



Agenda

Danvers Rail Trail Advisory Committee

Thursday April 21, 2022 – 6:00 PM

POSTED

APR 19 2022

PC
1:35 P

TOWN CLERK DANVERS

Updated Location: Gordon Room, Peabody Institute Library
(Danvers Library), 15 Sylvan Street

The public is invited to attend. Contact info@danversrailtrail.org for more information.

- Approval of minutes from March 17, 2022 RTAC meeting.
- New Business
 - Comments from public and RTAC
- Current/Recent Business
 - Update from the town - e.g., northwest extension project, flooding at 3.6. (Aaron)
 - Earth Day and/or related Spring Cleanup. Participate in town-wide program on Saturday 4/23
 - 10 Year Anniversary ideas and plans (Paul)
 - Possible Railway inspired shelter using Plain Depot salvage parts (Paul)
 - Danvers 7-Miler Road Race April 10, 9:00 am to 11:00 am. Recap
- Friends of Danvers Rail Trail Finance Update
 - Account Update (Larry)
 - Mile Marker renewal mailing and decals (Larry, Mark, Scott)
 - Tax filings (Paul)
- Set next meeting date and type
 - May 19?

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Open/Assigned and Recently Completed Maintenance Items as of April 17, 2022

Date	Task	Status	Task	Approx Mile	Type	Work Party/Plan	Date Complete
5/5/15	46	Assigned	Improve drainage north of Wehnam St (S of the Cut)	3.5 - 3.6	Maintenance	Plan needed from town.	
11/17/16	219	Assigned	Asphalt or stone dust to address washouts at Collins St N, Holten St S, Pickering St S, Oak St N, Dentist crossings	0.9 & 2.2	Maintenance	DPW to address open items. Dentist office addressed 2020.	
3/19/18	364	Deferred	Address public parking situation at Agway	3.5	Maintenance	With Planning.	
11/10/20	830	Open	Evaluate pedestrian beacons at Chestnut St	2.5	Improvement	TBD	
1/1/22	831	Assigned	2022 Ongoing management of donations, bills, and bookkeeping	All	Finance	Larry Perrault. Deposit checks, pay invoices, reporting, etc	
1/1/22	832	Assigned	2022 Ongoing website, Facebook, Instagram and mobile app management and updates, info replies, etc	All	Communication	Mark Jones. Post stories and photos. Update sponsor info. Update software. Manage emails. Paul content creation	
1/1/22	833	Done	2022 Mile Marker Renewal USPS mailings	All	Communication	Larry, Mark, Paul	3/31/22
1/1/22	834	Done	First Day Walk	2.0	Communication	Charley, Larry, Paul, Nancy, Karen W	1/1/22
1/1/22	835	Done	Chocolate Walk	2.0	Communication	Did not run	
1/1/22	836	Open	Earth Day Clean Up planning for April	All	Maintenance	Paul. Installed 4/5/2022	4/5/22
1/1/22	837	Done	Install pedestrian paddle at Pickering St crossing April	1.8	Maintenance	Larry, Mark, Paul, Nancy, Joe	4/14/22
1/1/22	838	Done	Set up potty service and install April		Maintenance		
1/1/22	839	Open	Prep tractor for spring		Maintenance	Paul	4/1/22
1/1/22	840	Done	Remove snow stakes at Church and Dentist lot April	2.0	Maintenance	Nancy	1/5/22
1/5/22	841	Done	Empty Hobart barrel	All	Maintenance	Nancy	3/15/22
1/11/22	842	Done	2019 and 2020 tax returns	All	Finance	Larry and Paul. Buldoc did returns	3/15/22
1/14/22	843	Done	Empty Hobart barrel. Clear lot trash	2.0	Maintenance	Nancy	1/14/22
1/29/22	844	Open	Replace broken 2.1 MM (broken one in the shed)	2.1	Maintenance		
3/2/22	845	Done	Empty Hobart barrel. Was very full!	2.0	Maintenance	Paul	3/2/22
3/10/22	846	Done	Empty Hobart barrel	2.0	Maintenance	Nancy	3/10/22
3/13/22	847	Done	Empty Hobart barrel	2.0	Maintenance	Nancy	3/13/22
3/15/22	848	Done	Empty Hobart barrel. trash pickup Pickering - Charter	2.0	Maintenance	Nancy	3/15/22
3/24/22	849	Done	Empty Hobart barrel	2.0	Maintenance	Paul	3/24/22
3/31/22	850	Done	Empty Hobart barrel. trash pickup Pickering - Charter	2.0	Maintenance	Nancy	3/13/22
4/1/22	851	Done	Surface repairs, clean up at Maple St	2.5 - 3.1	Maintenance	Nancy and Paul	4/1/22
4/3/22	852	Done	Empty Hobart barrel. trash pickup Pickering - Charter	2.0	Maintenance	Nancy	4/3/22
4/9/22	853	Done	Empty Hobart barrel. trash pickup Pickering - Charter	2.0	Maintenance	Nancy	4/9/22
4/12/22	854	Done	Trash clean up around Wehnam St	3.4	Maintenance	Larry	4/12/22

Projects completed in 2022
 Projects completed in 2021
 Projects completed in 2020

Count
 7
 131
 157

Hours
 50
 722
 744

4/17/2022

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