ways, parking areas and sidewalks. These regulations will be in effect through November 1, 2020 or until the Declaration of Emergency is rescinded, whichever is sooner.

Applications for modifications to existing permits and licenses, including but not limited to site plan approval, special permits, right of way occupations, alcohol licenses, common victualers licensing, and entertainment licenses, in response to COVID, will be reviewed by Town staff and shall be temporary and consistent with the terms of the Declaration of Emergency. In accordance with current Emergency Orders issued by the Governor and the ABCC, but notwithstanding any statutory authorization to the contrary, strict adherence to local bylaws may be altered or waived administratively as part of this process on a temporary basis.

Approvals of outdoor seating areas and other permitted uses of the public way are subject to change; operators may be required to work with the Town and abutting businesses to accommodate the greatest number of operators as possible. Final approval will be from the Town Manager. However, periodic reports from the Town Manager to the Board of Selectmen will be given on these applications, and a detailed record of all approved modifications will be maintained on the Town website: [www.danversma.gov](http://www.danversma.gov).

#### Section 2 - Temporary Seating & Parking

Due to the temporary nature of the reduced occupancy loads required by emergency regulations, the space within outdoor seating areas or other retail use will not be interpreted as an increase in the number of seats or square footage serving a restaurant, eating establishment, or other business, and will not be counted towards any off-street parking requirement.

Pursuant to the Governor's order, seating plans must be approved in Phase 2 of the State's Reopening Plan – please email them as soon as possible to [econ101@danversma.gov](mailto:econ101@danversma.gov).

### Section 3 – Compliance and Appearance

All proposals must comply with any applicable Massachusetts Governor's orders, Massachusetts Department of Public Health orders, and local orders.

Proposed furniture, including trash receptacles, should be integrated into the design and materials with other outdoor elements. Public sidewalks or streets may not be damaged and ADA access must be maintained.

Outdoor seating areas under the control of individual license holders must be distinguished from their surroundings by some form of perimeter fence or barrier. The operator is responsible for daily cleaning and maintenance, managing all trash generated from outdoor seating areas; trash receptacles shall be provided by license holders. The area in and around approved outdoor seating areas shall be kept clean of food and trash.

Areas deemed common use (see attached map) shall be the responsibility of all operators utilizing such common use spaces.

The Town may consider requests for using on-street parking spaces for temporary uses associated with a COVID response plan. The Town does not guarantee the use of any on-street parking spaces for such uses.

These temporary regulations may allow the placement of outdoor tables and chairs, umbrellas, lighting, service equipment, perimeter fences, or barriers.

### Section 4 - Alcoholic Beverages

In accordance with the current Emergency Order of the Governor and ABCC guidance, and notwithstanding any statutory authority to the contrary, the serving or consumption of alcohol outside of the premises of a duly licensed establishment to serve alcohol under these regulations is considered to be a temporary modification only and may be approved by Town staff, under authority delegated by the Board of Selectmen, only upon application, review and approval and only on a case by case basis. These temporary modifications are subject to the provisions detailed in *Guidelines for Extension of Premises to Patio and Outdoor Areas*, issued August 6, 2015 by the ABCC.

### Section 5 – Protection of Public Health

To the extent that any provisions in these Regulations impose requirements or restrictions that are different from those imposed by the Governor or state agencies, the provisions that are most protective of public health shall prevail.

## ARTICLE II - SUBMISSION AND APPROVAL OF APPLICATIONS

### Section 1 - Application Procedure

Applications for modifications as described above must be submitted to the Office of Planning + Economic Development (contact information below). Electronic submissions are preferred provided hard copies are transmitted via regular mail subsequent to confirmation of receipt of electronic filing.

### Section 2 – Application Requirements

Applications and modifications to existing licenses, permits, and approvals must include all identifying information of owner/manager/license holder and a narrative description of the proposal and should include neatly drawn plans, illustrations, or exhibits sufficient for staff to clearly understand the proposal. During the review process, staff may request additional information or modifications including new materials deemed

necessary. When applicable, applications seeking the use of space within a right of way, proof of insurance, as described below, is required.

### Section 3 – Insurance for the Occupation of Rights of Way

The Business Owner shall carry or require that there be carried Workers' Compensation Insurance for all employees and those of its contractors and subcontractors engaged in work at the licensed premises, per the State Workers' Compensation Laws. In addition, the Business Owner shall carry Comprehensive Public Liability and Property Damage Liability Insurance with limits as presently insured the licensed premises to cover the Business Owner and its contractors and subcontractors against claims due to accidents which may occur or result from operations permitted under these regulations. Such insurance shall cover the use of all equipment related to the provision of outdoor dining services or other permitted activity. The Comprehensive Public Liability and Property Damage Liability Insurance shall insure against all claims and demands for personal injury and property damage resulting from the sidewalk dining facilities and services or other permitted uses. The Town shall be named as an "additional insured" in all policies for such insurance, and the Business Owner shall furnish a certificate of insurance to the Town before commencing the permitted activities and services authorized under these regulations. Where such insurance is renewed or replaced, the Business Owner shall furnish the Town with a certificate of insurance evidencing the same.

### Section 4 - Approval by Town Manager

Following a favorable recommendation from the Planning and Economic Development Director, in consultation with the Director of Inspectional Services, Public Health Director, Public Safety, and Town Clerk, and other departments, and in compliance with all other municipal bylaws or orders as determined by the Town Manager, or designee, the application shall be approved.

When applicable, upon approval by the Town for temporary occupations of a way, operators must sign a License Agreement which has been prepared for these purposes by Town Counsel.

## ARTICLE III - AMENDMENTS

These rules may be amended by a majority vote of the members of the Board of Selectmen provided such amendment is presented in writing at a regular meeting and action taken thereof at a subsequent regular meeting.

## ARTICLE IV - EFFECTIVE DATE

These rules were adopted at a regular meeting of the Board of Selectmen on June 9, 2020 and became effective as of that date.

### Key contacts:

David Fields, Director of Planning + Economic Development

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e: [dfields@danversma.gov](mailto:dfields@danversma.gov)

Joe Collins, Town Clerk

p: 978-777-0001x3046

e: [jcollins@danversma.gov](mailto:jcollins@danversma.gov)

Rich Maloney, Director of Inspectional Services

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e: [rmaloney@danversma.gov](mailto:rmaloney@danversma.gov)

Jim Brooks, Fire Prevention Officer

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e: [jbrooks@danversma.gov](mailto:jbrooks@danversma.gov)

Mark Carleo, Director of Public Health

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e: [mcarleo@danversma.gov](mailto:mcarleo@danversma.gov)





*Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
95 Fourth Street, Suite 3  
Chelsea, Massachusetts 02150*

**Jean M. Lorizio, Esq.**  
Chairman

**ALCOHOLIC BEVERAGES CONTROL COMMISSION ADVISORY REGARDING  
LOCAL LICENSING AUTHORITIES' APPROVAL OF OUTDOOR SEATING**

On June 1, 2020, Governor Charlie Baker issued an Order Clarifying the Progression of the Commonwealth's Phased Workplace Re-Opening Plan and Authorizing Certain Re-Opening Preparations at Phase II Workplaces, which, in part, details the process for reopening establishments for on-premises consumption. The text of the Governor's Order can be found [HERE](#).

When the Governor declares that the Commonwealth has entered Phase II of its reopening plan all licensees for on-premises consumption of alcohol may commence outdoor table service only. Indoor service will remain prohibited until further order from the Governor.

The Governor's Order also grants the local licensing authorities ("LLA") the authority to expand alcohol licensees' licensed premises for outdoor seating in an expedited process.

Pursuant to the Governor's Order, on application from a licensee that serves alcohol for on-premises consumption<sup>1</sup>, the LLA may alter the description of the licensee's licensed premises to expand for outdoor seating that the LLA deems "reasonable and proper." The LLA does not need to comply with M.G.L. c. 138, § 15A, and therefore does not need to provide advance notice to abutters or hold a public hearing on the application. LLAs must continue to follow the ABCC's guidelines issued in 2015 for the approval of outdoor seating, which can be found [HERE](#).

ABCC approval is not required on these applications. Upon approval from the LLA the LLA may issue the amended license forthwith. The LLA must provide notice by mail to the ABCC on all application approvals. For further guidance on the process of approving and issuing these amended licenses LLAs should consult with their counsel.

Please be aware that all expanded premises approved pursuant to this Order are only effective through November 1, 2020, or until the Order is rescinded, whichever is sooner, and revert to their original licensed premises on that date.

The ABCC continues to retain supervision and oversight of all alcohol licensees, including those that expand their licensed premises pursuant to this Order. As always, all licensees must ensure that they comply with the laws of the Commonwealth of Massachusetts, and that sales of

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<sup>1</sup> This includes restaurants, bars, hotels, general-on-premises, clubs, war veterans' clubs, continuing care retirement communities, pub-brewers (M.G.L. c. 138, §§ 12 and 19D), farmer-series pouring permits, and manufacturers' pouring permits (M.G.L. c. 138, §§ 19(b), 19B(n), 19C(n), and 19E(o)).

alcoholic beverages take place only as authorized by federal, state, and local law. All questions should be directed to Executive Director Ralph Sacramone at (617) 727-3040 x 731.

(Issued June 1, 2020)



# Town of Danvers

## Planning and Economic Development Division

1 Sylvan Street, Danvers, Massachusetts 01923 | p: 978-777-0001

[www.danversma.gov](http://www.danversma.gov)

David Fields, Director  
Josh Morris, Principal Planner  
Georgia Pendergast, Planner

**To:** Danvers Board of Selectmen  
**From:** David Fields, Director of Planning + Economic Development  
**Cc:** Steve Bartha, Town Manager  
Aaron Henry, Director of Land Use & Community Services  
**Date:** June 2, 2020  
**Subject:** Downtown Status Update

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This memorandum is designed to update the Board on the status of the Planning and Economic Development Division's efforts within Danvers' Downtown. After the successful rezoning of the Downtown Corridor in February, I had looked forward to updating the Board on the Division's economic development initiatives. In these unprecedented times, however, we recognize the need for a strong response by the Town to assure local businesses that we are fully committed to supporting their efforts to re-open on the best possible footing; to that end I have prepared this memorandum on relevant updates related to redevelopment and the COVID-19 response.

First, we are gearing up for a June re-opening of our regulatory processes. In accordance with the Governor's relevant executive order, permitting has been put on hold for all but essential building permits. While our volunteer boards have not been holding regular session, applications for local business expansion, redevelopment, and new construction projects within the Downtown have continued to stream in – this is in part attributable to our successful rezoning efforts. To date we are set to review proposals for two business expansions and four additional housing units (one affordable unit and one project submitting a large, fractional payment). We also hope to soon see the issuance of occupancy certificates for the project at 20 Locust Street and filing for redevelopment of the former Hotwatt site. There are also numerous sites that have sought assistance for redevelopment from our office; we expect future filings even amidst the current pandemic.

Secondly, with respect to the public realm Downtown, we have successfully completed survey work for future improvements in accessibility, walkability, transit, and safety that will be submitted as part of a design package to MassDOT in an effort to secure roughly \$185,000 in Complete Streets construction funding specific to High Street and Danvers Square. We have also been successful in securing sponsorship and a fifty-percent matching grant from MassDevelopment for the installation of a "parklet" in Danvers Square. This parklet has since been modified due to COVID-19 specific social distancing requirements but is on target to be installed in the Square. This effort, combined with a well-thought out and responsible outside shopping and dining program within the Square, should line us up for a successful summer under "new normal" protocols. In short, Downtown placemaking will be critical to safely and effectively supporting our small businesses.

Thirdly, programs available to local municipalities for direct business assistance have not been ubiquitous. Danvers worked with the City of Beverly to apply for the Attorney General's Small Business Relief Partnership Grant Program, however, the program - as most programs have been through COVID-19 - ran out of funding within a few days of announcement. While this is regrettable, my office will

Memo: Downtown status update

June 2, 2020

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continue to work to identify and apply for any applicable funding stream in an attempt to help our local business community.

Finally, I would like to take this opportunity to inform the Board that we have taken a large portion of the time spent "out of the office" to develop, redevelop, and update policies, regulations, and bylaws that are in need of an overhaul; expect a number of well crafted, much needed warrant articles related to bylaw and regulatory updates at a future Town Meeting. The purpose of these updates is to expedite permitting in a business friendly manner while securing good, quality development on privately owned sites that respects the public realm, contributes to the overall qualities inherent in Danvers, increases the Town's vibrancy, and protects and enhances Danvers for the enjoyment of its residents.

We look forward to the future, whatever that may be, and will continue to work with our colleagues, our Boards and Commissions, and this Board to continue to grow a desirable, resilient, and vibrant Danvers.

TOWN OF DANVERS

*Office of the Town Manager*



Town Hall, Sylvan Street  
Danvers, Mass. 01923  
Telephone (978) 777-0001  
Fax (978) 777-1025

## Board of Selectmen FY 2020 – Committee Assignments

Affordable Housing	- Gardner Trask
Agricultural Commission	- Bill Clark
Budget Sub-committee	- <b>Chair</b>
Cable Advisory Committee	- Vacant
DanversCARES	- Dan Bennett
Human Rights & Inclusion	- David Mills
<del>Hay Barn Committee</del>	<del>- Vacant</del>
Lebel's Grove Re-use	- Bill Clark
Rail Trail Advisory	- Vacant
River Committee	- Gardner Trask
Smith School	- Bill Clark
Town Manager Evaluation	- <b>Chair</b>
Traffic Advisory Committee	- Dan Bennett



		FY2020 Recap	FY2021 Proposed	Minimum "1/12" based on FY2020	July "1/12" Budget	Amount Over/Under FY2020	% of FY2021 Proposed
<b>Education</b>	<b>Total</b>	\$ 42,317,094	\$ 43,502,155	\$ 3,526,425	\$ 1,474,312	\$ (2,052,113)	3.4%
				\$ -	\$ -	\$ -	
<b>Moderator</b>	Personnel	\$ 400	\$ 400	\$ 33	\$ -	\$ (33)	0.0%
	Operating	\$ 1,150	\$ 1,150	\$ 96	\$ 96	\$ -	8.3%
	<b>Total</b>	\$ 1,550	\$ 1,550	\$ 129	\$ 96	\$ (33)	6.2%
				\$ -	\$ -	\$ -	
<b>Selectmen</b>	Personnel	\$ 15,500	\$ 15,500	\$ 1,292	\$ -	\$ (1,292)	0.0%
	Operating	\$ 8,300	\$ 9,400	\$ 692	\$ 7,500	\$ 6,808	79.8%
	<b>Total</b>	\$ 23,800	\$ 24,900	\$ 1,983	\$ 7,500	\$ 5,517	30.1%
				\$ -	\$ -	\$ -	
<b>Finance Committee Reserve</b>	<b>Total</b>	\$ 125,000	\$ 230,000	\$ 10,417	\$ 20,000	\$ 9,583	8.7%
				\$ -	\$ -	\$ -	
<b>Legal</b>	<b>Total</b>	\$ 131,423	\$ 131,423	\$ 10,952	\$ 10,952	\$ -	8.3%
				\$ -	\$ -	\$ -	
<b>Management</b>	Personnel	\$ 156,311	\$ 160,922	\$ 13,026	\$ 15,473	\$ 2,447	9.6%
	Operating	\$ 159,175	\$ 163,725	\$ 13,265	\$ 13,644	\$ 379	8.3%
	<b>Total</b>	\$ 315,486	\$ 324,647	\$ 26,291	\$ 29,117	\$ 2,827	9.0%
				\$ -	\$ -	\$ -	
<b>Information Technology</b>	Personnel	\$ 337,453	\$ 397,849	\$ 28,121	\$ 38,255	\$ 10,134	9.6%
	Operating	\$ 189,933	\$ 188,933	\$ 15,828	\$ 92,971	\$ 77,143	49.2%
	<b>Total</b>	\$ 527,386	\$ 586,782	\$ 43,949	\$ 131,226	\$ 87,277	22.4%
				\$ -	\$ -	\$ -	
<b>Department Head</b>	Personnel	\$ 1,297,910	\$ 1,183,496	\$ 108,159	\$ 118,330	\$ 10,171	10.0%
	Operating	\$ 23,150	\$ 14,500	\$ 1,929	\$ 1,208	\$ (721)	8.3%
	<b>Total</b>	\$ 1,321,060	\$ 1,197,996	\$ 110,088	\$ 119,538	\$ 9,450	10.0%
				\$ -	\$ -	\$ -	
<b>Accounting</b>	Personnel	\$ 369,752	\$ 381,937	\$ 30,813	\$ 36,725	\$ 5,912	9.6%
	Operating	\$ 77,180	\$ 72,400	\$ 6,432	\$ 6,033	\$ (398)	8.3%
	<b>Total</b>	\$ 446,932	\$ 454,337	\$ 37,244	\$ 42,758	\$ 5,514	9.4%
				\$ -	\$ -	\$ -	
<b>Assessing</b>	Personnel	\$ 291,952	\$ 302,295	\$ 24,329	\$ 29,067	\$ 4,737	9.6%
	Operating	\$ 161,790	\$ 84,290	\$ 13,483	\$ 7,024	\$ (6,458)	8.3%
	<b>Total</b>	\$ 453,742	\$ 386,585	\$ 37,812	\$ 36,091	\$ (1,721)	9.3%
				\$ -	\$ -	\$ -	
<b>Administrative Services</b>	Personnel	\$ 498,631	\$ 513,916	\$ 41,553	\$ 49,415	\$ 7,862	9.6%
	Operating	\$ 86,850	\$ 94,600	\$ 7,238	\$ 7,883	\$ 646	8.3%
	<b>Total</b>	\$ 585,481	\$ 608,516	\$ 48,790	\$ 57,298	\$ 8,508	9.4%
				\$ -	\$ -	\$ -	
<b>Human Resources</b>	Personnel	\$ 122,768	\$ 192,168	\$ 10,231	\$ 18,478	\$ 8,247	9.6%
	Operating	\$ 27,993	\$ 47,359	\$ 2,333	\$ 3,947	\$ 1,614	8.3%
	<b>Total</b>	\$ 150,761	\$ 239,527	\$ 12,563	\$ 22,424	\$ 9,861	9.4%
				\$ -	\$ -	\$ -	
<b>Police Department &amp; Dispatch</b>	Personnel	\$ 6,331,398	\$ 6,420,564	\$ 527,617	\$ 617,362	\$ 89,745	9.6%
	Operating	\$ 421,631	\$ 431,686	\$ 35,136	\$ 35,974	\$ 838	8.3%
	<b>Total</b>	\$ 6,753,029	\$ 6,852,250	\$ 562,752	\$ 653,336	\$ 90,583	9.5%
				\$ -	\$ -	\$ -	
<b>Fire Department</b>	Personnel	\$ 4,919,607	\$ 5,001,261	\$ 409,967	\$ 480,890	\$ 70,923	9.6%
	Operating	\$ 317,344	\$ 324,333	\$ 26,445	\$ 27,028	\$ 582	8.3%
	<b>Total</b>	\$ 5,236,951	\$ 5,325,594	\$ 436,413	\$ 507,918	\$ 71,506	9.5%
				\$ -	\$ -	\$ -	
<b>Inspectional Services</b>	Personnel	\$ 484,542	\$ 510,580	\$ 40,379	\$ 49,094	\$ 8,716	9.6%
	Operating	\$ 43,800	\$ 44,000	\$ 3,650	\$ 3,667	\$ 17	8.3%
	<b>Total</b>	\$ 528,342	\$ 554,580	\$ 44,029	\$ 52,761	\$ 8,732	9.5%
				\$ -	\$ -	\$ -	
<b>DPW (Tax Supported)</b>	Personnel	\$ 4,696,022	\$ 4,753,681	\$ 391,335	\$ 457,085	\$ 65,750	9.6%
	Operating	\$ 6,668,868	\$ 6,787,718	\$ 555,739	\$ 565,643	\$ 9,904	8.3%
	<b>Total</b>	\$ 11,364,890	\$ 11,541,399	\$ 947,074	\$ 1,022,728	\$ 75,654	8.9%
				\$ -	\$ -	\$ -	
<b>Land Use &amp; Community Services</b>	Personnel	\$ 1,033,914	\$ 1,083,141	\$ 86,160	\$ 104,148	\$ 17,989	9.6%
	Operating	\$ 199,918	\$ 206,093	\$ 16,660	\$ 17,174	\$ 515	8.3%
	<b>Total</b>	\$ 1,233,832	\$ 1,289,234	\$ 102,819	\$ 121,323	\$ 18,503	9.4%
				\$ -	\$ -	\$ -	
<b>Recreation Department</b>	Personnel	\$ 761,086	\$ 774,655	\$ 63,424	\$ 113,757	\$ 50,333	14.7%
	Operating	\$ 163,075	\$ 178,543	\$ 13,590	\$ 31,389	\$ 17,799	17.6%
	<b>Total</b>	\$ 924,161	\$ 953,198	\$ 77,013	\$ 145,146	\$ 68,133	15.2%
				\$ -	\$ -	\$ -	
<b>Library (Peabody Institute)</b>	Personnel	\$ 1,170,608	\$ 1,181,402	\$ 97,551	\$ 113,596	\$ 16,046	9.6%



	Operating	\$ 300,725	\$ 317,627	\$ 25,060	\$ 131,940	\$ 106,879	41.5%
	<b>Total</b>	<b>\$ 1,471,333</b>	<b>\$ 1,499,029</b>	<b>\$ 122,611</b>	<b>\$ 245,536</b>	<b>\$ 122,925</b>	<b>16.4%</b>
				\$ -		\$ -	
				\$ -		\$ -	
<b>Debt Service</b>	Principal	\$ 4,261,600	\$ 3,931,700	\$ 355,133	\$ 2,516,700	\$ 2,161,567	64.0%
	Interest	\$ 2,635,571	\$ 2,708,732	\$ 219,631	\$ 857,333	\$ 637,702	31.7%
	<b>Total</b>	<b>\$ 6,897,171</b>	<b>\$ 6,640,432</b>	<b>\$ 574,764</b>	<b>\$ 3,374,033</b>	<b>\$ 2,799,268</b>	<b>50.8%</b>
				\$ -		\$ -	
<b>Benefits &amp; Insurances</b>	<b>Total</b>	<b>\$ 14,471,261</b>	<b>\$ 14,001,387</b>	<b>\$ 1,205,938</b>	<b>\$ 1,680,607</b>	<b>\$ 474,669</b>	<b>12.0%</b>
				\$ -		\$ -	
<b>Retirement (Tax Supported)</b>	<b>Total</b>	<b>\$ 6,648,817</b>	<b>\$ 7,164,259</b>	<b>\$ 554,068</b>	<b>\$ 7,164,259</b>	<b>\$ 6,610,191</b>	<b>100.0%</b>
				\$ -		\$ -	
<b>Capital Outlay</b>	<b>Total</b>	<b>\$ 596,000</b>	<b>\$ 720,863</b>	<b>\$ 49,667</b>	<b>\$ -</b>	<b>\$ (49,667)</b>	<b>0.0%</b>
				\$ -		\$ -	
<b>Town (non-school)</b>		<b>\$ 60,208,408</b>	<b>\$ 60,728,488</b>	<b>\$ 5,017,367</b>	<b>\$ 15,444,647</b>	<b>\$ 10,427,280</b>	<b>25.4%</b>
				\$ -		\$ -	
<b>Sewer Enterprise Fund</b>	Personnel	\$ 318,121	\$ 328,253	\$ 26,510	\$ 31,563	\$ 5,053	9.6%
	Operating	\$ 4,931,806	\$ 4,821,073	\$ 410,984	\$ 1,205,268	\$ 794,284	25.0%
	Transfers	\$ 178,849	\$ 178,849	\$ 14,904	\$ 44,712	\$ 29,808	25.0%
	Debt	\$ 562,433	\$ 603,568	\$ 46,869	\$ 150,501	\$ 103,632	24.9%
	Capital Outlay	\$ 170,167	\$ 55,000	\$ 14,181	\$ -	\$ (14,181)	0.0%
	<b>Total</b>	<b>\$ 6,161,376</b>	<b>\$ 5,986,743</b>	<b>\$ 513,448</b>	<b>\$ 1,432,044</b>	<b>\$ 918,596</b>	<b>23.9%</b>
				\$ -		\$ -	
<b>Water Enterprise Fund</b>	Personnel	\$ 2,013,025	\$ 2,051,995	\$ 167,752	\$ 197,307	\$ 29,555	9.6%
	Operating	\$ 3,822,685	\$ 4,244,522	\$ 318,557	\$ 353,710	\$ 35,153	8.3%
	Transfers	\$ 343,346	\$ 343,346	\$ 28,612	\$ 85,837	\$ 57,224	25.0%
	Debt	\$ 1,996,298	\$ 2,018,220	\$ 166,358	\$ 1,451,624	\$ 1,285,266	71.9%
	Capital Outlay	\$ 125,000	\$ 50,000	\$ 10,417	\$ -	\$ (10,417)	0.0%
	<b>Total</b>	<b>\$ 8,300,354</b>	<b>\$ 8,708,083</b>	<b>\$ 691,696</b>	<b>\$ 2,088,478</b>	<b>\$ 1,396,782</b>	<b>24.0%</b>
				\$ -		\$ -	
<b>Enterprise Fund Subtotal</b>		<b>\$ 14,461,730</b>	<b>\$ 14,694,826</b>	<b>\$ 1,205,144</b>	<b>\$ 3,520,522</b>	<b>\$ 2,315,378</b>	<b>24.0%</b>
				\$ -		\$ -	
<b>TOTAL</b>		<b>\$ 116,987,232</b>	<b>\$ 118,925,469</b>	<b>\$ 9,748,936</b>	<b>\$ 20,439,481</b>	<b>\$ 10,690,545</b>	<b>17%</b>



FY2020 Total Appopriation	Minimum 1/12 FY2021 Expenditure based on FY2020	July Spending Plan Amount	Over Amount
\$ 127,888,203.54	\$ 10,657,350.30	\$ 20,439,481.09	\$ 9,782,130.79

Excess Explanation	\$ 9,782,130.79
Pension	\$ 6,610,191.00
Debt (GF & Enterprise)	\$ 4,188,165.94
Total	\$ (1,016,226.14)

