



MINUTES OF A REGULAR PUBLIC MEETING
February 27th, 2017

City Council Approved on March 27th, 2017

CALL TO ORDER - Mayor Reyna called the meeting to order at 6:00 pm.

ROLL CALL - Council members present for roll call were as follows; to wit: Mayor Reyna, Councilman Johnson, Councilman Whitney, Councilwoman Abbe, and Councilman Beck. All members were present for roll call.

INVOCATION - Councilman Whitney gave the invocation.

PUBLIC COMMENT - None

CONSENT (AUTOMATIC APPROVAL) AGENDA:

Approval of Minutes - February 13th, 2017 - Councilman Beck made a motion to approve the minutes for February 13th, 2017, with a correction to item d. under the Called Agenda that said the mayor had told Eddie Prado if the issue with his sewer turned out to be on the City's side, the City would pay for Black Plumbing's services, when the Mayor had in fact only told him the city would fix our own lines and he would still pay for Black Plumbing's services. Councilwoman Abbe seconds that motion. Motion carried unanimously.

REGULAR AGENDA: *(Discuss and take action separately on the following items)*

a. First Reading of Ordinance #07-17, Closing a portion of East Short Avenue - After a brief discussion concerning future process for abandonment of right-of-way, Councilwoman Abbe made a motion to approve the First Reading of Ordinance #07-17, which was made by Mayor Reyna. Councilman Johnson seconds that motion. Motion carried unanimously.

b. Open and take action on Cemetery Bids - Mayor Reyna asked the council if they thought it would be better to have one person doing both cemeteries. Councilman Beck mentioned that it might be easier, so the expectations would be the same for both cemeteries. More discussion followed, and City Secretary Melenda K. Harbour explained to the Council that the City was going to need to move forward with two separate contracts, because the cemeteries were different, and also that maintenance was paid for out of separate accounts so having two separate individuals wouldn't make a difference as far as contract or payment was concerned. Councilman Whitney made a motion to accept Donnie Hardin's bid of \$600 a month for the Gardens of Memory Cemetery. Councilwoman Abbe seconds that motion. Motion carried unanimously. Councilman Johnson made a motion to accept Jeremy Debord's bid of \$1,800 a month for the De Leon Cemetery. Councilman Whitney seconds that motion. Motion carried unanimously.

c. Contract with Chamber of Commerce - Brittany Elkins was present of behalf of the Chamber of Commerce. The mayor explained to the Council that he had been talking with Gabe, and they seemed to be in favor of having the contract renewed annually, as people come and go with the elections. A monthly fee was discussed, and Assistant City Secretary Sarah Cogburn told the mayor that in recent years that monthly fee had been \$400. Brittany Elkins brought up that during that time, the city had paid an employee for the chamber. She continued that there were a lot of new members on the chamber, and they had a meeting later this week where they would discuss what all they would like to see in a contract. Council said it would be a good idea just to re-visit this subject at the next regular council meeting, after addressing some legal concerns with the City Attorney. No action was taken.

MAYOR REPORT - Mayor Reyna brought the Council up to date on how his training went last week with the TML City Management classes in Granbury. Himself and Councilman Beck said they had learned a lot, taken a lot of notes, and that it had opened their eyes to a lot of things to help the town. He said to expect some changes in the near future.

USW REPORT - Jonathan Imes was present from US Water, and handed the council his monthly report. Councilman Whitney asked a question about item 6 on the report, "Researched Cost savings of switching over to bulk bleach, at a cost savings of \$276.00 per 10 barrels (the city ordered 130 barrels last year) *Potential savings of \$3,588 per year" Councilman Whitney wanted to know if we could actually do that? Jonathan said yes - Rob or who ever orders the bleach would take care of it when ordering. He also asked the council about a shaft that was cracked at the waste water plant, he said the problem wasn't going to get

any better and that it needed to be replaced. He presented an estimate from Westech for \$5,772.00, for a new shaft, which it was decided would be on the next agenda for council to approve the purchase.

POLICE CHIEF REPORT - Chief Rowell explained to the council that the Police Departments computers were old, and hadn't been working properly for some time. The Mayor said that would be on the next agenda. Chief Rowell continued that there had been a lockdown at the school today, but the Police Department had handled it.

CITY SECRETARY REPORT - City Secretary Melenda K. Harbour reported that Waterbills had gone out earlier that day, and that they could be expected in the mail soon. She continued that at 10 that morning, the drawing for place of names on the ballot had taken place, and that Michael Reyna's name would appear first in the race for mayor, and Terry Scott's second, and that Dewitt Welch's name would appear first in the race for Place 1, and Sarah Childers second. Assistant City Secretary Sarah Cogburn reported that there had been some issues with the City's new website, that when the new website had gone live she had not been informed that the place to edit the website had changed. Most all of her updates had been made to only the test website. She explained to the public that the city was very sorry for the mixup, and that the city's website was going to improve a lot during the coming weeks. Councilman Whitney asked if Accounts Payable had been caught all up - Sarah told him that they were, all the invoices he had look though last Friday had been mailed today.

PUBLIC WORKS ADMINISTRATOR REPORT - Rob Duncan said that Mr Russell really wanted his money, and that he had called him recently expressing concern since he had not received a payment for February. The mayor said that there wasn't enough money in the Road Maintenance account right now, but he was going to talk to the auditor to see if there was another way he could take care of it. He hoped they would be able to take care of it soon. Councilman Whitney asked if Eddie Prado's sewer had gotten all squared away, the mayor responded that the supplies to fix the problem had been ordered.

ITEMS OF COMMUNITY INTEREST:

Expression of thanks, congratulations or condolences.

Information regarding holiday closings.

Honorary recognition of city officials, employees or other citizens.

Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a city official or city employee.

- Melenda's Court school in Addison

ADJOURN - Councilman Beck made a motion to adjourn the meeting at 6:37 pm. Councilman Whitney seconds that motion. Motion carried unanimously.

CERTIFICATION

I, *Sarah Cogburn*, Assistant City Secretary for the City of De Leon, Texas, do hereby certify in a good faith effort, that the above and foregoing is true and correct of the **Regular Meeting** by the City Council of the City of De Leon and of the minutes pertaining thereto on the **27th** day of **February, 2017**.


Sarah Cogburn, Assistant City Secretary

Minutes **PASSED AND APPROVED** by the City Council of the City of De Leon on the **27th** day of **March 2017**.


Michael Reyna, Mayor

ATTEST: 
Melenda K. Harbour, City Secretary

