



**MINUTES OF REGULAR PUBLIC MEETING**  
**February 27, 2024**

**Council Approved on March 11, 2024**

1. **CALL TO ORDER**-Mayor Grisham called the meeting to order at 5:30pm
2. **ROLL CALL**-Members present for roll call were as follows; to wit: Mayor Grisham, Councilwoman Gonzales, Councilwoman Spears, Councilwoman Brown, Councilwoman Klepac and Councilwoman Amick.
3. **INVOCATION**- Mayor Grisham gave the invocation.
4. **PUBLIC COMMENT** *(Limited to Three minutes per person)*- Toney Prather with the EDC-B spoke regarding 340 S Texas, we were going to start the process of condemning the property. Toney stated he had sent a letter to the owner since that letter they have started to repair the home. He doesn't believe it will go far and if it doesn't, he will start the process over and needs council's support.
5. **Mayor Report**: Mayor Grisham thanked all the city workers for all their hard work.
6. **Public Works Report**: Public Works director Thompson stated that TCEQ has accepted our Emergency Preparedness Plan Exemption. In 2020 the city had a malfunction with our WWTP, this malfunction caused our effluent to be slightly over permitted values for ammonia nitrates. Due to Covid, it took several months to receive the repair parts, TCEQ fined us \$15,570 and the materials cost us \$16,156. Dean was able to apply for a Supplemental Environmental Plan, since the cost of the materials was more than the fine amount, the fine was cancelled. Lastly, Dean stated that our last water test showed the Trihalomethanes were to be below maximum allowable.
7. **Police Chief Report**: Officer Youngs gave the police report, Chief Cotton was out at Chief School. Youngs went over stats, incidents are down but tickets are up, two of the cases are being reviewed by the DA and possibly Texas Rangers. Vehicle #402 is in the shop due to a short in the wiring of the radar which has been sent off.
8. **Emergency Management Report**: N/A.
9. **Parks Committee Report**: N/A
10. **DD Report**: Jerry Leonard spoke on behalf of DD, he briefed council on the DD upcoming events, attached to minutes.
11. **Chamber of Commerce**: N/A.
12. **Library Report**: N/A
13. **Municipal Court Report**: Council was given a handout from the Judge explaining the monies brought in by the court.
14. **City Secretaries' Report**: Secretary Harbour stated the new meter reading equipment was installed, Laura is starting to get readings at her desk, it will take a little bit for it to start getting all the reads.
15. **City Administrator Report**: City Administrator Denman stated that Cadet Moore is doing good in the academy. The southside of the public work's shop needs to be re-done, we received two bids but with workers comp added to it they were very high. We have decided Dean and his guys will do the work, since we already pay for workers comp. He went on to say that the circus is coming to town and he has split up the tickets we have received to sell between the library, City Hall and Sr. Citizens center. Lastly, he went over the financials. Councilwoman Klepac asked about line item 10-540-810-annual fees, Secretary Harbour stated that she was unsure what all has been charged there without looking at the computer. Klepac went on to ask about training in the court department. Will this be split with Rising Star? Harbour stated yes it will be, he does have to go to several training a year. Councilwoman Gonzales asked about line item named late fees, Harbour explained that is the money we receive from water bill late fees.
16. **CONSENT (AUTOMATIC APPROVAL) AGENDA**: *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*
  - Minutes: January 23, 2024 - Councilwoman Gonzales made a motion to approve minutes. Councilwoman Amick seconds that motion. All members present were in favor. Motion carried.

17. **REGULAR AGENDA:** *(Discuss and consider the following items)*

- A. **Possible annexation of Highway 6 and Greg Hammit property (tabled from last meeting)** – After much of a similar discussion from the last meeting, Councilwoman Gonzales made a motion to not annex Hwy 6 and the Greg Hammit property. Councilwoman Amick seconds that motion. All members present were in favor. Motion carried.
- B. **Sewer Bids for N Texas St** – Councilwoman Gonzales made a motion to accept Double K Construction bid of \$28,800. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.
- C. **Garden of Memories maintenance contract – possible bids** – Councilwoman Brown made a motion to renew Amanda Hicks contract with increase of payment from \$800 to \$1000 on the growing months. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.
- D. **Hours of Operation for City Hall** – Secretary Harbour spoke regarding the new hours; she stated that being open until 5pm does not give the customers that work out of town enough time to get here to pay bills. She would like to change hours to Mon- Thur 8:30am -6:00pm, closing from 11:30 to 12:00 for a 30 min lunch, Friday’s hours would be 8:30am to 12:30pm closed the rest of the day, with the starting date of April 1<sup>st</sup> so we have time to advertise. Councilwoman made a motion approve new hours starting April 1<sup>st</sup>. Councilwoman Amick seconds that motion. All members present were in favor. Motion carried.

- **ITEMS OF COMMUNITY INTEREST: -**
- **Expression of thanks, congratulations or condolences-**
- **Information regarding holiday closings**
- **Honorary recognition of City officials, employees, or other citizens**
- **Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a city official or City employee.**

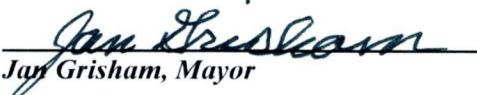
18. **ADJOURN:** Mayor Grisham adjourned the meeting at 6:42 pm

**CERTIFICATION**

I, Melenda K. Harbour, City Secretary for the City of De Leon, Texas, do hereby certify that the above and foregoing is true and correct of the regular meeting by the City Council of the City of De Leon and of the minutes pertaining thereto on the 27<sup>th</sup> day of February, 2024

**Melenda K. Harbour,**  
*City Secretary*

Minutes **PASSED AND APPROVED** by the City Council of the City of De Leon on the 11<sup>th</sup> day of March, 2024.

  
**Jan Grisham, Mayor**

**ATTEST:**  
  
**Melenda K. Harbour, City Secretary**