



MINUTES OF REGULAR PUBLIC MEETING
March 11, 2024

Council Approved on April 8, 2024

1. **CALL TO ORDER**-Mayor Grisham called the meeting to order at 5:30pm
2. **ROLL CALL**-Members present for roll call were as follows; to wit: Mayor Grisham, Councilwoman Gonzales, Councilwoman Spears, Councilwoman Brown, Councilwoman Klepac and Councilwoman Amick.
3. **INVOCATION**- Councilwoman Spears gave the invocation.
4. **PUBLIC HEARING**: Start Time: 5:32pm End Time: 5:33pm
5. **PUBLIC COMMENT** *(Limited to Three minutes per person)*- De Leon Sports Alliance president, Nate Bryant, introduced himself, Brandon Holland as Vice President, Joey Armstrong as Treasure and Lacy Gibson as Secretary. He stated the clean-up day went very well. They are going to start a fundraiser in hope to get the new fields going. This is something they are not going to give up on, the town needs new fields in a better location, the current location is very dangerous and has no parking. Hiram Smith Park is the goal for the new fields, we want to start small with the ability to add more fields as time and money allows.
6. **Mayor Report**: Mayor Grisham stated she was proud of what's been going on in the City.
7. **Public Works Report**: Public Works director Thompson stated he has had complaints regarding Cato St and Navarro being closed, there was some issues with the concrete and asphalt, the TX DOT inspector should be here within the week.
8. **Police Chief Report**: Chief Cotton went over stat sheet, the schedule has changed due to an officer resigning. Call volume will go up, tickets will be down, and crime rate possibly will go up. There's only two of us and we will be doing the best we can. Cadet Moore is doing a great job at the academy, getting very good reports from the academy.
9. **Emergency Management Report**: N/A.
10. **Parks Committee Report**: N/A
11. **DD Report**: Jerry Leonard spoke on behalf of DD, he briefed council on the DD upcoming events, attached to minutes.
12. **Chamber of Commerce**: N/A.
13. **Library Report**: N/A
14. **Municipal Court Report**: Council was given a handout from the Judge explaining the monies brought in by the court.
15. **City Secretaries' Report**: Secretary Harbour stated that David, Laura and Harbour would be attending an Incode training in April, this will help us with our computer system, also at that meeting we will meet with our representative from Incode regarding an upgrade. Councilwoman Gonzales asked if we had any feedback on the new hours, Harbour stated we have only gotten raves regarding them.
16. **City Administrator Report**: City Administrator Denman handed council Cadet Moore's scores from the academy and stated he is doing very well. Paige, the part time Librarian, did a head count for February it was anywhere from 3 to 15. Councilwoman Klepac asked are we going to change the hours? If she stays full time then benefits need to be offered, maybe we should ask Paige what days' work best for her. David went over financials; he stated that the money for the Sr. Citizen's new air conditioner which was \$22,000 and the new oven which was \$5,000 could be paid back from the COVID money. Judge Davis said in an email the City could do a loan with that money and once it was out of audit we would pay it back, but if the audit came back wrong we would have to come up with the money to repay the loan from county.
17. **CONSENT (AUTOMATIC APPROVAL) AGENDA**: *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*
 - Minutes: February 27, 2024 - Councilwoman Gonzales made a motion to approve minutes. Councilwoman Amick seconds that motion. All members present were in favor. Motion carried.

18. REGULAR AGENDA: *(Discuss and consider the following items)*

- A. Ordinance #003-24, Closure and abandonment of a portion of North Weatherford Street (aka Barker Avenue) that runs adjacent to Lots 7, 8, 9 and 10, Block 27, of the Railroad Addition to the City of De Leon, as is provided in the Plat Records, and for the closure and abandonment of the alley that runs between Lots 7, 8, 9 and 10, Block 27, and Lots 1, 2, 3 and 4, Block 27, of the Railroad Addition to the City of De Leon** – Councilwoman Amick made a motion to approve Ordinance #003-24. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.
- B. Audit Report – Caroline McLean-** N/A no one present for this item.
- C. Bids for DRP (Downtown Renovation Project)** – N/A no one present for this item.
- D. De Leon Cemetery Maintenance Contract Renewal** – Councilwoman Gonzales made a motion to renew Amanda Hick’s contract with De Leon Cemetery. Councilwoman Amick seconds that motion. All members present were in favor. Motion carried.
- E. EXECUTIVE SESSION; The Council may enter into Executive Session under Govt Code Sections 551.074 (Personnel Matters), Approval of hiring new animal control/code enforcement officer** – Start Time : 6:27 pm End Time: 7:08 pm
- F. Results from executive session** – Councilwoman Amick made a motion to hire Mary Roberts as animal control/code enforcement officer. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.

- **ITEMS OF COMMUNITY INTEREST: -**
- **Expression of thanks, congratulations or condolences-**
- **Information regarding holiday closings**
- **Honorary recognition of City officials, employees, or other citizens**
- **Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a city official or City employee.**

19. ADJOURN: Mayor Grisham adjourned the meeting at 7:15 pm

CERTIFICATION

I, Melenda K. Harbour, City Secretary for the City of De Leon, Texas, do hereby certify that the above and foregoing is true and correct of the regular meeting by the City Council of the City of De Leon and of the minutes pertaining thereto on the 11th day of March, 2024

Melenda K. Harbour,
City Secretary

Minutes **PASSED AND APPROVED** by the City Council of the City of De Leon on the 8th day of April, 2024.



Jan Grisham, Mayor

ATTEST:


Melenda K. Harbour, City Secretary

