



**MINUTES OF REGULAR PUBLIC MEETING
DE LEON INDUSTRIAL DEVELOPMENT CORP.
5:00 p.m. – Wednesday, September 12th, 2018
DIDC Approved on October 10th, 2018**

- 1. CALL TO ORDER** – President Prather called the meeting to order at 5:03 pm.
- 2. ROLL CALL** - Board members present for roll call were as follows; to wit: Toney Prather, Bob Whitney and Kevin Caraway. Members not present for roll call were as follows; to wit: Tim Beaty and Brandon Holland.

Staff members present for the meeting were as follows: Sarah Cogburn (Board's Designee).

- 3. INVOCATION** – Whitney gave the invocation.

4. PUBLIC COMMENT –

****Brandon Holland joined the meeting at 6:06 pm.****

Jeremy Debord was present stated he would like to only pay \$800 on his payment this month instead of the agreed \$1,000, as he would like to spend the extra money spreading dirt and pulling small trees on the board's property at 400 West Reynosa. The board agreed he could make a lesser payment for this month to cover the expenses, but he was to bring the EDC the bill to reimburse/pay charges as such labor would be considered property improvements.

5. CONSENT (AUTOMATIC APPROVAL) AGENDA:

- a. Approval of Minutes for August 7th, 2018** – Holland made a motion to approve the minutes. Caraway seconds that motion. All members present were in favor; motion passed.

6. REGULAR AGENDA: (Discuss and take action separately on the following items)

- a. Potential Business Loan for Pauline Villarreal** – Villarreal was present to address the board and stated she hadn't come up with the \$3,000 for her startup money the board required. She continued she may have the money in February after their Pecan business picked up and might re-approach the board then. No action was taken.
- b. Land, building needs and potential use of 104 West Reynosa, 400 West Reynosa and 900 East Manchaca** – Caraway made a motion to allow Debord to move forward with the property improvements he had addressed during public comment. Holland seconds that motion. All members present were in favor; motion passed.
- c. End of Year Financial Report** – Cogburn gave a detailed presentation based off of the August 2018 financial statement, with changes to make the document more of an annual presentation. Holland made a motion to accept the End of Year Financial Report. Whitney seconds that motion. All members present were in favor; motion passed.
- d. Accounts Receivable** – Prather made brief mention of expenses incurred by the Library due to recent flooding, giving the board head's up the EDC would have to cover these costs as it owns the Library building. Prather continued that Heath Sylva and Christina Salinas had not been making their regular payments, and the board instructed him to send out collection letters. No action was taken.
- e. Prospective projects, relevance and community involvement** – No discussion was made or action taken on this item.

7. STAFF REPORT –

- **Report for month ending**
- **Accounts Receivable**
- **Date of Next Meeting** (October 10th, 2018)

Caraway made a motion to approve the staff report. Holland seconds that motion. All present members were in favor; motion passed.

8. ITEMS OF COMMUNITY INTEREST:

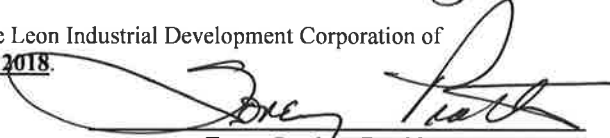
- Expression of thanks, congratulations or condolences.
- Information regarding holiday closings.
- Honorary recognition of city officials, employees or other citizens.
- Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a city official or city employee.

9. ADJOURN – At 5:50 pm, Prather adjourned the meeting.

I, *Sarah Cogburn*, board designee for the De Leon Industrial Development Corporation, do hereby certify in good faith that the above and foregoing is true and correct of the **Regular Meeting** by the De Leon Industrial Development Corporation of the City of De Leon and of the minutes pertaining thereto on the 12th day of **September, 2018**.


Sarah Cogburn, Board Designee

Minutes ~~PASSED AND APPROVED~~ by the De Leon Industrial Development Corporation of the City of De Leon on the 10th day of **October, 2018**.


Toney Prather, President



ATTEST

Sarah Cogburn, Board Designee