

TOWN OF DANVERS

COVID-19 Safety Procedures

Help us, help you! We strive to maintain a safe and healthy environment for visitors and employees.

You are encouraged to complete transactions online and only enter a Town Building for business that cannot be conducted online. If you must visit a Town building in person, you are **required** to follow these guidelines:



- Do not enter Town Hall if you have symptoms, a fever, or have been advised to quarantine or self-isolate



- All visitors to Town Hall must always wear a properly worn face covering, over nose and mouth



- Please maintain at least 6 feet of social distance while in the building



- Use the secure drop box at the front of the building for payments, voting related materials, items for staff, or other Town related matters

- Although we are open to walk in services, we encourage you to:



- Complete transactions online (www.danversma.gov)
 - Pay bills: www.danversma.gov/payments
 - Buy trash stickers: www.danversma.gov/payments
 - Email staff contacts: www.danversma.gov/contact



- Call ahead so your request can be prepared for you (978-777-0001)
 - Looking to pick up a birth certificate? Call us before you come so we can have it prepared!
 - Need copies from the Planning office? Call ahead and we will have the copies ready for you.

Questions? Comments? Please contact us at
COVID19@danversma.gov or call 978-777-0001