



MINUTES OF A REGULAR PUBLIC MEETING
5:30 p.m. – Tuesday, November 13th, 2018
City Council Room – 125 S Texas

City Council Approved on December 10th, 2018

- 1. CALL TO ORDER** – Mayor Scott called the meeting to order at 5:30 pm.
- 2. ROLL CALL** - Council members present for roll call were as follows; to wit: Terry Scott, Sarah Childers, Jon Awbrey, Bob Whitney, Jaye Golden and James Beck. All Council Members were present for roll call.
Staff members present for said meeting were as follows: David Denman (City Administrator), Melenda K. Harbour (City Secretary), Sarah Cogburn (Assistant City Secretary) James Dyson (Chief of Police), Larry Jonap (Peace Officer) and Rebecca Hurteau (Librarian).
- 3. INVOCATION** – Whitney gave the invocation.
- 4. PUBLIC COMMENT** – No public comments were made.
- 5. Mayor Report** – No report.
- 6. Public Works Report** – Denman reported there were large culverts under North McKinney that have been severely washed out over time and have become a liability. He estimated it would cost around \$10,000 to repair both 60-inch horns. He said also there were many potholes and other various street repairs that needed done. Ray Helburg asked if the City had filed with FEMA for the recent flooding damages and continued the mayor could file an emergency disaster repair with the County Judge.
- 7. Police Chief Report** – Dyson reported the PD had given out coloring books, crayons and bookmarks at the trick or treat event, then addressed the PD's hiring situation. Dyson stated they were conducting some background checks and one graduate was looking good from the Weatherford Academy. He mentioned they were also considering sending Michael Reyna to the Academy, saying he would graduate next summer if enrolled.
- 8. Emergency Management Report** – Helburg reported the burn ban was still off and the drought index was 0-200.
- 9. Parks Committee Report** – Awbrey reported the ball park was progressing well and should be completed by spring-time. He commented the grass was going in.
- 10. Library Committee Report** – Hurteau reported she had handed out bookmarks and candy to the trick or treaters, and that she was still waiting the hear back from the National Honor Society on the library's grant. Discussion followed about the elementary and high school utilizing the City's library.
- 11. Municipal Court Report** – Cogburn gave a financial report for the month of October, reporting \$1,948.03 in monies kept by the City, \$1,524.07 in monies to be remitted to the state, \$290.00 waived for indigency and \$3,176.26 in jail credits and community service. Cogburn added that Wendt's training was going well, stating that Wendt was running the Court mostly on her own now with questions now and then.
- 12. City Secretaries' Report** – Harbour reported on the billing error that had incorrectly charged commercial outside rates, and Golden asked if new bills had been sent out. Harbour responded that new bills had not been sent out, but the issue had been advertised on the website, Facebook and the City's marquee sign. She added that about 95% of the town had called asking about the overcharge.
- 13. City Administrator Report** – Denman reported as of today the City appeared to have ended the 2017-2018 deficit, with a \$27,595 in the black, as a result of the Utility Fund being over \$55,910 for the end of the year and the General Fund being under by \$28,315 for the year. However, he later revealed that the Upper Leon Water Bill of \$24,984 had not been included in that summary. Denman then touched on the sales tax and roll off container revenues.
He shifted to Public Works, saying an employee had been hired to help Corey since Jim was still out on sick leave from hurting his shoulder.
He also reported the F&M Bank and Chamber of Commerce had a fundraiser to purchase Christmas lights for decorating the rooftops of downtown. Mayor Scott added he had visited all the businesses asking for permission for the lights to be put up, and Josh Sieperda would be doing it.
Denman also reported that on November 20th a well would be dug on Travis in the ditch behind Pates for some of their required testing, and then proceeded to give Council the new bulk pickup schedule. Whitney asked if there was any way the City could stop people from putting out their bulk pickup so early, to

prevent debris from sitting in public view for so long. Denman responded not really but the City could begin asking people to put it out the weekend before their pickup.

Denman shifted to employee health insurance, saying the employees had chosen the TML PPO over the Blue Cross HMO plan as anticipated.

He finished up by covering some financial information, saying the City was going out for bids on an auditor and the bids would be in by the next meeting, and Cogburn pointed out the bid process for auditors was different than the regular bid process. He added he hoped to amend the City's budget by the next meeting – he just needed to hear the Council's decision tonight concerning the roll-off for the City yard.

14. CONSENT (AUTOMATIC APPROVAL) AGENDA: *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests an item to be removed and considered separately)*

a. Approval of Minutes – October 9, 2018 – Whitney made a motion to approve the minutes.

Childers seconds that motion. Mayor Scott, Awbrey and Golden were in favor. Beck abstains.

Scott asked Beck why he didn't vote, and Beck responded he wasn't through reading the minutes.

Later Beck voiced that he was in favor. Motion passed.

15. REGULAR AGENDA: *(Discuss and act separately on the following items)*

Old Business

A. Ordinance #012-18, Imposing a Curfew 2nd Reading – Golden asked if item D. could be moved up, so Jamie Welch could leave. Harbour responded we needed to proceed with item C. first, and if it passed Welch wouldn't need the Council's approval. Mayor Scott made the second reading of Ordinance #012-18. Awbrey asked about the curfew including 8:30 am – 3:00 pm, and Dyson responded that he was patrolling around during school hours one day and saw some kids riding bikes during school hours. After speaking with them, they returned home to resume their homeschool classes shortly after. Whitney made a motion to approve the second reading. Beck seconds that motion. All members present were in favor; motion carried.

B. Ordinance #013-18, Schedule of Fees 2nd Reading – Whitney made a motion to approve the second reading. Childers seconds that motion. All members were in favor; motion carried.

C. Amending Auditorium use contract to all City Administrator to authorize alcohol with security provided – David Denman – Whitney made a motion to amend the contract to allow Denman to approve alcohol requests. Childers seconds that motion. Mayor Scott, Golden and Beck were in favor. Awbrey was opposed. Motion passed. Golden asked Harbour if the City would regulate the containers at the party, and Harbour responded the City would not.

D. Request for use of alcohol in Auditorium for Company Christmas Party – Jamie Welch – No action was taken.

E. Creation of Economic Impact Committee – Jon Awbrey – Awbrey took the floor saying he would like to create an economic impact committee, like the parks committee but its purpose would be to help the City market itself more and create ideas. Awbrey continued De Leon is on route from Ft. Worth to Fredericksburg and has a lot of traffic pass through. Whitney asked Awbrey how the group would interact with City Council, and Awbrey responded the committee would be on the Council agenda. Cogburn mentioned to Awbrey approaching the EDC board for assistance financially, as the EDC board could legally fund certain types of promotional projects. Childers made a motion to create the Economic Impact Committee and appoint A. J. Hill, Joe Locke, Gabe Price, James Beck and Jon Awbrey to serve on the board. Beck seconds that motion. All were in favor; motion carried.

F. Creation of a convenience center at water tower location for the disposal of construction material – David Denman – Denman pointed out there was nowhere in De Leon to dispose of construction material and people drive to the Brownwood or Stephenville landfill. Denman proposed hiring an employee 8am – 12pm to sit at the water tower on Saturday with the roll-off container. Discussed rates for debris varied from inside the City, outside the City, weight per load and per material. Mayor Scott voiced he wasn't sure who the City could trust to accept the money and asked if we would be accepting cash payments at the yard. Beck made a motion for Denman to pursue to project by obtaining more information to present to Council. Childers seconds that motion. All members present were in favor; motion carried.

****At this time during the meeting, item H. was visited next and the Council meeting moved the auditorium. Item G. was addressed after item H., once back in the council room.****

****At 6:55 pm the meeting adjourned into executive session.****

G. Executive Session- The Council may enter in to Executive Session under Government Code Section 551.074, Personnel Matters; City Administrator Duties – No action was taken on this item.

****At 9:06 pm, the meeting re-opened to the public.****

H. Meeting to move into Auditorium for round table discussion on how to promote the City into a destination City – No action was taken on this item.

16. ITEMS OF COMMUNITY INTEREST:

- **Expression of thanks, congratulations or condolences.**
- **Information regarding holiday closings.**
- **Honorary recognition of city officials, employees or other citizens.**
- **Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a city official or city employee.**

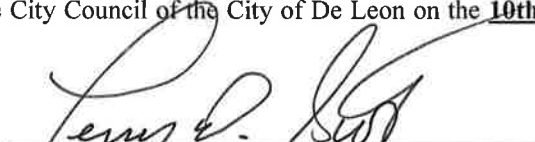
17. ADJOURN – At 9:06 p.m., Mayor Scott adjourned the meeting.

CERTIFICATION

I, Sarah *Cogburn*, Assistant City Secretary for the City of De Leon, Texas, do hereby certify in good faith the above and foregoing is true and correct of the **Regular Meeting** by the City Council of the City of De Leon and of the minutes pertaining thereto on the **13th** day of **November 2018**.


Sarah Cogburn, Assistant City Secretary

READ, PASSED and APPROVED by the City Council of the City of De Leon on the **10th** day of **December 2018**.


Terry Scott, Mayor


ATTEST 
Melenda K. Harbour, City Secretary