

ORDINANCE NO. 003-95

AN ORDINANCE RATIFYING AND CONFIRMING ACTIONS BY FLORENCE WOOD AS CITY SECRETARY; MAKING FINDINGS OF FACT; PROVIDING FOR RELATED MATTERS; PROVIDING AN OPEN MEETING CLAUSE; WAIVING READING AT MULTIPLE MEETINGS; AND PROVIDING FOR THE ORDINANCE TO BE EFFECTIVE ON THE DATE OF ITS ADOPTION.

WHEREAS, the City Council selected Florence Wood as Office Manager of the City of De Leon, by secret ballot, on April 28, 1987;

WHEREAS, given the health of the City Secretary Ms. Wood assumed the duties of City Secretary in the absence of the City Secretary; and

WHEREAS, the appointment of Florence Wood as City Secretary was never memorialized by resolution, minute order or ordinance of the City of De Leon;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DE LEON, TEXAS THAT:

Section 1. Findings. The recitations hereinabove are found to be true and correct and are incorporated herein as findings of fact.

Section 2. Ratification of Actions. All actions heretofore taken by the Florence Wood in the capacity of Office Manager, Secretary, or City Secretary, of the City of De Leon and all things done by Ms. Wood, all action by her attesting and executing documents, records and instruments in either of such capacities, or with respect to the transaction of the business of the City, be and the same are hereby confirmed, ratified, approved and adopted by the City as acts contemplated and authorized by the City Council of the City of De Leon.


Section 3. Further Procedures. The Mayor, members of the City Council and the City Secretary of the City shall be and are hereby expressly authorized, empowered and directed, from time to time, to do and perform such acts and things and to execute, acknowledge and deliver in the name and under the City seal and on behalf of the City such instruments, whether or not herein mentioned, as may be necessary or desirable in order to carry out the terms, provisions and intent of this Ordinance.

Section 4. Effective Date. This ordinance shall be in force and effect from and after its passage on the date shown below.

Section 5. Waiver of Multiple Meetings. Pursuant to Article VII, Section 10 of the City Charter the requirement for reading this ordinance at two meeting of the City Council is hereby waived.

Section 6. Open Meeting. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meeting Act, Chapter 551, Texas Government Code.

PASSED AND APPROVED this the 13th day of June, 1995.


Charles Chupp, Mayor
City of De Leon

ATTEST:


Florence Wood, City Secretary
City of De Leon