



MINUTES OF REGULAR PUBLIC MEETING
September 11, 2023

Council Approved on October 17, 2023

1. **CALL TO ORDER**-Mayor Grisham called the meeting to order at 5:30pm
2. **ROLL CALL**-Members present for roll call were as follows; to wit: Mayor Grisham, Councilwoman Gonzales, Councilwoman Spears, Councilwoman Brown, Councilwoman Klepac and Councilwoman Amick.
3. **INVOCATION**- Mayor Grisham gave the invocation
4. **PUBLIC COMMENT** *(Limited to Three minutes per person)*- Joveda Nelson stated with the water conditions we should have extra charges for going over a certain amount, have restrictions on watering yards etc. She also stated that some towns treat their wastewater and reuse it or sell it to farmers.
5. **Mayor Report**: Mayor Grisham thanked Dean and Lenny for going and helping Comanche out with their leaks.
6. **Public Works Report**: Public works Director Dean Thompson stated he recently had a demo done with a pot hole product, it seems to be holding up a lot better than the mix they previously used.
7. **Police Chief Report**: Chief Cotton stated they are doing lots of reports on felonies, misdemeanors etc, tickets are up and very warrants have been issued. He has had very little complaints. Mrs. Brown asked why there was so many license lookups, Chief Cotton explained every time they pull someone over or have a suspect, etc. they have to look up the licenses. Greg Witkowski spoke on code enforcement and animal control, he has 11 properties that he is keeping an eye on, some have been issued citations. He is having issues finding some property owners because they are in an estate status. One property on Labadie has been cleaned up, Greg showed before and after pictures. He then went on to state that he adopted one dog out this week, that leaves the total of 19 dogs in the shelter, 3 or 4 of those dogs should be transported to a rescue. On a brighter note he stated that the air conditioner should be installed this week.
8. **Emergency Management Report**: N/A.
9. **Parks Committee Report**: N/A
10. **DD Report**: Jerry Leonard spoke on behalf of DD, he briefed council on the DD upcoming events, attached to minutes.
11. **Chamber of Commerce**: N/A.
12. **Library Report**: Mr. Denman went over library report handout. Attached to minutes
13. **Municipal Court Report**: Council was given a handout from the Judge.
14. **City Secretaries' Report**: Secretary Harbour thanked Mr. Denman, Laura Garza and Dean Thompson for all their help while she was out due to surgery.
15. **City Administrator Report**: Mr. Denman stated that Dean and Lenny went to Comanche to help them with a few major water leaks, he spoke with Comanche's City Manager and that agreed we needed to do an interlocal agreement, Comanche reimbursed the City for Dean and Lenny's wages a total of \$788. He then went on to speak about the financials, he stated with the donations and City money there was only \$100 difference. City Secretary Harbour explained that the donation for the animal shelter could not be included with the City money it had to be kept separate, we would be sending the invoices and copy of checks to the people that donated.
16. **PROCLAMATION: CONSTITUTION WEEK**- Proclamation declaring constitution week was read.
17. **CONSENT (AUTOMATIC APPROVAL) AGENDA**: *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

- Minutes: July 25, 2023, August 14, 2023, August 28, 2023 – Councilwoman Spears made a motion to approve the minutes. Councilwoman Gonzales seconds that motion. All members were in favor. Motion carried.

18. **REGULAR AGENDA**: *(Discuss and consider the following items)*

- A. **Amendment of Personnel Policy for Exempt Employee's OT/Comp** – After much discussion on this matter Councilwoman Spears made a motion

to table. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.

- B. Ordinance #014-23, Schedule of Fee's Repeal and Replace Ordinance #013-23 (Amend Cemetery Finders Fee) – No Action was taken on this item**

****BREAK****

- C. EXECUTIVE SESSION: The Council may enter into Executive Session under Govt Code Sections 551.074 (Personnel Matters), Hiring of Public works Employee – Start Time: 7:13pm End Time: 7:36pm.**

- D. Open Session: Council may take any action necessary because of the executive session – Councilwoman Brown made a motion to hire Brandon Bailey pending drug test and medical release. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.**

- **ITEMS OF COMMUNITY INTEREST: -**
- **Expression of thanks, congratulations or condolences-**
- **Information regarding holiday closings**
- **Honorary recognition of City officials, employees, or other citizens**
- **Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a City official or City employee.**

19. ADJOURN: Mayor Grisham adjourned the meeting at 7:46 pm

CERTIFICATION

I, Melenda K. Harbour, City Secretary for the City of De Leon, Texas, do hereby certify that the above and foregoing is true and correct of the regular meeting by the City Council of the City of De Leon and of the minutes pertaining thereto on the 11TH of September, 2023

Melenda K. Harbour,
City Secretary

Minutes **PASSED AND APPROVED** by the City Council of the City of De Leon on the 17th day of October, 2023.


Jan Grisham, Mayor

ATTEST:


Melenda K. Harbour, City Secretary