



MINUTES OF REGULAR PUBLIC MEETING
June 16, 2025

Council Approved on July 14, 2025

1. **CALL TO ORDER**-Mayor Grisham called the meeting to order at 5:30pm
2. **ROLL CALL**-Members present for roll call were as follows; to wit: Mayor Grisham, Councilwoman Gonzales, Councilwoman Spears, Councilwoman Brown, Councilwoman Klepac and Councilwoman Amick.
3. **INVOCATION**- Councilwoman Brown gave the invocation.
4. **PUBLIC COMMENT** *(Limited to Three minutes per person)- N/A*
5. **Mayor Report: N/A**
6. **Public Works Report:** Public Works director Thompson stated the new employee seems to be doing well. There is a lot of weeding and mowing to be done.
7. **Sheriff Pounds Report:** Council was given a handout from Sheriff Pounds regarding the traffic stops and calls for the month of May.
8. **Library Report: N/A**
9. **Emergency Management Report:** Councilwoman Klepac talked about the hazard mitigation plan, she went over some issues that needed to be solved. Any input is welcome.
10. **DD Report:** Council was given a handout from Jerry Leonard regarding DD events and news.
11. **Municipal Court Report:** Council was given a handout from the Judge explaining the monies brought in by the court.
12. **City Secretaries' Report:** City Secretary Harbour stated that Laura and herself will be out to training Wednesday 24th-26th. City Hall will be closed on the 25th, but open the other two days.
13. **City Administrator Report:** City Administrator Denman stated he is working with WCOG to get the remaining tires picked up that were left from the tire clean up. He then went over financials.
14. **CONSENT (AUTOMATIC APPROVAL) AGENDA:** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*
 - Minutes: May 12, 2025 and May 27, 2025 - Councilwoman Brown made a motion to approve both sets of minutes. Councilwoman Spears seconded that motion. All members present were in favor. Motion carried.

15. REGULAR AGENDA: *(Discuss and consider the following items)*

- A. **Ordinance#006-25, Canvass June 2025 Special Election (Run Off)** – Councilwoman Gonzales made a motion to approve Ordinance #006-25. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.
- B. **Appoint Mayor Pro-Tem** – Councilwoman Gonzales made a motion to appoint Councilwoman Klepac. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.
- C. **Resolution #002-25, 2025 P & M Festival Road Closure** – Councilwoman Spears made a motion to approve Resolution #002-25. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.
- D. **Approval of Alcohol Sales at the 2025 P & M Festival** - Councilwoman Spears made a motion to approve alcohol sales at the 2025 P & M Festival. Councilwoman Amick seconds that motion. Councilwoman Gonzales was opposed. Remaining members were in favor. Motion carried.
- E. **Options for Log Cabin placement** – After much discussion, Councilwoman Spears made a motion to move log cabin to empty lot by City Hall pending Developing De Leon board meeting for proposed exact location. Councilwoman Gonzales seconds that motion. Motion carried.
- F. **Police Training Fund Transfer** – Councilwoman Spears made a motion to transfer police training fund to code enforcement/animal control department for

training. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.

- G. **Transfer to the City of De Leon "The Coronavirus Relief Fund (CRF) as established by the Coronavirus Aid, Relief, and Economic Security Act (the CARES act) monies held by Comanche County on behalf of the City of De Leon per Interlocal Agreement as signed on January 12, 2021", which amounts to the sum of \$102,945.71** – Tricia Grimshaw explained to council that if the money does get audited by the state the City will have to reimburse the county. Councilwoman Amick made a motion to approve City Admin David Denman to request The Coronavirus Relief Fund money to be transferred from the county to the City of De Leon. Councilwoman Gonzales Seconds that motion. All members present were in favor. Motion carried.

- **ITEMS OF COMMUNITY INTEREST: -**
- Expression of thanks, congratulations or condolences-
- Information regarding holiday closings
- Honorary recognition of City officials, employees, or other citizens
- Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a city official or City employee.

16. **ADJOURN:** Mayor Grisham adjourned the meeting at 6:28pm

CERTIFICATION

I, Melenda K. Harbour, City Secretary for the City of De Leon, Texas, do hereby certify that the above and foregoing is true and correct of the regular meeting by the City Council of the City of De Leon and of the minutes pertaining thereto on the 16th day of June, 2025

Melenda K. Harbour,
City Secretary

Minutes **PASSED AND APPROVED** by the City Council of the City of De Leon on the 14th day of July, 2025.


Jan Grisham, Mayor

ATTEST:


Melenda K. Harbour, City Secretary

