

RESOLUTION#020-23

A RESOLUTION OF THE CITY OF DE LEON, TEXAS AUTHORIZING THAT A REQUEST BE MADE TO THE TEXAS DEPARTMENT OF TRANSPORTATION TO TEMPORARILY CLOSE PORTIONS OF STATE HIGHWAY 16 ON SATURDAY, DECEMBER 2, 2023 FOR ACTIVITIES ASSOCIATED WITH THE CHAMBER OF COMMERCE CHRISTMAS PARADE AND ANNUAL COUNTRY CHRISTMAS; AUTHORIZING MAYOR GRISHAM TO ENTER INTO AN AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION IF SAID REQUEST IS GRANTED.

WHEREAS, the City Council of the City of De Leon finds that closure of portions of State Highway 16 on Saturday, December 02, 2023 for activities associated with the Chamber of Commerce Christmas Parade and Annual Country Christmas serves a public purpose and is consistent with the safety and convenience of the traveling public;

WHEREAS, the areas to be closed for the Chamber of Commerce Christmas Parade and Annual Country Christmas are located within the incorporated limits of the City of De Leon;

NOW, THEREFOR, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DE LEON, TEXAS:

Section 1. That the above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

Section 2. That the City wishes to make a request to the Texas Department of Transportation to temporarily close portions of State Highway 16 on Saturday, December 2, 2023 for activities associated with the Chamber of Commerce Christmas Parade and Annual Country Christmas.

Section 3. That the Mayor, Mayor Pro Tempore, and/or City Secretary are authorized to submit a request to the Texas Department of Transportation on behalf of the City of De Leon, pursuant to Rule §22.12 of Title 43 of the Administrative Code, that portions of State Highway 16 be closed on December 2, 2023 for activities associated with the Chamber of Commerce Christmas Parade and Annual Country Christmas. Said request shall conform to the requirements of Rule §22.12(2).

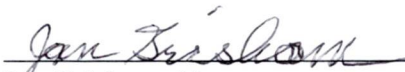
Section 4. That the Mayor and Mayor Pro Tempore are authorized to enter into an agreement with the Texas Department of Transportation, on behalf of the City of De Leon, for the temporary closure of portions of State Highway 16 for the purposes stated herein.

Section 5. That this Resolution was adopted by the City Council of the City of De Leon at a regular meeting of the City Council held on the 17TH day of October 2023.

Section 6. That the purpose of this Resolution is to comply with Rule §22.12 of Title 43 of the Texas Administrative Code to obtain temporary closures of State Highway 16 so that the Chamber of Commerce Christmas Parade and Annual Country Christmas may be held on Saturday, December 2, 2023.

Section 7. Pursuant to Article VII, Section 10 of the De Leon City Charter, the requirement that this Resolution be read at two meetings is hereby waived by the affirmative vote of all members of the De Leon City Council.

PASSED, APPROVED and ADOPTED on this the 17th day of October 2023.



Jan Grisham, Mayor

ATTEST:



Melenda K. Harbour, City Secretary



STATE OF TEXAS §

COUNTY OF TRAVIS §

**AGREEMENT FOR THE TEMPORARY CLOSURE
OF STATE RIGHT OF WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of De Leon, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "local government."

WITNESSETH

WHEREAS, the State owns and operates a system of highways for public use and benefit, including Highway 16, in Comanche, County; and

WHEREAS, the local government has requested the temporary closure of Highway 16-Texas Street for the purpose of Chamber of Commerce Christmas Parade, from 5:30 pm to 8 pm on December 2, 2023 as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the local government's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right of way will be performed within the State's requirements; and

WHEREAS, on the 17th day of October 2023, the De Leon City Council passed Resolution / Ordinance No. 020-23, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The physical description of the limits of the Event, including county names and highway numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates at each location, a brief description of the proposed activities involved, approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved shall be attached hereto along with a location map and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

A. The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

B. The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.

C. The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.

D. The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.

E. The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

F. The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

G. The local government hereby assures the State that there will be appropriate passage

allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the local government's traffic control plan.

H. The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right of way, the local government and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period

that the local government and/or its contractors are encroaching upon the State right of way.

B. In the event the local government is a self-insured entity, the local government shall provide the State proof of its self-insurance. The local government agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the local government and the State.

Article 10. COMPLIANCE WITH LAWS

The local government shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right of way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Local Government:	State:
<u>City of De Leon</u>	Texas Department of Transportation
<u>Attn: Mayor Jan Grisham</u>	_____
<u>P.O. Box 318</u>	_____
<u>De Leon, Texas 76444</u>	_____

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

IN TESTIMONY WHEREOF, the parties hereto have caused these presents to be executed in duplicate counterparts.

THE CITY OF DE LEON

Executed on behalf of the local government by:

By Jan Grisham Date 10-17-2023
City Official

Typed or Printed Name and Title Jan Grisham

Mayor

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

Exhibit A

“Letter from the Chamber of Commerce requesting closure”



DeLeon Chamber of Commerce and
Agriculture
125 S Texas St De Leon, TX 76444
254-979-5083
Shaun.olsberg@gmail.com
<http://www.deleontxchamber.com/>

City of DeLeon

The Chamber of Commerce and Agriculture is requesting the closure of Highway 16 from the side street of West Hampton Ave (Doc's) to W Bivar Ave (Farley's, parade start) from 5:30pm to 8pm for the Country Christmas Parade, December 2nd, 2023. Last year, the highway remained open to traffic until the start of the parade when law enforcement closed it. That would be sufficient this year as well.

Shaun S. Olsberg

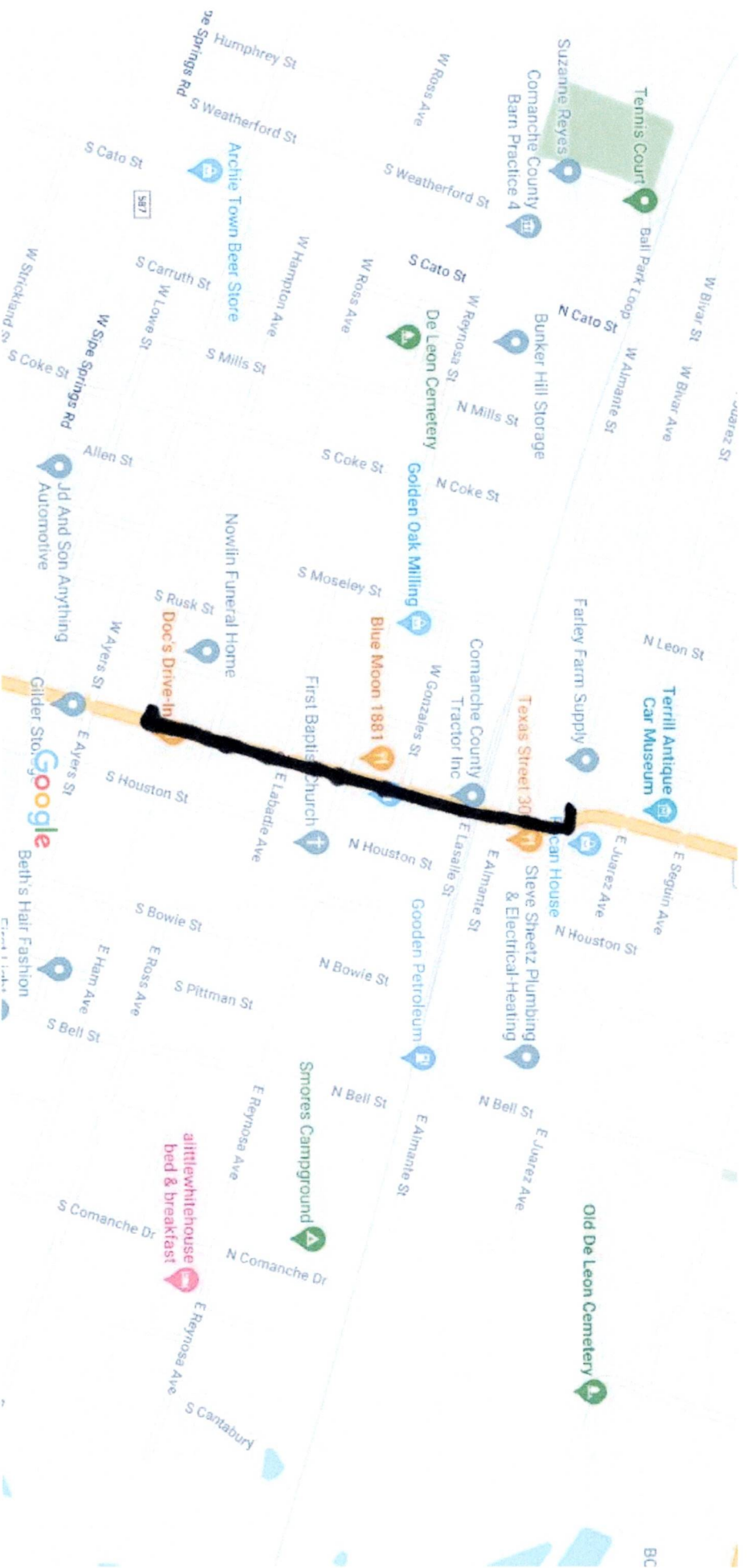
President DeLeon Chamber of Commerce

Exhibit B

“Resolution #020-23-Enter into an Agreement with TXDOT for temporary closure of State Highway 16 for activities associated with Chamber Christmas Parade”

Exhibit C

**“Map of road closure area”
“Letter from De Leon Police Department”**



Map data ©2023 500 ft

**DE LEON
POLICE**



October 16, 2023

Please be advised that the City of De Leon Police Department will be present at the City of De Leon Chamber of Commerce Christmas Parade, scheduled for Saturday, December 2, 2023, for the handling of traffic control for this event. Traffic will be detoured along N Texas between Bivar Ave and W Hampton Ave. This portion of the route has a secured Railroad crossing and there will be an officer (or other designee) assigned at that crossing during the parade, after which the roadways shall be opened to normal traffic.

For additional information or clarification, please feel free to contact the De Leon Police Department.

Respectfully,

A handwritten signature in blue ink, appearing to read "M Cotton", is written over a light blue horizontal line.

Michael Cotton
Chief of Police