

RESOLUTION NO. 003-91

OF THE CITY COUNCIL OF THE CITY OF DE LEON, TEXAS ESTABLISHING A POLICY FOR THE RETENTION OF RECORDS FOR TEXAS COMMUNITY DEVELOPMENT PROGRAM FROM THE TEXAS DEPARTMENT OF COMMERCE.

WHEREAS, the City Council of De Leon, Texas, has received funds from the United States Department of Housing and Urban Development through the Texas Department of Commerce; and

WHEREAS, in keeping with policy and procedures consistent with HUD and applicable state statutes governing retention requirements for records for Community Development Programs, the City of De Leon desires to adopt a Policy for the Retention of Records; and

WHEREAS, the City Council is concerned with efficient execution of the Community Development Projects under its jurisdiction in keeping with OMB Circular No. A-102, Attachment C; and

WHEREAS, the City Council has determined that it is in order to set forth certain requirements in adhering to Federal regulations:

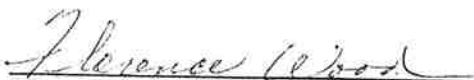
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DE LEON, TEXAS:

1. That the City Council on behalf of the City of De Leon adopts the attached document to be followed for the retention of records in conjunction with the City's Community Development Program from the Department of Housing and Urban Development, through the Texas Department of Commerce.

PASSED AND APPROVED THIS 12th DAY OF February, 19 91.

  
Mayor Pro Tem

ATTEST:

  
City Secretary