



MINUTES OF REGULAR PUBLIC MEETING

May 8, 2023

Council Approved on June 12, 2023

1. **CALL TO ORDER**-Mayor Grisham called the meeting to order at 5:30pm
2. **ROLL CALL**-Members present for roll call were as follows; to wit: Mayor Grisham, Councilwoman Gonzales, Councilwoman Spears, Councilwoman Brown, Councilwoman Klepac and Councilwoman Amick.
3. **INVOCATION**- Mayor Grisham gave the invocation
4. **PUBLIC COMMENT** (*Limited to Three minutes per person*)- *N/A*
5. **Mayor Report**: *N/A*
6. **Public Works Report**: Public works Director Dean Thompson was unable to attend. Mayor Grisham went over handout. Attached to minutes
7. **Police Chief Report**: Chief Allman went over stat sheet, everything is going good. He spoke regarding properties that were being cleaned up, the owner to the house on Reynosa hired Heath Sylva, he is getting it cleaned up, 208 S Bell is looking a lot better, everyone has been compliant. Officers have been close patrol and citizens are noticing and very appreciative. The new Animal Control Officer started and has his certification completed, he will attend a rabies class, situation awareness and code enforcement class will be done at the end of the month. The police department office is 95% done. Mayor Grisham thanked Chief Allman for getting things done.
8. **Emergency Management Report**: *N/A*.
9. **Parks Committee Report**: *N/A*
10. **DD Report**: Jerry Leonard spoke on behalf of DD, he briefed council on the DD upcoming events, attached to minutes.
11. **Chamber of Commerce**: *N/A*.
12. **Library Report**: **Handout was given to council**
13. **Municipal Court Report**: **Council was given a hand out from the Judge.**
14. **City Secretaries' Report**: *N/A*
15. **City Administrator Report**: Administrator Denman went over financials (attached to minutes. Mr Denman showed pictures of the progress that has been done at the animal shelter and S Bowie that was recently paved. Councilwoman Klepac asked some questions regarding financials, one being software support is this for all departments, City Secretary Harbour explained that it was for all departments and it's the software we use for billing, financial, court etc., on the line item named National Night out is this rolled over from previous year and did we pay back the donations since it was cancelled, Harbour answered yes ma'am we did.
16. **CONSENT (AUTOMATIC APPROVAL) AGENDA**: (*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.*)

- Minutes: March 13, 2023, March 21, 2023, April 10, 2023 – Councilwoman Gonzales made a motion to approve minutes with corrections. Councilwoman Spears seconds that motion. All members were in favor. Motion carried.

17. **REGULAR AGENDA**: (*Discuss and consider the following items*)

- A. **De Leon Rodeo Association 2023 Contract** – Councilwoman Spears made a motion to approve 2023 De Leon Rodeo Association Contract. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.
- B. **Agenda Request – Joveda Nelson regarding Water Bill** – Ms. Nelson started by saying she was following up with her previous request to lower her water bill. She also stated she had another concern regarding the water, she stated the water is irritating her skin, she called TCEQ and had them come test the water, the rep told her the water tested badly, that was after the letter went out. TCEQ then went around town and tested and was

suppose to bring those results to City Hall. Mayor Grisham stated one small area in the City tested badly which is why the letter went out, it was corrected quickly. Upper Leon provides water to Comanche, De Leon, Dublin, Proctor, and Stepehville, the water comes from proctor lake and when the lake turns the water smells horrible and has a funny taste. Upper Leon treats the water, but sometimes the water still smells bad. Councilwoman Klepac asked David to check with Dean and see if TCEQ notified us about her water.

- C. **Resolution #009-23, Appointment of Board member to Upper Leon** – Councilwoman Brown made a motion to approve Resolution #009-23 to appoint Kiley Abbe to the Upper Leon Board. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried
- D. **Resolution #010-23, CDBG Policies – English** – Councilwoman Gonzales made a motion to approve Resolution #010-23 with corrections to code of conduct page. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.
- E. **Resolution #011-23, CDBG Policies – Spanish** – Councilwoman Spears made a motion to approve Resolution #011-23 with corrections to code of conduct page. Councilwoman Brown seconds that motion. All members present were in favor. Motion carried.
- F. **Personnel Policy Amendment** – Councilwoman Amick made a motion to approve personnel policy amendment to allow employees to take vehicle home up to 5 miles. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.
- G. **Sale of three tracts of City property, one a 1.88 acre tract, Comanche County Appraisal District Property ID 191; and one a 3.44 acre tract, Comanche County Appraisal District Property ID 74; and one a .87 acre tract, Comanche County Appraisal District Property ID 377, to a developer through the independent foundation exception using De Leon Type A Economic Development Corporation** – Councilwoman Amick made a motion to sale City property to the De Leon Type A Economic Development Corporation. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried.
- H. **Paving of Streets -Policy for donation and Ordinance** – Councilwoman Brown made a motion to table this item. Councilwoman Amick seconds that motion. All members present were in favor. Motion Carried.
- I. **Ordinance #007—23, Repeal and Replace Ordinance #014-23 Itinerant Vendors** – Councilwoman Gonzales made a motion to table this item. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried.

- **ITEMS OF COMMUNITY INTEREST: -**
- Expression of thanks, congratulations or condolences-
- Information regarding holiday closings
- Honorary recognition of City officials, employees, or other citizens
- Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a City official or City employee.

18. **ADJOURN:** Mayor Grisham adjourned the meeting at 7:25 pm

CERTIFICATION

I, Melenda K. Harbour, City Secretary for the City of De Leon, Texas, do hereby certify that the above and foregoing is true and correct of the regular meeting by the City Council of the City of De Leon and of the minutes pertaining thereto on the 8th of May, 2023

Melenda K. Harbour,
City Secretary

Minutes **PASSED AND APPROVED** by the City Council of the City of De Leon on the 12th day of June, 2023.

Jan Grisham
Jan Grisham, Mayor

ATTEST
Melenda K. Harbour
Melenda K. Harbour, City Secretary

The seal of the City of De Leon, Texas, is circular with a double-line border. Inside the border, the words "CITY OF De LEON" are written in an arc at the top, and "TEXAS" is written at the bottom. In the center of the seal is a five-pointed star.