



MINUTES OF REGULAR PUBLIC MEETING
January 9, 2023

Council Approved on February 13, 2023

1. **CALL TO ORDER**-Mayor Grisham called the meeting to order at 5:30pm
2. **ROLL CALL**-Members present for roll call were as follows; to wit: Mayor Grisham, Councilwoman Gonzales, Councilwoman Spears, Councilwoman Brown, Councilwoman Klepac and Councilwoman Amick.
3. **INVOCATION**- Mayor Grisham gave the invocation
4. **PUBLIC COMMENT** *(Limited to Three minutes per person)- N/A*
5. **Mayor Report:** N/A
6. **Public Works Report:** Dean Thompson stated the public works department had lost two employees to other jobs, currently looking for replacements. David asked council if they were good with meeting next week so they could get someone hired. They have been overwhelmed with water leaks in the past few weeks. Dean stated he is getting bids for the electrical to put in generators, he stated it will possibly be around \$25,000 or less. Councilwoman Amick asked what the status was on fixing the walking trail at the community park, Dean stated this will be done when Raydon does Bowie St, hopefully by March.
7. **Police Chief Report:** Chief Allman went over stat sheet, he stated that the note section on pages 12-20 show actual activity. Officer Daily has been off a few days due to his son having an accident. He stated the evidence room is 90% done, waiting on orders to be able to destroy older evidence. Chief Allman and Officer Youngs are going to help pay for the upgrade of the Police offices to make it more secure. Officer Youngs is looking into grants from the APHS on feral cats and SPCA to help get the animal shelter back in order. The police truck that was wrecked is being worked on and hopefully will have it back soon. The new vehicle is in limbo, they have received and extension on the grant through March, it was supposed to be here by December 30th, hopefully by February we will have it.
8. **Emergency Management Report:** N/A.
9. **Parks Committee Report:** N/A
10. **DD Report:** Jerry Leonard was not present for the meeting but had given his handout in advance, attached to minutes. Mayor Grisham stated the DD is short on help. Feltz Terrill stated they are trying to help citizens clean up their properties. They are doing a scholarship for trade school, and they need volunteers to help with events.
11. **Chamber of Commerce:** N/A.
12. **Library Report:** N/A
13. **Municipal Court Report:** Council was given a hand out from the Judge.
14. **City Secretaries' Report:** City Secretary Harbour went over a few new payment options from incode. The city is now offering pay by check on the website, an 800 number to call and pay and a new app for customers to pay, these options will start in February.
15. **City Administrator Report:** Administrator Denman went over financials (attached to minutes), vacation, sick and holidays show a negative balance due to the request that was made from council to show what was being paid. Mr. Denman stated we received another reimbursement from Tx DOT of approximately \$18,000. Mr. Denman stated we ended December with a positive \$88,864. In the parks on line item 563-812 this is for the Pavilion and bathroom electrical. He had replaced the flags at the cemetery. Councilwoman Klepac had some questions regarding certain line items of the financials, in the court under office supplies and training what were those for, City Secretary Harbour responded that the office supplies was the judges printer ink and the training was his class he had to attend. She also asked about uniforms in the street and the electric under Sr Citizens, Ms. Harbour she would have to look at invoice and computer on those items. The school will be using the gun range to sight in guns, each participant will have to sign a waiver. We have added insurance to the land to cover the city. Once every five years the city has to go out for bids for garbage, it is that time of year, current contract is up in June. Dycus put the light up on the water tower and they look great.
16. **CONSENT (AUTOMATIC APPROVAL) AGENDA:** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*
 - Minutes- November 14, 2022 and December 12, 2022 – Councilwoman Brown made a motion to approve the minutes. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.

17. REGULAR AGENDA: *(Discuss and consider the following items)*

- A. Historical Society lease agreement for depot – Linda Frank – Feltz**
Terrill stated the historical society has done a lot of work to the depot with lots more to go. The city had once given them permission to work on the depot, we would like a lease agreement so they are covered, and we don't it restored and the city take it back. The depot would be left in the cities name but give legal control to the historical society so they may apply for grants and give them more control for restoration. Councilwoman Brown made the motion to get the attorney to draw up a long term lease for the historical society. Councilwoman Gonzales seconds that motion, All members present were in favor. Motion carried.
- B. Resolution #001-23, CDBG Grant Engineering Services –**
Councilwoman Klepac made a motion to approve Resolution #001-23, approving Jacob Martin for the CDBG Grant Engineering Services. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried
- C. Ordinance #001-23, Schedule of Fee's –** Councilwoman Gonzales made a motion to approve Ordinance #001-23. Councilwoman Amick seconds that motion. All members present were favor. Motion carried.
- D. Amendment of Personnel Policies –** Councilwoman Amick made a motion to approve amendment of personnel policies with corrections. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.
- E. Ordinance #002-23, Repeal and Replace Animal Ordinance #006-20 –**
Councilwoman Spears made a motion to tables Ordinance #002-23. Councilwoman Amick seconds that motion All members present were in favor. Motion carried.
- F. Executive Session – The council may enter into executive session under Government Code Sections 551.074 (Personnel Matters), Part Time Police Officer – Start Time: 7:02 pm End Time: 7:52 pm**
- G. Action from executive session –** No Action Taken

- **ITEMS OF COMMUNITY INTEREST: -**
- Expression of thanks, congratulations or condolences-
- Information regarding holiday closings
- Honorary recognition of City officials, employees, or other citizens
- Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a City official or City employee.

- 18. ADJOURN:** Mayor Grisham adjourned the meeting at 7:55 pm

CERTIFICATION


I, Melenda K. Harbour, City Secretary for the City of De Leon, Texas, do hereby certify that the above and foregoing is true and correct of the regular meeting by the City Council of the City of De Leon and of the minutes pertaining thereto on the 9th of January, 2023.

Melenda K. Harbour,
City Secretary

Minutes **PASSED AND APPROVED** by the City Council of the City of De Leon on the 13th day of February, 2023.



Jan Grisham, Mayor



Melenda K. Harbour, City Secretary