



MINUTES OF REGULAR PUBLIC MEETING
February 13, 2023

Council Approved on March 13, 2023

1. **CALL TO ORDER**-Mayor Grisham called the meeting to order at 5:32pm
2. **ROLL CALL**-Members present for roll call were as follows; to wit: Mayor Grisham, Councilwoman Gonzales, Councilwoman Spears, Councilwoman Brown, Councilwoman Klepac and Councilwoman Amick.
3. **INVOCATION**- Councilwoman Spears gave the invocation
4. **PUBLIC COMMENT** *(Limited to Three minutes per person)*- Bradley Johnson spoke on behalf of Emergency Management, he will be working alongside Tricia Grimshaw to help get state resources to Comanche county towns and to make sure emergency plans are updated. Next to speak was Heath Sylva, he has been in De Leon for 9 years. Way fellowship is wanting to help people get back on their feet, whether its past due water bills or cleaning up property's. He has 50 volunteers willing to help raise money for any one in need.
5. **Mayor Report:** Jim Parker passed away and no service is planned. The nursing home has several cases of COVID. The police department renovation is under way, all materials were provided by Ben Kirkland, David Denman, TW Youngs and Ronnie Allman, they went the extra mile to donate all items and labor.
6. **Public Works Report:** Dean Thompson stated they have been working on water leaks and sewer issues. The leak behind Texas st 301 restaurant was due to poor installation, he is looking into a bigger pump to make fixing water leaks easier.
7. **Police Chief Report:** Chief Allman asked council if they had any questions regarding report, he stated he is still working on getting the notes section fixed. He stated had been working on the CJEIS audit, almost done just waiting for Tom to answer a few questions before submitting it. The front foyer of the police department is secure with a new door, his office has been framed, the remodel is almost complete. New grant computers came in, just waiting on Tom to install them. The Ford police pickup was dropped off at Bayer on the 22nd of January, still is not done waiting on graphics. No news on the new vehicle, waiting on parts.
8. **Emergency Management Report:** Tricia was not present but Bradley stated that they were going to rotate turns on coming to the meeting and try and help out as much as they can.
9. **Parks Committee Report:** N/A
10. **DD Report:** Jerry Leonard went over handout (attached to minutes).
11. **Chamber of Commerce:** N/A.
12. **Library Report:** N/A
13. **Municipal Court Report:** Council was given a hand out from the Judge.
14. **City Secretaries' Report:** City Secretary Harbour stated the new payment methods went into effect this month, several people have started using them without any issues. Laura Garza has been working with Proud City on the website, she is getting a lot done and learning how to update things. A recent lightening storm fried 2 computer switches, cameras, 1 of the fire alarm pull stations and the copier at the police department. The intercom system has been messing up we are trying to get it fixed.
15. **City Administrator Report:** Administrator Denman went over financials (attached to minutes). Request for trash proposals has been sent out and will be on the next agenda. He has also sent request to get alarm buttons to be placed at each desk. Diana Klepac asked questions regarding the financials, did Rising Star reimburse the city for the Judge's training, Harbour stated yes it was under line item 10-4435. Klepac also asked about the senior citizen's electric why is not showing a payment, stated she would look at that in the computer.
16. **CONSENT (AUTOMATIC APPROVAL) AGENDA:** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*
 - Minutes- January 9, 2023 – Councilwoman Gonzales made a motion to approve the minutes. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.

17. REGULAR AGENDA: *(Discuss and consider the following items)*

- A. Bids for installing generator for City Hall Building** – This item was tabled.
- B. Bids for installing generator for Waste Water Lift Station** – This item was tabled
- C. Award bid for Water Line on W Navarro** – Councilwoman Amick to accept Olson's bid and authorized David to do a contract with them. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.
- D. Policy and Procedures for Grants** – Councilwoman Spears made a motion to approve policy and procedures for grants. Councilwoman Klepac seconds that motion. All members present were in favor. Motion carried.
- E. Sale of City Property 3 lots #377, 74, 191 W Almante** – David stated this is land the city is not using. Klepac asked if we could do sealed bids with a starting bid and if we don't like the bids we don't have to accept them. Councilwoman Spears made a motion to table. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.
- F. Ordinance #002-23, Repeal and Replace Animal Ordinance #006-20** – Councilwoman Amick made a motion to approve Ordinance #002-23 with the removal of section 5.12B. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.
- G. Ordinance #003-23, Ordering General Election – English** – Councilwoman Gonzales made a motion to approve Ordinance #003-23 with corrections. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.
- H. Ordinance #004-23, Ordering General Election – Spanish** – Councilwoman Brown made a motion to approve Ordinance #004-23 with corrections. Councilwoman Amick seconds that motion. All members present were in favor. Motion carried.
- I. Ordinance #005-23, Ordering Special Election – English** – Councilwoman Spears made a motion to approve Ordinance #005-23. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.
- J. Ordinance #006-23, Ordering Special Election – Spanish** – Councilwoman Amick made a motion to approve Ordinance #006-23. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.
- K. Resolution #002-23, Waiver of Penalty and Interest on Tax** – Councilwoman Gonzales made a motion to approve Resolution #002-23. Councilwoman Amick seconds that motion. All members present were in favor. Motion carried.
- L. Resolution #003-23, Checking account TMRS** – Councilwoman Gonzales made a motion to approve Resolution #003-23. Councilwoman Amick seconds that motion. All members present were in favor. Motion carried.
- M. Finance options to fund Police Budget** -
- N. Executive Session** – The council may enter into executive session under Government Code Sections 551.074 (Personnel Matters), Hiring of Peace Officers – Start Time : 7:00 pm End Time 8:07 pm
- O. Action from executive session** – Councilwoman Spears made a motion to hire a part time police officer for 20 hours. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried

- **ITEMS OF COMMUNITY INTEREST: -**
- Expression of thanks, congratulations or condolences-
- Information regarding holiday closings
- Honorary recognition of City officials, employees, or other citizens
- Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a City official or City employee.

18. **ADJOURN:** Mayor Grisham adjourned the meeting at 8:09 pm

CERTIFICATION

I, Melenda K. Harbour, City Secretary for the City of De Leon, Texas, do hereby certify that the above and foregoing is true and correct of the regular meeting by the City Council of the City of De Leon and of the minutes pertaining thereto on the 13th of February, 2023.

Melenda K. Harbour,
City Secretary

Minutes **PASSED AND APPROVED** by the City Council of the City of De Leon on the 13th day of March 2023.


Jon Grisham, Mayor

ATTEST:


Melenda K. Harbour, City Secretary

