



MINUTES OF REGULAR PUBLIC MEETING
March 13, 2023

Council Approved on May 8, 2023

1. **CALL TO ORDER**-Mayor Grisham called the meeting to order at 5:30pm
2. **ROLL CALL**-Members present for roll call were as follows; to wit: Mayor Grisham, Councilwoman Gonzales, Councilwoman Spears, Councilwoman Brown, Councilwoman Klepac and Councilwoman Amick.
3. **INVOCATION**- Councilwoman Gonzales gave the invocation
4. **PUBLIC COMMENT** (*Limited to Three minutes per person*)- N/A
5. **Mayor Report:** Mayor Grisham thanked everyone being present for the meeting. Please keep the ones who are sick or lost loved ones in your prayers.
6. **Public Works Report:** Dean Thompson stated he didn't have much to report. He stated its been the usually with water leaks and have had a few sewer lines bust that needed repaired.
7. **Police Chief Report:** Chief Allman stated the evidence room is completed after 4 months of work. The CJIS audit was completed. Racial profiling report was completed and sent to DPS. The police department office is nearly ready to be textured and painted. Police truck is back in service thank you to David and TW for taking it to Brownwood to get decals put on. Part time position is still open, and the new pd car will possibly be here August or September waiting on parts. Code enforcement is progressing, we have letters out to 8 different houses, for weed, junk etc.
8. **Emergency Management Report:** N/A.
9. **Parks Committee Report:** N/A
10. **DD Report:**
11. **Chamber of Commerce:** N/A.
12. **Library Report:** N/A
13. **Municipal Court Report:**
14. **City Secretaries' Report:** N/A
15. **City Administrator Report:** Administrator Denman went over financials (attached to minutes), Councilwoman Spears asked questions regarding insurance in all departments being maxed out, Mr. Denman stated that is a one time a year payment at the beginning of each fiscal year, she also asked about the police department office equipment repair and maint, it was stated the police department had to have copier and computers worked on. Councilwoman Amick asked about the animal shelter line-item vet other services, Secretary Harbour stated that was a vet bill for a dog that was attacked and we are trying to restitution to cover that bill. Councilwoman Klepac asked about the vacation in the library fund why it was not showing any usage from when Rebecca was out, Harbour stated it would show up on next financials since it was in the current month. Mr. Denman also spoke to council regarding the opioid check we received from previous agreements, the CDBG grant and stated it was brought to his attention the Sr Citizen building did not have any smoke detections so he had ordered them. The drive-thru window is still broken he has Giffords electronics coming to hopefully fix it.
16. **Proclamation – April National 9-1-1 Public Education Month** – Mayor Grisham read the Proclamation
17. **CONSENT (AUTOMATIC APPROVAL) AGENDA:** (*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.*)
 - Minutes- February 13, 2023 – Councilwoman Spears made a motion to approve minutes with corrections. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.

18. **REGULAR AGENDA:** (*Discuss and consider the following items*)

- A. **Award Contract for Solid Waste Services for June 1, 2023 through May 31, 2028** – After some discussion Councilwoman Amick made a motion to accept Republic bid proposal. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.

- B. Railroad Depot Lease – Feltz Terrill** – After much discussion regarding the lease, members of council and historical agreed to sit and have a meeting for the lease. Councilwoman Spears made a motion to table at this time. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.
- **At this time council took a break beginning at 7:05pm to 7:14pm**
- C. Renewal of Annual De Leon Cemetery Contract** – Councilwoman Brown made a motion to renew cemetery contract with Amanda Hicks. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.
- D. Renewal of Annual Garden of Memory Contract** – Councilwoman Brown made a motion to renew cemetery contract with Amanda Hicks. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.
- E. Interlocal Agreement between City and County for General Election** – Councilwoman Brown made a motion to accept interlocal agreement between City and County for General election. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.
- F. Resolution #004-23, Establishing April as National 9-1-1 Public Education Month** – Councilwoman Brown made a motion to approve Resolution #004-23. Councilwoman Amick seconds that motion. All members present were in favor. Motion carried.
- G. Resolution #005-23, Authorizing an application for the 2023-24 CDBG Grant** – Councilwoman Gonzales made a motion to approve Resolution #005-23. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.
- H. Resolution #006-23, Authorizing City Representatives in matter pertaining to 2023-24 CDBG Grant** – Councilwoman Amick made a motion to approve Resolution #006-23. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.
- I. Resolution #007-23, Creation of checking account for CDBG Downtown Revitalization Grant** – Councilwoman Amick made a motion to approve Resolution #007-23. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.
- J. Resolution #008-23, Authorizing Historical Commission to install memorial plaque/sign on City owned land** – Councilwoman Brown made a motion to approve Resolution #008-23. Councilwoman Amick seconds that motion. All members present were in favor. Motion carried.
- K. Authorizing to opt-in the settlements reached by the Texas Attorney General with Allergan, CVS, Walgreens and Walmart, and authorizing the City Manager to execute all documentation necessary to participate in the settlements, including execution of the Subdivision Participation Forms.** – Councilwoman Spears made a motion to authorizing the opt-in of the City of De Leon in the settlements reached by the Texas Attorney General with Allergan, CVS, Walgreens and Wal Mart, and authorizing the City Manager to execute all documentation necessary to participate in the settlements, including execution of the Subdivision Participation Forms. Councilwoman Gonzales seconds that motion. All members present were in favor.
- L. Survey of City owned land W. Almante St** – Councilwoman Brown made a motion to table this item. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.
- M. Executive Session – The council may enter into executive session under Government Code Sections 551.074 (Personnel Matters), Hiring of Public Works personnel** – Council did not enter into executive session, person for interview did not show up.

N. **Action from executive session** – No Action Taken

- **ITEMS OF COMMUNITY INTEREST:** -
- Expression of thanks, congratulations or condolences-
- Information regarding holiday closings
- Honorary recognition of City officials, employees, or other citizens
- Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a City official or City employee.

19. **ADJOURN:** Mayor Grisham adjourned the meeting at 8:08 pm

CERTIFICATION

I, Melenda K. Harbour, City Secretary for the City of De Leon, Texas, do hereby certify that the above and foregoing is true and correct of the regular meeting by the City Council of the City of De Leon and of the minutes pertaining thereto on the 13th of March, 2023.

Melenda K. Harbour,
City Secretary

Minutes **PASSED AND APPROVED** by the City Council of the City of De Leon on the 8th day of May, 2023.



Jan Grisham, Mayor

ATTEST:


Melenda K. Harbour, City Secretary

