



MINUTES OF REGULAR PUBLIC MEETING  
July 8, 2024

Council Approved on August 12, 2024

1. **CALL TO ORDER**-Mayor Grisham called the meeting to order at 5:30 pm
2. **ROLL CALL**-Members present for roll call were as follows; to wit: Mayor Grisham, Councilwoman Gonzales, Councilwoman Spears, Councilwoman Brown, Councilwoman Klepac and Councilwoman Amick.
3. **INVOCATION**- Councilwoman Brown gave the invocation.
4. **PUBLIC COMMENT** (*Limited to Three minutes per person*)- *N/A*
5. **Mayor Report**: Mayor Grisham said CAPA's golf tournament was a success.
6. **Public Works Report**: Public Works director Thompson stated diesel has possibly contaminated the wastewater plant. Meters should be here by July 15<sup>th</sup>.
7. **Police Chief Report**: Chief Cotton stated Travis is now on phase 2 & 3 out of 12 phases. Nick is still in the academy; he is doing good in some parts and not so good in other parts. Mary Roberts has given citations for code enforcement and has adopted 4 dogs out of the shelter. She is also wanting to do another rabies clinic.
8. **Emergency Management Report**: *N/A*.
9. **Parks Committee Report**: *N/A*
10. **DD Report**: Jerry Leonard spoke on behalf of DD. He briefed the council on the DD upcoming events, attached to minutes.
11. **Chamber of Commerce**: *N/A*.
12. **Library Report**: David went over an email from Paige
13. **Municipal Court Report**: Council was given a handout from Judge Parsons explaining the monies brought in by the court.
14. **City Secretaries' Report**: *N/A*
15. **City Administrator Report**: City Administrator Denman went over financials.
16. **CONSENT (AUTOMATIC APPROVAL) AGENDA**: (*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.*)

- Minutes: June 8, 2024 – Councilwoman Spears made a motion to approve June 8, 2024 minutes. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried

17. **REGULAR AGENDA**: (*Discuss and consider the following items*)

- A. **Agreement for City Administrator to sign guidelines for a filming company to film in De Leon. (Carrie Johnson from the Comanche Chamber of Commerce)** – Councilwoman Gonzales made a motion to approve agreement for City Administrator to sign guidelines for a filming company to film in De Leon. Councilwoman Amick seconds that motion. All members present were in favor. Motion carried.
- B. **DBEDC petition for city to proceed under Ordinance #007-21 against 340 S Texas St** – Councilwoman Spears made a motion to approve Ordinance #007-21. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.
- C. **Insurance Options for 2024-2025 (Michelle Beck)** – Councilwoman Amick made a motion to not renew insurance with TML Health. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.
- D. **Appointment of Library Advisory Board (Deborah Hanson)** – Library Director Hanson will be on the board but will not be a voting member. Councilwoman Klepac made a motion to appoint Laura Brown, Rebecca

Paine, Rachel Spencer, Donna Schuman and Nancy Brown to the Library Advisory Board. Councilwoman Gonzales seconds that motion. All members present were in favor, except Laura Brown who had to abstain. Motion carried.

- E. **Amendment Option for Council to Amend County-City Law Enforcement Agreement** – No action was taken on this item.
- F. **Interlocal Agreement with Comanche Police Department for sharing Comanche K-9 Dog** – Councilwoman Spears made a motion to table this item pending more information. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.
- G. **Budget Proposal Workshop** – No action taken

- **ITEMS OF COMMUNITY INTEREST: -**
- Expression of thanks, congratulations or condolences-
- Information regarding holiday closings
- Honorary recognition of City officials, employees, or other citizens
- Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a city official or City employee.

18. **ADJOURN:** Mayor Grisham adjourned the meeting at 8:14 pm

**CERTIFICATION**

I, David Denman, City Administrator for the City of De Leon, Texas, do hereby certify that the above and foregoing is true and correct of the regular meeting by the City Council of the City of De Leon and of the minutes pertaining thereto on the 8<sup>th</sup> day of July, 2024

**David Denman,**  
*City Administrator*

Minutes **PASSED AND APPROVED** by the City Council of the City of De Leon on the 12<sup>th</sup> day of August, 2024.

  
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*Jan Grisham, Mayor*

