



Agenda

POSTED

MAY 16 2022

2:51P
AB

Danvers Rail Trail Advisory Committee

TOWN CLERK DANVERS

Updated Time: Thursday May 19, 2022 – 5:00 PM

Updated Location: Endicott Park, Carriage House Conference Room

The public is invited to attend. Contact info@danversrailtrail.org for more information.

- Approval of minutes from April 21, 2022 RTAC meeting.
- New Business
 - Comments from public and RTAC
 - Introduce Chris Sanborn
 - Nancy McCann
 - Shed sign installation and simpler 10-year anniversary idea (Paul and Mark)
 - Blind curve at Agway and related sign needs
 - Agendas as recurring event on town website
- Current/Recent Business
 - Update from the town - e.g., northwest extension project, flooding at 3.6. (Aaron)
- Friends of Danvers Rail Trail Finance Update
 - Account Update (Larry)
 - Mile Marker renewal mailing and decals (Larry, Mark, Scott)
 - Danvers 7-Miler Road Race donation
- Set next meeting date and type
 - June 16?

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Open/Assigned and Recently Completed Maintenance Items as of April 17, 2022

2022 Danvers Rail Trail Maintenance Task List							5/15/2022
Date	Task	Status	Task	Approx MI	Type	Work Party/Plan	Date Complete
5/9/15	46	Assigned	Improve drainage north of Wenham St (S of the Cut)	3.5 - 3.6	Maintenance	Plan needed from town.	
11/17/16	219	Assigned	Asphalt or stone dust to address washouts at Collins St N, Hollen St S, Pickering St S, Oak St N, Dentist crossings	0.9 & 2.2	Maintenance	DPW to address open items. Dentist office addressed 2020.	
3/19/18	364	Deferred	Address public parking situation at Agway	3.5	Maintenance	With Planning.	
11/10/20	830	Open	Evaluate pedestrian beacons at Chestnut St	2.5	Improvement	TBD	
1/1/22	831	Assigned	2022 Ongoing management of donations, bills, and bookkeeping	All	Finance	Larry/Perrault. Deposit checks, pay invoices, reporting, etc	
1/1/22	832	Assigned	2022 Ongoing website, Facebook, Instagram and mobile app management and updates, info replies, etc	All	Communication	Mark Jones. Post stories and photos. Update sponsor info. Update software. Manage emails. Paul content creation	
1/1/22	833	Done	2022 Mile Marker Renewal USPS mailings	All	Communication	Larry, Mark, Paul	3/31/22
1/1/22	834	Done	First Day Walk	2.0	Communication	Larry, Paul, Nancy, Karen W	1/1/22
1/1/22	835	Done	Chocolate Walk	2.0	Communication	Did not run	2/19/22
1/1/22	836	Done	Earth Day Clean Up planning for April	All	Maintenance	Paul and Mark	4/20/22
1/1/22	837	Done	Install pedestrian paddle at Pickering St crossing April	1.8	Maintenance	Paul. Installed 4/9/2022	4/5/22
1/1/22	838	Done	Set up potty service and install April		Maintenance	Larry, Mark, Paul, Nancy, Joe	4/14/22
1/1/22	839	Done	Prep tractor for spring		Maintenance	Charley	5/14/22
1/1/22	840	Done	Remove snow stakes at Church and Dentist lot April	2.0	Maintenance	Paul	4/1/22
1/5/22	841	Done	Empty Hobart barrel.		Maintenance	Nancy	1/5/22
1/11/22	842	Done	2019 and 2020 tax returns	All	Finance	Larry and Paul. Buldoc did returns	3/15/22
1/14/22	843	Done	Empty Hobart barrel. Clear lot trash	2.0	Maintenance	Nancy	1/14/22
1/29/22	844	Open	Replace broken 2.1 MM (broken one in the shed)	2.1	Maintenance		
3/2/22	845	Done	Empty Hobart barrel. Was very full!	2.0	Maintenance	Paul	3/2/22
3/10/22	846	Done	Empty Hobart barrel	2.0	Maintenance	Nancy	3/10/22
3/13/22	847	Done	Empty Hobart barrel	2.0	Maintenance	Nancy	3/13/22
3/15/22	848	Done	Empty Hobart barrel, trash pickup Pickering - Charter	2.0	Maintenance	Nancy	3/15/22
3/24/22	849	Done	Empty Hobart barrel	2.0	Maintenance	Paul	3/24/22
3/31/22	850	Done	Empty Hobart barrel, trash pickup Pickering - Charter	2.0	Maintenance	Nancy	3/31/22
4/1/22	851	Done	Surface repairs, clean up at Maple St	2.5 - 3.1	Maintenance	Nancy and Paul	4/1/22
4/3/22	852	Done	Empty Hobart barrel, trash pickup Pickering - Charter	2.0	Maintenance	Nancy	4/3/22
4/9/22	853	Done	Empty Hobart barrel, trash pickup Pickering - Charter	2.0	Maintenance	Nancy	4/9/22
4/12/22	854	Done	Trash clean up around Wehnam St	3.4	Maintenance	Larry	4/12/22
4/20/22		Done	Empty Hobart barrel, trash pickup Pickering - Charter	2.0	Maintenance	Nancy	4/20/22
4/21/22		Done	Check potty, Empty Hobart barrel	2.0	Maintenance	Mark	4/21/22
4/23/22		Done	Earth Day Clean Up	All	Maintenance	RTAC, Rotary, Maple St Church, others	4/23/22
4/30/22		Done	Empty Hobart barrel, trash pickup Pickering - Charter	2.0	Maintenance	Nancy	5/12/22
5/12/22		Done	Emptied Putnamville trash	3.5	Maintenance	Tom	5/12/22
5/14/22		Done	Cleaned graffiti off Hobart potty	2.0	Maintenance	Charley	5/14/22
			Projects completed in 2022	9	Count	Hours	133
			Projects completed in 2021	131	Count	Hours	722
			Projects completed in 2020	157	Count	Hours	744
			Projects completed in 2019	104	Count	Hours	814
			Projects completed in 2018	122	Count	Hours	988

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