



MINUTES OF REGULAR PUBLIC MEETING
November 13, 2023

Council Approved on December 11, 2023

1. **CALL TO ORDER**-Mayor Grisham called the meeting to order at 5:30pm
2. **ROLL CALL**-Members present for roll call were as follows; to wit: Mayor Grisham, Councilwoman Gonzales, Councilwoman Spears, Councilwoman Brown, Councilwoman Klepac and Councilwoman Amick.
3. **INVOCATION**- Councilwoman Brown gave the invocation.
4. **PUBLIC COMMENT** *(Limited to Three minutes per person)- N/A.*
5. **Mayor Report:** Mayor Grisham stated that Kenneth Lancaster donated a flag to the DeLeon Cemetery to replace the damaged flag, this flag has been flown at the State Capital. There will be a small ceremony on Thursday at 1 pm.
6. **Public Works Report:** Public Works director Thompson stated we will be sending out another letter regarding the quality of the city water. Last month Upper Leon changed chemicals for disinfectant. Thompson and public works guys have been flushing the lines to help with the chlorine smell. TxDot claims that Hwy 6 will be done sometime in November, not sure if that will happen, the light poles, drives, retaining walls, elevation and sidewalks still need to be done.
7. **Police Chief Report:** Chief Cotton stated the Police Department is keeping a close eye on an individual that could possibly be a threat. Officer Daily is doing good, he came back last week, currently having some health issues that could potentially cause issues with the job. Travis Moore and I went to Weatherford College to get his gear and books, we got about 80% of the items needed. Chief Cotton went on to say Travis passed the last of his required exams and will start the Academy on Jan 15, 2024 at 7am.
8. **Emergency Management Report:** N/A.
9. **Parks Committee Report:** N/A
10. **DD Report:** Jerry Leonard spoke on behalf of DD, he briefed council on the DD upcoming events, attached to minutes.
11. **Chamber of Commerce:** N/A.
12. **Library Report:** N/A
13. **Municipal Court Report:** Council was given a handout from the Judge explaining the monies brought in by the court.
14. **City Secretaries' Report:** Secretary Harbour stated Mr. Denman went and picked up some filing cabinets from Texas Workforce Solutions which helped with organization. Garza and Harbour cleaned, organized the front office, safe and breakroom, which was much needed. Harbour is working on getting prices for the big truck shredder and possible electronic recycle truck. The upstairs area for storage is getting way too cluttered, if we could get a shredding truck, we could get rid of a lot of old records, which would clear up space for the current boxes that are taking up space in our office. Councilwoman Klepac asked if the shredding truck would be available to the public with a charge? Harbour stated we would like to offer it to the public we have a lot to get rid of.
15. **City Administrator Report:** Secretary Harbour went over financials due to City Admin Denman being out. Harbour explained the budget was in the negative which is normal for this time of year. Not a lot of tax payments coming in and a lot of large payments have been paid that are one time a year. Councilwoman Klepac asked about different line items, training under water department which was for Dean and Jacob training, janitorial services which is for Candy cleaning office and janitorial supplies that we order, travel and meals line item under general was for Garza and Harbours training, misc line item is used for yearly subscriptions, last item was regarding police department, that is a credit from Youngs paying back his bullet proof vest.
16. **CONSENT (AUTOMATIC APPROVAL) AGENDA:** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*
 - Minutes: October 17, 2023 and November - Councilwoman Spears made a motion to approve minutes with corrections to October 17th. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.

17. REGULAR AGENDA: *(Discuss and consider the following items)*

- A. Contract for City Employee's repayment of training expenses (one year term)** – Councilwoman Gonzales made a motion to approve opt 1 for one year contract for training expenses. Councilwoman Amick seconds that motion. All members present were in favor. Motion carried.
- B. Contract for Police Officers repayment of training expenses (3-year term)** – Councilwoman Gonzales made a motion to approve opt 1 for 3-year contract for training expenses. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.
- C. Ordinance #015-23, TMRS Non-retroactive repeating COLAs, for retirees and their beneficiaries-TMRS rep per phone** – After much discussion regarding amounts and monies not being budgeted, Councilwoman Spears made a motion to table until next years budget. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.
- D. Christmas Closing and Employee appreciation luncheon** – Councilwoman Brown made a motion to close on December 22nd at noon and reopen on December 27th and let employees choose restaurant of choice. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.
- E. Possible annexation of possible residential area location on Hwy 16N** – Councilwoman Brown made a motion to squash it. Motion died, lack of second. Councilwoman Spears made a motion to table until December's meeting. Councilwoman Klepac seconds that motion. All members present were in favor. Motion carried.
- F. Resolution #020-23, Voting Ballot for Board of Directors of Appraisal Dist.** – Councilwoman Gonzales made a motion to approve Resolution #020-23 with 103 votes to Grace Everhart. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.

*****Break*****

- G. EXECUTIVE SESSION; The Council may enter into Executive Session under Govt Code Sections 551.074 (Personnel Matters), City Administrator Contract Renewal** – Start Time: 7:35 pm End Time: 8:16 pm -
 - H. Action from Executive Session** – Councilwoman Brown made a motion to renew David Denman's contract for 3 years, salary at \$72,080. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.
- **ITEMS OF COMMUNITY INTEREST: -**
 - Expression of thanks, congratulations or condolences-
 - Information regarding holiday closings
 - Honorary recognition of City officials, employees, or other citizens
 - Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a City official or City employee.

18. ADJOURN: Mayor Grisham adjourned the meeting at 8:19 pm

CERTIFICATION

I, Melenda K. Harbour, City Secretary for the City of De Leon, Texas, do hereby certify that the above and foregoing is true and correct of the regular meeting by the City Council of the City of De Leon and of the minutes pertaining thereto on the 13th of November, 2023

Melenda K. Harbour,
City Secretary

Minutes **PASSED AND APPROVED** by the City Council of the City of De Leon on the 11th day of December, 2023.



Jan Grisham, Mayor

