



**MINUTES OF REGULAR PUBLIC MEETING
May 13, 2024**

Council Approved on June 10, 2024

1. **CALL TO ORDER**-Mayor Grisham called the meeting to order at 5:31pm
2. **ROLL CALL**-Members present for roll call were as follows; to wit: Mayor Grisham, Councilwoman Gonzales, Councilwoman Spears, Councilwoman Brown, Councilwoman Klepac and Councilwoman Amick.
3. **INVOCATION**- Councilwoman Brown gave the invocation.
4. **PUBLIC COMMENT** *(Limited to Three minutes per person)- N/A*
5. **Mayor Report:** N/A
6. **Public Works Report:** Public Works director Thompson was not present for the meeting, Jacob Singleton stated they have had some water leaks.
7. **Police Chief Report:** Chief Cotton was not present due to being called out, council was given his stat paperwork.
8. **Emergency Management Report:** N/A.
9. **Parks Committee Report:** N/A
10. **DD Report:** Jerry Leonard spoke on behalf of DD, he briefed council on the DD upcoming events, attached to minutes.
11. **Chamber of Commerce:** N/A.
12. **Library Report:** N/A
13. **Municipal Court Report:** Council was given a handout from the Judge explaining the monies brought in by the court.
14. **City Secretaries' Report:** Secretary Harbour stated she will have a full report at the next meeting regarding the training herself and Laura attended. The new hours are going well.
15. **City Administrator Report:** City Administrator Denman went over financials. Councilwoman Amick had a few questions regarding line items 10-4340, 10-541-400, 10542-131 and 10-540-899. Secretary Harbour stated she would look into those items and get back to her. Mr. Denman then showed pictures of houses on Reynosa St, McKinney St, N Cato St, new homes on W Buckboard Dr, and new Dollar General, and he stated De Leon is shaping up. Lastly, he showed paperwork for a grant the city applied for, he told council to look at the percentages and notice City almost got approved for 100%, when other cities did not.
16. **CONSENT (AUTOMATIC APPROVAL) AGENDA:** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*
 - Minutes: April 16, 2024 and April 24, 2024 - Councilwoman Brown made a motion to approve minutes with corrects to April 16, 2024. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.

17. **REGULAR AGENDA:** *(Discuss and consider the following items)*

- A. **Audit Report – Caroline McLane** – Mrs. McLane stated this was a clean audit with no findings, she then went over all the figures. No action was taken on this item
- B. **Possible Changing of the De Leon/County Library Hours of Operations** - Councilwoman Spears made a motion to change Library hours to 9am-6pm Thurs-Fri and 2nd & 4th Saturday 9am -3pm. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.
- C. **Ordinance #005-24, Amendment of Noise Ordinance** – Councilwoman Amick made a motion to approve Ordinance #005-24, including the strike outs in section 3-C, section 2-part D but not part E & F. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.
- D. **Possible purchase/loan of ultra-sonic meters (Dean Thompson will be available by phone only) Jacob Singleton will be present at the meeting** – After much discussion, Councilwoman Gonzales made a motion to purchase meters through Core & Main and to proceed with financing with Gov't Capital with opt 3 @ 10 years. Councilwoman Amick seconds that motion. All members present were in favor. Motion carried.
- E. **EXECUTIVE SESSION; The Council may enter into Executive Session under Govt Code Sections 551.074 (Personnel Matters), Hiring of Part-time Library Director** – Start Time: 6:57 pm End Time: 7:40 pm
- F. **Results from executive session** – Councilwoman Amick made a motion to hire Debra Hansen as interim Library Director at \$19.23 for 15 hours a pay period, and to maintain a spreadsheet for her hours. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.

- **ITEMS OF COMMUNITY INTEREST: -**
- **Expression of thanks, congratulations or condolences-**
- **Information regarding holiday closings**
- **Honorary recognition of City officials, employees, or other citizens**
- **Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a city official or City employee.**

18. **ADJOURN:** Mayor Grisham adjourned the meeting at 7:44 pm

CERTIFICATION

I, Melenda K. Harbour, City Secretary for the City of De Leon, Texas, do hereby certify that the above and foregoing is true and correct of the regular meeting by the City Council of the City of De Leon and of the minutes pertaining thereto on the 13th day of May, 2024

Melenda K. Harbour,
City Secretary

Minutes **PASSED AND APPROVED** by the City Council of the City of De Leon on the 10th day of June, 2024.



Jan Grisham, Mayor


ATTEST:


Melenda K. Harbour, City Secretary