

Town of Danvers  
Electric Division



1 Burroughs Street  
Danvers, MA 01923  
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**TOWN OF DANVERS  
Municipal Light Board  
March 23, 2021**

The meeting was called to order at 8:30 A.M. through remote participation and broadcasted through DCAT.

A roll call was conducted by Chairman, William Hayes:

**Members, Staff and Others Present by Roll Call:**

**Light Board Members:** Bill Hayes and Steve Horn

**Absent:** Mike Landers

**Town of Danvers:** David Lane, Peter Korpusik, Angelica Medina, Jason Small and Clint Allen

**Scribe:** Stephanie Doherty

**Other:** DCAT

**1. Executive Order on Remote Participation and Remote Conduct for Open Meetings**

William Hayes, Chairman stated the Municipal Light Board Open Meeting is being conducted remotely consistent with Governor Baker's Executive Order of March 17, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the COVID-19 Virus.

Chairman Hayes also covered some ground rules for effective and clear conduct during the meeting. Each vote that will be taken at the meeting will be conducted by roll call votes. After each speaker he will invite each member by name to provide any comment, question or motion.

## **2. Receive Public Comments**

- Bill Hayes asked if there were any public comments by phone or email and Clint Allen stated there were none.

Bill asked Stephanie to make a note in the minutes that he would like to ask again at the end of the meeting if any public comments have come in.

A motion was made to close the Public Comments portion by Steve Horn and was seconded by Bill Hayes. The motion passed unanimously by roll call vote.

## **3. Accept Minutes**

A motion was made to approve the February 23, 2021 meeting minutes by Steve Horn and was seconded by Bill Hayes. The motion passed by roll call vote.

## **4. Financials**

Peter Korpusik reviewed the Draft financials through December 31, 2020. Our expenses are in line with what we expected. We are solvent, liquid, and we are doing well despite the current pandemic situation. Steve Horn made a motion to accept the financials and was seconded by Bill Hayes. The motion passed unanimously by roll call vote.

## **5. PP&FA**

Clint Allen presented the PP&FA for April 2021, followed by a discussion with the Board. He discussed the recommendation to maintain the PP&FA charges for residential at \$0.0528 and for all others to maintain at \$0.0552. A motion was made by Steve Horn to accept the PP&FA and was seconded by Bill Hayes. The motion passed unanimously by roll call vote.

Clint shared with the Board the Electric Division has earned a Reliable Public Power Provider (RP3) Platinum level designation from the American Public Power Association for providing reliable and safe electric service. The designation lasts for three years and recognizes public power utilities that demonstrate proficiency in reliability, safety, workforce development and system improvement. He wanted to thank everyone involved with the application process. There will be a press release going out as well.

David Lane stated there were two selectmen concerned about the impact the customer charge would have on the small businesses and low users. Therefore, the Board and management continued the discussion as to why they approved the customer charge. They discussed again the Cost of Service Study and the analysis of different charges and the impact each would have to the customer base. After lengthy dialog, the Board feels comfortable with their decision to the \$7.50 customer charge.

## **6. Engineering Report**

- Northland Substation – Easement and restoration agreement discussions are ongoing with property owner. Conceptual Engineering in progress.
- Station 42 – The control house is old. We are working on designer selection now. Should be completed end of 2022 beginning of 2023.
- Water Street – cutovers in progress, will continue for the next couple of months.
- Standards – Implementation is scheduled for early April.
- Pole 112-13 Preston Street project is complete.

Jason reviewed with the Board the 2020 Reliability Statistics. The Board had several questions for Jason which he answered to their satisfaction.

## **7. Efficiency Audit Policy Recommendation Update**

David Lane updated the Board on where we are with the policies. The policies will also be outlined in the dashboard that Jason Small and Clint Allen are working on.

## **8. The Utility Director Will Provide an Update to the Board on Various Items of Interest**

- Jason Small is the new Engineering and Operations Manager. Congratulations to Jason.
- Interviews began for the HSE position. We have some in-house interest.
- The Systems Engineer and 1<sup>st</sup> Class Technician positions have been posted.
- Team is currently working on updating the website. Angelica has posted a detailed “Explanation of the Danvers Electric Bill”. We will look at posting the Efficiency Audit as well.
- David is working on providing the Board with town email addresses.
- The landfill public meeting date with the abutters is scheduled for March 31<sup>st</sup> at 7:00pm. Stephanie will send the Board the details.
- Nothing new to report with the DPU investigation.
- The site selection and conceptual design process for a new DPW and Electric Facility is underway. An audit of our existing facilities has been completed.
- We are on schedule for September with the Smith School. An RFP for solar panels is planned to be advertised this Spring.

