

CITY OF



DESERT HOT SPRINGS

CODE COMPLIANCE DIVISION

65950 Pierson Blvd. • Desert Hot Springs • CA • 92240
(760) 329-6411 • www.cityofdhs.org

REGISTRATION FORM FOR ABANDONED RESIDENTIAL PROPERTY

Please fill out the information requested below and deliver this form to the Code Compliance Division Building reception desk or mail to the Desert Hot Spring Police Department, 65950 Pierson Boulevard, Desert Hot Springs, CA 92240.

Registered Residence Address: _____

Desert Hot Springs, zip code: _____

Assessor Parcel Number: _____

Notice of Default Recordation# (if applicable) _____

(Please attach copy to this form)

Lender/Lien Holder: _____

Contact: _____ Contact Phone: (____) _____

Lender/Lien Holder Mailing Address: _____

Property Manager: _____ Business License # _____

Contact: _____ 24 Hour Phone # (____) _____

Property Management Co. Local Mailing Address: _____

Standard Annual Fee: \$60.00 Please Check One: ☐ New Registration ☐ Renewal Registration

An annual registration fee shall accompany this registration form. The fee and registration shall be valid for the calendar year, or remaining portion of the calendar year, in which the registration was initially required. Subsequent registrations and fees are due January 1st of each year and must be received no later than January 31st of the year due. Registration fees will not be prorated. [DHSMC 8.40.030.C.]

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City of Desert Hot Springs Municipal Code, Chapter 8.40 Abandoned Residential Property
Registration Section 8.40.010:

It is the purpose and intent of the City Council of the City of Desert Hot Springs, through the adoption of this chapter, to establish an abandoned and distressed residential property registration program as a mechanism to protect residential neighborhoods from becoming blighted through the lack of adequate maintenance and security of abandoned properties and to establish uniform and reasonable regulations to prevent immediate risk and detrimental effects associated with abandoned and distressed properties.

Owner Responsibility under Desert Hot Springs Municipal Code Chapter 08.40

- ☐ If the property is found to be vacant or shows evidence of vacancy, it is, by this chapter, deemed abandoned and the beneficiary or trustee shall, within 10 days of the inspection or the date of vacancy, whichever is earliest, register the property with the City Manager or designee on forms provided by the City. [DHSMC 08.40.030.1]
- ☐ Any change of the information in the registration required under this subsection shall be reported within 10 days of the change. [DHSMC 08.40.030.B]
- ☐ Abandoned property shall be maintained so as to be kept free of evidence of vacancy, [DHSMC 08.40.040.1]
- ☐ Any abandoned property shall be secured, as defined in this chapter. In addition, the abandoned property shall be secured in a manner that would prevent trespassers, squatters or unauthorized persons from entering and/or remaining on the property. [DHSMC 08.40.050]
- ☐ Property shall be posted with the name and 24-hour contact phone number of the trustee/beneficiary or a local property management company that must be retained by an out-of-area beneficiary/trustee. The posting shall be no less than 18 inches by 24 inches and shall be of a font that is legible from a distance of 45 feet and shall contain along with the name and 24-hour contact number the words "THIS PROPERTY MANAGED BY" and "TO REPORT PROBLEMS OR CONCERNS CALL." The posting shall be placed on the interior of a window facing the street to the front of the abandoned property so it is visible from the street or secured to the exterior of the building/structure facing the street to the front of the property so it is visible from the street; if no such area exists, on a stake of sufficient size to support the posting in a location that is visible from the street to the front of the property but not readily accessible to vandals. [DHSMC 08.40.060.A]

A copy of this or any municipal code of the City of Desert Hot Springs may be downloaded at:

<http://www.qcode.us/codes/deserthotsprings/> or cityofdhs.org