



MINUTES OF REGULAR PUBLIC MEETING
October 17, 2023

Council Approved on November 13, 2023

1. **CALL TO ORDER**-Mayor Grisham called the meeting to order at 6:05pm
2. **ROLL CALL**-Members present for roll call were as follows, to wit: Mayor Grisham, Councilwoman Gonzales, Councilwoman Spears, Councilwoman Brown, Councilwoman Klepac and Councilwoman Amick.
3. **INVOCATION**- Councilwoman Spears gave the invocation
4. **PUBLIC COMMENT** *(Limited to Three minutes per person)- N/A.*
5. **Mayor Report:** N/A.
6. **Public Works Report:** N/A.
7. **Police Chief Report:** Chief Cotton stated our hearts go out to the victim's family, our officer which is on Admin leave. Cotton has been in contact with the Texas Rangers and Officer Daily. Thank you to Melenda for coming out at 4 am to get the statement posted. He said he has been working on 4-5 felony reports, going a little slow because of the investigation, so far 10 discs have been burned for the Texas Rangers. Officer Daily should be able to come back to work 3 days from today (October 17, 2023).
8. **Emergency Management Report:** N/A.
9. **Parks Committee Report:** N/A
10. **DD Report:** Jerry Leonard spoke on behalf of DD, he briefed council on the DD upcoming events, attached to minutes.
11. **Chamber of Commerce:** N/A.
12. **Library Report:** N/A
13. **Municipal Court Report:** Council was given a handout from the Judge. Monies brought in by the Court and new laws that had passed.
14. **City Secretaries' Report:** Secretary Harbour and Clerk Garza gave a brief summary of the training they had attended in Dallas (TML Conference 2023). Some topics were AI & its Impact on Cities, Leadership, The Good, The Bad and The Ugly with City government, recruiting and retaining employees. Secretary Harbour thanked council for all they do!
15. **City Administrator Report:** Administrator Denman went over financials, there were no questions.
16. **PROCLAMATION:** CONSTITUTION WEEK- Proclamation declaring constitution week was read.
17. **CONSENT (AUTOMATIC APPROVAL) AGENDA:** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*
 - Minutes: September 11, 2023 and September 26, 2023 – Councilwoman Gonzales made a motion to approve the minutes with several corrections. Councilwoman Spears seconds that motion. All members were in favor. Motion carried.

18. REGULAR AGENDA: *(Discuss and consider the following items)*

- A. **Resolution #020-23, Temporary Road Closure – Chamber of Commerce Christmas Parade** – Councilwoman Spears made a motion to approve Resolution #020-23. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried
- B. **Amendment of Personnel Policy for Exempt Employee's OT/Comp** – After much discussion, Councilwoman Gonzales made a motion to approve amendment of Personnel Policy. Councilwoman Brown seconds that motion. Motion failed

- C. **Amendment of Personnel Policy ability to transfer sick/vacation hours to employee in need of more hours due to illness** – Councilwoman Spears made a motion to approve personnel policy amendment with 3 day cap per pay period per employee on vacation and sick. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried
- D. **Interlocal Agreement between City of De Leon and City of Comanche for Public Works assistance** – Councilwoman Brown made a motion to approve Interlocal Agreement. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried
- E. **Update of Investment Policy** – Councilwoman Gonzales made a motion to approve update of investment policy. Councilwoman Klepac seconds that motion. All members present were in favor. Motion carried
- F. **Contract for City Employee's repayment for training expenses (one year term)** – Councilwoman Gonzales made a motion to table contract. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried
- G. **Contract for Police Officers repayment of training expenses (three year)** – Councilwoman Spears made a motion to table contract. Councilwoman Gonzales seconds that motion. All members present were in favor. Motion carried
- H. **Update of Animal Control Standard Operating Procedures** – Councilwoman Gonzales made a motion to table. Councilwoman Spears seconds that motion. All members present were in favor. Motion carried

- **ITEMS OF COMMUNITY INTEREST: -**
- Expression of thanks, congratulations or condolences-
- Information regarding holiday closings
- Honorary recognition of City officials, employees, or other citizens
- Reminders about upcoming events sponsored by the City or other entity that is scheduled to be attended by a City official or City employee.

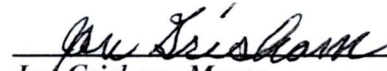
19. **ADJOURN:** Mayor Grisham adjourned the meeting at 7:38 pm

CERTIFICATION

I, Melenda K. Harbour, City Secretary for the City of De Leon, Texas, do hereby certify that the above and foregoing is true and correct of the regular meeting by the City Council of the City of De Leon and of the minutes pertaining thereto on the 17th of October, 2023

Melenda K. Harbour,
City Secretary

Minutes **PASSED AND APPROVED** by the City Council of the City of De Leon on the 13th day of November, 2023.



Jay Grisham, Mayor

ATTEST:



Melenda K. Harbour, City Secretary

