

**Fee Study Report  
for the  
City of Desert Hot Springs**

**APRIL 2020**

**Prepared by:**

**Revenue & Cost Specialists, LLC**

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April 14, 2020

Mr. Chuck Maynard, City Manager  
City of Desert Hot Springs  
11-999 Palm Drive  
Desert Hot Springs, CA 92240

Mr. Maynard,

This Report is submitted pursuant to our contract with the City to perform a revenue and cost analysis and to develop a cost distribution and cost control system for the City for its services.

The motivation for this study is the need of both the City Council and City staff to maintain City's services at a level commensurate with the standards previously set by the City Council, and to maintain effective policy and management control of City services.

This Report provides currently useful information about the City's status on recovery of costs for all City services. In addition, it will assist in projecting and determining the future level and equity of these City services.

RCS wishes to thank all City department heads and staff for their assistance and cooperation extended to us during the accomplishment of our work, without whose aid this Report could not have been produced. The response, awareness and information gathered and supplied by numerous City employees make this Report the sound one we believe it to be.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Eric Johnson", with a long horizontal flourish extending to the right.

ERIC JOHNSON  
President



## EXECUTIVE SUMMARY

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By acceptance of the Revenue & Cost Specialists (RCS) proposal, the City of Desert Hot Springs decided to subject its fee-based services to detailed analysis dedicated toward seeking alternate, and more equitable, ways to finance City services provided to the community. Due to the various demands made of the City, it is essential that the City Council and management have complete information upon which to assess fees charged to the public for services provided. Schedule 1 at the end of this Executive Summary lists each service reviewed in this study. It indicates that the City could realize approximately \$641,400 in additional new revenue if the recommendations provided herein are adopted and implemented.

Organization of Report. This Executive Summary explains RCS's philosophy concerning fee-based services and cost analysis with a discussion of Costs Generally Defined. The report then lists the Types of Costs included in our analysis and our General Recommendations.

### **COSTS GENERALLY DEFINED**

The basic costs of operating any business are direct labor and employee benefits, direct materials, and overhead costs.

Determination of Costs. After the passage of Proposition 13, the California Taxpayers Association, the California Chamber of Commerce, the National Tax Limitation Committee and the California Association of Realtors put Proposition 4 before the voters. It was adopted by 74.3% of the voters of California on November 6, 1979, and became effective on July 1, 1980, retroactive to Fiscal Year 1978-79.

This proposition, which became Article XIII B of the State Constitution, addressed all city revenues and established a limit on the growth of tax revenues. Also, because of Proposition 4, fee services cannot exceed the "costs reasonably borne" by the City in providing the service. If the fee exceeds the cost, the excess fee is defined to be a special tax, which Proposition 13 requires be approved by two-thirds of the voters.

As Article XIII B was written by the above business groups, it is not surprising that they recommended a business-oriented approach to the costs of governmental services. For example:

The phrase costs reasonably borne by such entity in providing the regulation, product, or service is intended to incorporate all appropriations by an entity for

## City of Desert Hot Springs Fee Study Update

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reasonable costs appropriate for the continuation of the service over time. This includes ongoing expenses such as operation costs and a reasonable allocation for overhead and administration, but it also includes reasonable allocation for start-up costs and future capacity. Thus, reasonable allocations for capital replacement, expansion of services, and repayment of related bond issuances would be considered "costs reasonably borne."<sup>1</sup>

Principle Involved. A basic principle involved in this Report is the recognition of those full business costs as they are as defined by the authors of the Constitutional amendment, NOT just those costs which 1) the City might recognize and decide to budget; or 2) which it might decide to use in some other cost analysis methodology; or 3) that other jurisdictions not so complying might use; or 4) that some accounting or other consulting firm might decide it should use, based on some external, non-California legal requirements.

These cost elements have been determined in a businesslike manner per basic business principles, and applied to each and every fee-financed or fee-financeable service provided by the City, modified only slightly to accommodate the published intent and definitions of the authors of Article XIII B. Thus a logical, legal, and Constitutionally-mandated cost-consciousness can now be applied to City operations.

### TYPES OF COSTS

The following costs, identified above as part of "costs reasonably borne" by the Authors of Proposition 4, make up the cost detail found on the right-hand page in Appendix B for each service center.

#### Salaries and Wages

City government is in fact a service industry, and therefore, it is natural that salaries make up the largest single element of cost for most services.

Interview Process. In order to allocate the salaries, lengthy interviews were held, documents sought and researched, and reports and accounting records examined by RCS. The result was, in most cases, a percentage or hours distribution of individual employee personal services costs.

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<sup>1</sup> A Summary of Proposed Implementing Legislation and Drafter's Intent with Regard to Article XIII B of the California Constitution (Proposition 4, November 6, 1979); Spirit of 13, Inc.; 1980; California Chamber of Commerce; page 6.

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One hundred percent of the time of all City employees was distributed. In other words, everyone had to be someplace, all of their time. No judgments were made about what personnel should or might be doing. Their time was distributed to those service centers where the time was expended.

### Employee Fringe Benefits

Since fractional time -- to as low as three minutes per unit of service or one-twentieth of a percent of the annual time of an employee has been allocated to service centers, fringe benefit costs also must be fractionalized to carefully and accurately distribute those ancillary personnel costs.

The City finances numerous benefits for its employees, thereby incurring measurable costs for these items, including:

- PERS & Social Security Retirement
- Health and Life Insurance
- Workers Compensation Insurance
- Medicare Insurance
- General Liability
- Unemployment Insurance
- EAP

All these costs are current operating expenses, and the amounts were isolated. Actual costs were determined and reduced to a percentage of salary for each of the positions.

### Maintenance and Operation Costs

All maintenance and operation costs, including non-personnel expenses such as professional services, insurance, operating supplies etc., were derived from the 2019-2020 Council-approved budget and allocated via percentages or through actual allocation to each of the service centers identified in a department or division.

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### General and Departmental Overhead Costs

Overhead costs provide the vital glue that holds an organization together operationally and provide important coordinating capabilities. They also provide the day-to-day support services and facilities required for the organization to function effectively. RCS has used a detailed Cost Allocation Plan (CAP) to identify and allocate these costs to the remainder of the City organization. In the CAP, costs were allocated to end-user departments and divisions by applying an overhead allocation factor. Each factor was related to the work effort of its particular overhead element and was assessed for relevance and reasonableness.

Full Cost Distribution. The purpose of deriving overhead costs to apportion these amounts to direct service program costs. By adopting this method the City will be aware of its true costs and be able to emulate business methods. Article XIII B's (Proposition 4 of 1979) authors intended this, defining as part of "costs reasonably borne" a calculated "reasonable allocation for overhead and administration."

General City Overhead. These services primarily set policy and support other departments without providing a deliverable service to the public. Where they do perform an end-user service, such costs have not been allocated to other departments.

Departmental Administration. Costs in this category involve intra-departmental support functions, outside the above listed general City overhead functions, and involve the allocation of staff time within and among departmental functions. These services also do not provide end-user deliverables to the public, but instead provide vital administrative support within specific departments.

Fully Allocated Hourly Rates. All the above items make up the fully allocated hourly rate which is calculated for each position in the City.

Calculation of Revenues. Many of the revenues included in this Report are calculated based on the current fee and the number of projected units of service. This may be different than the current budgeted revenues due to changes to projected volume, which comes from looking at historic volume and estimates of current year levels.



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### **GENERAL RECOMMENDATIONS**

#### Adoption of Modifications to Current Fee Structure

*It is recommended that the City Council adjust the fee schedule for the enumerated City services presented in Appendix A of this Report. Continued use of the "full business costing" concept will create consistency in the establishment of fees, and allow for timely adjustment to reflect changes in the cost of providing services*

#### Review of Suggested Recovery Rates

The City Council should review each service and the suggested recovery rate to determine how much of each service should be recovered through fees, and how much should be subsidized through the City's tax dollars. This review is very important because it gives City staff direction as to what the Council wants to subsidize and what it does not.

### **CONCLUSION**

If all the recommendations and suggestions made in this Report are adopted, the City's financial picture would be improved. Also, far more equity between taxpayers and fee-payers, as well as fairness between property-related and non-property-related services could be secured, assisting in the City's continued financial stability into the future. The following Schedule 1 portrays the various services assessed during our analysis.

#### Appendix A – Summary of Current and Proposed Fees

Appendix A includes a summary of the current City fees matched up with the proposed fees for each service presented.

#### Appendix B - Detailed Worksheets

The substance of RCS's work effort on this project is primarily comprised of two different worksheets shown in the detail of this report (see Appendix B). The first, "Revenue and Cost Summary Worksheet" is on the left hand side. These worksheets include a description of the service, the current fee structure, the recommended recovery rate, and other pertinent information. Also included are the revenue and cost comparisons and suggestions for fee modifications.

## **City of Desert Hot Springs Fee Study Update**

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Presented on the facing page, titled "Cost Detail Worksheet", is the worksheet which details the costs involved with each service. This page identifies those employees providing the service, the time spent, and their related costs.

Appendix C – Detail of Building & Safety Fees

Appendix D – Detail of Fire Department Fees

**CITY OF DESERT HOT SPRINGS  
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES  
FISCAL YEAR 2019-2020**

REF #	SERVICE TITLE	REVENUE	COST	PROFIT/ (SUBSIDY)	PERCENT RECOVERY		POSSIBLE NEW REVENUE
					CURRENT	SUGGEST	
T-10100	TENTATIVE PARCEL MAP	\$12,360	\$11,546	\$814	107.1%	100%	(\$800)
T-10200	FINAL PARCEL MAP	\$5,860	\$5,489	\$371	106.8%	100%	(\$400)
T-10300	TENTATIVE TRACT MAP	\$22,890	\$18,234	\$4,656	125.5%	100%	(\$4,700)
T-10400	FINAL TRACT MAP	\$24,910	\$27,599	(\$2,689)	90.3%	100%	\$2,700
T-10500	LOT LINE ADJUSTMENT	\$8,625	\$6,519	\$2,106	132.3%	100%	(\$2,100)
T-10600	CERTIFICATE OF COMPLIANCE	\$3,330	\$373	\$2,957	892.8%	100%	(\$3,000)
T-10900	MAP TIME EXTENSION	\$6,375	\$5,014	\$1,361	127.1%	100%	(\$1,400)
T-11300	PARCEL MERGER	\$4,800	\$6,377	(\$1,577)	75.3%	100%	\$1,600
T-11350	EASEMENT/RIGHT OF WAY DEDICATION	\$0	\$1,202	(\$1,202)	0.0%	100%	\$1,200
T-11500	AMENDED PARCEL MAP	\$4,180	\$5,796	(\$1,616)	72.1%	100%	\$1,600
T-11600	AMENDED TRACT MAP	\$7,290	\$10,072	(\$2,782)	72.4%	100%	\$2,800
T-11700	PRE-APPLICATION PLAN REVIEW	\$19,650	\$21,690	(\$2,040)	90.6%	100%	\$2,000
T-12001	DEVELOPMENT PERMIT - MINOR	\$47,480	\$16,721	\$30,759	284.0%	100%	(\$30,800)
T-12002	DEVELOPMENT PERMIT - MAJOR	\$32,560	\$19,788	\$12,772	164.5%	100%	(\$12,800)
T-12003	DEVELOPMENT PERMIT - ADMIN	\$3,080	\$1,020	\$2,060	302.0%	100%	(\$2,100)
T-12400	DENSITY BONUS AGREEMENT	N/A	N/A	N/A	N/A	100%	\$0
T-12500	ENVIRONMENTAL CAT EXEMPT REVIEW	\$1,440	\$3,724	(\$2,284)	38.7%	100%	\$2,300
T-12515	ENVIRONMENTAL DOCUMENT REVIEW	N/A	N/A	N/A	N/A	100%	\$0
T-13000	MINOR GENERAL PLAN AMEND (MAP ONLY)	\$8,610	\$11,404	(\$2,794)	75.5%	100%	\$2,800
T-13001	MAJOR GENERAL PLAN AMEND (MAP/TEXT)	\$24,000	\$32,497	(\$8,497)	73.9%	100%	\$8,500
T-13002	GENERAL PLAN MNTCE SURCHARGE	\$20,000	\$100,000	(\$80,000)	20.0%	25%	\$5,000
T-13101	ZONE CHANGE/MAP AMEND - PRE-ZONE	\$8,610	\$11,425	(\$2,815)	75.4%	100%	\$2,800
T-13102	ZONE CHANGE-ZONING TEXT AMEND	\$10,000	\$13,722	(\$3,722)	72.9%	100%	\$0 #
T-13302	VARIANCE	\$2,830	\$2,458	\$372	115.1%	100%	\$0 #
T-13303	MINOR EXCEPTION/VARIANCE	\$980	\$1,876	(\$896)	52.2%	100%	\$900
T-13304	SUBSTANTIAL CONFORMANCE	\$0	\$1,109	(\$1,109)	0.0%	100%	\$0 #
T-13305	MINOR MODIFICATION	\$245	\$469	(\$224)	52.2%	65%	\$100
T-13401	DEVELOPMENT AGREEMENT	\$8,000	\$8,539	(\$539)	93.7%	100%	\$0 #
T-13402	DEV AGREEMENT AMENDMENT	\$4,000	\$4,094	(\$94)	97.7%	100%	\$0 #
T-13403	DEV AGREEMENT ANNUAL REVIEW	\$14,340	\$17,880	(\$3,540)	80.2%	100%	\$3,500
T-13500	CONDITIONS, COVENANTS & RESTRICTION	\$5,400	\$5,524	(\$124)	97.8%	100%	\$100
T-13601	ANNEXATION APPLICATION	\$20,000	\$35,586	(\$15,586)	56.2%	100%	\$0 #
T-13602	PLAN OF SERVICES	N/A	N/A	N/A	N/A	100%	\$0

CITY OF DESERT HOT SPRINGS  
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES  
FISCAL YEAR 2019-2020

REF #	SERVICE TITLE	REVENUE	COST	PROFIT/ (SUBSIDY)	PERCENT RECOVERY		POSSIBLE NEW REVENUE
					CURRENT	SUGGEST	
T-13700	STREET/R-O-W ABANDONMENT PROCESSING	\$7,715	\$3,166	\$4,549	243.7%	100%	\$0 #
T-14102	HOME OCCUPATION PERMIT	\$0	\$3,832	(\$3,832)	0.0%	100%	\$3,800
T-14111	CONDITIONAL USE PERMIT	\$28,550	\$20,191	\$8,359	141.4%	100%	(\$8,400)
T-14250	SPECIAL EVENT PERMIT/STAFFING	\$300	\$24,880	(\$24,580)	1.2%	100%	\$0 **
T-14300	SPECIFIC PLAN	\$9,000	\$9,387	(\$387)	95.9%	100%	\$0 #
T-14305	SPECIFIC PLAN AMENDMENT	\$5,000	\$4,673	\$327	107.0%	100%	\$0 #
T-14400	TEMPORARY USE PERMIT	\$1,000	\$1,758	(\$758)	56.9%	100%	\$800
T-14602	DESIGN REVIEW PERMIT - PLAN COMM	\$4,025	\$2,090	\$1,935	192.6%	100%	(\$1,900)
T-14605	DESIGN REVIEW PERMIT - ALRC	N/A	N/A	N/A	N/A	100%	\$0
T-14606	DESIGN REVIEW PERMIT - ADMIN	N/A	N/A	N/A	N/A	100%	\$0
T-14610	ZONING VERIFICATION LETTER	\$420	\$550	(\$130)	76.4%	100%	\$100
T-14611	ZONING RESEARCH LETTER	\$1,000	\$1,040	(\$40)	96.2%	100%	\$0
T-14700	PLANNING SIGN PERMIT	\$1,500	\$5,656	(\$4,156)	26.5%	65%	\$2,200
T-14701	SIGN PROGRAM	\$4,545	\$6,626	(\$2,081)	68.6%	100%	\$2,100
T-14702	SIGN PROGRAM AMENDMENT	\$0	\$1,395	(\$1,395)	0.0%	100%	\$0 #
T-14705	FENCE PERMIT	\$4,170	\$8,282	(\$4,112)	50.4%	100%	\$4,100
T-14720	TEMPORARY SIGN PERMIT	\$3,250	\$3,043	\$207	106.8%	100%	(\$200)
T-14730	MURAL/PUBLIC ART REVIEW	\$400	\$7,320	(\$6,920)	5.5%	100%	\$6,900
T-14735	FIREWORKS STAND PERMIT	\$4,400	\$3,060	\$1,340	143.8%	100%	(\$1,300)
T-14750	DEV PERMT TIME EXTENSION	\$4,210	\$1,976	\$2,234	213.1%	100%	(\$2,200)
T-14751	CUP TIME EXTENSION	\$0	\$988	(\$988)	0.0%	100%	\$0 #
T-14801	APPEAL PROCESSING	\$5,720	\$2,615	\$3,105	218.7%	100%	(\$3,100)
T-15400	BUILDING DEMOLITION	\$1,275	\$869	\$406	146.7%	17%	(\$1,100)
T-15415	BUILDING PLAN CHECK/PERMITS	\$1,000,000	\$1,201,984	(\$201,984)	83.2%	100%	\$202,000
T-15420	PLANNING BUILDING PLAN REVIEW	\$0	\$32,675	(\$32,675)	0.0%	100%	\$32,700
T-15425	ZONING COMPLIANCE/APPROVAL	\$0	\$255	(\$255)	0.0%	100%	\$0 #
T-15485	CERTIFICATE OF OCCUPANCY	\$45	\$15,901	(\$15,856)	0.3%	100%	\$15,900
T-15487	C&D WASTE REDUCTION SELF-HAUL PLAN	\$45	\$303	(\$258)	14.9%	100%	\$300
T-15490	COM DEV TECHNOLOGY SURCHARGE	\$0	\$57,542	(\$57,542)	0.0%	100%	\$57,500
T-15510	ENGINEERING PLAN CHECK	\$140,990	\$127,398	\$13,592	110.7%	100%	(\$13,600)
T-15515	GRADING INSPECTION	\$9,000	\$9,473	(\$473)	95.0%	100%	\$500
T-15516	SFR GRADING INSPECTION	\$15,000	\$9,709	\$5,291	154.5%	100%	(\$5,300)
T-15520	WATER QUALITY MANAGEMENT PLAN	\$30,130	\$23,034	\$7,096	130.8%	100%	(\$7,100)

CITY OF DESERT HOT SPRINGS  
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES  
FISCAL YEAR 2019-2020

REF #	SERVICE TITLE	REVENUE	COST	PROFIT/ (SUBSIDY)	PERCENT RECOVERY		POSSIBLE NEW REVENUE
					CURRENT	SUGGEST	
T-15525	HYDROLOGY REPORT	\$14,030	\$28,166	(\$14,136)	49.8%	100%	\$14,100
T-15530	STORM WATER POLLUTION PREV PLAN	\$14,030	\$17,412	(\$3,382)	80.6%	100%	\$3,400
T-15535	PM10 DUST MITIGATION PLAN	\$14,030	\$22,545	(\$8,515)	62.2%	100%	\$8,500
T-15540	SOILS REPORT	\$7,130	\$6,659	\$471	107.1%	100%	(\$500)
T-15560	ENCROACHMENT PERMIT	\$5,000	\$18,633	(\$13,633)	26.8%	100%	\$13,600
T-15561	ANNUAL UTILITY ENCROACHMENT PERMIT	\$10,000	\$9,313	\$687	107.4%	100%	(\$700)
T-15570	WIDE/OVERWEIGHT/OVERLONG LOAD REV.	\$784	\$2,248	(\$1,464)	34.9%	32%	\$0 *
T-15603	BLOCK WALL PERMIT	\$6,653	\$10,692	(\$4,039)	62.2%	100%	\$4,000
T-15700	ROOF/RE-ROOF PERMIT	\$5,800	\$6,388	(\$588)	90.8%	100%	\$600
T-15800	CONSTRUCTION & DEBRIS PERMIT	\$480	\$5,590	(\$5,110)	8.6%	100%	\$0 #
T-15805	STREET RE-NAME REQUEST	N/A	N/A	N/A	N/A	100%	\$0
T-15850	ENGINEERING SPECIAL INSPECTION	N/A	N/A	N/A	N/A	100%	\$0
T-15900	FACILITY FEE CREDIT AGREEMENT	N/A	N/A	N/A	N/A	100%	\$0
T-16001	NEW BUSINESS LICENSE APPLICATION	\$17,808	\$17,100	\$708	104.1%	100%	(\$700)
T-16002	BUSINESS LICENSE RENEWAL	\$34,952	\$28,918	\$6,034	120.9%	100%	(\$6,000)
T-16003	RETURN CHECK (NSF) PROCESSING	\$360	\$503	(\$143)	71.6%	100%	\$100
T-16004	VENDOR CHECK RE-ISSUE	N/A	N/A	N/A	N/A	100%	\$0
T-16005	VACATION RENTAL CERTIFICATE	\$0	\$45,732	(\$45,732)	0.0%	100%	\$45,700
T-16305	GARAGE SALE PERMIT & INSPECTION	\$5,250	\$5,366	(\$116)	97.8%	100%	\$0
T-16500	FIRE PREVENTION SERVICES	\$5,000	\$2,254	\$2,746	221.8%	100%	\$0
T-17000	POLICE PHOTO/VIDEO COPY	\$48	\$910	(\$862)	5.3%	100%	\$0 *
T-17002	INSPECTION WARRANT SERVICE	\$1,975	\$7,504	(\$5,529)	26.3%	100%	\$5,500
T-17003	ABATE/SEIZURE WARRANT SERVICE	\$2,625	\$6,555	(\$3,930)	40.0%	100%	\$3,900
T-17004	PROP RESEARCH-TITLE/MAP/METRO SCAN	\$48,750	\$52,560	(\$3,810)	92.8%	100%	\$3,800
T-17005	NOTICE PROCESSING	\$4,200	\$5,693	(\$1,493)	73.8%	100%	\$1,500
T-17102	EMERGENCY ABATEMENT ORDER	\$5,250	\$14,016	(\$8,766)	37.5%	100%	\$8,800
T-17103	EMERG. BOARDING/VACATE ORDER	\$17,100	\$57,335	(\$40,235)	29.8%	100%	\$40,200
T-17401	ADMINISTRATIVE HEARING	\$5,400	\$47,008	(\$41,608)	11.5%	100%	\$41,600
T-17402	PUBLIC HEARING	\$6,600	\$4,701	\$1,899	140.4%	100%	(\$1,900)
T-17500	CODE COMPLIANCE INSPECTIONS	\$17,500	\$280,320	(\$262,820)	6.2%	100%	\$0
T-17550	COST RECOVERY LIEN PROCESSING	\$52,800	\$82,428	(\$29,628)	64.1%	100%	\$29,600
T-17555	COST RECOVERY CIVIL PROCESSING	\$265	\$1,220	(\$955)	21.7%	100%	\$0 #
T-17600	ADMIN CITATION/NOTICE OF VIOLATION	\$78,000	\$185,211	(\$107,211)	42.1%	65%	\$42,400

CITY OF DESERT HOT SPRINGS  
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES  
FISCAL YEAR 2019-2020

REF #	SERVICE TITLE	REVENUE	COST	PROFIT/ (SUBSIDY)	PERCENT RECOVERY		POSSIBLE NEW REVENUE
					CURRENT	SUGGEST	
T-17606	PREPARATION OF DEMANDS	\$10,500	\$21,348	(\$10,848)	49.2%	100%	\$10,800
T-17607	FORECLOSED PROPERTY INSPECTION	\$5,880	\$11,697	(\$5,817)	50.3%	100%	\$5,800
T-17700	CERTIFICATE OF CODE COMPLIANCE	\$11,700	\$18,221	(\$6,521)	64.2%	100%	\$6,500
T-17705	CODE COMPLIANCE HISTORY LETTER	N/A	N/A	N/A	N/A	100%	\$0
T-17800	CANNABIS COMPLIANCE REGULATORY PRMT	\$53,950	\$62,306	(\$8,356)	86.6%	100%	\$8,400
T-18001	VEHICLE IMPOUND - PRIVATE PROPERTY	\$14,400	\$20,592	(\$6,192)	69.9%	100%	\$6,200
T-18002	DUI ARREST	\$5,000	\$102,499	(\$97,499)	4.9%	100%	\$0
T-18003	DUI ACCIDENT RESPONSE	\$0	\$58,850	(\$58,850)	0.0%	100%	\$0
T-18004	BOOKING PROCESSING	\$0	\$687,682	(\$687,682)	0.0%	100%	\$0
T-18005	POLICE FALSE ALARM	\$500	\$23,199	(\$22,699)	2.2%	100%	\$0
T-18006	SECOND NON-EMERGENCY RESPONSE	\$0	\$15,587	(\$15,587)	0.0%	100%	\$0
T-18007	POLICE REPORT COPY	\$600	\$15,984	(\$15,384)	3.8%	100%	\$0 *
T-18010	VEHICLE/PROPERTY IMPOUND/RELEASE	\$26,000	\$37,414	(\$11,414)	69.5%	100%	\$11,400
T-18015	CIVIL SUBPEONA	\$1,375	\$3,523	(\$2,148)	39.0%	100%	\$0 *
T-18017	POLICE RECORD CLEARANCE LETTER	\$4,950	\$7,304	(\$2,354)	67.8%	100%	\$2,400
T-18018	SPECIAL EVENT ONE-DAY ABC LICENSE	\$1,620	\$4,308	(\$2,688)	37.6%	100%	\$2,700
T-18019	FINGERPRINTING ON REQUEST	\$11,375	\$17,319	(\$5,944)	65.7%	100%	\$5,900
T-18022	POLICE SPECIAL EVENT SERVICE	\$1,200	\$7,252	(\$6,052)	16.5%	100%	\$6,100
T-18023	SPECIAL BUSINESS DOJ CHECK	\$31,600	\$45,406	(\$13,806)	69.6%	100%	\$13,800
T-18024	CITATION SIGN-OFF	\$0	\$16,308	(\$16,308)	0.0%	100%	\$16,300
T-18025	REPOSESSION PROCESSING	\$3,600	\$6,394	(\$2,794)	56.3%	56%	\$0 *
T-18026	ALARM PERMIT PROCESSING	\$0	\$1,598	(\$1,598)	0.0%	100%	\$1,600
T-18100	ANIMAL OWNER SURRENDER	\$0	\$9,192	(\$9,192)	0.0%	100%	\$9,200
T-18101	DECEASED ANIMAL DISPOSAL	\$0	\$4,939	(\$4,939)	0.0%	100%	\$4,900
T-18102	ANIMAL QUARANTINE	\$0	\$5,062	(\$5,062)	0.0%	100%	\$5,100
T-18103	DANGEROUS ANIMAL APPEAL	\$0	\$395	(\$395)	0.0%	100%	\$0 #
T-18110	ANIMAL CONTROL SERVICES	\$24,000	\$671,550	(\$647,550)	3.6%	5%	\$0
T-18503	HAZARDOUS MATERIAL CLEAN UP	\$0	\$1,812	(\$1,812)	0.0%	100%	\$0
T-18504	SPILLED LOAD CLEAN UP	\$1,000	\$1,274	(\$274)	78.5%	100%	\$0
T-19004	LIFE CERTIFICATION-FOREIGN NATIONS	\$60	\$126	(\$66)	47.6%	50%	\$0
T-19005	LIEN RELEASE	\$95	\$71	\$24	133.8%	100%	\$0
T-19006	CANDIDATE OR MEASURE FILING	\$260	\$2,667	(\$2,407)	9.7%	10%	\$0 *
T-19007	COPYING SERVICES	\$30	\$89	(\$59)	33.7%	100%	\$0 *

**CITY OF DESERT HOT SPRINGS  
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES  
FISCAL YEAR 2019-2020**

REF #	SERVICE TITLE	REVENUE	COST	PROFIT/ (SUBSIDY)	PERCENT RECOVERY		POSSIBLE NEW REVENUE
					CURRENT	SUGGEST	
T-19010	FACILITY RENTAL	\$5,000	\$14,655	(\$9,655)	34.1%	50%	\$0
T-19012	FILM PERMIT	\$1,260	\$3,572	(\$2,312)	35.3%	100%	\$2,300
T-19013	ELECTRONIC FILE COPY SERVICE	\$2	\$4	(\$2)	50.0%	45%	\$0
T-19014	NOTARY SERVICE	\$150	\$370	(\$220)	40.5%	40%	\$0 *
T-19015	DOCUMENT CERTIFICATION	\$0	\$12	(\$12)	0.0%	100%	\$0
T-19100	SPECIAL TAX APPEAL FILING	\$420	\$542	(\$122)	77.5%	100%	\$0 #
T-19105	DATA ANALYSIS/COLLECTION	\$140	\$156	(\$16)	89.7%	100%	\$0
<b>GRAND TOTAL</b>		<b>\$2,212,022</b>	<b>\$4,873,677</b>	<b>(\$2,661,655)</b>	<b>45.4%</b>		<b>\$641,400</b>

KEY TO SYMBOLS:

- \* - Limited by State Law
- \*\* - Market Sensitive
- # - Occurs Infrequently

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APPENDIX A

SUMMARY  
OF  
CURRENT FEES  
AND  
PROPOSED FEES

**CITY OF DESERT HOT SPRINGS  
FEE COMPARISON REPORT  
FISCAL YEAR 2019-2020**

---

**REF #: T-10100**

**TITLE: TENTATIVE PARCEL MAP**

**CURRENT FEE**

\$6,180 per map

**RECOMMENDED FEE**

\$5,775 per map

---

**REF #: T-10200**

**TITLE: FINAL PARCEL MAP**

**CURRENT FEE**

\$780 per map plus \$1,075 per sheet

**RECOMMENDED FEE**

\$225 per map plus \$1,260 per sheet

plus actual City Attorney costs

---

**REF #: T-10300**

**TITLE: TENTATIVE TRACT MAP**

**CURRENT FEE**

1-15 lots - \$6,640 per map  
16-50 lots - \$6,640 plus \$99 per lot over 15 lots  
51+ lots - \$10,105 plus \$111 per lot over 50 lots

**RECOMMENDED FEE**

\$5,825 per map plus \$25 per lot

---

**REF #: T-10400**

**TITLE: FINAL TRACT MAP**

**CURRENT FEE**

1-15 lots - \$1,495 per map plus \$1,075 per sheet  
16+ lots - \$2,210 per map plus \$1,075 per sheet

**RECOMMENDED FEE**

\$1,060 per map plus \$16 per lot and plus \$1,260 per sheet

plus actual City Attorney costs

---

**REF #: T-10500**

**TITLE: LOT LINE ADJUSTMENT**

**CURRENT FEE**

\$1,725 per application

**RECOMMENDED FEE**

\$1,305 per application

---

**REF #: T-10600**

**TITLE: CERTIFICATE OF COMPLIANCE**

**CURRENT FEE**

\$1,110 per application plus actual costs for City Attorney

**RECOMMENDED FEE**

\$125 per application plus actual costs for City Attorney and other contract costs

**CITY OF DESERT HOT SPRINGS  
FEE COMPARISON REPORT  
FISCAL YEAR 2019-2020**

---

**REF #: T-10900**

**TITLE: MAP TIME EXTENSION**

**CURRENT FEE**

\$2,125 per application

**RECOMMENDED FEE**

\$1,670 per application

---

**REF #: T-11300**

**TITLE: PARCEL MERGER**

**CURRENT FEE**

\$960 per application

**RECOMMENDED FEE**

\$1,275 per application

---

**REF #: T-11350**

**TITLE: EASEMENT/RIGHT OF WAY DEDICATION**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$1,200 per application

---

**REF #: T-11500**

**TITLE: AMENDED PARCEL MAP**

**CURRENT FEE**

\$2,090 per map

**RECOMMENDED FEE**

\$2,900 per map

---

**REF #: T-11600**

**TITLE: AMENDED TRACT MAP**

**CURRENT FEE**

1-15 lots - \$2,120 per map  
16-50 lots - \$2,120 plus \$31 per lot over 15 lots  
51+ lots - \$3,205 plus \$45 per lot over 50 lots

**RECOMMENDED FEE**

\$3,105 per map plus \$25 per lot

---

**REF #: T-11700**

**TITLE: PRE-APPLICATION PLAN REVIEW**

**CURRENT FEE**

\$1,965 per application.

**RECOMMENDED FEE**

\$1,500 per application.

50% of this fee will be credited towards future application fees if the project actually goes forward.

50% of this fee will be credited towards future application fees if the project actually goes forward.

**CITY OF DESERT HOT SPRINGS  
FEE COMPARISON REPORT  
FISCAL YEAR 2019-2020**

---

<b>REF #: T-12001</b>	<b>TITLE: DEVELOPMENT PERMIT - MINOR</b>
<u>CURRENT FEE</u> \$5,935 per application	<u>RECOMMENDED FEE</u> \$2,090 per application

---

<b>REF #: T-12002</b>	<b>TITLE: DEVELOPMENT PERMIT - MAJOR</b>
<u>CURRENT FEE</u> \$8,140 per application	<u>RECOMMENDED FEE</u> \$4,945 per application

---

<b>REF #: T-12003</b>	<b>TITLE: DEVELOPMENT PERMIT - ADMIN</b>
<u>CURRENT FEE</u> \$770 per application	<u>RECOMMENDED FEE</u> \$255 per application

---

<b>REF #: T-12400</b>	<b>TITLE: DENSITY BONUS AGREEMENT</b>
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$5,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs

---

<b>REF #: T-12500</b>	<b>TITLE: ENVIRONMENTAL EXEMPTION REVIEW</b>
<u>CURRENT FEE</u> \$180 per application	<u>RECOMMENDED FEE</u> \$465 per application

---

<b>REF #: T-12515</b>	<b>TITLE: ENVIRONMENTAL DOCUMENT REVIEW</b>
<u>CURRENT FEE</u> \$27,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs	<u>RECOMMENDED FEE</u> Actual peer review costs plus 20% for administrative and staff review

**CITY OF DESERT HOT SPRINGS  
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---

**REF #: T-13000**

**TITLE: MINOR GENERAL PLAN AMEND (MAP ONLY)**

**CURRENT FEE**

\$4,305 per application

**RECOMMENDED FEE**

\$5,700 per application

---

**REF #: T-13001**

**TITLE: MAJOR GENERAL PLAN AMEND (MAP/TEXT)**

**CURRENT FEE**

\$12,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs

**RECOMMENDED FEE**

\$15,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs

---

**REF #: T-13002**

**TITLE: GENERAL PLAN MNTCE SURCHARGE**

**CURRENT FEE**

5% surcharge on the building permit

**RECOMMENDED FEE**

5% surcharge on the building permit

---

**REF #: T-13101**

**TITLE: ZONE CHANGE/MAP AMEND - PRE-ZONE**

**CURRENT FEE**

\$4,305 per application  
\$3,230 per application - if filed in conjunction with a General Plan Amendment

**RECOMMENDED FEE**

\$5,715 per application  
\$2,860 per application - if filed in conjunction with a General Plan Amendment

---

**REF #: T-13102**

**TITLE: ZONE CHANGE-ZONING TEXT AMEND**

**CURRENT FEE**

\$10,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs

**RECOMMENDED FEE**

\$10,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs

---

**REF #: T-13302**

**TITLE: VARIANCE**

**CURRENT FEE**

\$2,830 per application

**RECOMMENDED FEE**

\$2,460 per application

**CITY OF DESERT HOT SPRINGS  
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---

<b>REF #: T-13303</b>	<b>TITLE: MINOR EXCEPTION/VARIANCE</b>
<u>CURRENT FEE</u> \$245 per application	<u>RECOMMENDED FEE</u> \$470 per application

---

<b>REF #: T-13304</b>	<b>TITLE: SUBSTANTIAL CONFORMANCE</b>
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$1,110 per application

---

<b>REF #: T-13305</b>	<b>TITLE: MINOR MODIFICATION</b>
<u>CURRENT FEE</u> \$245 per application	<u>RECOMMENDED FEE</u> \$300 per application

---

<b>REF #: T-13401</b>	<b>TITLE: DEVELOPMENT AGREEMENT</b>
<u>CURRENT FEE</u> \$20,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.	<u>RECOMMENDED FEE</u> \$20,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.

---

<b>REF #: T-13402</b>	<b>TITLE: DEV AGREEMENT AMENDMENT</b>
<u>CURRENT FEE</u> \$10,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.	<u>RECOMMENDED FEE</u> \$10,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.

---

<b>REF #: T-13403</b>	<b>TITLE: DEV AGREEMENT ANNUAL REVIEW</b>
<u>CURRENT FEE</u> \$3,585 per agreement annually	<u>RECOMMENDED FEE</u> \$4,470 per agreement annually plus actual City Attorney costs

**CITY OF DESERT HOT SPRINGS  
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---

**REF #: T-13500**

**TITLE: CONDITIONS, COVENANTS & RESTRICTION**

**CURRENT FEE**

**RECOMMENDED FEE**

\$5,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs

---

**REF #: T-13601**

**TITLE: ANNEXATION APPLICATION**

**CURRENT FEE**

**RECOMMENDED FEE**

\$20,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.

\$20,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.

---

**REF #: T-13602**

**TITLE: PLAN OF SERVICES**

**CURRENT FEE**

**RECOMMENDED FEE**

None

\$5,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.

---

**REF #: T-13700**

**TITLE: STREET/R-O-W ABANDONMENT PROCESSING**

**CURRENT FEE**

**RECOMMENDED FEE**

\$7,715 per application

\$3,165 per application

---

**REF #: T-14102**

**TITLE: HOME OCCUPATION PERMIT**

**CURRENT FEE**

**RECOMMENDED FEE**

None

\$95 per application

---

**REF #: T-14111**

**TITLE: CONDITIONAL USE PERMIT**

**CURRENT FEE**

**RECOMMENDED FEE**

Minor - \$3,725 per application  
Major - \$5,275 per application

Administrative - \$950 per application  
Minor - \$1,945 per application  
Major - \$4,325 per application

**CITY OF DESERT HOT SPRINGS  
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---

**REF #: T-14250**

**TITLE: SPECIAL EVENT PERMIT/STAFFING**

**CURRENT FEE**

Local Non-Profit - \$25 per application  
Other - \$1,640 per application

Charge actual cost for all staff involved on the day of the event at the fully allocated hourly rates (Deposit as determined by staff with a \$500 minimum)

**RECOMMENDED FEE**

Local Non-Profit - \$25 per application  
Other - \$2,075 per application

Charge actual cost for all staff involved on the day of the event at the fully allocated hourly rates (Deposit as determined by staff with a \$500 minimum)

---

**REF #: T-14300**

**TITLE: SPECIFIC PLAN**

**CURRENT FEE**

40 acres or less - \$5,700 per application  
More than 40 acres - \$12,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs

**RECOMMENDED FEE**

\$12,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs

---

**REF #: T-14305**

**TITLE: SPECIFIC PLAN AMENDMENT**

**CURRENT FEE**

\$5,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs

**RECOMMENDED FEE**

\$5,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs

---

**REF #: T-14400**

**TITLE: TEMPORARY USE PERMIT**

**CURRENT FEE**

\$100 per application

**RECOMMENDED FEE**

\$175 per application

---

**REF #: T-14602**

**TITLE: DESIGN REVIEW PERMIT - PLAN COMM**

**CURRENT FEE**

\$4,025 per application  
\$2,155 per application if processed with a Development Permit

**RECOMMENDED FEE**

\$2,090 per application

---

**REF #: T-14605**

**TITLE: DESIGN REVIEW PERMIT - ALRC**

**CURRENT FEE**

\$1,865 per application

**RECOMMENDED FEE**

This service is no longer provided separately.



**CITY OF DESERT HOT SPRINGS  
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---

<b>REF #: T-14606</b>	<b>TITLE: DESIGN REVIEW PERMIT - ADMIN</b>
<u>CURRENT FEE</u> \$690 per application	<u>RECOMMENDED FEE</u> This service is no longer provided separately.

---

<b>REF #: T-14610</b>	<b>TITLE: ZONING VERIFICATION LETTER</b>
<u>CURRENT FEE</u> \$105 per application	<u>RECOMMENDED FEE</u> \$140 per application

---

<b>REF #: T-14611</b>	<b>TITLE: ZONING RESEARCH LETTER</b>
<u>CURRENT FEE</u> \$1,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.	<u>RECOMMENDED FEE</u> \$1,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.

---

<b>REF #: T-14700</b>	<b>TITLE: PLANNING SIGN PERMIT</b>
<u>CURRENT FEE</u> \$50 per permit	<u>RECOMMENDED FEE</u> New - \$150 per permit Panel Change - \$50 per permit

---

<b>REF #: T-14701</b>	<b>TITLE: SIGN PROGRAM</b>
<u>CURRENT FEE</u> \$1,515 per application	<u>RECOMMENDED FEE</u> \$2,210 per application

---

<b>REF #: T-14702</b>	<b>TITLE: SIGN PROGRAM AMENDMENT</b>
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$1,395 per application

**CITY OF DESERT HOT SPRINGS  
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---

**REF #: T-14705**                      **TITLE: FENCE PERMIT**

**CURRENT FEE**

Fee charged based on valuation using Building & Safety fee schedule

**RECOMMENDED FEE**

\$170 per application

---

**REF #: T-14720**                      **TITLE: TEMPORARY SIGN PERMIT**

**CURRENT FEE**

\$65 per sign

**RECOMMENDED FEE**

\$65 per sign

---

**REF #: T-14730**                      **TITLE: MURAL/PUBLIC ART REVIEW**

**CURRENT FEE**

\$50 per application

**RECOMMENDED FEE**

\$915 per application

---

**REF #: T-14735**                      **TITLE: FIREWORKS STAND PERMIT**

**CURRENT FEE**

City Fees - \$110 per stand  
Fire Fees - \$1,835 per stand

**RECOMMENDED FEE**

City Fees - \$765 per stand  
Fire Fees: (See Appendix D)  
Initial Review - \$150 per stand  
Inspection - \$75 per inspection

---

**REF #: T-14750**                      **TITLE: DEV PERMT TIME EXTENSION**

**CURRENT FEE**

\$2,105 per application

**RECOMMENDED FEE**

\$990 per application

---

**REF #: T-14751**                      **TITLE: CUP TIME EXTENSION**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$990 per application

**CITY OF DESERT HOT SPRINGS  
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**REF #: T-14801**

**TITLE: APPEAL PROCESSING**

**CURRENT FEE**

\$2,860 per application

**RECOMMENDED FEE**

\$1,305 per application

---

**REF #: T-15400**

**TITLE: BUILDING DEMOLITION**

**CURRENT FEE**

\$425 per application

**RECOMMENDED FEE**

\$50 per application

---

**REF #: T-15415**

**TITLE: BUILDING PLAN CHECK/PERMITS**

**CURRENT FEE**

See Appendix C of this Report

**RECOMMENDED FEE**

See Appendix C of this Report

---

**REF #: T-15420**

**TITLE: PLANNING BUILDING PLAN REVIEW**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$465 per plan

---

**REF #: T-15425**

**TITLE: ZONING COMPLIANCE/APPROVAL**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$255 per review

---

**REF #: T-15485**

**TITLE: CERTIFICATE OF OCCUPANCY**

**CURRENT FEE**

\$45 per certificate

**RECOMMENDED FEE**

\$320 per certificate

**CITY OF DESERT HOT SPRINGS  
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<b>REF #: T-15487</b>	<b>TITLE: C&amp;D WASTE REDUCTION SELF-HAUL PLAN</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$305 per plan

---

<b>REF #: T-15490</b>	<b>TITLE: COM DEV TECHNOLOGY SURCHARGE</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	5% of Building Plan Check and Inspection Permit fees

---

<b>REF #: T-15510</b>	<b>TITLE: ENGINEERING PLAN CHECK</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$305 plus \$920 per sheet	\$265 plus \$835 per sheet

---

<b>REF #: T-15515</b>	<b>TITLE: GRADING PERMIT - 1 ACRE OR MORE</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.	Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.

---

<b>REF #: T-15516</b>	<b>TITLE: GRADING PERMIT - LESS THAN 1 ACRE</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.	\$460 per permit

---

<b>REF #: T-15520</b>	<b>TITLE: WATER QUALITY MANAGEMENT PLAN REV.</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$655 per plan	\$500 per plan

**CITY OF DESERT HOT SPRINGS  
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<b>REF #: T-15525</b>	<b>TITLE: HYDROLOGY REPORT REVIEW</b>
<u>CURRENT FEE</u> \$305 per report	<u>RECOMMENDED FEE</u> \$610 per report

---

<b>REF #: T-15530</b>	<b>TITLE: STORM WATER POLLUTION PREV PLAN REV</b>
<u>CURRENT FEE</u> \$305 per plan	<u>RECOMMENDED FEE</u> \$380 per plan

---

<b>REF #: T-15535</b>	<b>TITLE: PM10 DUST MITIGATION PLAN REVIEW</b>
<u>CURRENT FEE</u> \$305 per plan	<u>RECOMMENDED FEE</u> \$490 per plan

---

<b>REF #: T-15540</b>	<b>TITLE: SOILS REPORT REVIEW</b>
<u>CURRENT FEE</u> \$155 per report	<u>RECOMMENDED FEE</u> \$145 per report

---

<b>REF #: T-15560</b>	<b>TITLE: ENCROACHMENT PERMIT</b>
<u>CURRENT FEE</u> \$170 per permit plus a deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.	<u>RECOMMENDED FEE</u> \$255 per permit plus a deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.

---

<b>REF #: T-15561</b>	<b>TITLE: ANNUAL UTILITY ENCROACHMENT PERMIT</b>
<u>CURRENT FEE</u> Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.	<u>RECOMMENDED FEE</u> \$65 per permit plus a deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.

**CITY OF DESERT HOT SPRINGS  
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**REF #: T-15570**

**TITLE: WIDE/OVERWEIGHT/OVERLONG LOAD REV.**

**CURRENT FEE**

\$16 per daily permit  
\$90 per annual permit

Fees are set by the State.

**RECOMMENDED FEE**

\$16 per daily permit  
\$90 per annual permit

Fees are set by the State.

---

**REF #: T-15603**

**TITLE: BLOCK WALL PERMIT**

**CURRENT FEE**

\$135 per permit plus \$38 per 500 lineal feet after the first 500 lineal feet

**RECOMMENDED FEE**

\$215 per permit plus \$57 per 500 lineal feet after the first 500 lineal feet

---

**REF #: T-15700**

**TITLE: ROOF/RE-ROOF PERMIT**

**CURRENT FEE**

\$145 per permit

**RECOMMENDED FEE**

\$160 per permit

---

**REF #: T-15800**

**TITLE: CONSTRUCTION & DEBRIS PERMIT**

**CURRENT FEE**

\$240 per permit plus refundable deposit equal to 1% of valuation

This fee is only applied if not using the City's approved waste hauler.

**RECOMMENDED FEE**

\$45 administrative fee plus a deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.

---

**REF #: T-15805**

**TITLE: STREET RE-NAME REQUEST**

**CURRENT FEE**

None

**RECOMMENDED FEE**

Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.

---

**REF #: T-15850**

**TITLE: ENGINEERING SPECIAL INSPECTION**

**CURRENT FEE**

None

**RECOMMENDED FEE**

Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.

**CITY OF DESERT HOT SPRINGS  
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<b>REF #: T-15900</b>	<b>TITLE: FACILITY FEE CREDIT AGREEMENT</b>
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.

---

<b>REF #: T-16001</b>	<b>TITLE: NEW BUSINESS LICENSE APPLICATION</b>
<u>CURRENT FEE</u> \$48 per application	<u>RECOMMENDED FEE</u> In-Person at Counter - \$50 per application On-Line - \$25 per application

---

<b>REF #: T-16002</b>	<b>TITLE: BUSINESS LICENSE RENEWAL</b>
<u>CURRENT FEE</u> \$34 per license	<u>RECOMMENDED FEE</u> \$30 per license

---

<b>REF #: T-16003</b>	<b>TITLE: RETURN CHECK (NSF) PROCESSING</b>
<u>CURRENT FEE</u> \$45 per check	<u>RECOMMENDED FEE</u> \$65 per check

---

<b>REF #: T-16004</b>	<b>TITLE: VENDOR CHECK RE-ISSUE</b>
<u>CURRENT FEE</u> \$33 per check	<u>RECOMMENDED FEE</u> This service is no longer provided.

---

<b>REF #: T-16005</b>	<b>TITLE: VACATION RENTAL CERTIFICATE</b>
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$230 per certificate

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**REF #: T-16305**

**TITLE: GARAGE SALE PERMIT & INSPECTION**

**CURRENT FEE**

\$15 per permit

**RECOMMENDED FEE**

\$15 per permit

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**REF #: T-16500**

**TITLE: FIRE PREVENTION SERVICES**

**CURRENT FEE**

See Appendix D of this Report

**RECOMMENDED FEE**

See Appendix D of this Report

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**REF #: T-17000**

**TITLE: POLICE PHOTO/VIDEO COPY**

**CURRENT FEE**

\$2 per disk.

**RECOMMENDED FEE**

\$2 per disk.

As the service is covered by the State Public Records Act, the City can only charge the actual cost of reproduction.

As the service is covered by the State Public Records Act, the City can only charge the actual cost of reproduction.

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**REF #: T-17002**

**TITLE: INSPECTION WARRANT SERVICE**

**CURRENT FEE**

\$395 per warrant

**RECOMMENDED FEE**

\$1,500 per warrant

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**REF #: T-17003**

**TITLE: ABATE/SEIZURE WARRANT SERVICE**

**CURRENT FEE**

\$525 per warrant

**RECOMMENDED FEE**

\$1,310 per warrant

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**REF #: T-17004**

**TITLE: PROP RESEARCH-TITLE/MAP/METRO SCAN**

**CURRENT FEE**

\$65 per application

**RECOMMENDED FEE**

\$70 per application



**CITY OF DESERT HOT SPRINGS  
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<b>REF #: T-17005</b>	<b>TITLE: NOTICE PROCESSING</b>
<u>CURRENT FEE</u> \$70 per notice	<u>RECOMMENDED FEE</u> \$95 per notice

---

<b>REF #: T-17102</b>	<b>TITLE: EMERGENCY ABATEMENT ORDER</b>
<u>CURRENT FEE</u> \$525 per application	<u>RECOMMENDED FEE</u> \$1,400 per application

---

<b>REF #: T-17103</b>	<b>TITLE: EMERG. BOARDING/VACATE ORDER</b>
<u>CURRENT FEE</u> \$285 per order plus actual costs to the City	<u>RECOMMENDED FEE</u> \$955 per order plus actual costs to the City

---

<b>REF #: T-17401</b>	<b>TITLE: ADMINISTRATIVE HEARING</b>
<u>CURRENT FEE</u> \$270 per hearing	<u>RECOMMENDED FEE</u> \$2,350 per hearing

---

<b>REF #: T-17402</b>	<b>TITLE: PUBLIC HEARING</b>
<u>CURRENT FEE</u> \$660 per hearing	<u>RECOMMENDED FEE</u> \$470 per hearing

---

<b>REF #: T-17500</b>	<b>TITLE: CODE COMPLIANCE INSPECTIONS</b>
<u>CURRENT FEE</u> \$35 per inspection	<u>RECOMMENDED FEE</u> \$140 per inspection

**CITY OF DESERT HOT SPRINGS  
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<b>REF #: T-17550</b>	<b>TITLE: COST RECOVERY LIEN PROCESSING</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$132 per lien	\$205 per lien

---

<b>REF #: T-17555</b>	<b>TITLE: COST RECOVERY CIVIL PROCESSING</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$265 per case or the actual cost of City staff or outside costs, whichever is greater	\$1,220 per case or the actual cost of City staff or outside costs, whichever is greater

---

<b>REF #: T-17600</b>	<b>TITLE: ADMIN CITATION/NOTICE OF VIOLATION</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$60 per citation	\$95 per citation

---

<b>REF #: T-17606</b>	<b>TITLE: PREPARATION OF DEMANDS</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$35 per property	\$70 per property

---

<b>REF #: T-17607</b>	<b>TITLE: FORECLOSED PROPERTY INSPECTION</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$70 per property plus \$35 for each inspection	\$135 per property plus \$70 for each inspection

---

<b>REF #: T-17700</b>	<b>TITLE: CERTIFICATE OF CODE COMPLIANCE</b>
<b><u>CURRENT FEE</u></b>	<b><u>RECOMMENDED FEE</u></b>
\$90 per certificate	\$140 per certificate

**CITY OF DESERT HOT SPRINGS  
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**REF #: T-17705**

**TITLE: CODE COMPLIANCE HISTORY LETTER**

**CURRENT FEE**

\$50 per letter

**RECOMMENDED FEE**

This service is the same as a Certificate of Code Compliance (T-17700) and should be removed as a separate fee.

---

**REF #: T-17800**

**TITLE: CANNABIS COMPLIANCE REGULATORY PRMT**

**CURRENT FEE**

\$5,395 per permit for a five year term

**RECOMMENDED FEE**

Five Year Permit (based on new business and inspection costs below):

Cultivation - \$9,250

Manufacturing - \$6,450

Dispensary - \$6,450

New Business - \$630

Pre-Regulatory Inspections - \$110    Regulatory Walk-throughs - \$110

Quarterly Inspection:

Cultivation - \$420

Dispensary/Manufacturing - \$280

---

**REF #: T-18001**

**TITLE: VEHICLE IMPOUND - PRIVATE PROPERTY**

**CURRENT FEE**

\$120 per vehicle to be charged at the time of vehicle release

**RECOMMENDED FEE**

\$170 per vehicle to be charged at the time of vehicle release

---

**REF #: T-18002**

**TITLE: DUI ARREST**

**CURRENT FEE**

\$580 per arrest plus any outside costs

**RECOMMENDED FEE**

\$855 per arrest plus any outside costs

---

**REF #: T-18003**

**TITLE: DUI ACCIDENT RESPONSE**

**CURRENT FEE**

Charge the actual emergency response cost up to the state-set limit of \$12,000.

**RECOMMENDED FEE**

Charge the actual emergency response cost up to the state-set limit of \$12,000.

**CITY OF DESERT HOT SPRINGS  
FEE COMPARISON REPORT  
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---

**REF #: T-18004**

**TITLE: BOOKING PROCESSING**

**CURRENT FEE**

Misdemeanor - \$255 per booking upon conviction  
Felony - \$740 per booking upon conviction

**RECOMMENDED FEE**

Misdemeanor - \$380 per booking upon conviction  
Felony - \$1,060 per booking upon conviction

Plus Outside Agency fees if the individual is transported to Banning Plus Outside Agency fees if the individual is transported to Banning

Revenues???

---

**REF #: T-18005**

**TITLE: POLICE FALSE ALARM**

**CURRENT FEE**

1st response in a calendar year - No Charge  
2nd Response - \$120  
3rd+ Response - \$240

**RECOMMENDED FEE**

1st response in a calendar year - No Charge  
2nd Response - \$120  
3rd+ Response - \$240

---

**REF #: T-18006**

**TITLE: SECOND NON-EMERGENCY RESPONSE**

**CURRENT FEE**

\$140 per response after an initial warning

However, if the response requires an excessive number of personnel, charge the fully burdened hourly rate for all personnel involved.

**RECOMMENDED FEE**

\$210 per response after an initial warning

However, if the response requires an excessive number of personnel, charge the fully burdened hourly rate for all personnel involved.

---

**REF #: T-18007**

**TITLE: POLICE REPORT COPY**

**CURRENT FEE**

\$1 for the first page plus \$0.25 for each additional page

As the service is covered by the State Public Records Act, the City can only charge the actual cost of reproduction.

**RECOMMENDED FEE**

First 10 pages - No Charge  
Each additional page - \$0.20 per page

As the service is covered by the State Public Records Act, the City can only charge the actual cost of reproduction.

---

**REF #: T-18010**

**TITLE: VEHICLE/PROPERTY IMPOUND/RELEASE**

**CURRENT FEE**

\$100 per item/vehicle

**RECOMMENDED FEE**

\$145 per item/vehicle

**CITY OF DESERT HOT SPRINGS  
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---

**REF #: T-18015**

**TITLE: CIVIL SUBPEONA**

**CURRENT FEE**

Fees are set by the Court

**RECOMMENDED FEE**

Fees are set by the Court

---

**REF #: T-18017**

**TITLE: POLICE RECORD CLEARANCE LETTER**

**CURRENT FEE**

\$55 per letter

**RECOMMENDED FEE**

\$80 per letter

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**REF #: T-18018**

**TITLE: SPECIAL EVENT ONE-DAY ABC LICENSE**

**CURRENT FEE**

\$90 per letter

**RECOMMENDED FEE**

\$240 per letter

---

**REF #: T-18019**

**TITLE: FINGERPRINTING ON REQUEST**

**CURRENT FEE**

\$35 per scan/card plus DOJ fees

**RECOMMENDED FEE**

\$55 per scan/card plus DOJ fees

---

**REF #: T-18022**

**TITLE: POLICE SPECIAL EVENT SERVICE**

**CURRENT FEE**

Charge the actual costs.

**RECOMMENDED FEE**

Charge the actual costs.

---

**REF #: T-18023**

**TITLE: SPECIAL BUSINESS DOJ CHECK**

**CURRENT FEE**

New - \$135 per application plus DOJ fees  
Renewal - \$95 per application plus DOJ fees

**RECOMMENDED FEE**

New - \$195 per application plus DOJ fees  
Renewal - \$140 per application plus DOJ fees

**CITY OF DESERT HOT SPRINGS  
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<b>REF #: T-18024</b>	<b>TITLE: CITATION SIGN-OFF</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$45 per citation
<b>REF #: T-18025</b>	<b>TITLE: REPOSESSION PROCESSING</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$15 per repossession	\$15 per repossession
This fee is set by the State.	This fee is set by the State.
<b>REF #: T-18026</b>	<b>TITLE: ALARM PERMIT PROCESSING</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$27 per application
<b>REF #: T-18100</b>	<b>TITLE: ANIMAL OWNER SURRENDER</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$95 per animal (includes 5 days boarding [\$75] and two vaccinations [\$20])	\$135 per animal (includes 5 days boarding [\$75] and two vaccinations [\$20])
<b>REF #: T-18101</b>	<b>TITLE: DECEASED ANIMAL DISPOSAL</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	Shelter Drop-Off - \$25 per animal At-Home Pick-Up - \$70 per animal  plus actual cremation costs
<b>REF #: T-18102</b>	<b>TITLE: ANIMAL QUARANTINE</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
In Facility Quarantine - \$20 per day	In Home Quarantine - \$70 per animal In Facility Quarantine - \$90 per animal plus \$20 per day

**CITY OF DESERT HOT SPRINGS  
FEE COMPARISON REPORT  
FISCAL YEAR 2019-2020**

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**REF #: T-18103**                      **TITLE: DANGEROUS ANIMAL APPEAL**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$395 per appeal

---

**REF #: T-18110**                      **TITLE: ANIMAL CONTROL SERVICES**

**CURRENT FEE**

Various fees

**RECOMMENDED FEE**

Various fees with no changes

---

**REF #: T-18503**                      **TITLE: HAZARDOUS MATERIAL CLEAN UP**

**CURRENT FEE**

Charge actual fully burdened hourly rate for all staff members working on the hazardous material clean up, as well as material and equipment costs.

**RECOMMENDED FEE**

Charge actual fully burdened hourly rate for all staff members working on the hazardous material clean up, as well as material and equipment costs.

---

**REF #: T-18504**                      **TITLE: SPILLED LOAD CLEAN UP**

**CURRENT FEE**

Charge actual fully burdened hourly rate for all staff time, as well as any material and equipment costs that are used in the spilled load clean up.

**RECOMMENDED FEE**

Charge actual fully burdened hourly rate for all staff time, as well as any material and equipment costs that are used in the spilled load clean up.

---

**REF #: T-19004**                      **TITLE: LIFE CERTIFICATION-FOREIGN NATIONS**

**CURRENT FEE**

\$12 per certification

**RECOMMENDED FEE**

\$12 per certification

---

**REF #: T-19005**                      **TITLE: LIEN RELEASE**

**CURRENT FEE**

\$95 per lien

**RECOMMENDED FEE**

\$70 per lien

**CITY OF DESERT HOT SPRINGS  
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**REF #: T-19006**

**TITLE: CANDIDATE OR MEASURE FILING**

**CURRENT FEE**

Candidate - \$25 per application  
Initiative - \$200 per initiative, refunded if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition.

State law limits these filing fees for candidates and local initiatives.

**RECOMMENDED FEE**

Candidate - \$25 per application  
Initiative - \$200 per initiative, refunded if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition.

State law limits these filing fees for candidates and local initiatives.

---

**REF #: T-19007**

**TITLE: COPYING SERVICES**

**CURRENT FEE**

\$0.50 per copy (FPPC documents - \$0.10 per page)

Blueprints, Maps, or Plans:

Oversize - \$10  
Size A - \$2.50  
Size B - \$3.50  
Size C - \$4.00  
Size D - \$5.00

**RECOMMENDED FEE**

First 10 pages - No Charge  
Each additional page - \$0.20 per page  
(FPPC documents - \$0.10 per page)

Blueprints, Maps, or Plans:

Oversize - \$10  
Size A - \$2.50  
Size B - \$3.50  
Size C - \$4.00  
Size D - \$5.00

---

**REF #: T-19010**

**TITLE: FACILITY RENTAL**

**CURRENT FEE**

Private usage:

Security Deposit - \$500  
Hourly rate - \$50

Non-Profit usage:

Security Deposit - \$500  
Hourly rate - \$12.50

Plus lifeguard costs at the Aquatic Center

**RECOMMENDED FEE**

Private usage:

Security Deposit - \$500  
Hourly rate - \$50

Non-Profit usage:

Security Deposit - \$500  
Hourly rate - \$25

Plus lifeguard costs at the Aquatic Center

---

**REF #: T-19012**

**TITLE: FILM PERMIT**

**CURRENT FEE**

Filming - \$140 per permit plus \$50 per day  
Still Photography - \$75 per permit plus \$15 per day  
Plus actual costs if City staff is needed on site.

Fees are established by the Palm Springs Visitor Bureau

**RECOMMENDED FEE**

Minor - \$260 per permit plus \$15 per day  
Major - \$670 per permit plus \$25 per day

Plus actual costs if City staff is needed on site



**CITY OF DESERT HOT SPRINGS  
FEE COMPARISON REPORT  
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**REF #: T-19013**                      **TITLE: ELECTRONIC FILE COPY SERVICE**

**CURRENT FEE**

\$2 per device

**RECOMMENDED FEE**

\$2 per device

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**REF #: T-19014**                      **TITLE: NOTARY SERVICE**

**CURRENT FEE**

\$15 per signature

Fee is set by the State.

**RECOMMENDED FEE**

\$15 per signature

Fee is set by the State.

---

**REF #: T-19015**                      **TITLE: DOCUMENT CERTIFICATION**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$12 per document

---

**REF #: T-19100**                      **TITLE: SPECIAL TAX APPEAL FILING**

**CURRENT FEE**

\$420 per appeal

**RECOMMENDED FEE**

\$540 per appeal

---

**REF #: T-19105**                      **TITLE: DATA ANALYSIS/COLLECTION**

**CURRENT FEE**

Charge the fully allocated hourly rates for all personnel involved.

**RECOMMENDED FEE**

Charge the fully allocated hourly rates for all personnel involved.

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**APPENDIX B**

**REVENUE AND COST  
SUMMARY WORKSHEETS  
Matched With  
COST DETAIL WORKSHEETS**

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> TENTATIVE PARCEL MAP		<b>REFERENCE NO.</b> T-10100	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> MAP	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Review a tentative parcel map to identify any special conditions and determine extent to which it complies with appropriate City and State code requirements, and preparation of staff report for Planning Commission review.			
<b>CURRENT FEE STRUCTURE</b>  \$6,180 per map			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$6,180.00</b>	<b>TOTAL REVENUE:</b>	<b>\$12,360</b>
<b>UNIT COST:</b>	<b>\$5,773.00</b>	<b>TOTAL COST:</b>	<b>\$11,546</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$407.00</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$814</b></u>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>107.05%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,775 per map			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>TENTATIVE PARCEL MAP</b>					<b>REFERENCE NO.</b> <b>T-10100</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	2	\$45	
PLANNING	ADMIN ASSISTANT		1.00	\$115.76	2	\$232	
PLANNING	ASSOCIATE PLANNER		10.00	\$1,532.30	2	\$3,065	
PLANNING	COMM DEVELOP DIRECTOR		5.00	\$1,848.25	2	\$3,697	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	2	\$147	
PLANNING	SENIOR PLANNER		5.00	\$1,017.15	2	\$2,034	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		4.00	\$488.84	2	\$978	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		2.00	\$446.28	2	\$893	
POLICE	POLICE CHIEF		0.50	\$174.12	2	\$348	
FIRE SERVICES	FIRE SAFETY SPECIALIST		1.00	\$54.50	2	\$109	
<b>TYPE SUBTOTAL</b>			<b>29.25</b>	<b>\$5,772.99</b>		<b>\$11,546</b>	
<b>TOTALS</b>			<b>29.25</b>	<b>\$5,773.00</b>		<b>\$11,546</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FINAL PARCEL MAP</b>		<b>REFERENCE NO.</b> <b>T-10200</b>
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> MAP	<b>SERVICE RECIPIENT</b> Developer
<b>DESCRIPTION OF SERVICE</b>  Review a final parcel map to determine the extent to which it complies with conditins of approval and appropriate City and State code requirements, and preparation of staff report for City Council review.		
<b>CURRENT FEE STRUCTURE</b>  \$780 per map plus \$1,075 per sheet		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$2,930.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$2,744.50</b>	<b>\$5,860</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$185.50</b></u>	<b>\$5,489</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<u><b>\$371</b></u>
<b>TOTAL PROFIT (SUBSIDY):</b>	<b>PCT. COST RECOVERY:</b>	<b>106.76%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$225 per map plus \$1,260 per sheet  plus actual City Attorney costs		

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FINAL PARCEL MAP</b>					<b>REFERENCE NO.</b> <b>T-10200</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	2	\$45	
PLANNING	SENIOR PLANNER		1.00	\$203.43	2	\$407	
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$225.97</b>		<b>\$452</b>	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER	Per Sheet	3.00	\$366.63	4	\$1,467	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG	Per Sheet	4.00	\$892.56	4	\$3,570	
		<b>TYPE SUBTOTAL</b>	<b>7.00</b>	<b>\$1,259.19</b>		<b>\$5,037</b>	
<b>TOTALS</b>			<b>8.25</b>	<b>\$2,744.50</b>		<b>\$5,489</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>TENTATIVE TRACT MAP</b>		<b>REFERENCE NO.</b> <b>T-10300</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> MAP	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Review a tentative tract map to identify any special conditions and determine the extent to which it complies with appropriate City and State code requirements, and preparation of staff report for Planning Commission review.			
<b>CURRENT FEE STRUCTURE</b>  1-15 lots - \$6,640 per map 16-50 lots - \$6,640 plus \$99 per lot over 15 lots 51+ lots - \$10,105 plus \$111 per lot over 50 lots			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$7,630.00</b>	<b>TOTAL REVENUE:</b>	<b>\$22,890</b>
<b>UNIT COST:</b>	<b>\$6,078.00</b>	<b>TOTAL COST:</b>	<b>\$18,234</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$1,552.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$4,656</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>125.53%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,825 per map plus \$25 per lot			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>TENTATIVE TRACT MAP</b>					<b>REFERENCE NO.</b> <b>T-10300</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH	Base	0.25	\$22.54	3	\$68	
PLANNING	ADMIN ASSISTANT	Base	1.00	\$115.76	3	\$347	
PLANNING	ASSOCIATE PLANNER	Base	10.00	\$1,532.30	3	\$4,597	
PLANNING	COMM DEVELOP DIRECTOR	Base	5.00	\$1,848.25	3	\$5,545	
PLANNING	ASSISTANT PLANNER	Base	0.50	\$73.25	3	\$220	
PLANNING	SENIOR PLANNER	Base	5.00	\$1,017.15	3	\$3,051	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER	Base	4.00	\$488.84	3	\$1,467	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG	Base	2.00	\$446.28	3	\$1,339	
POLICE	POLICE CHIEF	Base	0.50	\$174.12	3	\$522	
FIRE SERVICES	FIRE SAFETY SPECIALIST	Base	2.00	\$109.00	3	\$327	
<b>TYPE SUBTOTAL</b>			<b>30.25</b>	<b>\$5,827.49</b>		<b>\$17,482</b>	
PLANNING	ASSOCIATE PLANNER	Per Lot	0.08	\$12.26	30	\$368	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER	Per Lot	0.05	\$6.11	30	\$183	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG	Per Lot	0.03	\$6.69	30	\$201	
<b>TYPE SUBTOTAL</b>			<b>0.16</b>	<b>\$25.06</b>		<b>\$752</b>	
<b>TOTALS</b>			<b>30.41</b>	<b>\$6,078.00</b>		<b>\$18,234</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FINAL TRACT MAP</b>		<b>REFERENCE NO.</b> <b>T-10400</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> MAP	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Review a final tract map to determine extent to which it complies with conditions of approval and appropriate City and State code requirements, and preparation of staff report for City Council review.			
<b>CURRENT FEE STRUCTURE</b>  1-15 lots - \$1,495 per map plus \$1,075 per sheet 16+ lots - \$2,210 per map plus \$1,075 per sheet			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$8,303.33</b>	<b>TOTAL REVENUE:</b>	<b>\$24,910</b>
<b>UNIT COST:</b>	<b>\$9,199.67</b>	<b>TOTAL COST:</b>	<b>\$27,599</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(896.34)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,689)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>90.26%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,060 per map plus \$16 per lot and plus \$1,260 per sheet  plus actual City Attorney costs			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FINAL TRACT MAP</b>					<b>REFERENCE NO.</b> <b>T-10400</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH	Base	0.50	\$45.08	3	\$135	
PLANNING	SENIOR PLANNER	Base	5.00	\$1,017.15	3	\$3,051	
<b>TYPE SUBTOTAL</b>			<b>5.50</b>	<b>\$1,062.23</b>		<b>\$3,187</b>	
PLANNING	SENIOR PLANNER	Per Lot	0.08	\$16.27	30	\$488	
<b>TYPE SUBTOTAL</b>			<b>0.08</b>	<b>\$16.27</b>		<b>\$488</b>	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER	Per Sheet	3.00	\$366.63	19	\$6,966	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG	Per Sheet	4.00	\$892.56	19	\$16,959	
<b>TYPE SUBTOTAL</b>			<b>7.00</b>	<b>\$1,259.19</b>		<b>\$23,925</b>	
<b>TOTALS</b>			<b>12.58</b>	<b>\$9,199.67</b>		<b>\$27,599</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>LOT LINE ADJUSTMENT</b>		<b>REFERENCE NO.</b> <b>T-10500</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing a proposed change to the property boundary between two lots and issuing a certificate of compliance and determine the extent to which it complies with appropriate City and State code requirements, and preparation of staff report.			
<b>CURRENT FEE STRUCTURE</b>  \$1,725 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,725.00</b>	<b>TOTAL REVENUE:</b>	<b>\$8,625</b>
<b>UNIT COST:</b>	<b>\$1,303.80</b>	<b>TOTAL COST:</b>	<b>\$6,519</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$421.20</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$2,106</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>132.31%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,305 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>LOT LINE ADJUSTMENT</b>					<b>REFERENCE NO.</b> <b>T-10500</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	5	\$113	
PLANNING	SENIOR PLANNER		0.50	\$101.72	5	\$509	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		6.00	\$733.26	5	\$3,666	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		2.00	\$446.28	5	\$2,231	
<b>TYPE SUBTOTAL</b>			<b>8.75</b>	<b>\$1,303.80</b>		<b>\$6,519</b>	
<b>TOTALS</b>			<b>8.75</b>	<b>\$1,303.80</b>		<b>\$6,519</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CERTIFICATE OF COMPLIANCE</b>		<b>REFERENCE NO.</b> <b>T-10600</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Determine and certify that a property was in compliance with all current City and State code requirements.			
<b>CURRENT FEE STRUCTURE</b>  \$1,110 per application plus actual costs for City Attorney			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,110.00</b>	<b>TOTAL REVENUE:</b>	<b>\$3,330</b>
<b>UNIT COST:</b>	<b>\$124.33</b>	<b>TOTAL COST:</b>	<b>\$373</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$985.67</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$2,957</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>892.76%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$125 per application plus actual costs for City Attorney and other contract costs			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CERTIFICATE OF COMPLIANCE</b>					<b>REFERENCE NO.</b> <b>T-10600</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	3	\$68	
PLANNING	SENIOR PLANNER		0.50	\$101.72	3	\$305	
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$124.26</b>		<b>\$373</b>	
<b>TOTALS</b>			<b>0.75</b>	<b>\$124.33</b>		<b>\$373</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>MAP TIME EXTENSION</b>		<b>REFERENCE NO.</b> <b>T-10900</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Review an existing entitlement and make recommendations regarding an expiring map to determine if a time extension should be permitted.			
<b>CURRENT FEE STRUCTURE</b>  \$2,125 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$2,125.00</b>	<b>TOTAL REVENUE:</b>	<b>\$6,375</b>
<b>UNIT COST:</b>	<b>\$1,671.33</b>	<b>TOTAL COST:</b>	<b>\$5,014</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$453.67</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$1,361</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>127.14%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,670 per application			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>MAP TIME EXTENSION</b>					<b>REFERENCE NO.</b> <b>T-10900</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	3	\$68	
PLANNING	ADMIN ASSISTANT		0.50	\$57.88	3	\$174	
PLANNING	COMM DEVELOP DIRECTOR		0.75	\$277.24	3	\$832	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	3	\$220	
PLANNING	SENIOR PLANNER		5.00	\$1,017.15	3	\$3,051	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		1.00	\$223.14	3	\$669	
		<b>TYPE SUBTOTAL</b>	<b>8.00</b>	<b>\$1,671.20</b>		<b>\$5,014</b>	
<b>TOTALS</b>			<b>8.00</b>	<b>\$1,671.33</b>		<b>\$5,014</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PARCEL MERGER</b>		<b>REFERENCE NO.</b> <b>T-11300</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing a request to merge existing parcels into one new parcel by either the City or the property owner, and ensuring compliance with City and State code requirements, and preparation of staff report for Planning Commission review.			
<b>CURRENT FEE STRUCTURE</b>  \$960 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$960.00</b>	<b>TOTAL REVENUE:</b>	<b>\$4,800</b>
<b>UNIT COST:</b>	<b>\$1,275.40</b>	<b>TOTAL COST:</b>	<b>\$6,377</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(315.40)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,577)</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>75.27%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,275 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PARCEL MERGER</b>					<b>REFERENCE NO.</b> <b>T-11300</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	5	\$113	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	5	\$366	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		6.00	\$733.26	5	\$3,666	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		2.00	\$446.28	5	\$2,231	
<b>TYPE SUBTOTAL</b>			<b>8.75</b>	<b>\$1,275.33</b>		<b>\$6,377</b>	
<b>TOTALS</b>			<b>8.75</b>	<b>\$1,275.40</b>		<b>\$6,377</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>EASEMENT/RIGHT OF WAY DEDICATION</b>		<b>REFERENCE NO.</b> <b>T-11350</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Residnet/Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing a request to dedicate an easement or right of way by either the City or the property owner, and ensuring compliance with City and State code requirements, and preparation of staff report for Planning Commission review.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,202.00</b>	<b>TOTAL COST:</b>	<b>\$1,202</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,202.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,202)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,200 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>EASEMENT/RIGHT OF WAY DEDICATION</b>					<b>REFERENCE NO.</b> <b>T-11350</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		6.00	\$733.26	1	\$733	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		2.00	\$446.28	1	\$446	
<b>TYPE SUBTOTAL</b>			<b>8.25</b>	<b>\$1,202.08</b>		<b>\$1,202</b>	
<b>TOTALS</b>			<b>8.25</b>	<b>\$1,202.00</b>		<b>\$1,202</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>AMENDED PARCEL MAP</b>		<b>REFERENCE NO.</b> <b>T-11500</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> MAP	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Reviewing a revised tentative parcel map previously finalized to determine the extent to which the revisions comply with City and State code requirements, and preparation of staff report for Planning Commission review.			
<b>CURRENT FEE STRUCTURE</b>  \$2,090 per map			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$2,090.00</b>	<b>TOTAL REVENUE:</b>	<b>\$4,180</b>
<b>UNIT COST:</b>	<b>\$2,898.00</b>	<b>TOTAL COST:</b>	<b>\$5,796</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(808.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,616)</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>72.12%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,900 per map			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>AMENDED PARCEL MAP</b>					<b>REFERENCE NO.</b> <b>T-11500</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	2	\$45	
PLANNING	ADMIN ASSISTANT		0.50	\$57.88	2	\$116	
PLANNING	ASSOCIATE PLANNER		5.00	\$766.15	2	\$1,532	
PLANNING	COMM DEVELOP DIRECTOR		2.50	\$924.13	2	\$1,848	
PLANNING	ASSISTANT PLANNER		0.25	\$36.62	2	\$73	
PLANNING	SENIOR PLANNER		2.50	\$508.58	2	\$1,017	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		2.00	\$244.42	2	\$489	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		1.00	\$223.14	2	\$446	
POLICE	POLICE CHIEF		0.25	\$87.06	2	\$174	
FIRE SERVICES	FIRE SAFETY SPECIALIST		0.50	\$27.25	2	\$55	
<b>TYPE SUBTOTAL</b>			<b>14.75</b>	<b>\$2,897.77</b>		<b>\$5,796</b>	
<b>TOTALS</b>			<b>14.75</b>	<b>\$2,898.00</b>		<b>\$5,796</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>AMENDED TRACT MAP</b>		<b>REFERENCE NO.</b> <b>T-11600</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> MAP	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Reviewing a revised tentative tract map previously finalized to determine the extent to which the revisions comply with City and State code requirements, and preparation of staff report for Planning Commission review.			
<b>CURRENT FEE STRUCTURE</b>  1-15 lots - \$2,120 per map 16-50 lots - \$2,120 plus \$31 per lot over 15 lots 51+ lots - \$3,205 plus \$45 per lot over 50 lots			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$2,430.00</b>	<b>TOTAL REVENUE:</b>	<b>\$7,290</b>
<b>UNIT COST:</b>	<b>\$3,357.33</b>	<b>TOTAL COST:</b>	<b>\$10,072</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(927.33)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,782)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>72.38%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$3,105 per map plus \$25 per lot			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>AMENDED TRACT MAP</b>					<b>REFERENCE NO.</b> <b>T-11600</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH	Base	0.25	\$22.54	3	\$68	
PLANNING	ADMIN ASSISTANT	Base	1.00	\$115.76	3	\$347	
PLANNING	ASSOCIATE PLANNER	Base	5.00	\$766.15	3	\$2,298	
PLANNING	COMM DEVELOP DIRECTOR	Base	2.50	\$924.13	3	\$2,772	
PLANNING	ASSISTANT PLANNER	Base	0.50	\$73.25	3	\$220	
PLANNING	SENIOR PLANNER	Base	2.50	\$508.58	3	\$1,526	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER	Base	2.00	\$244.42	3	\$733	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG	Base	1.00	\$223.14	3	\$669	
POLICE	POLICE CHIEF	Base	0.50	\$174.12	3	\$522	
FIRE SERVICES	FIRE SAFETY SPECIALIST	Base	1.00	\$54.50	3	\$164	
<b>TYPE SUBTOTAL</b>			<b>16.25</b>	<b>\$3,106.59</b>		<b>\$9,320</b>	
PLANNING	ASSOCIATE PLANNER	Per Lot	0.08	\$12.26	30	\$368	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER	Per Lot	0.05	\$6.11	30	\$183	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG	Per Lot	0.03	\$6.69	30	\$201	
<b>TYPE SUBTOTAL</b>			<b>0.16</b>	<b>\$25.06</b>		<b>\$752</b>	
<b>TOTALS</b>			<b>16.41</b>	<b>\$3,357.33</b>		<b>\$10,072</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PRE-APPLICATION PLAN REVIEW</b>		<b>REFERENCE NO.</b> <b>T-11700</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Review preliminary plans prior to formally submitting them in order to identify any special conditions and determine the extent to which the proposal complies with code requirements.		
<b>CURRENT FEE STRUCTURE</b>  \$1,965 per application.  50% of this fee will be credited towards future application fees if the project actually goes forward.		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$1,965.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$2,169.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(204.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b>
		<b>90.59%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 70%</b>  \$1,500 per application.  50% of this fee will be credited towards future application fees if the project actually goes forward.		

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PRE-APPLICATION PLAN REVIEW</b>					<b>REFERENCE NO.</b> <b>T-11700</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>10</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	BUILDING OFFICIAL		1.00	\$259.87	10	\$2,599	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	10	\$225	
PLANNING	ADMIN ASSISTANT		0.25	\$28.94	10	\$289	
PLANNING	COMM DEVELOP DIRECTOR		1.50	\$554.48	10	\$5,545	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	10	\$733	
PLANNING	SENIOR PLANNER		1.50	\$305.15	10	\$3,052	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		2.00	\$244.42	10	\$2,444	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		1.00	\$223.14	10	\$2,231	
POLICE	POLICE CHIEF		1.00	\$348.24	10	\$3,482	
FIRE SERVICES	FIRE SAFETY SPECIALIST		2.00	\$109.00	10	\$1,090	
<b>TYPE SUBTOTAL</b>			<b>11.00</b>	<b>\$2,169.03</b>		<b>\$21,690</b>	
<b>TOTALS</b>			<b>11.00</b>	<b>\$2,169.00</b>		<b>\$21,690</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEVELOPMENT PERMIT - MINOR</b>		<b>REFERENCE NO.</b> <b>T-12001</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Review a development for a minor project (minor changes to an existing structure) for conformity with City zoning and design standards.		
<b>CURRENT FEE STRUCTURE</b>  \$5,935 per application		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$5,935.00</b>	<b>TOTAL REVENUE:</b> <b>\$47,480</b>
<b>UNIT COST:</b>	<b>\$2,090.13</b>	<b>TOTAL COST:</b> <b>\$16,721</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$3,844.87</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$30,759</b>
<b>TOTAL UNITS:</b>	<b>8</b>	<b>PCT. COST RECOVERY:</b> <b>283.95%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,090 per application		

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEVELOPMENT PERMIT - MINOR</b>					<b>REFERENCE NO.</b> <b>T-12001</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>8</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	8	\$180	
PLANNING	ADMIN ASSISTANT		0.50	\$57.88	8	\$463	
PLANNING	ASSOCIATE PLANNER		5.00	\$766.15	8	\$6,129	
PLANNING	COMM DEVELOP DIRECTOR		1.00	\$369.65	8	\$2,957	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	8	\$586	
PLANNING	SENIOR PLANNER		2.00	\$406.86	8	\$3,255	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		2.00	\$244.42	8	\$1,955	
POLICE	POLICE CHIEF		0.25	\$87.06	8	\$696	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		0.25	\$35.04	8	\$280	
FIRE SERVICES	FIRE SAFETY SPECIALIST		0.50	\$27.25	8	\$218	
<b>TYPE SUBTOTAL</b>			<b>12.25</b>	<b>\$2,090.10</b>		<b>\$16,721</b>	
<b>TOTALS</b>			<b>12.25</b>	<b>\$2,090.13</b>		<b>\$16,721</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEVELOPMENT PERMIT - MAJOR</b>		<b>REFERENCE NO.</b> <b>T-12002</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Review a major development (mostly new construction) for conformity with City zoning and design standards.			
<b>CURRENT FEE STRUCTURE</b>  \$8,140 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$8,140.00</b>	<b>TOTAL REVENUE:</b>	<b>\$32,560</b>
<b>UNIT COST:</b>	<b>\$4,947.00</b>	<b>TOTAL COST:</b>	<b>\$19,788</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$3,193.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$12,772</b>
<b>TOTAL UNITS:</b>	<b>4</b>	<b>PCT. COST RECOVERY:</b>	<b>164.54%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,945 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEVELOPMENT PERMIT - MAJOR</b>					<b>REFERENCE NO.</b> <b>T-12002</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>4</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	4	\$90	
PLANNING	ADMIN ASSISTANT		1.00	\$115.76	4	\$463	
PLANNING	ASSOCIATE PLANNER		5.00	\$766.15	4	\$3,065	
PLANNING	COMM DEVELOP DIRECTOR		3.00	\$1,108.95	4	\$4,436	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	4	\$293	
PLANNING	SENIOR PLANNER		5.00	\$1,017.15	4	\$4,069	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		8.00	\$977.68	4	\$3,911	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		3.00	\$669.42	4	\$2,678	
POLICE	POLICE CHIEF		0.25	\$87.06	4	\$348	
FIRE SERVICES	FIRE SAFETY SPECIALIST		2.00	\$109.00	4	\$436	
<b>TYPE SUBTOTAL</b>			<b>28.00</b>	<b>\$4,946.96</b>		<b>\$19,788</b>	
<b>TOTALS</b>			<b>28.00</b>	<b>\$4,947.00</b>		<b>\$19,788</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEVELOPMENT PERMIT - ADMIN</b>		<b>REFERENCE NO.</b> <b>T-12003</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Administrative review of a development project (such as SFR In-Fill or facade enhancements) for conformity with City zoning and design standards.			
<b>CURRENT FEE STRUCTURE</b>  \$770 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$770.00</b>	<b>TOTAL REVENUE:</b>	<b>\$3,080</b>
<b>UNIT COST:</b>	<b>\$255.00</b>	<b>TOTAL COST:</b>	<b>\$1,020</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$515.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$2,060</b>
<b>TOTAL UNITS:</b>	<b>4</b>	<b>PCT. COST RECOVERY:</b>	<b>301.96%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$255 per application			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEVELOPMENT PERMIT - ADMIN</b>					<b>REFERENCE NO.</b> <b>T-12003</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>4</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	4	\$90	
PLANNING	ASSISTANT PLANNER		1.00	\$146.49	4	\$586	
PLANNING	SENIOR PLANNER		0.25	\$50.86	4	\$203	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI	Compliance History	0.25	\$35.04	4	\$140	
<b>TYPE SUBTOTAL</b>			<b>1.75</b>	<b>\$254.93</b>		<b>\$1,020</b>	
<b>TOTALS</b>			<b>1.75</b>	<b>\$255.00</b>		<b>\$1,020</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DENSITY BONUS AGREEMENT</b>		<b>REFERENCE NO.</b> <b>T-12400</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer
<b>DESCRIPTION OF SERVICE</b>  Review of an inclusionary housing density bonus agreement for compliance with State and City codes.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b> <b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs		

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DENSITY BONUS AGREEMENT</b>					<b>REFERENCE NO.</b> <b>T-12400</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		TYPE SUBTOTAL	0.00	\$0.00		\$0	
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ENVIRONMENTAL EXEMPTION REVIEW</b>		<b>REFERENCE NO.</b> <b>T-12500</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Processing an application which states that a particular new construction development is exempt from the requirements of CEQA.			
<b>CURRENT FEE STRUCTURE</b>  \$180 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$180.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,440</b>
<b>UNIT COST:</b>	<b>\$465.50</b>	<b>TOTAL COST:</b>	<b>\$3,724</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(285.50)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,284)</b>
<b>TOTAL UNITS:</b>	<b>8</b>	<b>PCT. COST RECOVERY:</b>	<b>38.67%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$465 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ENVIRONMENTAL EXEMPTION REVIEW</b>					<b>REFERENCE NO.</b> <b>T-12500</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>8</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	8	\$180	
PLANNING	COMM DEVELOP DIRECTOR		1.00	\$369.65	8	\$2,957	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	8	\$586	
		<b>TYPE SUBTOTAL</b>	<b>1.75</b>	<b>\$465.44</b>		<b>\$3,724</b>	
		<b>TOTALS</b>	<b>1.75</b>	<b>\$465.50</b>		<b>\$3,724</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ENVIRONMENTAL DOCUMENT REVIEW</b>		<b>REFERENCE NO.</b> <b>T-12515</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REPORT	<b>SERVICE RECIPIENT</b> Developer
<b>DESCRIPTION OF SERVICE</b>  Review of a consultant prepared Environmental document regarding a proposed development and preparing a staff report.		
<b>CURRENT FEE STRUCTURE</b>  \$27,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b> <b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Actual peer review costs plus 20% for administrative and staff review		

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ENVIRONMENTAL DOCUMENT REVIEW</b>					<b>REFERENCE NO.</b> <b>T-12515</b>	
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	SENIOR PLANNER	Contract Rev + 20%	0.00	\$0.00	1	\$0
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> MINOR GENERAL PLAN AMEND (MAP ONLY)		<b>REFERENCE NO.</b> T-13000	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Review and make recommendations on a proposed minor amendment to the City's Comprehensive General Plan.			
<b>CURRENT FEE STRUCTURE</b>  \$4,305 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	\$4,305.00	<b>TOTAL REVENUE:</b>	\$8,610
<b>UNIT COST:</b>	\$5,702.00	<b>TOTAL COST:</b>	\$11,404
<b>UNIT PROFIT (SUBSIDY):</b>	\$(1,397.00)	<b>TOTAL PROFIT (SUBSIDY):</b>	\$(2,794)
<b>TOTAL UNITS:</b>	2	<b>PCT. COST RECOVERY:</b>	75.50%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,700 per application			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>MINOR GENERAL PLAN AMEND (MAP ONLY)</b>					<b>REFERENCE NO.</b> <b>T-13000</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	2	\$45	
PLANNING	ADMIN ASSISTANT		1.00	\$115.76	2	\$232	
PLANNING	COMM DEVELOP DIRECTOR		3.00	\$1,108.95	2	\$2,218	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	2	\$147	
PLANNING	SENIOR PLANNER		20.00	\$4,068.60	2	\$8,137	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		0.50	\$111.57	2	\$223	
POLICE	POLICE CHIEF		0.50	\$174.12	2	\$348	
FIRE SERVICES	FIRE SAFETY SPECIALIST		0.50	\$27.25	2	\$55	
<b>TYPE SUBTOTAL</b>			<b>26.25</b>	<b>\$5,702.04</b>		<b>\$11,404</b>	
<b>TOTALS</b>			<b>26.25</b>	<b>\$5,702.00</b>		<b>\$11,404</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>MAJOR GENERAL PLAN AMEND (MAP/TEXT)</b>		<b>REFERENCE NO.</b> <b>T-13001</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Review and make recommendations on a proposed major amendment to the City's Comprehensive General Plan.			
<b>CURRENT FEE STRUCTURE</b>  \$12,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$12,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$24,000</b>
<b>UNIT COST:</b>	<b>\$16,248.50</b>	<b>TOTAL COST:</b>	<b>\$32,497</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(4,248.50)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(8,497)</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>73.85%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$15,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>MAJOR GENERAL PLAN AMEND (MAP/TEXT)</b>					<b>REFERENCE NO.</b> <b>T-13001</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	2	\$45	
PLANNING	ADMIN ASSISTANT		2.00	\$231.52	2	\$463	
PLANNING	COMM DEVELOP DIRECTOR		5.00	\$1,848.25	2	\$3,697	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	2	\$147	
PLANNING	SENIOR PLANNER	Deposit	50.00	\$10,171.50	2	\$20,343	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		15.00	\$1,833.15	2	\$3,666	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		8.00	\$1,785.12	2	\$3,570	
POLICE	POLICE CHIEF		0.50	\$174.12	2	\$348	
FIRE SERVICES	FIRE SAFETY SPECIALIST		2.00	\$109.00	2	\$218	
<b>TYPE SUBTOTAL</b>			<b>83.25</b>	<b>\$16,248.45</b>		<b>\$32,497</b>	
<b>TOTALS</b>			<b>83.25</b>	<b>\$16,248.50</b>		<b>\$32,497</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>GENERAL PLAN MNTCE SURCHARGE</b>		<b>REFERENCE NO.</b> <b>T-13002</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Updating the City's Comprehensive General Plan to be submitted to the Planning Commission every 15 years for the General Plan, and every 5 years for the housing element.			
<b>CURRENT FEE STRUCTURE</b>  5% surcharge on the building permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$12.50</b>	<b>TOTAL REVENUE:</b>	<b>\$20,000</b>
<b>UNIT COST:</b>	<b>\$62.50</b>	<b>TOTAL COST:</b>	<b>\$100,000</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(50.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(80,000)</b>
<b>TOTAL UNITS:</b>	<b>1,600</b>	<b>PCT. COST RECOVERY:</b>	<b>20.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 25%</b>  5% surcharge on the building permit			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>GENERAL PLAN MNTCE SURCHARGE</b>				<b>REFERENCE NO.</b> <b>T-13002</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1,600</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING		\$500k Over 5 Years	0.00	\$62.50	1,600	\$100,000
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$62.50</b>		<b>\$100,000</b>
		<b>TOTALS</b>	<b>0.00</b>	<b>\$62.50</b>		<b>\$100,000</b>

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ZONE CHANGE/MAP AMEND - PRE-ZONE</b>		<b>REFERENCE NO.</b> <b>T-13101</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Reviewing and processing an application for a zone change involving a map amendment.		
<b>CURRENT FEE STRUCTURE</b>  \$4,305 per application \$3,230 per application - if filed in conjunction with a General Plan Amendment		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$4,305.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$5,712.50</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,407.50)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>
		<b>75.36%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,715 per application \$2,860 per application - if filed in conjunction with a General Plan Amendment		

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ZONE CHANGE/MAP AMEND - PRE-ZONE</b>					<b>REFERENCE NO.</b> <b>T-13101</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	2	\$45	
PLANNING	ADMIN ASSISTANT		1.00	\$115.76	2	\$232	
PLANNING	COMM DEVELOP DIRECTOR		3.00	\$1,108.95	2	\$2,218	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	2	\$147	
PLANNING	SENIOR PLANNER		20.00	\$4,068.60	2	\$8,137	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		1.00	\$122.21	2	\$244	
POLICE	POLICE CHIEF		0.50	\$174.12	2	\$348	
FIRE SERVICES	FIRE SAFETY SPECIALIST		0.50	\$27.25	2	\$55	
<b>TYPE SUBTOTAL</b>			<b>26.75</b>	<b>\$5,712.68</b>		<b>\$11,425</b>	
<b>TOTALS</b>			<b>26.75</b>	<b>\$5,712.50</b>		<b>\$11,425</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ZONE CHANGE-ZONING TEXT AMEND</b>		<b>REFERENCE NO.</b> <b>T-13102</b>																
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business																
<b>DESCRIPTION OF SERVICE</b>  Reviewing and processing an application for a zone change involving a text amendment.																		
<b>CURRENT FEE STRUCTURE</b>  \$10,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs																		
<b><u>REVENUE AND COST COMPARISON</u></b>																		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><b>UNIT REVENUE:</b></td> <td style="width: 20%; text-align: right;"><b>\$10,000.00</b></td> <td style="width: 30%;"><b>TOTAL REVENUE:</b></td> <td style="width: 20%; text-align: right;"><b>\$10,000</b></td> </tr> <tr> <td><b>UNIT COST:</b></td> <td style="text-align: right;"><b>\$13,722.00</b></td> <td><b>TOTAL COST:</b></td> <td style="text-align: right;"><b>\$13,722</b></td> </tr> <tr> <td><b>UNIT PROFIT (SUBSIDY):</b></td> <td style="text-align: right;"><b>\$(3,722.00)</b></td> <td><b>TOTAL PROFIT (SUBSIDY):</b></td> <td style="text-align: right;"><b>\$(3,722)</b></td> </tr> <tr> <td><b>TOTAL UNITS:</b></td> <td style="text-align: center;"><b>1</b></td> <td><b>PCT. COST RECOVERY:</b></td> <td style="text-align: right;"><b>72.88%</b></td> </tr> </table>	<b>UNIT REVENUE:</b>	<b>\$10,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$10,000</b>	<b>UNIT COST:</b>	<b>\$13,722.00</b>	<b>TOTAL COST:</b>	<b>\$13,722</b>	<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(3,722.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,722)</b>	<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>72.88%</b>		
<b>UNIT REVENUE:</b>	<b>\$10,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$10,000</b>															
<b>UNIT COST:</b>	<b>\$13,722.00</b>	<b>TOTAL COST:</b>	<b>\$13,722</b>															
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(3,722.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,722)</b>															
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>72.88%</b>															
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs																		



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ZONE CHANGE-ZONING TEXT AMEND</b>					<b>REFERENCE NO.</b> <b>T-13102</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
PLANNING	ADMIN ASSISTANT		3.00	\$347.28	1	\$347	
PLANNING	COMM DEVELOP DIRECTOR		5.00	\$1,848.25	1	\$1,848	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	1	\$73	
PLANNING	SENIOR PLANNER	Deposit + City Atty	50.00	\$10,171.50	1	\$10,172	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		5.00	\$611.05	1	\$611	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		2.00	\$446.28	1	\$446	
POLICE	POLICE CHIEF		0.50	\$174.12	1	\$174	
FIRE SERVICES	FIRE SAFETY SPECIALIST		0.50	\$27.25	1	\$27	
<b>TYPE SUBTOTAL</b>			<b>66.75</b>	<b>\$13,721.52</b>		<b>\$13,722</b>	
<b>TOTALS</b>			<b>66.75</b>	<b>\$13,722.00</b>		<b>\$13,722</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE VARIANCE</b>		<b>REFERENCE NO.</b> T-13302	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing and processing a variance from zoning code requirements.			
<b>CURRENT FEE STRUCTURE</b>  \$2,830 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$2,830.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,830</b>
<b>UNIT COST:</b>	<b>\$2,458.00</b>	<b>TOTAL COST:</b>	<b>\$2,458</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$372.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$372</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>115.13%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,460 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE VARIANCE</b>					<b>REFERENCE NO. T-13302</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS 1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
PLANNING	ADMIN ASSISTANT		1.00	\$115.76	1	\$116	
PLANNING	COMM DEVELOP DIRECTOR		0.50	\$184.83	1	\$185	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	1	\$73	
PLANNING	SENIOR PLANNER		10.00	\$2,034.30	1	\$2,034	
FIRE SERVICES	FIRE SAFETY SPECIALIST		0.50	\$27.25	1	\$27	
<b>TYPE SUBTOTAL</b>			<b>12.75</b>	<b>\$2,457.93</b>		<b>\$2,458</b>	
<b>TOTALS</b>			<b>12.75</b>	<b>\$2,458.00</b>		<b>\$2,458</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>MINOR EXCEPTION/VARIANCE</b>		<b>REFERENCE NO.</b> <b>T-13303</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing and processing a minor exception or variance from zoning code requirements.			
<b>CURRENT FEE STRUCTURE</b>  \$245 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$245.00</b>	<b>TOTAL REVENUE:</b>	<b>\$980</b>
<b>UNIT COST:</b>	<b>\$469.00</b>	<b>TOTAL COST:</b>	<b>\$1,876</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(224.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(896)</b>
<b>TOTAL UNITS:</b>	<b>4</b>	<b>PCT. COST RECOVERY:</b>	<b>52.24%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$470 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>MINOR EXCEPTION/VARIANCE</b>					<b>REFERENCE NO.</b> <b>T-13303</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>4</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	COMM DEVELOP DIRECTOR		0.08	\$29.57	4	\$118	
PLANNING	ASSISTANT PLANNER		3.00	\$439.47	4	\$1,758	
		<b>TYPE SUBTOTAL</b>	<b>3.08</b>	<b>\$469.04</b>		<b>\$1,876</b>	
<b>TOTALS</b>			<b>3.08</b>	<b>\$469.00</b>		<b>\$1,876</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SUBSTANTIAL CONFORMANCE</b>		<b>REFERENCE NO.</b> <b>T-13304</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of changes to a previously approved project that substantially conforms to previous approvals.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,109.00</b>	<b>TOTAL COST:</b>	<b>\$1,109</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(1,109.00)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(1,109)</b></u>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,110 per application			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SUBSTANTIAL CONFORMANCE</b>					<b>REFERENCE NO.</b> <b>T-13304</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	COMM DEVELOP DIRECTOR		3.00	\$1,108.95	1	\$1,109	
		TYPE SUBTOTAL	3.00	\$1,108.95		\$1,109	
<b>TOTALS</b>			<b>3.00</b>	<b>\$1,109.00</b>		<b>\$1,109</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>MINOR MODIFICATION</b>		<b>REFERENCE NO.</b> <b>T-13305</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing and processing a minor modification from zoning code requirements.			
<b>CURRENT FEE STRUCTURE</b>  \$245 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$245.00</b>	<b>TOTAL REVENUE:</b>	<b>\$245</b>
<b>UNIT COST:</b>	<b>\$469.00</b>	<b>TOTAL COST:</b>	<b>\$469</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(224.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(224)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>52.24%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 65%</b>  \$300 per application			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>MINOR MODIFICATION</b>					<b>REFERENCE NO.</b> <b>T-13305</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	COMM DEVELOP DIRECTOR		0.08	\$29.57	1	\$30	
PLANNING	ASSISTANT PLANNER		3.00	\$439.47	1	\$439	
		<b>TYPE SUBTOTAL</b>	<b>3.08</b>	<b>\$469.04</b>		<b>\$469</b>	
<b>TOTALS</b>			<b>3.08</b>	<b>\$469.00</b>		<b>\$469</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEVELOPMENT AGREEMENT</b>		<b>REFERENCE NO.</b> <b>T-13401</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Developing, negotiating and finalizing an agreement to develop land within specific physical requirements in conjunction with the City.			
<b>CURRENT FEE STRUCTURE</b>  \$20,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$8,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$8,000</b>
<b>UNIT COST:</b>	<b>\$8,539.00</b>	<b>TOTAL COST:</b>	<b>\$8,539</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(539.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(539)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>93.69%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$20,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEVELOPMENT AGREEMENT</b>					<b>REFERENCE NO.</b> <b>T-13401</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
PLANNING	ADMIN ASSISTANT		2.00	\$231.52	1	\$232	
PLANNING	COMM DEVELOP DIRECTOR	Deposit + City Atty	10.00	\$3,696.50	1	\$3,697	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	1	\$73	
PLANNING	SENIOR PLANNER		20.00	\$4,068.60	1	\$4,069	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		2.00	\$446.28	1	\$446	
<b>TYPE SUBTOTAL</b>			<b>34.75</b>	<b>\$8,538.69</b>		<b>\$8,539</b>	
<b>TOTALS</b>			<b>34.75</b>	<b>\$8,539.00</b>		<b>\$8,539</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEV AGREEMENT AMENDMENT</b>		<b>REFERENCE NO.</b> <b>T-13402</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Review of an amendment to a previously approved agreement to develop land within specific physical requirements in conjunction with the City.			
<b>CURRENT FEE STRUCTURE</b>  \$10,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$4,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$4,000</b>
<b>UNIT COST:</b>	<b>\$4,094.00</b>	<b>TOTAL COST:</b>	<b>\$4,094</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(94.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(94)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>97.70%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEV AGREEMENT AMENDMENT</b>					<b>REFERENCE NO.</b> <b>T-13402</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
PLANNING	ADMIN ASSISTANT		1.00	\$115.76	1	\$116	
PLANNING	COMM DEVELOP DIRECTOR	+ CITY ATTORNEY	5.00	\$1,848.25	1	\$1,848	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	1	\$73	
PLANNING	SENIOR PLANNER		10.00	\$2,034.30	1	\$2,034	
		<b>TYPE SUBTOTAL</b>	<b>16.75</b>	<b>\$4,094.10</b>		<b>\$4,094</b>	
<b>TOTALS</b>			<b>16.75</b>	<b>\$4,094.00</b>		<b>\$4,094</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEV AGREEMENT ANNUAL REVIEW</b>		<b>REFERENCE NO.</b> <b>T-13403</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> AGREEMENT	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Annual review of an existing Development Agreement to insure that the terms of the agreement are being followed.			
<b>CURRENT FEE STRUCTURE</b>  \$3,585 per agreement annually			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$3,585.00</b>	<b>TOTAL REVENUE:</b>	<b>\$14,340</b>
<b>UNIT COST:</b>	<b>\$4,470.00</b>	<b>TOTAL COST:</b>	<b>\$17,880</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(885.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,540)</b>
<b>TOTAL UNITS:</b>	<b>4</b>	<b>PCT. COST RECOVERY:</b>	<b>80.20%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,470 per agreement annually plus actual City Attorney costs			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEV AGREEMENT ANNUAL REVIEW</b>					<b>REFERENCE NO.</b> <b>T-13403</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>4</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	4	\$90	
PLANNING	ADMIN ASSISTANT		2.00	\$231.52	4	\$926	
PLANNING	COMM DEVELOP DIRECTOR	+ City Atty	10.00	\$3,696.50	4	\$14,786	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	4	\$293	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		2.00	\$446.28	4	\$1,785	
<b>TYPE SUBTOTAL</b>			<b>14.75</b>	<b>\$4,470.09</b>		<b>\$17,880</b>	
<b>TOTALS</b>			<b>14.75</b>	<b>\$4,470.00</b>		<b>\$17,880</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CONDITIONS, COVENANTS &amp; RESTRICTION</b>		<b>REFERENCE NO.</b> <b>T-13500</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> CONTRACT	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Reviewing Covenants, Conditions and Restrictions (CC&R's) for compliance with conditions of approval for a Development Plan or a Tentative Subdivision Map.			
<b>CURRENT FEE STRUCTURE</b>  \$5,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,800.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,400</b>
<b>UNIT COST:</b>	<b>\$1,841.33</b>	<b>TOTAL COST:</b>	<b>\$5,524</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(41.33)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(124)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>97.76%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,840 per application plus actual City Attorney costs			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CONDITIONS, COVENANTS &amp; RESTRICTION</b>					<b>REFERENCE NO.</b> <b>T-13500</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	3	\$68	
PLANNING	ADMIN ASSISTANT		1.00	\$115.76	3	\$347	
PLANNING	COMM DEVELOP DIRECTOR		1.00	\$369.65	3	\$1,109	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	3	\$220	
PLANNING	SENIOR PLANNER	+ City Atty	4.00	\$813.72	3	\$2,441	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		2.00	\$446.28	3	\$1,339	
		<b>TYPE SUBTOTAL</b>	<b>8.75</b>	<b>\$1,841.20</b>		<b>\$5,524</b>	
<b>TOTALS</b>			<b>8.75</b>	<b>\$1,841.33</b>		<b>\$5,524</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ANNEXATION APPLICATION</b>		<b>REFERENCE NO.</b> <b>T-13601</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Review a request to annex property to the City and determine its impact on current city services			
<b>CURRENT FEE STRUCTURE</b>  \$20,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$20,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$20,000</b>
<b>UNIT COST:</b>	<b>\$35,586.00</b>	<b>TOTAL COST:</b>	<b>\$35,586</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(15,586.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(15,586)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>56.20%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$20,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ANNEXATION APPLICATION</b>					<b>REFERENCE NO.</b> <b>T-13601</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
PLANNING	ADMIN ASSISTANT		12.00	\$1,389.12	1	\$1,389	
PLANNING	COMM DEVELOP DIRECTOR		20.00	\$7,393.00	1	\$7,393	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	1	\$73	
PLANNING	SENIOR PLANNER	Deposit	100.00	\$20,343.00	1	\$20,343	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		10.00	\$1,222.10	1	\$1,222	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		5.00	\$1,115.70	1	\$1,116	
POLICE	POLICE CHIEF		10.00	\$3,482.40	1	\$3,482	
FIRE SERVICES	FIRE SAFETY SPECIALIST		10.00	\$545.00	1	\$545	
<b>TYPE SUBTOTAL</b>			<b>167.75</b>	<b>\$35,586.11</b>		<b>\$35,586</b>	
<b>TOTALS</b>			<b>167.75</b>	<b>\$35,586.00</b>		<b>\$35,586</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PLAN OF SERVICES</b>		<b>REFERENCE NO.</b> <b>T-13602</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer
<b>DESCRIPTION OF SERVICE</b>  Review of the plan of services required for a proposed annexation.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>
		<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>
		<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
		<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
<p>\$5,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.</p>		

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PLAN OF SERVICES</b>				<b>REFERENCE NO.</b> <b>T-13602</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> STREET/R-O-W ABANDONMENT PROCESSING		<b>REFERENCE NO.</b> T-13700	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to abandon or partially abandon a street or public right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  \$7,715 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	\$7,715.00	<b>TOTAL REVENUE:</b>	\$7,715
<b>UNIT COST:</b>	\$3,166.00	<b>TOTAL COST:</b>	\$3,166
<b>UNIT PROFIT (SUBSIDY):</b>	\$4,549.00	<b>TOTAL PROFIT (SUBSIDY):</b>	\$4,549
<b>TOTAL UNITS:</b>	1	<b>PCT. COST RECOVERY:</b>	243.68%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$3,165 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>STREET/R-O-W ABANDONMENT PROCESSING</b>					<b>REFERENCE NO.</b> <b>T-13700</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		10.00	\$1,222.10	1	\$1,222	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		5.00	\$1,115.70	1	\$1,116	
POLICE	POLICE CHIEF		2.00	\$696.48	1	\$696	
FIRE SERVICES	FIRE SAFETY SPECIALIST		2.00	\$109.00	1	\$109	
<b>TYPE SUBTOTAL</b>			<b>19.25</b>	<b>\$3,165.82</b>		<b>\$3,166</b>	
<b>TOTALS</b>			<b>19.25</b>	<b>\$3,166.00</b>		<b>\$3,166</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>HOME OCCUPATION PERMIT</b>		<b>REFERENCE NO.</b> <b>T-14102</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing, approving and registering a home occupation that is permitted by the zoning code requirements of the City.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$95.80</b>	<b>TOTAL COST:</b>	<b>\$3,832</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(95.80)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,832)</b>
<b>TOTAL UNITS:</b>	<b>40</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$95 per application			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>HOME OCCUPATION PERMIT</b>					<b>REFERENCE NO.</b> <b>T-14102</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>40</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	40	\$902	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	40	\$2,930	
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$95.79</b>		<b>\$3,832</b>	
<b>TOTALS</b>			<b>0.75</b>	<b>\$95.80</b>		<b>\$3,832</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CONDITIONAL USE PERMIT</b>		<b>REFERENCE NO.</b> <b>T-14111</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of specific use and setting conditions for performance standards to meet the City's regulations.			
<b>CURRENT FEE STRUCTURE</b>  Minor - \$3,725 per application Major - \$5,275 per application			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$4,758.33</b>	<b>TOTAL REVENUE:</b>	<b>\$28,550</b>
<b>UNIT COST:</b>	<b>\$3,365.17</b>	<b>TOTAL COST:</b>	<b>\$20,191</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$1,393.16</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$8,359</b>
<b>TOTAL UNITS:</b>	<b>6</b>	<b>PCT. COST RECOVERY:</b>	<b>141.40%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Administrative - \$950 per application Minor - \$1,945 per application Major - \$4,325 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b>				<b>REFERENCE NO.</b>		
<b>CONDITIONAL USE PERMIT</b>				<b>T-14111</b>		
<b>NOTE</b>				<b>TOTAL UNITS</b>		
Unit Costs are an Average of Total Units				<b>6</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	6	\$135
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$22.54</b>		<b>\$135</b>
PLANNING	ADMIN ASSISTANT	Admin	0.25	\$28.94	1	\$29
PLANNING	COMM DEVELOP DIRECTOR	Admin	0.25	\$92.41	1	\$92
PLANNING	ASSISTANT PLANNER	Admin	3.00	\$439.47	1	\$439
PLANNING	SENIOR PLANNER	Admin	0.50	\$101.72	1	\$102
LAND DEV/ENGINEER	ASSOCIATE ENGINEER	Admin	0.50	\$61.11	1	\$61
POLICE	POLICE CHIEF	Admin	0.50	\$174.12	1	\$174
FIRE SERVICES	FIRE SAFETY SPECIALIST	Admin	0.50	\$27.25	1	\$27
		<b>TYPE SUBTOTAL</b>	<b>5.50</b>	<b>\$925.02</b>		<b>\$925</b>
PLANNING	ADMIN ASSISTANT	Minor	1.00	\$115.76	1	\$116
PLANNING	ASSOCIATE PLANNER	Minor	2.00	\$306.46	1	\$306
PLANNING	COMM DEVELOP DIRECTOR	Minor	1.00	\$369.65	1	\$370
PLANNING	ASSISTANT PLANNER	Minor	0.50	\$73.25	1	\$73
PLANNING	SENIOR PLANNER	Minor	3.00	\$610.29	1	\$610
LAND DEV/ENGINEER	ASSOCIATE ENGINEER	Minor	2.00	\$244.42	1	\$244
POLICE	POLICE CHIEF	Minor	0.50	\$174.12	1	\$174
FIRE SERVICES	FIRE SAFETY SPECIALIST	Minor	0.50	\$27.25	1	\$27
		<b>TYPE SUBTOTAL</b>	<b>10.50</b>	<b>\$1,921.20</b>		<b>\$1,921</b>
PLANNING	ADMIN ASSISTANT	Major	1.00	\$115.76	4	\$463
PLANNING	ASSOCIATE PLANNER	Major	2.00	\$306.46	4	\$1,226
PLANNING	COMM DEVELOP DIRECTOR	Major	1.50	\$554.48	4	\$2,218
PLANNING	ASSISTANT PLANNER	Major	0.50	\$73.25	4	\$293
PLANNING	SENIOR PLANNER	Major	10.00	\$2,034.30	4	\$8,137
LAND DEV/ENGINEER	ASSOCIATE ENGINEER	Major	4.00	\$488.84	4	\$1,955
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG	Major	2.00	\$446.28	4	\$1,785
POLICE	POLICE CHIEF	Major	0.50	\$174.12	4	\$696

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The costs shown on the facing page are  
a continued listing of costs listed on  
the page immediately preceding.

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CONDITIONAL USE PERMIT</b>					<b>REFERENCE NO.</b> <b>T-14111</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>6</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FIRE SERVICES	FIRE SAFETY SPECIALIST	Major	2.00	\$109.00	4	\$436	
		<b>TYPE SUBTOTAL</b>	<b>23.50</b>	<b>\$4,302.49</b>		<b>\$17,210</b>	
<b>TOTALS</b>			<b>39.75</b>	<b>\$3,365.17</b>		<b>\$20,191</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SPECIAL EVENT PERMIT/STAFFING</b>		<b>REFERENCE NO.</b> <b>T-14250</b>	
<b>PRIMARY DEPARTMENT</b> PUBLIC WORKS	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business/Comm. Group	
<b>DESCRIPTION OF SERVICE</b>  Review an application and monitor/staffing a special event (i.e., parades, circuses, festivals, etc).			
<b>CURRENT FEE STRUCTURE</b>  Local Non-Profit - \$25 per application Other - \$1,640 per application  Charge actual cost for all staff involved on the day of the event at the fully allocated hourly rates (Deposit as determined by staff with a \$500 minimum)			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$25.00</b>	<b>TOTAL REVENUE:</b>	<b>\$300</b>
<b>UNIT COST:</b>	<b>\$2,073.33</b>	<b>TOTAL COST:</b>	<b>\$24,880</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(2,048.33)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(24,580)</b>
<b>TOTAL UNITS:</b>	<b>12</b>	<b>PCT. COST RECOVERY:</b>	<b>1.21%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Local Non-Profit - \$25 per application Other - \$2,075 per application  Charge actual cost for all staff involved on the day of the event at the fully allocated hourly rates (Deposit as determined by staff with a \$500 minimum)			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SPECIAL EVENT PERMIT/STAFFING</b>					<b>REFERENCE NO.</b> <b>T-14250</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>12</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PUBLIC WORKS ADMIN	PUBLIC WORKS MANAGER		5.00	\$942.30	12	\$11,308	
BUILDING & SAFETY	BUILDING OFFICIAL		0.25	\$64.97	12	\$780	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	12	\$270	
PLANNING	COMM DEVELOP DIRECTOR		0.25	\$92.41	12	\$1,109	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		1.00	\$122.21	12	\$1,467	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		1.00	\$223.14	12	\$2,678	
PUBLIC WORKS - STREET	MANAGEMENT ANALYST		2.00	\$195.26	12	\$2,343	
POLICE	POLICE CHIEF		1.00	\$348.24	12	\$4,179	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		0.25	\$35.04	12	\$420	
FIRE SERVICES	FIRE SAFETY SPECIALIST		0.50	\$27.25	12	\$327	
<b>TYPE SUBTOTAL</b>			<b>11.50</b>	<b>\$2,073.36</b>		<b>\$24,880</b>	
<b>TOTALS</b>			<b>11.50</b>	<b>\$2,073.33</b>		<b>\$24,880</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE SPECIFIC PLAN</b>		<b>REFERENCE NO. T-14300</b>	
<b>PRIMARY DEPARTMENT PLANNING</b>	<b>UNIT OF SERVICE APPLICATION</b>	<b>SERVICE RECIPIENT Developer</b>	
<b>DESCRIPTION OF SERVICE</b>  Reviewing a proposed specific plan for land use to assure consistency with the General Plan policies, goals and applicable code requirements.			
<b>CURRENT FEE STRUCTURE</b>  40 acres or less - \$5,700 per application More than 40 acres - \$12,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$9,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$9,000</b>
<b>UNIT COST:</b>	<b>\$9,387.00</b>	<b>TOTAL COST:</b>	<b>\$9,387</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(387.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(387)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>95.88%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$12,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE SPECIFIC PLAN</b>					<b>REFERENCE NO. T-14300</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS 1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
PLANNING	ADMIN ASSISTANT		2.00	\$231.52	1	\$232	
PLANNING	COMM DEVELOP DIRECTOR		5.00	\$1,848.25	1	\$1,848	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	1	\$73	
PLANNING	SENIOR PLANNER	Deposit	20.00	\$4,068.60	1	\$4,069	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		10.00	\$1,222.10	1	\$1,222	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		5.00	\$1,115.70	1	\$1,116	
POLICE	POLICE CHIEF		2.00	\$696.48	1	\$696	
FIRE SERVICES	FIRE SAFETY SPECIALIST		2.00	\$109.00	1	\$109	
<b>TYPE SUBTOTAL</b>			<b>46.75</b>	<b>\$9,387.44</b>		<b>\$9,387</b>	
<b>TOTALS</b>			<b>46.75</b>	<b>\$9,387.00</b>		<b>\$9,387</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SPECIFIC PLAN AMENDMENT</b>		<b>REFERENCE NO.</b> <b>T-14305</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Reviewing a proposed amendment to a specific plan for land use to assure consistency with the General Plan policies, goals and applicable code requirements.			
<b>CURRENT FEE STRUCTURE</b>  \$5,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$5,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,000</b>
<b>UNIT COST:</b>	<b>\$4,673.00</b>	<b>TOTAL COST:</b>	<b>\$4,673</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$327.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$327</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>107.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$5,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SPECIFIC PLAN AMENDMENT</b>					<b>REFERENCE NO.</b> <b>T-14305</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
PLANNING	ADMIN ASSISTANT		2.00	\$231.52	1	\$232	
PLANNING	COMM DEVELOP DIRECTOR		2.00	\$739.30	1	\$739	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	1	\$73	
PLANNING	SENIOR PLANNER	Deposit	10.00	\$2,034.30	1	\$2,034	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		5.00	\$611.05	1	\$611	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		2.50	\$557.85	1	\$558	
POLICE	POLICE CHIEF		1.00	\$348.24	1	\$348	
FIRE SERVICES	FIRE SAFETY SPECIALIST		1.00	\$54.50	1	\$55	
<b>TYPE SUBTOTAL</b>			<b>24.25</b>	<b>\$4,672.55</b>		<b>\$4,673</b>	
<b>TOTALS</b>			<b>24.25</b>	<b>\$4,673.00</b>		<b>\$4,673</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>TEMPORARY USE PERMIT</b>		<b>REFERENCE NO.</b> <b>T-14400</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing a request for a temporary use permit for a specific parcel of property within terms of the zoning code.			
<b>CURRENT FEE STRUCTURE</b>  \$100 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$100.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,000</b>
<b>UNIT COST:</b>	<b>\$175.80</b>	<b>TOTAL COST:</b>	<b>\$1,758</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(75.80)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(758)</b>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b>	<b>56.88%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$175 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>TEMPORARY USE PERMIT</b>					<b>REFERENCE NO.</b> <b>T-14400</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>10</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	10	\$225	
PLANNING	ASSOCIATE PLANNER		1.00	\$153.23	10	\$1,532	
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$175.77</b>		<b>\$1,758</b>	
<b>TOTALS</b>			<b>1.25</b>	<b>\$175.80</b>		<b>\$1,758</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DESIGN REVIEW PERMIT - PLAN COMM</b>		<b>REFERENCE NO.</b> <b>T-14602</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Review a new development with the Planning Commission to assure architectural compliance with code requirements.		
<b>CURRENT FEE STRUCTURE</b>  \$4,025 per application \$2,155 per application if processed with a Development Permit		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$4,025.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$2,090.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$1,935.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>192.58%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,090 per application		

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DESIGN REVIEW PERMIT - PLAN COMM</b>					<b>REFERENCE NO.</b> <b>T-14602</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
PLANNING	ADMIN ASSISTANT		0.50	\$57.88	1	\$58	
PLANNING	ASSOCIATE PLANNER		5.00	\$766.15	1	\$766	
PLANNING	COMM DEVELOP DIRECTOR		1.00	\$369.65	1	\$370	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	1	\$73	
PLANNING	SENIOR PLANNER		2.00	\$406.86	1	\$407	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		2.00	\$244.42	1	\$244	
POLICE	POLICE CHIEF		0.25	\$87.06	1	\$87	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		0.25	\$35.04	1	\$35	
FIRE SERVICES	FIRE SAFETY SPECIALIST		0.50	\$27.25	1	\$27	
<b>TYPE SUBTOTAL</b>			<b>12.25</b>	<b>\$2,090.10</b>		<b>\$2,090</b>	
<b>TOTALS</b>			<b>12.25</b>	<b>\$2,090.00</b>		<b>\$2,090</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DESIGN REVIEW PERMIT - ALRC</b>		<b>REFERENCE NO.</b> <b>T-14605</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Review a new development with the Architectural Landscape Review Committee to assure architectural compliance with code requirements.		
<b>CURRENT FEE STRUCTURE</b>  \$1,865 per application		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>0</b>	<b>PCT. COST RECOVERY:</b>
		<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  This service is no longer provided separately.		



**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DESIGN REVIEW PERMIT - ALRC</b>					<b>REFERENCE NO.</b> <b>T-14605</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>0</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DESIGN REVIEW PERMIT - ADMIN</b>		<b>REFERENCE NO.</b> <b>T-14606</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review a new development which can be approved by City staff to assure architectural compliance with code requirements.			
<b>CURRENT FEE STRUCTURE</b>  \$690 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>0</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  This service is no longer provided separately.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DESIGN REVIEW PERMIT - ADMIN</b>					<b>REFERENCE NO.</b> <b>T-14606</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>0</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ZONING VERIFICATION LETTER</b>		<b>REFERENCE NO.</b> <b>T-14610</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to review the zoning and types of allowable development for a specific parcel.			
<b>CURRENT FEE STRUCTURE</b>  \$105 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$105.00</b>	<b>TOTAL REVENUE:</b>	<b>\$420</b>
<b>UNIT COST:</b>	<b>\$137.50</b>	<b>TOTAL COST:</b>	<b>\$550</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(32.50)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(130)</b>
<b>TOTAL UNITS:</b>	<b>4</b>	<b>PCT. COST RECOVERY:</b>	<b>76.36%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$140 per application			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ZONING VERIFICATION LETTER</b>					<b>REFERENCE NO.</b> <b>T-14610</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>4</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	4	\$90	
PLANNING	ASSOCIATE PLANNER		0.75	\$114.92	4	\$460	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$137.46</b>		<b>\$550</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$137.50</b>		<b>\$550</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>ZONING RESEARCH LETTER</b>		<b>REFERENCE NO.</b> <b>T-14611</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REQUEST	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Research of the zoning and permitting history of a specific parcel on request.			
<b>CURRENT FEE STRUCTURE</b>  \$1,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,000</b>
<b>UNIT COST:</b>	<b>\$1,040.00</b>	<b>TOTAL COST:</b>	<b>\$1,040</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(40.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(40)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>96.15%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,000 deposit with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ZONING RESEARCH LETTER</b>					<b>REFERENCE NO.</b> <b>T-14611</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
PLANNING	SENIOR PLANNER		5.00	\$1,017.15	1	\$1,017	
		<b>TYPE SUBTOTAL</b>	<b>5.25</b>	<b>\$1,039.69</b>		<b>\$1,040</b>	
<b>TOTALS</b>			<b>5.25</b>	<b>\$1,040.00</b>		<b>\$1,040</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PLANNING SIGN PERMIT</b>		<b>REFERENCE NO.</b> <b>T-14700</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing individual sign plans to insure compliance with appropriate code requirements.			
<b>CURRENT FEE STRUCTURE</b>  \$50 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$50.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,500</b>
<b>UNIT COST:</b>	<b>\$188.53</b>	<b>TOTAL COST:</b>	<b>\$5,656</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(138.53)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(4,156)</b>
<b>TOTAL UNITS:</b>	<b>30</b>	<b>PCT. COST RECOVERY:</b>	<b>26.52%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 65%</b>  New - \$150 per permit Panel Change - \$50 per permit			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>PLANNING SIGN PERMIT</b>					<b>REFERENCE NO.</b> <b>T-14700</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>30</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	30	\$676	
			<b>TYPE SUBTOTAL</b>	<b>0.25</b>		<b>\$676</b>	
PLANNING	ASSOCIATE PLANNER	New	1.50	\$229.85	20	\$4,597	
			<b>TYPE SUBTOTAL</b>	<b>1.50</b>		<b>\$4,597</b>	
PLANNING	ASSOCIATE PLANNER	Panel Change	0.25	\$38.31	10	\$383	
			<b>TYPE SUBTOTAL</b>	<b>0.25</b>		<b>\$383</b>	
			<b>TOTALS</b>	<b>2.00</b>		<b>\$5,656</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>SIGN PROGRAM</b>		<b>REFERENCE NO.</b> <b>T-14701</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a comprehensive sign program for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$1,515 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,515.00</b>	<b>TOTAL REVENUE:</b>	<b>\$4,545</b>
<b>UNIT COST:</b>	<b>\$2,208.67</b>	<b>TOTAL COST:</b>	<b>\$6,626</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(693.67)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,081)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>68.59%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,210 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SIGN PROGRAM</b>					<b>REFERENCE NO.</b> <b>T-14701</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	3	\$68	
PLANNING	ADMIN ASSISTANT		1.00	\$115.76	3	\$347	
PLANNING	COMM DEVELOP DIRECTOR		1.00	\$369.65	3	\$1,109	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	3	\$220	
PLANNING	SENIOR PLANNER		8.00	\$1,627.44	3	\$4,882	
<b>TYPE SUBTOTAL</b>			<b>10.75</b>	<b>\$2,208.64</b>		<b>\$6,626</b>	
<b>TOTALS</b>			<b>10.75</b>	<b>\$2,208.67</b>		<b>\$6,626</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SIGN PROGRAM AMENDMENT</b>		<b>REFERENCE NO.</b> <b>T-14702</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed amendment to an approved comprehensive sign program for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,395.00</b>	<b>TOTAL COST:</b>	<b>\$1,395</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,395.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,395)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,395 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SIGN PROGRAM AMENDMENT</b>					<b>REFERENCE NO.</b> <b>T-14702</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
PLANNING	ADMIN ASSISTANT		1.00	\$115.76	1	\$116	
PLANNING	COMM DEVELOP DIRECTOR		1.00	\$369.65	1	\$370	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	1	\$73	
PLANNING	SENIOR PLANNER		4.00	\$813.72	1	\$814	
<b>TYPE SUBTOTAL</b>			<b>6.75</b>	<b>\$1,394.92</b>		<b>\$1,395</b>	
<b>TOTALS</b>			<b>6.75</b>	<b>\$1,395.00</b>		<b>\$1,395</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FENCE PERMIT</b>		<b>REFERENCE NO.</b> <b>T-14705</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a new fence for compliance with City codes and standards. This does not include block walls.			
<b>CURRENT FEE STRUCTURE</b>  Fee charged based on valuation using Building & Safety fee schedule			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$85.10</b>	<b>TOTAL REVENUE:</b>	<b>\$4,170</b>
<b>UNIT COST:</b>	<b>\$169.02</b>	<b>TOTAL COST:</b>	<b>\$8,282</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(83.92)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(4,112)</b>
<b>TOTAL UNITS:</b>	<b>49</b>	<b>PCT. COST RECOVERY:</b>	<b>50.35%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$170 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FENCE PERMIT</b>					<b>REFERENCE NO.</b> <b>T-14705</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>49</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	49	\$1,104	
PLANNING	ASSISTANT PLANNER		1.00	\$146.49	49	\$7,178	
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$169.03</b>		<b>\$8,282</b>	
<b>TOTALS</b>			<b>1.25</b>	<b>\$169.02</b>		<b>\$8,282</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> TEMPORARY SIGN PERMIT		<b>REFERENCE NO.</b> T-14720	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> SIGN	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing a request to install a temporary sign or banner to insure compliance with appropriate code requirements.			
<b>CURRENT FEE STRUCTURE</b>  \$65 per sign			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$65.00</b>	<b>TOTAL REVENUE:</b>	<b>\$3,250</b>
<b>UNIT COST:</b>	<b>\$60.86</b>	<b>TOTAL COST:</b>	<b>\$3,043</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$4.14</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$207</b>
<b>TOTAL UNITS:</b>	<b>50</b>	<b>PCT. COST RECOVERY:</b>	<b>106.80%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$65 per sign			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>TEMPORARY SIGN PERMIT</b>					<b>REFERENCE NO.</b> <b>T-14720</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>50</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	50	\$1,127	
PLANNING	ASSOCIATE PLANNER		0.25	\$38.31	50	\$1,916	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$60.85</b>		<b>\$3,043</b>	
<b>TOTALS</b>			<b>0.50</b>	<b>\$60.86</b>		<b>\$3,043</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>MURAL/PUBLIC ART REVIEW</b>		<b>REFERENCE NO.</b> <b>T-14730</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of murals or other forms of public art to insure compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$50 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$50.00</b>	<b>TOTAL REVENUE:</b>	<b>\$400</b>
<b>UNIT COST:</b>	<b>\$915.00</b>	<b>TOTAL COST:</b>	<b>\$7,320</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(865.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(6,920)</b>
<b>TOTAL UNITS:</b>	<b>8</b>	<b>PCT. COST RECOVERY:</b>	<b>5.46%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$915 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>MURAL/PUBLIC ART REVIEW</b>					<b>REFERENCE NO.</b> <b>T-14730</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>8</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PUBLIC WORKS ADMIN	MANAGEMENT ANALYST		6.00	\$669.36	8	\$5,355	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	8	\$180	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		1.00	\$223.14	8	\$1,785	
		<b>TYPE SUBTOTAL</b>	<b>7.25</b>	<b>\$915.04</b>		<b>\$7,320</b>	
<b>TOTALS</b>			<b>7.25</b>	<b>\$915.00</b>		<b>\$7,320</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FIREWORKS STAND PERMIT</b>		<b>REFERENCE NO.</b> <b>T-14735</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> STAND	<b>SERVICE RECIPIENT</b> Business/Comm. Group	
<b>DESCRIPTION OF SERVICE</b>  Review of the sale of fireworks and the temporary stands for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  City Fees - \$110 per stand Fire Fees - \$1,835 per stand			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,100.00</b>	<b>TOTAL REVENUE:</b>	<b>\$4,400</b>
<b>UNIT COST:</b>	<b>\$765.00</b>	<b>TOTAL COST:</b>	<b>\$3,060</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$335.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$1,340</b>
<b>TOTAL UNITS:</b>	<b>4</b>	<b>PCT. COST RECOVERY:</b>	<b>143.79%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  City Fees - \$765 per stand Fire Fees: (See Appendix D) Initial Review - \$150 per stand Inspection - \$75 per inspection			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FIREWORKS STAND PERMIT</b>					<b>REFERENCE NO.</b> <b>T-14735</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>4</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY MANAGER	ASSISTANT CITY MANAGER	1 Hr/Yr	0.25	\$44.93	4	\$180	
FINANCE	SENIOR ACCOUNTANT	1 Hr/Yr	0.25	\$29.45	4	\$118	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	4	\$90	
PLANNING	ADMIN ASSISTANT		0.50	\$57.88	4	\$232	
PLANNING	SENIOR PLANNER		3.00	\$610.29	4	\$2,441	
<b>TYPE SUBTOTAL</b>			<b>4.25</b>	<b>\$765.09</b>		<b>\$3,060</b>	
<b>TOTALS</b>			<b>4.25</b>	<b>\$765.00</b>		<b>\$3,060</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEV PERMT TIME EXTENSION</b>		<b>REFERENCE NO.</b> <b>T-14750</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Processing an extension for a Development Permit or a Design Review.			
<b>CURRENT FEE STRUCTURE</b>  \$2,105 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$2,105.00</b>	<b>TOTAL REVENUE:</b>	<b>\$4,210</b>
<b>UNIT COST:</b>	<b>\$988.00</b>	<b>TOTAL COST:</b>	<b>\$1,976</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$1,117.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$2,234</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>213.06%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$990 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DEV PERMT TIME EXTENSION</b>					<b>REFERENCE NO.</b> <b>T-14750</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	2	\$45	
PLANNING	ADMIN ASSISTANT		1.00	\$115.76	2	\$232	
PLANNING	COMM DEVELOP DIRECTOR		1.00	\$369.65	2	\$739	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	2	\$147	
PLANNING	SENIOR PLANNER		2.00	\$406.86	2	\$814	
<b>TYPE SUBTOTAL</b>			<b>4.75</b>	<b>\$988.06</b>		<b>\$1,976</b>	
<b>TOTALS</b>			<b>4.75</b>	<b>\$988.00</b>		<b>\$1,976</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> CUP TIME EXTENSION		<b>REFERENCE NO.</b> T-14751	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed extension to an approved Conditional Use Permit.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$988.00</b>	<b>TOTAL COST:</b>	<b>\$988</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(988.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(988)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$990 per application			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CUP TIME EXTENSION</b>					<b>REFERENCE NO.</b> <b>T-14751</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
PLANNING	ADMIN ASSISTANT		1.00	\$115.76	1	\$116	
PLANNING	COMM DEVELOP DIRECTOR		1.00	\$369.65	1	\$370	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	1	\$73	
PLANNING	SENIOR PLANNER		2.00	\$406.86	1	\$407	
<b>TYPE SUBTOTAL</b>			<b>4.75</b>	<b>\$988.06</b>		<b>\$988</b>	
<b>TOTALS</b>			<b>4.75</b>	<b>\$988.00</b>		<b>\$988</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>APPEAL PROCESSING</b>		<b>REFERENCE NO.</b> <b>T-14801</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing a request and processing an appeal from staff or one commission/board to another commission/board or Council.			
<b>CURRENT FEE STRUCTURE</b>  \$2,860 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$2,860.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,720</b>
<b>UNIT COST:</b>	<b>\$1,307.50</b>	<b>TOTAL COST:</b>	<b>\$2,615</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$1,552.50</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$3,105</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>218.74%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,305 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>APPEAL PROCESSING</b>					<b>REFERENCE NO.</b> <b>T-14801</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	2	\$45	
PLANNING	ADMIN ASSISTANT		2.00	\$231.52	2	\$463	
PLANNING	COMM DEVELOP DIRECTOR		1.00	\$369.65	2	\$739	
PLANNING	ASSISTANT PLANNER		0.50	\$73.25	2	\$147	
PLANNING	SENIOR PLANNER		3.00	\$610.29	2	\$1,221	
<b>TYPE SUBTOTAL</b>			<b>6.75</b>	<b>\$1,307.25</b>		<b>\$2,615</b>	
<b>TOTALS</b>			<b>6.75</b>	<b>\$1,307.50</b>		<b>\$2,615</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>BUILDING DEMOLITION</b>		<b>REFERENCE NO.</b> <b>T-15400</b>	
<b>PRIMARY DEPARTMENT</b> BUILDING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Processing and inspecting a request to demolish a building within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$425 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$425.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,275</b>
<b>UNIT COST:</b>	<b>\$289.67</b>	<b>TOTAL COST:</b>	<b>\$869</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$135.33</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$406</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>146.72%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 17%</b>  \$50 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>BUILDING DEMOLITION</b>					<b>REFERENCE NO.</b> <b>T-15400</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	BUILDING INSPECTOR		1.00	\$114.63	3	\$344	
BUILDING & SAFETY	BUILDING OFFICIAL		0.50	\$129.94	3	\$390	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.50	\$45.08	3	\$135	
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$289.65</b>		<b>\$869</b>	
<b>TOTALS</b>			<b>2.00</b>	<b>\$289.67</b>		<b>\$869</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>BUILDING PLAN CHECK/PERMITS</b>		<b>REFERENCE NO.</b> <b>T-15415</b>	
<b>PRIMARY DEPARTMENT</b> BUILDING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Plan check and inspection of building construction for compliance for City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  See Appendix C of this Report			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$625.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,000,000</b>
<b>UNIT COST:</b>	<b>\$751.24</b>	<b>TOTAL COST:</b>	<b>\$1,201,984</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(126.24)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(201,984)</b>
<b>TOTAL UNITS:</b>	<b>1,600</b>	<b>PCT. COST RECOVERY:</b>	<b>83.20%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  See Appendix C of this Report			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>BUILDING PLAN CHECK/PERMITS</b>					<b>REFERENCE NO.</b> <b>T-15415</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1,600</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	BUILDING INSPECTOR	Remainder Of 2	1.96	\$224.17	1,600	\$358,672	
BUILDING & SAFETY	BUILDING OFFICIAL	Remainder Of Time	0.88	\$228.65	1,600	\$365,840	
BUILDING & SAFETY	COUNTER PERMIT TECH	Remainder Of 2	1.11	\$99.99	1,600	\$159,984	
BUILDING & SAFETY		Contract Services	0.00	\$198.43	1,600	\$317,488	
		<b>TYPE SUBTOTAL</b>	<b>3.94</b>	<b>\$751.24</b>		<b>\$1,201,984</b>	
<b>TOTALS</b>			<b>3.94</b>	<b>\$751.24</b>		<b>\$1,201,984</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PLANNING BUILDING PLAN REVIEW</b>		<b>REFERENCE NO.</b> <b>T-15420</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PLAN	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Planning review of Building construction plans.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$466.79</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(466.79)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>70</b>	<b>PCT. COST RECOVERY:</b>
		<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
\$465 per plan		



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PLANNING BUILDING PLAN REVIEW</b>					<b>REFERENCE NO.</b> <b>T-15420</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>70</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	70	\$1,578	
PLANNING	ADMIN ASSISTANT		1.50	\$173.64	70	\$12,155	
PLANNING	ASSISTANT PLANNER		1.50	\$219.74	70	\$15,382	
PLANNING	SENIOR PLANNER		0.25	\$50.86	70	\$3,560	
		<b>TYPE SUBTOTAL</b>	<b>3.50</b>	<b>\$466.78</b>		<b>\$32,675</b>	
<b>TOTALS</b>			<b>3.50</b>	<b>\$466.79</b>		<b>\$32,675</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> ZONING COMPLIANCE/APPROVAL		<b>REFERENCE NO.</b> T-15425	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Optional Planning review of permitted uses before Building plan submittal.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$255.00</b>	<b>TOTAL COST:</b>	<b>\$255</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(255.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(255)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$255 per review			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ZONING COMPLIANCE/APPROVAL</b>					<b>REFERENCE NO.</b> <b>T-15425</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1	\$23	
PLANNING	ASSISTANT PLANNER		1.00	\$146.49	1	\$146	
PLANNING	SENIOR PLANNER		0.25	\$50.86	1	\$51	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI	Compliance History	0.25	\$35.04	1	\$35	
		<b>TYPE SUBTOTAL</b>	<b>1.75</b>	<b>\$254.93</b>		<b>\$255</b>	
<b>TOTALS</b>			<b>1.75</b>	<b>\$255.00</b>		<b>\$255</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CERTIFICATE OF OCCUPANCY</b>		<b>REFERENCE NO.</b> <b>T-15485</b>	
<b>PRIMARY DEPARTMENT</b> BUILDING	<b>UNIT OF SERVICE</b> CERTIFICATE	<b>SERVICE RECIPIENT</b> Developer/Business	
<b>DESCRIPTION OF SERVICE</b>  Providing a certificate of occupancy card for a new business located within the City or a new use or change of existing use of an existing building.			
<b>CURRENT FEE STRUCTURE</b>  \$45 per certificate			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.90</b>	<b>TOTAL REVENUE:</b>	<b>\$45</b>
<b>UNIT COST:</b>	<b>\$318.02</b>	<b>TOTAL COST:</b>	<b>\$15,901</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(317.12)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(15,856)</b>
<b>TOTAL UNITS:</b>	<b>50</b>	<b>PCT. COST RECOVERY:</b>	<b>0.28%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$320 per certificate			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CERTIFICATE OF OCCUPANCY</b>					<b>REFERENCE NO.</b> <b>T-15485</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>50</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	BUILDING INSPECTOR		1.00	\$114.63	50	\$5,732	
BUILDING & SAFETY	BUILDING OFFICIAL		0.08	\$20.79	50	\$1,040	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	50	\$1,127	
PLANNING	ADMIN ASSISTANT		0.25	\$28.94	50	\$1,447	
PLANNING	ASSOCIATE PLANNER		0.50	\$76.62	50	\$3,831	
FIRE SERVICES	FIRE SAFETY SPECIALIST		1.00	\$54.50	50	\$2,725	
		<b>TYPE SUBTOTAL</b>	<b>3.08</b>	<b>\$318.02</b>		<b>\$15,901</b>	
<b>TOTALS</b>			<b>3.08</b>	<b>\$318.02</b>		<b>\$15,901</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> C&D WASTE REDUCTION SELF-HAUL PLAN		<b>REFERENCE NO.</b> T-15487	
<b>PRIMARY DEPARTMENT</b> BUILDING	<b>UNIT OF SERVICE</b> PLAN	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a Construction and Demolition self-haul plan for compliance with State requirements.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$303.00</b>	<b>TOTAL COST:</b>	<b>\$303</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(303.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(303)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$305 per plan			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>C&amp;D WASTE REDUCTION SELF-HAUL PLAN</b>					<b>REFERENCE NO.</b> <b>T-15487</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FINANCE	ACCOUNTANT		0.50	\$57.31	1	\$57	
BUILDING & SAFETY	ADMIN ASSISTANT		0.25	\$25.80	1	\$26	
BUILDING & SAFETY	BUILDING OFFICIAL		0.50	\$129.94	1	\$130	
BUILDING & SAFETY	COUNTER PERMIT TECH		1.00	\$90.15	1	\$90	
		<b>TYPE SUBTOTAL</b>	<b>2.25</b>	<b>\$303.20</b>		<b>\$303</b>	
<b>TOTALS</b>			<b>2.25</b>	<b>\$303.00</b>		<b>\$303</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>COM DEV TECHNOLOGY SURCHARGE</b>		<b>REFERENCE NO.</b> <b>T-15490</b>
<b>PRIMARY DEPARTMENT</b> COMM. DEVELOPMENT	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Repalcement and maintenance of technology software and hardware needed for Community Development services.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$57,542.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(57,542.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  5% of Building Plan Check and Inspection Permit fees		



**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>COM DEV TECHNOLOGY SURCHARGE</b>					<b>REFERENCE NO.</b> <b>T-15490</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY		GIS Software	0.00	\$4,840.00	1	\$4,840	
BUILDING & SAFETY		Permit Software	0.00	\$52,702.00	1	\$52,702	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$57,542.00</b>		<b>\$57,542</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$57,542.00</b>		<b>\$57,542</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ENGINEERING PLAN CHECK</b>		<b>REFERENCE NO.</b> <b>T-15510</b>
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PROJECT	<b>SERVICE RECIPIENT</b> Developer
<b>DESCRIPTION OF SERVICE</b>  Checking accuracy of compliance of Improvement Plans and Grading Plan improvements with City codes and standards.		
<b>CURRENT FEE STRUCTURE</b>  \$305 plus \$920 per sheet		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$3,065.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$2,769.52</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$295.48</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>46</b>	<b>PCT. COST RECOVERY:</b>
		<b>110.67%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$265 plus \$835 per sheet		

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ENGINEERING PLAN CHECK</b>					<b>REFERENCE NO.</b> <b>T-15510</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>46</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	46	\$1,037	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER	Base Time	2.00	\$244.42	46	\$11,243	
		<b>TYPE SUBTOTAL</b>	<b>2.25</b>	<b>\$266.96</b>		<b>\$12,280</b>	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER	Per Sheet	5.00	\$611.05	138	\$84,325	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG	Per Sheet	1.00	\$223.14	138	\$30,793	
		<b>TYPE SUBTOTAL</b>	<b>6.00</b>	<b>\$834.19</b>		<b>\$115,118</b>	
<b>TOTALS</b>			<b>8.25</b>	<b>\$2,769.52</b>		<b>\$127,398</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>GRADING PERMIT - 1 ACRE OR MORE</b>		<b>REFERENCE NO.</b> <b>T-15515</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Developer/Business	
<b>DESCRIPTION OF SERVICE</b>  Inspecting proposed grading construction of one acre or more to ensure compliance with appropriate code requirements and standards.			
<b>CURRENT FEE STRUCTURE</b>  Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$300.00</b>	<b>TOTAL REVENUE:</b>	<b>\$9,000</b>
<b>UNIT COST:</b>	<b>\$315.77</b>	<b>TOTAL COST:</b>	<b>\$9,473</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(15.77)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(473)</b>
<b>TOTAL UNITS:</b>	<b>30</b>	<b>PCT. COST RECOVERY:</b>	<b>95.01%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>GRADING PERMIT - 1 ACRE OR MORE</b>					<b>REFERENCE NO.</b> <b>T-15515</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>30</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	30	\$676	
LAND DEV/ENGINEER	PUBLIC WORKS INSPECTOR	100 Hr/Yr	3.33	\$293.23	30	\$8,797	
<b>TYPE SUBTOTAL</b>			<b>3.58</b>	<b>\$315.77</b>		<b>\$9,473</b>	
<b>TOTALS</b>			<b>3.58</b>	<b>\$315.77</b>		<b>\$9,473</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>GRADING PERMIT - LESS THAN 1 ACRE</b>		<b>REFERENCE NO.</b> <b>T-15516</b>
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Developer/Resident
<b>DESCRIPTION OF SERVICE</b>  Inspecting proposed grading construction of less than one acre to ensure compliance with appropriate code requirements and standards.		
<b>CURRENT FEE STRUCTURE</b>  Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$714.29</b>	<b>TOTAL REVENUE:</b> <b>\$15,000</b>
<b>UNIT COST:</b>	<b>\$462.33</b>	<b>TOTAL COST:</b> <b>\$9,709</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$251.96</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$5,291</b>
<b>TOTAL UNITS:</b>	<b>21</b>	<b>PCT. COST RECOVERY:</b> <b>154.50%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$460 per permit		

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>GRADING PERMIT - LESS THAN 1 ACRE</b>					<b>REFERENCE NO.</b> <b>T-15516</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>21</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	21	\$473	
LAND DEV/ENGINEER	PUBLIC WORKS INSPECTOR		5.00	\$439.80	21	\$9,236	
		<b>TYPE SUBTOTAL</b>	<b>5.25</b>	<b>\$462.34</b>		<b>\$9,709</b>	
<b>TOTALS</b>			<b>5.25</b>	<b>\$462.33</b>		<b>\$9,709</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> WATER QUALITY MANAGEMENT PLAN REV.		<b>REFERENCE NO.</b> T-15520	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PLAN	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Review of a Water Quality Management Report for compliance with State and Federal regulations.			
<b>CURRENT FEE STRUCTURE</b>  \$655 per plan			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	\$655.00	<b>TOTAL REVENUE:</b>	\$30,130
<b>UNIT COST:</b>	\$500.74	<b>TOTAL COST:</b>	\$23,034
<b>UNIT PROFIT (SUBSIDY):</b>	\$154.26	<b>TOTAL PROFIT (SUBSIDY):</b>	\$7,096
<b>TOTAL UNITS:</b>	46	<b>PCT. COST RECOVERY:</b>	130.81%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$500 per plan			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>WATER QUALITY MANAGEMENT PLAN REV.</b>					<b>REFERENCE NO.</b> <b>T-15520</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>46</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	46	\$1,037	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		3.00	\$366.63	46	\$16,865	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		0.50	\$111.57	46	\$5,132	
<b>TYPE SUBTOTAL</b>			<b>3.75</b>	<b>\$500.74</b>		<b>\$23,034</b>	
<b>TOTALS</b>			<b>3.75</b>	<b>\$500.74</b>		<b>\$23,034</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>HYDROLOGY REPORT REVIEW</b>		<b>REFERENCE NO.</b> <b>T-15525</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> REPORT	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Review of a Hydrology Report when it is needed due to the characteristics of a particular project.			
<b>CURRENT FEE STRUCTURE</b>  \$305 per report			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$305.00</b>	<b>TOTAL REVENUE:</b>	<b>\$14,030</b>
<b>UNIT COST:</b>	<b>\$612.30</b>	<b>TOTAL COST:</b>	<b>\$28,166</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(307.30)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(14,136)</b>
<b>TOTAL UNITS:</b>	<b>46</b>	<b>PCT. COST RECOVERY:</b>	<b>49.81%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$610 per report			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>HYDROLOGY REPORT REVIEW</b>					<b>REFERENCE NO.</b> <b>T-15525</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>46</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	46	\$1,037	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		3.00	\$366.63	46	\$16,865	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		1.00	\$223.14	46	\$10,264	
<b>TYPE SUBTOTAL</b>			<b>4.25</b>	<b>\$612.31</b>		<b>\$28,166</b>	
<b>TOTALS</b>			<b>4.25</b>	<b>\$612.30</b>		<b>\$28,166</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> STORM WATER POLLUTION PREV PLAN REV		<b>REFERENCE NO.</b> T-15530																
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PLAN	<b>SERVICE RECIPIENT</b> Developer																
<b>DESCRIPTION OF SERVICE</b>  Review of a Storm Water Pollution Prevention Plan for compliance with State and Federal standards.																		
<b>CURRENT FEE STRUCTURE</b>  \$305 per plan																		
<b><u>REVENUE AND COST COMPARISON</u></b>																		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><b>UNIT REVENUE:</b></td> <td style="width: 20%; text-align: right;"><b>\$305.00</b></td> <td style="width: 30%;"><b>TOTAL REVENUE:</b></td> <td style="width: 20%; text-align: right;"><b>\$14,030</b></td> </tr> <tr> <td><b>UNIT COST:</b></td> <td style="text-align: right;"><b>\$378.52</b></td> <td><b>TOTAL COST:</b></td> <td style="text-align: right;"><b>\$17,412</b></td> </tr> <tr> <td><b>UNIT PROFIT (SUBSIDY):</b></td> <td style="text-align: right;"><b>\$(73.52)</b></td> <td><b>TOTAL PROFIT (SUBSIDY):</b></td> <td style="text-align: right;"><b>\$(3,382)</b></td> </tr> <tr> <td><b>TOTAL UNITS:</b></td> <td style="text-align: right;"><b>46</b></td> <td><b>PCT. COST RECOVERY:</b></td> <td style="text-align: right;"><b>80.58%</b></td> </tr> </table>	<b>UNIT REVENUE:</b>	<b>\$305.00</b>	<b>TOTAL REVENUE:</b>	<b>\$14,030</b>	<b>UNIT COST:</b>	<b>\$378.52</b>	<b>TOTAL COST:</b>	<b>\$17,412</b>	<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(73.52)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,382)</b>	<b>TOTAL UNITS:</b>	<b>46</b>	<b>PCT. COST RECOVERY:</b>	<b>80.58%</b>		
<b>UNIT REVENUE:</b>	<b>\$305.00</b>	<b>TOTAL REVENUE:</b>	<b>\$14,030</b>															
<b>UNIT COST:</b>	<b>\$378.52</b>	<b>TOTAL COST:</b>	<b>\$17,412</b>															
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(73.52)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,382)</b>															
<b>TOTAL UNITS:</b>	<b>46</b>	<b>PCT. COST RECOVERY:</b>	<b>80.58%</b>															
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$380 per plan																		

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>STORM WATER POLLUTION PREV PLAN REV</b>					<b>REFERENCE NO.</b> <b>T-15530</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>46</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	46	\$1,037	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		2.00	\$244.42	46	\$11,243	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		0.50	\$111.57	46	\$5,132	
<b>TYPE SUBTOTAL</b>			<b>2.75</b>	<b>\$378.53</b>		<b>\$17,412</b>	
<b>TOTALS</b>			<b>2.75</b>	<b>\$378.52</b>		<b>\$17,412</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> PM10 DUST MITIGATION PLAN REVIEW		<b>REFERENCE NO.</b> T-15535	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PLAN	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Review of a PM10 Dust Mitigation Plan for compliance with State and Federal air quality standards.			
<b>CURRENT FEE STRUCTURE</b>  \$305 per plan			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	\$305.00	<b>TOTAL REVENUE:</b>	\$14,030
<b>UNIT COST:</b>	\$490.11	<b>TOTAL COST:</b>	\$22,545
<b>UNIT PROFIT (SUBSIDY):</b>	\$(185.11)	<b>TOTAL PROFIT (SUBSIDY):</b>	\$(8,515)
<b>TOTAL UNITS:</b>	46	<b>PCT. COST RECOVERY:</b>	62.23%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$490 per plan			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PM10 DUST MITIGATION PLAN REVIEW</b>					<b>REFERENCE NO.</b> <b>T-15535</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>46</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	46	\$1,037	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		2.00	\$244.42	46	\$11,243	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		1.00	\$223.14	46	\$10,264	
		<b>TYPE SUBTOTAL</b>	<b>3.25</b>	<b>\$490.10</b>		<b>\$22,545</b>	
<b>TOTALS</b>			<b>3.25</b>	<b>\$490.11</b>		<b>\$22,545</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SOILS REPORT REVIEW</b>		<b>REFERENCE NO.</b> <b>T-15540</b>
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> REPORT	<b>SERVICE RECIPIENT</b> Developer
<b>DESCRIPTION OF SERVICE</b>  Review of a Soils Report when it is needed due to the characteristics of a particular project.		
<b>CURRENT FEE STRUCTURE</b>  \$155 per report		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$155.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$144.76</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$10.24</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>46</b>	<b>PCT. COST RECOVERY:</b>
		<b>107.07%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$145 per report		



**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SOILS REPORT REVIEW</b>				<b>REFERENCE NO.</b> <b>T-15540</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>46</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	46	\$1,037
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		1.00	\$122.21	46	\$5,622
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$144.75</b>		<b>\$6,659</b>
<b>TOTALS</b>			<b>1.25</b>	<b>\$144.76</b>		<b>\$6,659</b>

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ENCROACHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>T-15560</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Inspecting improvements installed to assure compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$170 per permit plus a deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$68.49</b>	<b>TOTAL REVENUE:</b>	<b>\$5,000</b>
<b>UNIT COST:</b>	<b>\$255.25</b>	<b>TOTAL COST:</b>	<b>\$18,633</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(186.76)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(13,633)</b>
<b>TOTAL UNITS:</b>	<b>73</b>	<b>PCT. COST RECOVERY:</b>	<b>26.83%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$255 per permit plus a deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ENCROACHMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>T-15560</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>73</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH	Processing	0.50	\$45.08	73	\$3,291	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER	Traffic Control Plan	1.00	\$122.21	73	\$8,921	
LAND DEV/ENGINEER	PUBLIC WORKS INSPECTOR		1.00	\$87.96	73	\$6,421	
<b>TYPE SUBTOTAL</b>			<b>2.50</b>	<b>\$255.25</b>		<b>\$18,633</b>	
<b>TOTALS</b>			<b>2.50</b>	<b>\$255.25</b>		<b>\$18,633</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ANNUAL UTILITY ENCROACHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>T-15561</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of utility cuts in the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$71.43</b>	<b>TOTAL REVENUE:</b>	<b>\$10,000</b>
<b>UNIT COST:</b>	<b>\$66.52</b>	<b>TOTAL COST:</b>	<b>\$9,313</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$4.91</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$687</b>
<b>TOTAL UNITS:</b>	<b>140</b>	<b>PCT. COST RECOVERY:</b>	<b>107.38%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$65 per permit plus a deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ANNUAL UTILITY ENCROACHMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>T-15561</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>140</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	140	\$3,156	
LAND DEV/ENGINEER	PUBLIC WORKS INSPECTOR		0.50	\$43.98	140	\$6,157	
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$66.52</b>		<b>\$9,313</b>	
<b>TOTALS</b>			<b>0.75</b>	<b>\$66.52</b>		<b>\$9,313</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>WIDE/OVERWEIGHT/OVERLONG LOAD REV.</b>		<b>REFERENCE NO.</b> <b>T-15570</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing the proposed route and vehicle that exceeds allowable weight, height, or width limits for general travel on City streets.			
<b>CURRENT FEE STRUCTURE</b>  \$16 per daily permit \$90 per annual permit  Fees are set by the State.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$16.00</b>	<b>TOTAL REVENUE:</b>	<b>\$784</b>
<b>UNIT COST:</b>	<b>\$45.88</b>	<b>TOTAL COST:</b>	<b>\$2,248</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(29.88)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,464)</b>
<b>TOTAL UNITS:</b>	<b>49</b>	<b>PCT. COST RECOVERY:</b>	<b>34.88%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 32%</b>  \$16 per daily permit \$90 per annual permit  Fees are set by the State.			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>WIDE/OVERWEIGHT/OVERLONG LOAD REV.</b>					<b>REFERENCE NO.</b> <b>T-15570</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>49</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.17	\$15.33	49	\$751	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		0.25	\$30.55	49	\$1,497	
		<b>TYPE SUBTOTAL</b>	<b>0.42</b>	<b>\$45.88</b>		<b>\$2,248</b>	
<b>TOTALS</b>			<b>0.42</b>	<b>\$45.88</b>		<b>\$2,248</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>BLOCK WALL PERMIT</b>		<b>REFERENCE NO.</b> <b>T-15603</b>	
<b>PRIMARY DEPARTMENT</b> BUILDING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing an application for a building permit for a block wall & ornamental fences over 3 feet in height, as well as the inspection thereof.			
<b>CURRENT FEE STRUCTURE</b>  \$135 per permit plus \$38 per 500 lineal feet after the first 500 lineal feet			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$135.78</b>	<b>TOTAL REVENUE:</b>	<b>\$6,653</b>
<b>UNIT COST:</b>	<b>\$218.20</b>	<b>TOTAL COST:</b>	<b>\$10,692</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(82.42)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(4,039)</b>
<b>TOTAL UNITS:</b>	<b>49</b>	<b>PCT. COST RECOVERY:</b>	<b>62.22%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$215 per permit plus \$57 per 500 lineal feet after the first 500 lineal feet			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>BLOCK WALL PERMIT</b>					<b>REFERENCE NO.</b> <b>T-15603</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>49</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.50	\$45.08	49	\$2,209	
<b>TYPE SUBTOTAL</b>			<b>0.50</b>	<b>\$45.08</b>		<b>\$2,209</b>	
BUILDING & SAFETY	BUILDING INSPECTOR	First 500 LF	1.50	\$171.95	49	\$8,426	
<b>TYPE SUBTOTAL</b>			<b>1.50</b>	<b>\$171.95</b>		<b>\$8,426</b>	
BUILDING & SAFETY	BUILDING INSPECTOR	Each Add'l 500 LF	0.50	\$57.32	1	\$57	
<b>TYPE SUBTOTAL</b>			<b>0.50</b>	<b>\$57.32</b>		<b>\$57</b>	
<b>TOTALS</b>			<b>2.50</b>	<b>\$218.20</b>		<b>\$10,692</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> ROOF/RE-ROOF PERMIT		<b>REFERENCE NO.</b> T-15700	
<b>PRIMARY DEPARTMENT</b> BUILDING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing an application for a building permit for roofing, as well as the inspection thereof.			
<b>CURRENT FEE STRUCTURE</b>  \$145 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$145.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,800</b>
<b>UNIT COST:</b>	<b>\$159.70</b>	<b>TOTAL COST:</b>	<b>\$6,388</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(14.70)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(588)</b>
<b>TOTAL UNITS:</b>	<b>40</b>	<b>PCT. COST RECOVERY:</b>	<b>90.80%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$160 per permit			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ROOF/RE-ROOF PERMIT</b>					<b>REFERENCE NO.</b> <b>T-15700</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>40</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	BUILDING INSPECTOR		1.00	\$114.63	40	\$4,585	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.50	\$45.08	40	\$1,803	
		<b>TYPE SUBTOTAL</b>	<b>1.50</b>	<b>\$159.71</b>		<b>\$6,388</b>	
<b>TOTALS</b>			<b>1.50</b>	<b>\$159.70</b>		<b>\$6,388</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CONSTRUCTION &amp; DEBRIS PERMIT</b>		<b>REFERENCE NO.</b> <b>T-15800</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing an application for a permit for the proper disposal of debris and storage of construction materials.			
<b>CURRENT FEE STRUCTURE</b>  \$240 per permit plus refundable deposit equal to 1% of valuation  This fee is only applied if not using the City's approved waste hauler.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$240.00</b>	<b>TOTAL REVENUE:</b>	<b>\$480</b>
<b>UNIT COST:</b>	<b>\$2,795.00</b>	<b>TOTAL COST:</b>	<b>\$5,590</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(2,555.00)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(5,110)</b></u>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>8.59%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$45 administrative fee plus a deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CONSTRUCTION &amp; DEBRIS PERMIT</b>					<b>REFERENCE NO.</b> <b>T-15800</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.50	\$45.08	2	\$90	
LAND DEV/ENGINEER	ASSOCIATE ENGINEER		22.50	\$2,749.73	2	\$5,499	
		<b>TYPE SUBTOTAL</b>	<b>23.00</b>	<b>\$2,794.81</b>		<b>\$5,590</b>	
<b>TOTALS</b>			<b>23.00</b>	<b>\$2,795.00</b>		<b>\$5,590</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>STREET RE-NAME REQUEST</b>		<b>REFERENCE NO.</b> <b>T-15805</b>
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Processing a request to change the name of a City street.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b> <b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.		

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>STREET RE-NAME REQUEST</b>				<b>REFERENCE NO.</b> <b>T-15805</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
LAND DEV/ENGINEER	ASSOCIATE ENGINEER	Deposit	0.00	\$0.00	1	\$0
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ENGINEERING SPECIAL INSPECTION</b>		<b>REFERENCE NO.</b> <b>T-15850</b>
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> INSPECTION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Inspection by Engineering staff for any special inspections not otherwise specified.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.		



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ENGINEERING SPECIAL INSPECTION</b>				<b>REFERENCE NO.</b> <b>T-15850</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
LAND DEV/ENGINEER	PUBLIC WORKS INSPECTOR	Hourly	0.00	\$0.00	1	\$0
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FACILITY FEE CREDIT AGREEMENT</b>		<b>REFERENCE NO.</b> <b>T-15900</b>
<b>PRIMARY DEPARTMENT</b> ECON. DEVELOPMENT	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer
<b>DESCRIPTION OF SERVICE</b>  Review of a request for facility fee credits.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b> <b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
Deposit determined by Staff with charges at the fully allocated hourly rates for all personnel used plus any outside costs.		

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FACILITY FEE CREDIT AGREEMENT</b>					<b>REFERENCE NO.</b> <b>T-15900</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>NEW BUSINESS LICENSE APPLICATION</b>		<b>REFERENCE NO.</b> <b>T-16001</b>	
<b>PRIMARY DEPARTMENT</b> FINANCE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Reviewing and processing the application for a new or moved business and performing on-site inspection (Planning) of the business location.			
<b>CURRENT FEE STRUCTURE</b>  \$48 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$48.00</b>	<b>TOTAL REVENUE:</b>	<b>\$17,808</b>
<b>UNIT COST:</b>	<b>\$46.09</b>	<b>TOTAL COST:</b>	<b>\$17,100</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$1.91</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$708</b>
<b>TOTAL UNITS:</b>	<b>371</b>	<b>PCT. COST RECOVERY:</b>	<b>104.14%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  In-Person at Counter - \$50 per application On-Line - \$25 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>NEW BUSINESS LICENSE APPLICATION</b>					<b>REFERENCE NO.</b> <b>T-16001</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>371</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	ADMIN ASSISTANT	Counter	0.25	\$25.80	334	\$8,617	
BUILDING & SAFETY	COUNTER PERMIT TECH	Counter	0.25	\$22.54	334	\$7,528	
<b>TYPE SUBTOTAL</b>			<b>0.50</b>	<b>\$48.34</b>		<b>\$16,146</b>	
BUILDING & SAFETY	ADMIN ASSISTANT	On-Line	0.25	\$25.80	37	\$955	
<b>TYPE SUBTOTAL</b>			<b>0.25</b>	<b>\$25.80</b>		<b>\$955</b>	
<b>TOTALS</b>			<b>0.75</b>	<b>\$46.09</b>		<b>\$17,100</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>BUSINESS LICENSE RENEWAL</b>		<b>REFERENCE NO.</b> <b>T-16002</b>	
<b>PRIMARY DEPARTMENT</b> FINANCE	<b>UNIT OF SERVICE</b> LICENSE	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Administratively reviewing and processing the annual renewal of business licenses.			
<b>CURRENT FEE STRUCTURE</b>  \$34 per license			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$34.00</b>	<b>TOTAL REVENUE:</b>	<b>\$34,952</b>
<b>UNIT COST:</b>	<b>\$28.13</b>	<b>TOTAL COST:</b>	<b>\$28,918</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$5.87</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$6,034</b>
<b>TOTAL UNITS:</b>	<b>1,028</b>	<b>PCT. COST RECOVERY:</b>	<b>120.87%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$30 per license			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>BUSINESS LICENSE RENEWAL</b>					<b>REFERENCE NO.</b> <b>T-16002</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1,028</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FINANCE	ACCOUNTANT	4 Hr/Mo-Send Notices	0.05	\$5.59	1,028	\$5,747	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	1,028	\$23,171	
		<b>TYPE SUBTOTAL</b>	<b>0.30</b>	<b>\$28.13</b>		<b>\$28,918</b>	
<b>TOTALS</b>			<b>0.30</b>	<b>\$28.13</b>		<b>\$28,918</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>RETURN CHECK (NSF) PROCESSING</b>		<b>REFERENCE NO.</b> <b>T-16003</b>	
<b>PRIMARY DEPARTMENT</b> FINANCE	<b>UNIT OF SERVICE</b> NSF CHECK	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Processing checks returned for non-sufficient funds.			
<b>CURRENT FEE STRUCTURE</b>  \$45 per check			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$45.00</b>	<b>TOTAL REVENUE:</b>	<b>\$360</b>
<b>UNIT COST:</b>	<b>\$62.88</b>	<b>TOTAL COST:</b>	<b>\$503</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(17.88)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(143)</b>
<b>TOTAL UNITS:</b>	<b>8</b>	<b>PCT. COST RECOVERY:</b>	<b>71.57%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$65 per check			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>RETURN CHECK (NSF) PROCESSING</b>					<b>REFERENCE NO.</b> <b>T-16003</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>8</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FINANCE	SENIOR ACCOUNTANT		0.50	\$58.91	8	\$471	
FINANCE		\$4 Bank Charge	0.00	\$4.00	8	\$32	
<b>TYPE SUBTOTAL</b>			<b>0.50</b>	<b>\$62.91</b>		<b>\$503</b>	
<b>TOTALS</b>			<b>0.50</b>	<b>\$62.88</b>		<b>\$503</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> VENDOR CHECK RE-ISSUE		<b>REFERENCE NO.</b> T-16004	
<b>PRIMARY DEPARTMENT</b> FINANCE	<b>UNIT OF SERVICE</b> CHECK	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Re-issuance of a City check at the request of the issuee.			
<b>CURRENT FEE STRUCTURE</b>  \$33 per check			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>0</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  This service is no longer provided.			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>VENDOR CHECK RE-ISSUE</b>					<b>REFERENCE NO.</b> <b>T-16004</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>0</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> VACATION RENTAL CERTIFICATE		<b>REFERENCE NO.</b> T-16005	
<b>PRIMARY DEPARTMENT</b> FINANCE	<b>UNIT OF SERVICE</b> CERTIFICATE	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Regulation and enforcement of short term vacation rentals within the City.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$228.66</b>	<b>TOTAL COST:</b>	<b>\$45,732</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(228.66)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(45,732)</b>
<b>TOTAL UNITS:</b>	<b>200</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$230 per certificate			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>VACATION RENTAL CERTIFICATE</b>					<b>REFERENCE NO.</b> <b>T-16005</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>200</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FINANCE	ACCOUNTANT		0.25	\$28.66	200	\$5,732	
FINANCE		Host Compliance	0.00	\$200.00	200	\$40,000	
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$228.66</b>		<b>\$45,732</b>	
<b>TOTALS</b>			<b>0.25</b>	<b>\$228.66</b>		<b>\$45,732</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>GARAGE SALE PERMIT &amp; INSPECTION</b>		<b>REFERENCE NO.</b> <b>T-16305</b>	
<b>PRIMARY DEPARTMENT</b> BUILDING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Resident	
<b>DESCRIPTION OF SERVICE</b>  Processing a request for a garage sale and enforcing garage/yard sale limits to ensure that residents do not conduct an excessive number of sales per year.			
<b>CURRENT FEE STRUCTURE</b>  \$15 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$15.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,250</b>
<b>UNIT COST:</b>	<b>\$15.33</b>	<b>TOTAL COST:</b>	<b>\$5,366</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(0.33)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(116)</b>
<b>TOTAL UNITS:</b>	<b>350</b>	<b>PCT. COST RECOVERY:</b>	<b>97.84%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$15 per permit			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>GARAGE SALE PERMIT &amp; INSPECTION</b>					<b>REFERENCE NO.</b> <b>T-16305</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>350</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.17	\$15.33	350	\$5,366	
		<b>TYPE SUBTOTAL</b>	<b>0.17</b>	<b>\$15.33</b>		<b>\$5,366</b>	
<b>TOTALS</b>			<b>0.17</b>	<b>\$15.33</b>		<b>\$5,366</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>FIRE PREVENTION SERVICES</b>		<b>REFERENCE NO.</b> <b>T-16500</b>	
<b>PRIMARY DEPARTMENT</b> FIRE	<b>UNIT OF SERVICE</b> PLAN/PERMIT	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Plan review and inspection by Fire staff for fire life safety conditions of development and business occupancies.			
<b>CURRENT FEE STRUCTURE</b>  See Appendix D of this Report			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$50.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,000</b>
<b>UNIT COST:</b>	<b>\$22.54</b>	<b>TOTAL COST:</b>	<b>\$2,254</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$27.46</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$2,746</b>
<b>TOTAL UNITS:</b>	<b>100</b>	<b>PCT. COST RECOVERY:</b>	<b>221.83%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  See Appendix D of this Report			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FIRE PREVENTION SERVICES</b>					<b>REFERENCE NO.</b> <b>T-16500</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>100</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	COUNTER PERMIT TECH		0.25	\$22.54	100	\$2,254	
FIRE SERVICES	FIRE SAFETY SPECIALIST		0.00	\$0.00	100	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$22.54</b>		<b>\$2,254</b>	
<b>TOTALS</b>			<b>0.25</b>	<b>\$22.54</b>		<b>\$2,254</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>POLICE PHOTO/VIDEO COPY</b>		<b>REFERENCE NO.</b> <b>T-17000</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> REQUEST	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Provide copies of releasable police photographs or videos on request.			
<b>CURRENT FEE STRUCTURE</b>  \$2 per disk.  As the service is covered by the State Public Records Act, the City can only charge the actual cost of reproduction.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$2.00</b>	<b>TOTAL REVENUE:</b>	<b>\$48</b>
<b>UNIT COST:</b>	<b>\$37.92</b>	<b>TOTAL COST:</b>	<b>\$910</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(35.92)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(862)</b>
<b>TOTAL UNITS:</b>	<b>24</b>	<b>PCT. COST RECOVERY:</b>	<b>5.27%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2 per disk.  As the service is covered by the State Public Records Act, the City can only charge the actual cost of reproduction.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>POLICE PHOTO/VIDEO COPY</b>					<b>REFERENCE NO.</b> <b>T-17000</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>24</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	CRIME SCENE INVESTIGATOR		0.25	\$33.69	23	\$775	
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$33.69</b>		<b>\$775</b>	
POLICE	CRIME SCENE INVESTIGATOR	Body Cam	1.00	\$134.77	1	\$135	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$134.77</b>		<b>\$135</b>	
<b>TOTALS</b>			<b>1.25</b>	<b>\$37.92</b>		<b>\$910</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>INSPECTION WARRANT SERVICE</b>		<b>REFERENCE NO.</b> <b>T-17002</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> WARRANT	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Provide warrant service for an inspection of a site that requires court time for the warrant.			
<b>CURRENT FEE STRUCTURE</b>  \$395 per warrant			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$395.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,975</b>
<b>UNIT COST:</b>	<b>\$1,500.80</b>	<b>TOTAL COST:</b>	<b>\$7,504</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(1,105.80)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(5,529)</b></u>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>26.32%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,500 per warrant			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>INSPECTION WARRANT SERVICE</b>				<b>REFERENCE NO.</b> <b>T-17002</b>			
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>5</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		8.00	\$1,121.28	5	\$5,606	
CODE ENFORCEMENT	ADMIN. ASSISTANT		4.00	\$379.52	5	\$1,898	
		<b>TYPE SUBTOTAL</b>	<b>12.00</b>	<b>\$1,500.80</b>		<b>\$7,504</b>	
<b>TOTALS</b>			<b>12.00</b>	<b>\$1,500.80</b>		<b>\$7,504</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ABATE/SEIZURE WARRANT SERVICE</b>		<b>REFERENCE NO.</b> <b>T-17003</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> WARRANT	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Provide warrant service to abate and seize property.			
<b>CURRENT FEE STRUCTURE</b>  \$525 per warrant			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$525.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,625</b>
<b>UNIT COST:</b>	<b>\$1,311.00</b>	<b>TOTAL COST:</b>	<b>\$6,555</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(786.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,930)</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>40.05%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,310 per warrant			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ABATE/SEIZURE WARRANT SERVICE</b>				<b>REFERENCE NO.</b> <b>T-17003</b>			
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>5</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		8.00	\$1,121.28	5	\$5,606	
CODE ENFORCEMENT	ADMIN. ASSISTANT		2.00	\$189.76	5	\$949	
		<b>TYPE SUBTOTAL</b>	<b>10.00</b>	<b>\$1,311.04</b>		<b>\$6,555</b>	
<b>TOTALS</b>			<b>10.00</b>	<b>\$1,311.00</b>		<b>\$6,555</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PROP RESEARCH-TITLE/MAP/METRO SCAN</b>		<b>REFERENCE NO.</b> <b>T-17004</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> SEARCH	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Research property title/location map/metro scan search per application.			
<b>CURRENT FEE STRUCTURE</b>  \$65 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$65.00</b>	<b>TOTAL REVENUE:</b>	<b>\$48,750</b>
<b>UNIT COST:</b>	<b>\$70.08</b>	<b>TOTAL COST:</b>	<b>\$52,560</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(5.08)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,810)</b>
<b>TOTAL UNITS:</b>	<b>750</b>	<b>PCT. COST RECOVERY:</b>	<b>92.75%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$70 per application			



**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PROP RESEARCH-TITLE/MAP/METRO SCAN</b>					<b>REFERENCE NO.</b> <b>T-17004</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>750</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		0.50	\$70.08	750	\$52,560	
		TYPE SUBTOTAL	0.50	\$70.08		\$52,560	
<b>TOTALS</b>			<b>0.50</b>	<b>\$70.08</b>		<b>\$52,560</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>NOTICE PROCESSING</b>		<b>REFERENCE NO.</b> <b>T-17005</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> NOTICE	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Provide notice of an administrative hearing per request.			
<b>CURRENT FEE STRUCTURE</b>  \$70 per notice			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$70.00</b>	<b>TOTAL REVENUE:</b>	<b>\$4,200</b>
<b>UNIT COST:</b>	<b>\$94.88</b>	<b>TOTAL COST:</b>	<b>\$5,693</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(24.88)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,493)</b>
<b>TOTAL UNITS:</b>	<b>60</b>	<b>PCT. COST RECOVERY:</b>	<b>73.77%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$95 per notice			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>NOTICE PROCESSING</b>					<b>REFERENCE NO.</b> <b>T-17005</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>60</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CODE ENFORCEMENT	ADMIN. ASSISTANT		1.00	\$94.88	60	\$5,693	
		TYPE SUBTOTAL	1.00	\$94.88		\$5,693	
<b>TOTALS</b>			<b>1.00</b>	<b>\$94.88</b>		<b>\$5,693</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>EMERGENCY ABATEMENT ORDER</b>		<b>REFERENCE NO.</b> <b>T-17102</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Execute an emergency abatement order by inspection, confirmation of violation, preparation of the emergency order, and documentation of the violation.			
<b>CURRENT FEE STRUCTURE</b>  \$525 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$525.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,250</b>
<b>UNIT COST:</b>	<b>\$1,401.60</b>	<b>TOTAL COST:</b>	<b>\$14,016</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(876.60)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(8,766)</b>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b>	<b>37.46%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,400 per application			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>EMERGENCY ABATEMENT ORDER</b>					<b>REFERENCE NO.</b> <b>T-17102</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>10</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		10.00	\$1,401.60	10	\$14,016	
		TYPE SUBTOTAL	10.00	\$1,401.60		\$14,016	
<b>TOTALS</b>			<b>10.00</b>	<b>\$1,401.60</b>		<b>\$14,016</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>EMERG. BOARDING/VACATE ORDER</b>		<b>REFERENCE NO.</b> <b>T-17103</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> ORDER	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Executive an emergency boarding or vacate order to a property based upon inspection, violation confirmation, preparation of the actual Emergency Order, and document the violation.			
<b>CURRENT FEE STRUCTURE</b>  \$285 per order plus actual costs to the City			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$285.00</b>	<b>TOTAL REVENUE:</b>	<b>\$17,100</b>
<b>UNIT COST:</b>	<b>\$955.58</b>	<b>TOTAL COST:</b>	<b>\$57,335</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(670.58)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(40,235)</b>
<b>TOTAL UNITS:</b>	<b>60</b>	<b>PCT. COST RECOVERY:</b>	<b>29.82%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$955 per order plus actual costs to the City			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>EMERG. BOARDING/VACATE ORDER</b>					<b>REFERENCE NO.</b> <b>T-17103</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>60</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
BUILDING & SAFETY	BUILDING INSPECTOR	Hourly	1.00	\$114.63	60	\$6,878	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		6.00	\$840.96	60	\$50,458	
		<b>TYPE SUBTOTAL</b>	<b>7.00</b>	<b>\$955.59</b>		<b>\$57,335</b>	
<b>TOTALS</b>			<b>7.00</b>	<b>\$955.58</b>		<b>\$57,335</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ADMINISTRATIVE HEARING</b>		<b>REFERENCE NO.</b> <b>T-17401</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> HEARING	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Provide for an administrative hearing on notices, abatements, and emergency actions taken on violations.			
<b>CURRENT FEE STRUCTURE</b>  \$270 per hearing			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$270.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,400</b>
<b>UNIT COST:</b>	<b>\$2,350.40</b>	<b>TOTAL COST:</b>	<b>\$47,008</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(2,080.40)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(41,608)</b>
<b>TOTAL UNITS:</b>	<b>20</b>	<b>PCT. COST RECOVERY:</b>	<b>11.49%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,350 per hearing			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ADMINISTRATIVE HEARING</b>				<b>REFERENCE NO.</b> <b>T-17401</b>			
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>20</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		10.00	\$1,401.60	20	\$28,032	
CODE ENFORCEMENT	ADMIN. ASSISTANT		10.00	\$948.80	20	\$18,976	
		<b>TYPE SUBTOTAL</b>	<b>20.00</b>	<b>\$2,350.40</b>		<b>\$47,008</b>	
<b>TOTALS</b>			<b>20.00</b>	<b>\$2,350.40</b>		<b>\$47,008</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PUBLIC HEARING</b>		<b>REFERENCE NO.</b> <b>T-17402</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> HEARING	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Provide for a public hearing upon application by a violator of a city code.			
<b>CURRENT FEE STRUCTURE</b>  \$660 per hearing			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$660.00</b>	<b>TOTAL REVENUE:</b>	<b>\$6,600</b>
<b>UNIT COST:</b>	<b>\$470.10</b>	<b>TOTAL COST:</b>	<b>\$4,701</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$189.90</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$1,899</b>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b>	<b>140.40%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$470 per hearing			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PUBLIC HEARING</b>					<b>REFERENCE NO.</b> <b>T-17402</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>10</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		2.00	\$280.32	10	\$2,803	
CODE ENFORCEMENT	ADMIN. ASSISTANT		2.00	\$189.76	10	\$1,898	
		<b>TYPE SUBTOTAL</b>	<b>4.00</b>	<b>\$470.08</b>		<b>\$4,701</b>	
<b>TOTALS</b>			<b>4.00</b>	<b>\$470.10</b>		<b>\$4,701</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>CODE COMPLIANCE INSPECTIONS</b>		<b>REFERENCE NO.</b> <b>T-17500</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> INSPECTION	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Inspecting for public nuisances, substandard structures and vehicle removal.			
<b>CURRENT FEE STRUCTURE</b>  \$35 per inspection			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$8.75</b>	<b>TOTAL REVENUE:</b>	<b>\$17,500</b>
<b>UNIT COST:</b>	<b>\$140.16</b>	<b>TOTAL COST:</b>	<b>\$280,320</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(131.41)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(262,820)</b>
<b>TOTAL UNITS:</b>	<b>2,000</b>	<b>PCT. COST RECOVERY:</b>	<b>6.24%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$140 per inspection			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CODE COMPLIANCE INSPECTIONS</b>					<b>REFERENCE NO.</b> <b>T-17500</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2,000</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		1.00	\$140.16	2,000	\$280,320	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$140.16</b>		<b>\$280,320</b>	
		<b>TOTALS</b>	<b>1.00</b>	<b>\$140.16</b>		<b>\$280,320</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>COST RECOVERY LIEN PROCESSING</b>		<b>REFERENCE NO.</b> <b>T-17550</b>
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> LIEN	<b>SERVICE RECIPIENT</b> Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Processing a cost recovery lien for non-payment of past fines and fees.		
<b>CURRENT FEE STRUCTURE</b>  \$132 per lien		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$132.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$206.07</b>	<b>\$52,800</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(74.07)</b>	<b>\$82,428</b>
<b>TOTAL UNITS:</b>	<b>400</b>	<b>\$ (29,628)</b>
		<b>PCT. COST RECOVERY:</b>
		<b>64.06%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$205 per lien		

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>COST RECOVERY LIEN PROCESSING</b>					<b>REFERENCE NO.</b> <b>T-17550</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>400</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FINANCE	PROGRAM/FINANCIAL ANALYST	40 Hr/Yr	0.10	\$16.31	400	\$6,524	
CODE ENFORCEMENT	ADMIN. ASSISTANT		2.00	\$189.76	400	\$75,904	
		<b>TYPE SUBTOTAL</b>	<b>2.10</b>	<b>\$206.07</b>		<b>\$82,428</b>	
<b>TOTALS</b>			<b>2.10</b>	<b>\$206.07</b>		<b>\$82,428</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>COST RECOVERY CIVIL PROCESSING</b>		<b>REFERENCE NO.</b> <b>T-17555</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> CASE	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Processing a cost recovery civil case for non-payment of past fines and fees.			
<b>CURRENT FEE STRUCTURE</b>  \$265 per case or the actual cost of City staff or outside costs, whichever is greater			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$265.00</b>	<b>TOTAL REVENUE:</b>	<b>\$265</b>
<b>UNIT COST:</b>	<b>\$1,220.00</b>	<b>TOTAL COST:</b>	<b>\$1,220</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(955.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(955)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>21.72%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,220 per case or the actual cost of City staff or outside costs, whichever is greater			



**CITY OF DESERT HOT SPRINGS  
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<b>SERVICE</b> <b>COST RECOVERY CIVIL PROCESSING</b>				<b>REFERENCE NO.</b> <b>T-17555</b>			
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		6.00	\$840.96	1	\$841	
CODE ENFORCEMENT	ADMIN. ASSISTANT		4.00	\$379.52	1	\$380	
		<b>TYPE SUBTOTAL</b>	<b>10.00</b>	<b>\$1,220.48</b>		<b>\$1,220</b>	
<b>TOTALS</b>			<b>10.00</b>	<b>\$1,220.00</b>		<b>\$1,220</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>ADMIN CITATION/NOTICE OF VIOLATION</b>		<b>REFERENCE NO.</b> <b>T-17600</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> CITATION	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Issuing an administrative citation for a code violation of the city.			
<b>CURRENT FEE STRUCTURE</b>  \$60 per citation			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$60.00</b>	<b>TOTAL REVENUE:</b>	<b>\$78,000</b>
<b>UNIT COST:</b>	<b>\$142.47</b>	<b>TOTAL COST:</b>	<b>\$185,211</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(82.47)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(107,211)</b>
<b>TOTAL UNITS:</b>	<b>1,300</b>	<b>PCT. COST RECOVERY:</b>	<b>42.11%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 65%</b>  \$95 per citation			

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COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>ADMIN CITATION/NOTICE OF VIOLATION</b>				<b>REFERENCE NO.</b> <b>T-17600</b>			
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1,300</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		1.00	\$140.16	1,300	\$182,208	
CODE ENFORCEMENT		Contract	0.00	\$2.31	1,300	\$3,003	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$142.47</b>		<b>\$185,211</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$142.47</b>		<b>\$185,211</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PREPARATION OF DEMANDS</b>		<b>REFERENCE NO.</b> <b>T-17606</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> PROPERTY	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Processing of demands owed to the City due to Code Compliance actions when a property is sold.			
<b>CURRENT FEE STRUCTURE</b>  \$35 per property			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$35.00</b>	<b>TOTAL REVENUE:</b>	<b>\$10,500</b>
<b>UNIT COST:</b>	<b>\$71.16</b>	<b>TOTAL COST:</b>	<b>\$21,348</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(36.16)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(10,848)</b>
<b>TOTAL UNITS:</b>	<b>300</b>	<b>PCT. COST RECOVERY:</b>	<b>49.18%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$70 per property			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>PREPARATION OF DEMANDS</b>					<b>REFERENCE NO.</b> <b>T-17606</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>300</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CODE ENFORCEMENT	ADMIN. ASSISTANT		0.75	\$71.16	300	\$21,348	
		TYPE SUBTOTAL	0.75	\$71.16		\$21,348	
<b>TOTALS</b>			<b>0.75</b>	<b>\$71.16</b>		<b>\$21,348</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FORECLOSED PROPERTY INSPECTION</b>		<b>REFERENCE NO.</b> <b>T-17607</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> PROPERTY	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Inspection of vacant bank-owned properties to insure that the property is properly maintained.			
<b>CURRENT FEE STRUCTURE</b>  \$70 per property plus \$35 for each inspection			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$490.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,880</b>
<b>UNIT COST:</b>	<b>\$974.75</b>	<b>TOTAL COST:</b>	<b>\$11,697</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(484.75)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(5,817)</b>
<b>TOTAL UNITS:</b>	<b>12</b>	<b>PCT. COST RECOVERY:</b>	<b>50.27%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$135 per property plus \$70 for each inspection			

**CITY OF DESERT HOT SPRINGS  
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<b>SERVICE</b> <b>FORECLOSED PROPERTY INSPECTION</b>					<b>REFERENCE NO.</b> <b>T-17607</b>	
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>12</b>	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FINANCE	ACCOUNTANT		0.25	\$28.66	12	\$344
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$28.66</b>		<b>\$344</b>
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI	Initial Notice	0.75	\$105.12	12	\$1,261
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$105.12</b>		<b>\$1,261</b>
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI	Inspect Every 30 Day	0.50	\$70.08	144	\$10,092
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$70.08</b>		<b>\$10,092</b>
<b>TOTALS</b>			<b>1.50</b>	<b>\$974.75</b>		<b>\$11,697</b>

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CERTIFICATE OF CODE COMPLIANCE</b>		<b>REFERENCE NO.</b> <b>T-17700</b>
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> CERTIFICATE	<b>SERVICE RECIPIENT</b> Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Processing a request to certify that a particular property meets code requirements as of that date.		
<b>CURRENT FEE STRUCTURE</b>  \$90 per certificate		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$90.00</b>	<b>TOTAL REVENUE:</b>
		<b>\$11,700</b>
<b>UNIT COST:</b>	<b>\$140.16</b>	<b>TOTAL COST:</b>
		<b>\$18,221</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(50.16)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
		<b>\$(6,521)</b>
<b>TOTAL UNITS:</b>	<b>130</b>	<b>PCT. COST RECOVERY:</b>
		<b>64.21%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$140 per certificate		



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<b>SERVICE</b> <b>CERTIFICATE OF CODE COMPLIANCE</b>					<b>REFERENCE NO.</b> <b>T-17700</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>130</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI		1.00	\$140.16	130	\$18,221	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$140.16</b>		<b>\$18,221</b>	
		<b>TOTALS</b>	<b>1.00</b>	<b>\$140.16</b>		<b>\$18,221</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>CODE COMPLIANCE HISTORY LETTER</b>		<b>REFERENCE NO.</b> <b>T-17705</b>
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> LETTER	<b>SERVICE RECIPIENT</b> Business
<b>DESCRIPTION OF SERVICE</b>  Providing the code compliance history of a specific parcel on request.		
<b>CURRENT FEE STRUCTURE</b>  \$50 per letter		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b> <b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>0</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
This service is the same as a Certificate of Code Compliance (T-17700) and should be removed as a separate fee.		

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>CODE COMPLIANCE HISTORY LETTER</b>					<b>REFERENCE NO.</b> <b>T-17705</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>0</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF DESERT HOT SPRINGS  
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<b>SERVICE</b> <b>CANNABIS COMPLIANCE REGULATORY PRMT</b>		<b>REFERENCE NO.</b> <b>T-17800</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Review of new and existing cannabis-related businesses.			
<b>CURRENT FEE STRUCTURE</b>  \$5,395 per permit for a five year term			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$263.17</b>	<b>TOTAL REVENUE:</b>	<b>\$53,950</b>
<b>UNIT COST:</b>	<b>\$303.93</b>	<b>TOTAL COST:</b>	<b>\$62,306</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(40.76)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(8,356)</b>
<b>TOTAL UNITS:</b>	<b>205</b>	<b>PCT. COST RECOVERY:</b>	<b>86.59%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
<p>Five Year Permit (based on new business and inspection costs below):  Cultivation - \$9,250  Manufacturing - \$6,450  Dispensary - \$6,450</p> <p>New Business - \$630  Pre-Regulatory Inspections - \$110    Regulatory Walk-throughs - \$110  Quarterly Inspection:  Cultivation - \$420  Dispensary/Manufacturing - \$280</p>			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>CANNABIS COMPLIANCE REGULATORY PRMT</b>					<b>REFERENCE NO.</b> <b>T-17800</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>205</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CODE ENFORCEMENT	MANAGER/CODE ENFORCE OFFI	New - Review	4.00	\$560.64	10	\$5,606	
CODE ENFORCEMENT		New - Inspection	0.00	\$70.00	10	\$700	
		<b>TYPE SUBTOTAL</b>	<b>4.00</b>	<b>\$630.64</b>		<b>\$6,306</b>	
CODE ENFORCEMENT		Qtrly Insp Cultv	0.00	\$420.00	75	\$31,500	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$420.00</b>		<b>\$31,500</b>	
CODE ENFORCEMENT		Qtrly Insp Dispens	0.00	\$280.00	45	\$12,600	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$280.00</b>		<b>\$12,600</b>	
CODE ENFORCEMENT		Qtrly Insp Mfgr	0.00	\$280.00	35	\$9,800	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$280.00</b>		<b>\$9,800</b>	
CODE ENFORCEMENT		Pre-Reg Inspect	0.00	\$52.50	20	\$1,050	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$52.50</b>		<b>\$1,050</b>	
CODE ENFORCEMENT		Reg. Walk Through	0.00	\$52.50	20	\$1,050	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$52.50</b>		<b>\$1,050</b>	
<b>TOTALS</b>			<b>4.00</b>	<b>\$303.93</b>		<b>\$62,306</b>	

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<b>SERVICE</b> <b>VEHICLE IMPOUND - PRIVATE PROPERTY</b>		<b>REFERENCE NO.</b> <b>T-18001</b>	
<b>PRIMARY DEPARTMENT</b> CODE COMPLIANCE	<b>UNIT OF SERVICE</b> VEHICLE	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Administration, removal and abatement of nuisance vehicles on private property within the City limits.			
<b>CURRENT FEE STRUCTURE</b>  \$120 per vehicle to be charged at the time of vehicle release			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$120.00</b>	<b>TOTAL REVENUE:</b>	<b>\$14,400</b>
<b>UNIT COST:</b>	<b>\$171.60</b>	<b>TOTAL COST:</b>	<b>\$20,592</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(51.60)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(6,192)</b>
<b>TOTAL UNITS:</b>	<b>120</b>	<b>PCT. COST RECOVERY:</b>	<b>69.93%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$170 per vehicle to be charged at the time of vehicle release			

**CITY OF DESERT HOT SPRINGS  
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<b>SERVICE</b> <b>VEHICLE IMPOUND - PRIVATE PROPERTY</b>				<b>REFERENCE NO.</b> <b>T-18001</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>120</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CODE ENFORCEMENT		600 Contract Hrs	0.00	\$171.60	120	\$20,592
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$171.60</b>		<b>\$20,592</b>
		<b>TOTALS</b>	<b>0.00</b>	<b>\$171.60</b>		<b>\$20,592</b>

**CITY OF DESERT HOT SPRINGS  
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<b>SERVICE</b> DUI ARREST		<b>REFERENCE NO.</b> T-18002	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> ARREST	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Investigation and filing a report on a drunken driver, including processing the offender and making a court appearance if required.			
<b>CURRENT FEE STRUCTURE</b>  \$580 per arrest plus any outside costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	\$41.67	<b>TOTAL REVENUE:</b>	\$5,000
<b>UNIT COST:</b>	\$854.16	<b>TOTAL COST:</b>	\$102,499
<b>UNIT PROFIT (SUBSIDY):</b>	\$(812.49)	<b>TOTAL PROFIT (SUBSIDY):</b>	\$(97,499)
<b>TOTAL UNITS:</b>	120	<b>PCT. COST RECOVERY:</b>	4.88%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$855 per arrest plus any outside costs			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DUI ARREST</b>					<b>REFERENCE NO.</b> <b>T-18002</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>120</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	COMMUNITY SERVICE OFFICER		0.50	\$45.62	120	\$5,474	
POLICE	POLICE OFFICER		3.50	\$634.24	120	\$76,109	
POLICE	POLICE RECORDS CLERK		1.00	\$106.57	120	\$12,788	
POLICE	POLICE SERGEANT		0.25	\$67.73	120	\$8,128	
<b>TYPE SUBTOTAL</b>			<b>5.25</b>	<b>\$854.16</b>		<b>\$102,499</b>	
<b>TOTALS</b>			<b>5.25</b>	<b>\$854.16</b>		<b>\$102,499</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DUI ACCIDENT RESPONSE</b>		<b>REFERENCE NO.</b> <b>T-18003</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> ACCIDENT	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Responding to and processing an accident report in which one or more of the parties are driving under the influence.			
<b>CURRENT FEE STRUCTURE</b>  Charge the actual emergency response cost up to the state-set limit of \$12,000.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,177.00</b>	<b>TOTAL COST:</b>	<b>\$58,850</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,177.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(58,850)</b>
<b>TOTAL UNITS:</b>	<b>50</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge the actual emergency response cost up to the state-set limit of \$12,000.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DUI ACCIDENT RESPONSE</b>					<b>REFERENCE NO.</b> <b>T-18003</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>50</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER		5.00	\$906.09	50	\$45,305	
POLICE	POLICE SERGEANT		1.00	\$270.90	50	\$13,545	
<b>TYPE SUBTOTAL</b>			<b>6.00</b>	<b>\$1,176.99</b>		<b>\$58,850</b>	
<b>TOTALS</b>			<b>6.00</b>	<b>\$1,177.00</b>		<b>\$58,850</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>BOOKING PROCESSING</b>		<b>REFERENCE NO.</b> <b>T-18004</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> BOOKING	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Booking and processing an arrested person.			
<b>CURRENT FEE STRUCTURE</b>  Misdemeanor - \$255 per booking upon conviction Felony - \$740 per booking upon conviction  Plus Outside Agency fees if the individual is transported to Banning  Revenues???			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$759.87</b>	<b>TOTAL COST:</b>	<b>\$687,682</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(759.87)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(687,682)</b>
<b>TOTAL UNITS:</b>	<b>905</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Misdemeanor - \$380 per booking upon conviction Felony - \$1,060 per booking upon conviction  Plus Outside Agency fees if the individual is transported to Banning			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>BOOKING PROCESSING</b>					<b>REFERENCE NO.</b> <b>T-18004</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>905</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE		Booking Fees	0.00	\$33.15	905	\$30,001	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$33.15</b>		<b>\$30,001</b>	
POLICE	POLICE OFFICER	Misdemeanor	1.25	\$226.52	400	\$90,608	
POLICE	POLICE RECORDS CLERK	Misdemeanor	0.50	\$53.29	400	\$21,316	
POLICE	POLICE SERGEANT	Misdemeanor	0.25	\$67.73	400	\$27,092	
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$347.54</b>		<b>\$139,016</b>	
POLICE	POLICE OFFICER	Felony	5.00	\$906.04	505	\$457,550	
POLICE	POLICE RECORDS CLERK	Felony	0.50	\$53.29	505	\$26,911	
POLICE	POLICE SERGEANT	Felony	0.25	\$67.73	505	\$34,204	
		<b>TYPE SUBTOTAL</b>	<b>5.75</b>	<b>\$1,027.06</b>		<b>\$518,665</b>	
<b>TOTALS</b>			<b>7.75</b>	<b>\$759.87</b>		<b>\$687,682</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>POLICE FALSE ALARM</b>		<b>REFERENCE NO.</b> <b>T-18005</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> INCIDENT	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Responding to a burglar false alarm tripped by accident or malfunction.			
<b>CURRENT FEE STRUCTURE</b>  1st response in a calendar year - No Charge 2nd Response - \$120 3rd+ Response - \$240			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$5.15</b>	<b>TOTAL REVENUE:</b>	<b>\$500</b>
<b>UNIT COST:</b>	<b>\$239.16</b>	<b>TOTAL COST:</b>	<b>\$23,199</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(234.01)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(22,699)</b>
<b>TOTAL UNITS:</b>	<b>97</b>	<b>PCT. COST RECOVERY:</b>	<b>2.16%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  1st response in a calendar year - No Charge 2nd Response - \$120 3rd+ Response - \$240			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>POLICE FALSE ALARM</b>					<b>REFERENCE NO.</b> <b>T-18005</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>97</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER	30 M/E Of 2	1.00	\$181.21	97	\$17,577	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$181.21</b>		<b>\$17,577</b>	
POLICE	POLICE RECORDS CLERK	1st Response	0.50	\$53.29	80	\$4,263	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$53.29</b>		<b>\$4,263</b>	
POLICE	POLICE RECORDS CLERK	2nd Response	0.75	\$79.93	12	\$959	
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$79.93</b>		<b>\$959</b>	
POLICE	POLICE RECORDS CLERK	3rd+ Response	0.75	\$79.93	5	\$400	
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$79.93</b>		<b>\$400</b>	
<b>TOTALS</b>			<b>3.00</b>	<b>\$239.16</b>		<b>\$23,199</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SECOND NON-EMERGENCY RESPONSE</b>		<b>REFERENCE NO.</b> <b>T-18006</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> RESPONSE	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Responding to a complaint of public disturbance or any non-emergency response and processing a report on the incident.			
<b>CURRENT FEE STRUCTURE</b>  \$140 per response after an initial warning  However, if the response requires an excessive number of personnel, charge the fully burdened hourly rate for all personnel involved.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$207.83</b>	<b>TOTAL COST:</b>	<b>\$15,587</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(207.83)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(15,587)</b>
<b>TOTAL UNITS:</b>	<b>75</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$210 per response after an initial warning  However, if the response requires an excessive number of personnel, charge the fully burdened hourly rate for all personnel involved.			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SECOND NON-EMERGENCY RESPONSE</b>					<b>REFERENCE NO.</b> <b>T-18006</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>75</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER	30 M/E Of 2	1.00	\$181.19	75	\$13,589	
POLICE	POLICE RECORDS CLERK		0.25	\$26.64	75	\$1,998	
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$207.83</b>		<b>\$15,587</b>	
<b>TOTALS</b>			<b>1.25</b>	<b>\$207.83</b>		<b>\$15,587</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>POLICE REPORT COPY</b>		<b>REFERENCE NO.</b> <b>T-18007</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> REPORT	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Prepare and reproduce copy of a traffic accident or crime report upon request.			
<b>CURRENT FEE STRUCTURE</b>  \$1 for the first page plus \$0.25 for each additional page  As the service is covered by the State Public Records Act, the City can only charge the actual cost of reproduction.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1.00</b>	<b>TOTAL REVENUE:</b>	<b>\$600</b>
<b>UNIT COST:</b>	<b>\$26.64</b>	<b>TOTAL COST:</b>	<b>\$15,984</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(25.64)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(15,384)</b>
<b>TOTAL UNITS:</b>	<b>600</b>	<b>PCT. COST RECOVERY:</b>	<b>3.75%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  First 10 pages - No Charge Each additional page - \$0.20 per page  As the service is covered by the State Public Records Act, the City can only charge the actual cost of reproduction.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>POLICE REPORT COPY</b>					<b>REFERENCE NO.</b> <b>T-18007</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>600</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE RECORDS CLERK		0.25	\$26.64	600	\$15,984	
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$26.64</b>		<b>\$15,984</b>	
<b>TOTALS</b>			<b>0.25</b>	<b>\$26.64</b>		<b>\$15,984</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>VEHICLE/PROPERTY IMPOUND/RELEASE</b>		<b>REFERENCE NO.</b> <b>T-18010</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> ITEM/VEHICLE	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Processing the storage of and eventual release of vehicles or property.			
<b>CURRENT FEE STRUCTURE</b>  \$100 per item/vehicle			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$100.00</b>	<b>TOTAL REVENUE:</b>	<b>\$26,000</b>
<b>UNIT COST:</b>	<b>\$143.90</b>	<b>TOTAL COST:</b>	<b>\$37,414</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(43.90)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(11,414)</b>
<b>TOTAL UNITS:</b>	<b>260</b>	<b>PCT. COST RECOVERY:</b>	<b>69.49%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$145 per item/vehicle			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>VEHICLE/PROPERTY IMPOUND/RELEASE</b>					<b>REFERENCE NO.</b> <b>T-18010</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>260</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER		0.50	\$90.61	260	\$23,559	
POLICE	POLICE RECORDS CLERK		0.50	\$53.29	260	\$13,855	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$143.90</b>		<b>\$37,414</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$143.90</b>		<b>\$37,414</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CIVIL SUBPEONA</b>		<b>REFERENCE NO.</b> <b>T-18015</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> SUBPEONA	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Attendance in court by a Police Officer or providing records at the request of the court.			
<b>CURRENT FEE STRUCTURE</b>  Fees are set by the Court			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$91.67</b>	<b>TOTAL REVENUE:</b>	<b>\$1,375</b>
<b>UNIT COST:</b>	<b>\$234.87</b>	<b>TOTAL COST:</b>	<b>\$3,523</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(143.20)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,148)</b>
<b>TOTAL UNITS:</b>	<b>15</b>	<b>PCT. COST RECOVERY:</b>	<b>39.03%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Fees are set by the Court			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>CIVIL SUBPEONA</b>					<b>REFERENCE NO.</b> <b>T-18015</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>15</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER		1.00	\$181.57	15	\$2,724	
POLICE	POLICE RECORDS CLERK		0.50	\$53.29	15	\$799	
		<b>TYPE SUBTOTAL</b>	<b>1.50</b>	<b>\$234.86</b>		<b>\$3,523</b>	
<b>TOTALS</b>			<b>1.50</b>	<b>\$234.87</b>		<b>\$3,523</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> POLICE RECORD CLEARANCE LETTER		<b>REFERENCE NO.</b> T-18017	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> LETTER	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Processing a request for a local background clearance check at the request of the individual.			
<b>CURRENT FEE STRUCTURE</b>  \$55 per letter			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$55.00</b>	<b>TOTAL REVENUE:</b>	<b>\$4,950</b>
<b>UNIT COST:</b>	<b>\$81.16</b>	<b>TOTAL COST:</b>	<b>\$7,304</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(26.16)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,354)</b>
<b>TOTAL UNITS:</b>	<b>90</b>	<b>PCT. COST RECOVERY:</b>	<b>67.77%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$80 per letter			



**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>POLICE RECORD CLEARANCE LETTER</b>					<b>REFERENCE NO.</b> <b>T-18017</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>90</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE CHIEF		0.08	\$27.86	90	\$2,507	
POLICE	POLICE RECORDS CLERK		0.50	\$53.29	90	\$4,796	
		<b>TYPE SUBTOTAL</b>	<b>0.58</b>	<b>\$81.15</b>		<b>\$7,304</b>	
<b>TOTALS</b>			<b>0.58</b>	<b>\$81.16</b>		<b>\$7,304</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SPECIAL EVENT ONE-DAY ABC LICENSE</b>		<b>REFERENCE NO.</b> <b>T-18018</b>
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Processing a request for a one day ABC alcohol license for a special event.		
<b>CURRENT FEE STRUCTURE</b>  \$90 per letter		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$90.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$239.33</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(149.33)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>18</b>	<b>PCT. COST RECOVERY:</b>
		<b>37.60%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$240 per letter		

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SPECIAL EVENT ONE-DAY ABC LICENSE</b>					<b>REFERENCE NO.</b> <b>T-18018</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>18</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	COMM DEVELOP DIRECTOR		0.50	\$184.83	18	\$3,327	
POLICE	POLICE CHIEF		0.08	\$27.86	18	\$501	
POLICE	POLICE RECORDS CLERK		0.25	\$26.64	18	\$480	
		<b>TYPE SUBTOTAL</b>	<b>0.83</b>	<b>\$239.33</b>		<b>\$4,308</b>	
<b>TOTALS</b>			<b>0.83</b>	<b>\$239.33</b>		<b>\$4,308</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>FINGERPRINTING ON REQUEST</b>		<b>REFERENCE NO.</b> <b>T-18019</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> SCAN/CARD	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Fingerprinting on request.			
<b>CURRENT FEE STRUCTURE</b>  \$35 per scan/card plus DOJ fees			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$35.00</b>	<b>TOTAL REVENUE:</b>	<b>\$11,375</b>
<b>UNIT COST:</b>	<b>\$53.29</b>	<b>TOTAL COST:</b>	<b>\$17,319</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(18.29)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(5,944)</b>
<b>TOTAL UNITS:</b>	<b>325</b>	<b>PCT. COST RECOVERY:</b>	<b>65.68%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$55 per scan/card plus DOJ fees			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FINGERPRINTING ON REQUEST</b>					<b>REFERENCE NO.</b> <b>T-18019</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>325</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE RECORDS CLERK		0.50	\$53.29	325	\$17,319	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$53.29</b>		<b>\$17,319</b>	
<b>TOTALS</b>			<b>0.50</b>	<b>\$53.29</b>		<b>\$17,319</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>POLICE SPECIAL EVENT SERVICE</b>		<b>REFERENCE NO.</b> <b>T-18022</b>
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> EVENT	<b>SERVICE RECIPIENT</b> Business/Comm. Group
<b>DESCRIPTION OF SERVICE</b>  Providing off-duty Police Officers at special events.		
<b>CURRENT FEE STRUCTURE</b>  Charge the actual costs.		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$120.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$725.20</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(605.20)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b>
		<b>16.55%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge the actual costs.		

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>POLICE SPECIAL EVENT SERVICE</b>					<b>REFERENCE NO.</b> <b>T-18022</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>10</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER		4.00	\$725.20	10	\$7,252	
		TYPE SUBTOTAL	4.00	\$725.20		\$7,252	
<b>TOTALS</b>			<b>4.00</b>	<b>\$725.20</b>		<b>\$7,252</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>SPECIAL BUSINESS DOJ CHECK</b>		<b>REFERENCE NO.</b> <b>T-18023</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Providing a background check where needed due to the type of business that is involved.			
<b>CURRENT FEE STRUCTURE</b>  New - \$135 per application plus DOJ fees Renewal - \$95 per application plus DOJ fees			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$131.67</b>	<b>TOTAL REVENUE:</b>	<b>\$31,600</b>
<b>UNIT COST:</b>	<b>\$189.19</b>	<b>TOTAL COST:</b>	<b>\$45,406</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(57.52)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(13,806)</b>
<b>TOTAL UNITS:</b>	<b>240</b>	<b>PCT. COST RECOVERY:</b>	<b>69.59%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  New - \$195 per application plus DOJ fees Renewal - \$140 per application plus DOJ fees			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SPECIAL BUSINESS DOJ CHECK</b>					<b>REFERENCE NO.</b> <b>T-18023</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>240</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE CHIEF	New	0.25	\$87.06	220	\$19,153	
POLICE	POLICE RECORDS CLERK	New	1.00	\$106.57	220	\$23,445	
<b>TYPE SUBTOTAL</b>			<b>1.25</b>	<b>\$193.63</b>		<b>\$42,599</b>	
POLICE	POLICE CHIEF	Renewal	0.25	\$87.06	20	\$1,741	
POLICE	POLICE RECORDS CLERK	Renewal	0.50	\$53.29	20	\$1,066	
<b>TYPE SUBTOTAL</b>			<b>0.75</b>	<b>\$140.35</b>		<b>\$2,807</b>	
<b>TOTALS</b>			<b>2.00</b>	<b>\$189.19</b>		<b>\$45,406</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE CITATION SIGN-OFF</b>		<b>REFERENCE NO. T-18024</b>	
<b>PRIMARY DEPARTMENT POLICE</b>	<b>UNIT OF SERVICE CITATION</b>	<b>SERVICE RECIPIENT Resident/Non-Resident</b>	
<b>DESCRIPTION OF SERVICE</b>  Sign-off of a mechanical fix-it ticket on request.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$45.30</b>	<b>TOTAL COST:</b>	<b>\$16,308</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(45.30)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(16,308)</b>
<b>TOTAL UNITS:</b>	<b>360</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$45 per citation			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CITATION SIGN-OFF</b>					<b>REFERENCE NO.</b> <b>T-18024</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>360</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER		0.25	\$45.30	360	\$16,308	
		TYPE SUBTOTAL	0.25	\$45.30		\$16,308	
<b>TOTALS</b>			<b>0.25</b>	<b>\$45.30</b>		<b>\$16,308</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>REPOSESSION PROCESSING</b>		<b>REFERENCE NO.</b> <b>T-18025</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> REPOSESSION	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Processing a repossession of a vehicle by the repossession company.			
<b>CURRENT FEE STRUCTURE</b>  \$15 per repossession  This fee is set by the State.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$15.00</b>	<b>TOTAL REVENUE:</b>	<b>\$3,600</b>
<b>UNIT COST:</b>	<b>\$26.64</b>	<b>TOTAL COST:</b>	<b>\$6,394</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(11.64)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,794)</b>
<b>TOTAL UNITS:</b>	<b>240</b>	<b>PCT. COST RECOVERY:</b>	<b>56.30%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 56%</b>  \$15 per repossession  This fee is set by the State.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>REPOSESSION PROCESSING</b>					<b>REFERENCE NO.</b> <b>T-18025</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>240</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE RECORDS CLERK		0.25	\$26.64	240	\$6,394	
		TYPE SUBTOTAL	0.25	\$26.64		\$6,394	
<b>TOTALS</b>			<b>0.25</b>	<b>\$26.64</b>		<b>\$6,394</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>ALARM PERMIT PROCESSING</b>		<b>REFERENCE NO.</b> <b>T-18026</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> ALARM	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Processing of the contact information for a private burglary alarm.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$26.63</b>	<b>TOTAL COST:</b>	<b>\$1,598</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(26.63)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,598)</b>
<b>TOTAL UNITS:</b>	<b>60</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$27 per application			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ALARM PERMIT PROCESSING</b>					<b>REFERENCE NO.</b> <b>T-18026</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>60</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE RECORDS CLERK		0.25	\$26.64	60	\$1,598	
		TYPE SUBTOTAL	0.25	\$26.64		\$1,598	
<b>TOTALS</b>			<b>0.25</b>	<b>\$26.63</b>		<b>\$1,598</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ANIMAL OWNER SURRENDER</b>		<b>REFERENCE NO.</b> <b>T-18100</b>	
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> ANIMAL	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Surrender of an animal by its owner.			
<b>CURRENT FEE STRUCTURE</b>  \$95 per animal (includes 5 days boarding [\$75] and two vaccinations [\$20])			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$38.30</b>	<b>TOTAL COST:</b>	<b>\$9,192</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(38.30)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(9,192)</b>
<b>TOTAL UNITS:</b>	<b>240</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$135 per animal (includes 5 days boarding [\$75] and two vaccinations [\$20])			



**CITY OF DESERT HOT SPRINGS  
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<b>SERVICE</b> <b>ANIMAL OWNER SURRENDER</b>					<b>REFERENCE NO.</b> <b>T-18100</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>240</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	KENNEL TECHNICIAN	+ Vaccination	0.50	\$38.30	240	\$9,192	
<b>TYPE SUBTOTAL</b>			<b>0.50</b>	<b>\$38.30</b>		<b>\$9,192</b>	
<b>TOTALS</b>			<b>0.50</b>	<b>\$38.30</b>		<b>\$9,192</b>	

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<b>SERVICE</b> <b>DECEASED ANIMAL DISPOSAL</b>		<b>REFERENCE NO.</b> <b>T-18101</b>	
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> ANIMAL	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Disposal of a deceased animal on request.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$45.73</b>	<b>TOTAL COST:</b>	<b>\$4,939</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(45.73)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(4,939)</b>
<b>TOTAL UNITS:</b>	<b>108</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Shelter Drop-Off - \$25 per animal At-Home Pick-Up - \$70 per animal  plus actual cremation costs			

**CITY OF DESERT HOT SPRINGS  
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<b>SERVICE</b> <b>DECEASED ANIMAL DISPOSAL</b>					<b>REFERENCE NO.</b> <b>T-18101</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>108</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	KENNEL TECHNICIAN	Shelter Drop-Off	0.33	\$25.28	60	\$1,517	
<b>TYPE SUBTOTAL</b>			<b>0.33</b>	<b>\$25.28</b>		<b>\$1,517</b>	
ANIMAL CONTROL	ANIMAL CONTROL OFFICER	At Home Pick Up	0.50	\$46.02	48	\$2,209	
ANIMAL CONTROL	KENNEL TECHNICIAN	At Home Pick Up	0.33	\$25.28	48	\$1,213	
<b>TYPE SUBTOTAL</b>			<b>0.83</b>	<b>\$71.30</b>		<b>\$3,422</b>	
<b>TOTALS</b>			<b>1.16</b>	<b>\$45.73</b>		<b>\$4,939</b>	

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<b>SERVICE</b> <b>ANIMAL QUARANTINE</b>		<b>REFERENCE NO.</b> <b>T-18102</b>	
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> ANIMAL	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Processing and review of an animal requiring quarantine.			
<b>CURRENT FEE STRUCTURE</b>  In Facility Quarantine - \$20 per day			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$84.37</b>	<b>TOTAL COST:</b>	<b>\$5,062</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(84.37)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(5,062)</b>
<b>TOTAL UNITS:</b>	<b>60</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  In Home Quarantine - \$70 per animal In Facility Quarantine - \$90 per animal plus \$20 per day			

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<b>SERVICE</b> <b>ANIMAL QUARANTINE</b>					<b>REFERENCE NO.</b> <b>T-18102</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>60</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	ANIMAL CONTROL OFFICER	In Home	0.75	\$69.02	20	\$1,380	
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$69.02</b>		<b>\$1,380</b>	
ANIMAL CONTROL	ANIMAL CONTROL OFFICER	County Shelter	1.00	\$92.03	40	\$3,681	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$92.03</b>		<b>\$3,681</b>	
<b>TOTALS</b>			<b>1.75</b>	<b>\$84.37</b>		<b>\$5,062</b>	

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<b>SERVICE</b> <b>DANGEROUS ANIMAL APPEAL</b>		<b>REFERENCE NO.</b> <b>T-18103</b>	
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Appeal of a decision naming a particular animal dangerous.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$395.00</b>	<b>TOTAL COST:</b>	<b>\$395</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(395.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(395)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$395 per appeal			

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<b>SERVICE</b> <b>DANGEROUS ANIMAL APPEAL</b>					<b>REFERENCE NO.</b> <b>T-18103</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE COMMANDER		1.00	\$303.31	1	\$303	
ANIMAL CONTROL	ANIMAL CONTROL OFFICER		1.00	\$92.03	1	\$92	
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$395.34</b>		<b>\$395</b>	
<b>TOTALS</b>			<b>2.00</b>	<b>\$395.00</b>		<b>\$395</b>	

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<b>SERVICE</b> <b>ANIMAL CONTROL SERVICES</b>		<b>REFERENCE NO.</b> <b>T-18110</b>
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b> Resident/Non-Resident
<b>DESCRIPTION OF SERVICE</b>  Providing animal control services to the community.		
<b>CURRENT FEE STRUCTURE</b>  Various fees		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$24,000.00</b>	<b>TOTAL REVENUE:</b> <b>\$24,000</b>
<b>UNIT COST:</b>	<b>\$671,550.00</b>	<b>TOTAL COST:</b> <b>\$671,550</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(647,550.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(647,550)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>3.57%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 5%</b>  Various fees with no changes		



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ANIMAL CONTROL SERVICES</b>					<b>REFERENCE NO.</b> <b>T-18110</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	ANIMAL CONTROL OFFICER	Remainder Of 2	3,276.00	\$301,490.28	1	\$301,490	
ANIMAL CONTROL	ANIMAL CONTROL SUPV.	100%	1,678.00	\$233,426.58	1	\$233,427	
ANIMAL CONTROL	KENNEL TECHNICIAN	Remainder Of Time	1,522.36	\$116,612.78	1	\$116,613	
ANIMAL CONTROL	OVERTIME	\$10,000	1,000.00	\$20,020.00	1	\$20,020	
<b>TYPE SUBTOTAL</b>			<b>7,476.36</b>	<b>\$671,549.64</b>		<b>\$671,550</b>	
<b>TOTALS</b>			<b>7,476.36</b>	<b>\$671,550.00</b>		<b>\$671,550</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>HAZARDOUS MATERIAL CLEAN UP</b>		<b>REFERENCE NO.</b> <b>T-18503</b>	
<b>PRIMARY DEPARTMENT</b> PUBLIC WORKS	<b>UNIT OF SERVICE</b> SPILL	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Responding to chemical and other hazardous spills or other situations and cleaning up potential hazards.			
<b>CURRENT FEE STRUCTURE</b>  Charge actual fully burdened hourly rate for all staff members working on the hazardous material clean up, as well as material and equipment costs.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,812.00</b>	<b>TOTAL COST:</b>	<b>\$1,812</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,812.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,812)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge actual fully burdened hourly rate for all staff members working on the hazardous material clean up, as well as material and equipment costs.			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>HAZARDOUS MATERIAL CLEAN UP</b>					<b>REFERENCE NO.</b> <b>T-18503</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE	POLICE OFFICER		10.00	\$1,812.10	1	\$1,812	
		<b>TYPE SUBTOTAL</b>	<b>10.00</b>	<b>\$1,812.10</b>		<b>\$1,812</b>	
<b>TOTALS</b>			<b>10.00</b>	<b>\$1,812.00</b>		<b>\$1,812</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SPILLED LOAD CLEAN UP</b>		<b>REFERENCE NO.</b> <b>T-18504</b>
<b>PRIMARY DEPARTMENT</b> PUBLIC WORKS	<b>UNIT OF SERVICE</b> SPILL	<b>SERVICE RECIPIENT</b> Resident/Non-Resident
<b>DESCRIPTION OF SERVICE</b>  Cleaning up any kind of spilled load on public right-of-way.		
<b>CURRENT FEE STRUCTURE</b>  Charge actual fully burdened hourly rate for all staff time, as well as any material and equipment costs that are used in the spilled load clean up.		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$1,000.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$1,274.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(274.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>78.49%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge actual fully burdened hourly rate for all staff time, as well as any material and equipment costs that are used in the spilled load clean up.		

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SPILLED LOAD CLEAN UP</b>					<b>REFERENCE NO.</b> <b>T-18504</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PUBLIC WORKS - STREE LEAD MAINTENANCE TECH			1.00	\$96.12	1	\$96	
PUBLIC WORKS - STREE MAINTENANCE TECH			1.00	\$90.50	1	\$91	
POLICE	POLICE OFFICER		6.00	\$1,087.26	1	\$1,087	
		<b>TYPE SUBTOTAL</b>	<b>8.00</b>	<b>\$1,273.88</b>		<b>\$1,274</b>	
<b>TOTALS</b>			<b>8.00</b>	<b>\$1,274.00</b>		<b>\$1,274</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>LIFE CERTIFICATION-FOREIGN NATIONS</b>		<b>REFERENCE NO.</b> <b>T-19004</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> CERTIFICATION	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Certifying on a document that a person is alive by verifying name, address and with picture identification in order that the latter can provide a document that is required by a foreign country.			
<b>CURRENT FEE STRUCTURE</b>  \$12 per certification			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$12.00</b>	<b>TOTAL REVENUE:</b>	<b>\$60</b>
<b>UNIT COST:</b>	<b>\$25.20</b>	<b>TOTAL COST:</b>	<b>\$126</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(13.20)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(66)</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>47.62%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 50%</b>  \$12 per certification			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>LIFE CERTIFICATION-FOREIGN NATIONS</b>				<b>REFERENCE NO.</b> <b>T-19004</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CITY CLERK	CITY CLERK		0.17	\$25.19	5	\$126
		TYPE SUBTOTAL	0.17	\$25.19		\$126
<b>TOTALS</b>			<b>0.17</b>	<b>\$25.20</b>		<b>\$126</b>

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>LIEN RELEASE</b>		<b>REFERENCE NO.</b> <b>T-19005</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> LIEN	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Process a release of a lien made by the City on a parcel.			
<b>CURRENT FEE STRUCTURE</b>  \$95 per lien			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$95.00</b>	<b>TOTAL REVENUE:</b>	<b>\$95</b>
<b>UNIT COST:</b>	<b>\$71.00</b>	<b>TOTAL COST:</b>	<b>\$71</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$24.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$24</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>133.80%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$70 per lien			



**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>LIEN RELEASE</b>				<b>REFERENCE NO.</b> <b>T-19005</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CODE ENFORCEMENT	ADMIN. ASSISTANT		0.75	\$71.16	1	\$71
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$71.16</b>		<b>\$71</b>
		<b>TOTALS</b>	<b>0.75</b>	<b>\$71.00</b>		<b>\$71</b>

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CANDIDATE OR MEASURE FILING</b>		<b>REFERENCE NO.</b> <b>T-19006</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Resident	
<b>DESCRIPTION OF SERVICE</b>  Review and process a candidate or measure election filing to verify compliance with City Code requirements, as well as California State and County requirements.			
<b>CURRENT FEE STRUCTURE</b>  Candidate - \$25 per application Initiative - \$200 per initiative, refunded if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition.  State law limits these filing fees for candidates and local initiatives.			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$43.33</b>	<b>TOTAL REVENUE:</b>	<b>\$260</b>
<b>UNIT COST:</b>	<b>\$444.50</b>	<b>TOTAL COST:</b>	<b>\$2,667</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(401.17)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,407)</b>
<b>TOTAL UNITS:</b>	<b>6</b>	<b>PCT. COST RECOVERY:</b>	<b>9.75%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 10%</b>  Candidate - \$25 per application Initiative - \$200 per initiative, refunded if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition.  State law limits these filing fees for candidates and local initiatives.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>CANDIDATE OR MEASURE FILING</b>					<b>REFERENCE NO.</b> <b>T-19006</b>	
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>6</b>	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CITY CLERK	CITY CLERK	Candidate	2.00	\$296.32	5	\$1,482
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$296.32</b>		<b>\$1,482</b>
CITY CLERK	CITY CLERK	Measure	8.00	\$1,185.28	1	\$1,185
		<b>TYPE SUBTOTAL</b>	<b>8.00</b>	<b>\$1,185.28</b>		<b>\$1,185</b>
<b>TOTALS</b>			<b>10.00</b>	<b>\$444.50</b>		<b>\$2,667</b>

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>COPYING SERVICES</b>		<b>REFERENCE NO.</b> <b>T-19007</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> REQUEST	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Obtain and copy or scan public records requested by the public, including copies of minutes.			
<b>CURRENT FEE STRUCTURE</b>  \$0.50 per copy (FPPC documents - \$0.10 per page)  Blueprints, Maps, or Plans: Oversize - \$10 Size A - \$2.50 Size B - \$3.50 Size C - \$4.00 Size D - \$5.00			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.50</b>	<b>TOTAL REVENUE:</b>	<b>\$30</b>
<b>UNIT COST:</b>	<b>\$1.48</b>	<b>TOTAL COST:</b>	<b>\$89</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(0.98)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(59)</b>
<b>TOTAL UNITS:</b>	<b>60</b>	<b>PCT. COST RECOVERY:</b>	<b>33.71%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  First 10 pages - No Charge Each additional page - \$0.20 per page (FPPC documents - \$0.10 per page)  Blueprints, Maps, or Plans: Oversize - \$10 Size A - \$2.50 Size B - \$3.50 Size C - \$4.00 Size D - \$5.00			

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>COPYING SERVICES</b>					<b>REFERENCE NO.</b> <b>T-19007</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>60</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	CITY CLERK		0.01	\$1.48	60	\$89	
		TYPE SUBTOTAL	0.01	\$1.48		\$89	
<b>TOTALS</b>			<b>0.01</b>	<b>\$1.48</b>		<b>\$89</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FACILITY RENTAL</b>		<b>REFERENCE NO.</b> <b>T-19010</b>	
<b>PRIMARY DEPARTMENT</b> PUBLIC WORKS	<b>UNIT OF SERVICE</b> RENTAL	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Rental of public buildings to the public for use of space within the Senior Center, Carl May Center, Aquatics Center, and the buildings at each of two parks.			
<b>CURRENT FEE STRUCTURE</b>  Private usage: Security Deposit - \$500 Hourly rate - \$50 Non-Profit usage: Security Deposit - \$500 Hourly rate - \$12.50  Plus lifeguard costs at the Aquatic Center			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$208.33</b>	<b>TOTAL REVENUE:</b>	<b>\$5,000</b>
<b>UNIT COST:</b>	<b>\$610.63</b>	<b>TOTAL COST:</b>	<b>\$14,655</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(402.30)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(9,655)</b>
<b>TOTAL UNITS:</b>	<b>24</b>	<b>PCT. COST RECOVERY:</b>	<b>34.12%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 50%</b>  Private usage: Security Deposit - \$500 Hourly rate - \$50 Non-Profit usage: Security Deposit - \$500 Hourly rate - \$25  Plus lifeguard costs at the Aquatic Center			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FACILITY RENTAL</b>					<b>REFERENCE NO.</b> <b>T-19010</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>24</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
LAND DEV/ENGINEER	PW DIRECTOR/CITY ENG		1.00	\$223.14	24	\$5,355	
PUBLIC WORKS - STREE LEAD MAINTENANCE TECH		Pre & Post Inspect	2.00	\$192.24	24	\$4,614	
PUBLIC WORKS - STREE MANAGEMENT ANALYST			2.00	\$195.26	24	\$4,686	
		<b>TYPE SUBTOTAL</b>	<b>5.00</b>	<b>\$610.64</b>		<b>\$14,655</b>	
<b>TOTALS</b>			<b>5.00</b>	<b>\$610.63</b>		<b>\$14,655</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FILM PERMIT</b>		<b>REFERENCE NO.</b> <b>T-19012</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Processing a permit for filming within the City.			
<b>CURRENT FEE STRUCTURE</b>  Filming - \$140 per permit plus \$50 per day Still Photography - \$75 per permit plus \$15 per day Plus actual costs if City staff is needed on site.  Fees are established by the Palm Springs Visitor Bureau			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$140.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,260</b>
<b>UNIT COST:</b>	<b>\$396.89</b>	<b>TOTAL COST:</b>	<b>\$3,572</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(256.89)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,312)</b>
<b>TOTAL UNITS:</b>	<b>9</b>	<b>PCT. COST RECOVERY:</b>	<b>35.27%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Minor - \$260 per permit plus \$15 per day Major - \$670 per permit plus \$25 per day  Plus actual costs if City staff is needed on site			



**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>FILM PERMIT</b>					<b>REFERENCE NO.</b> <b>T-19012</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>9</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING	ADMIN ASSISTANT		0.50	\$57.88	9	\$521	
			<b>TYPE SUBTOTAL</b>	<b>0.50</b>		<b>\$57.88</b>	
PLANNING	SENIOR PLANNER	Minor	1.00	\$203.43	6	\$1,221	
			<b>TYPE SUBTOTAL</b>	<b>1.00</b>		<b>\$1,221</b>	
PLANNING	SENIOR PLANNER	Major + Other Dept	3.00	\$610.29	3	\$1,831	
			<b>TYPE SUBTOTAL</b>	<b>3.00</b>		<b>\$1,831</b>	
			<b>TOTALS</b>	<b>4.50</b>		<b>\$396.89</b>	
					<b>9</b>	<b>\$3,572</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ELECTRONIC FILE COPY SERVICE</b>		<b>REFERENCE NO.</b> <b>T-19013</b>
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> DEVICE	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Provide an electronic copy of a City record on request.		
<b>CURRENT FEE STRUCTURE</b>  \$2 per device		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$2.00</b>	<b>TOTAL REVENUE:</b> <b>\$2</b>
<b>UNIT COST:</b>	<b>\$4.00</b>	<b>TOTAL COST:</b> <b>\$4</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(2.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(2)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>50.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 45%</b>  \$2 per device		

**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>ELECTRONIC FILE COPY SERVICE</b>					<b>REFERENCE NO.</b> <b>T-19013</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	CITY CLERK		0.03	\$4.44	1	\$4	
		TYPE SUBTOTAL	0.03	\$4.44		\$4	
<b>TOTALS</b>			<b>0.03</b>	<b>\$4.00</b>		<b>\$4</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>NOTARY SERVICE</b>		<b>REFERENCE NO.</b> <b>T-19014</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> SIGNATURE	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Notarizing a signature on request.			
<b>CURRENT FEE STRUCTURE</b>  \$15 per signature  Fee is set by the State.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$15.00</b>	<b>TOTAL REVENUE:</b>	<b>\$150</b>
<b>UNIT COST:</b>	<b>\$37.00</b>	<b>TOTAL COST:</b>	<b>\$370</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(22.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(220)</b>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b>	<b>40.54%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 40%</b>  \$15 per signature  Fee is set by the State.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>NOTARY SERVICE</b>					<b>REFERENCE NO.</b> <b>T-19014</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>10</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	CITY CLERK		0.25	\$37.04	10	\$370	
		TYPE SUBTOTAL	0.25	\$37.04		\$370	
<b>TOTALS</b>			<b>0.25</b>	<b>\$37.00</b>		<b>\$370</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DOCUMENT CERTIFICATION</b>		<b>REFERENCE NO.</b> <b>T-19015</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> DOCUMENT	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b> Certifying a City document on request.			
<b>CURRENT FEE STRUCTURE</b> None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$12.00</b>	<b>TOTAL COST:</b>	<b>\$12</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(12.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(12)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$12 per document			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DOCUMENT CERTIFICATION</b>					<b>REFERENCE NO.</b> <b>T-19015</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	CITY CLERK		0.08	\$11.85	1	\$12	
		<b>TYPE SUBTOTAL</b>	<b>0.08</b>	<b>\$11.85</b>		<b>\$12</b>	
<b>TOTALS</b>			<b>0.08</b>	<b>\$12.00</b>		<b>\$12</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SPECIAL TAX APPEAL FILING</b>		<b>REFERENCE NO.</b> <b>T-19100</b>	
<b>PRIMARY DEPARTMENT</b> FINANCE	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Processing an appeal of a special tax applied by the City			
<b>CURRENT FEE STRUCTURE</b>  \$420 per appeal			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$420.00</b>	<b>TOTAL REVENUE:</b>	<b>\$420</b>
<b>UNIT COST:</b>	<b>\$542.00</b>	<b>TOTAL COST:</b>	<b>\$542</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(122.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(122)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>77.49%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$540 per appeal			



**CITY OF DESERT HOT SPRINGS  
 COST DETAIL WORKSHEET  
 FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>SPECIAL TAX APPEAL FILING</b>					<b>REFERENCE NO.</b> <b>T-19100</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	CITY CLERK		0.50	\$74.08	1	\$74	
FINANCE	PROGRAM/FINANCIAL ANALYST		3.00	\$468.33	1	\$468	
		<b>TYPE SUBTOTAL</b>	<b>3.50</b>	<b>\$542.41</b>		<b>\$542</b>	
<b>TOTALS</b>			<b>3.50</b>	<b>\$542.00</b>		<b>\$542</b>	

**CITY OF DESERT HOT SPRINGS  
REVENUE AND COST SUMMARY WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DATA ANALYSIS/COLLECTION</b>		<b>REFERENCE NO.</b> <b>T-19105</b>	
<b>PRIMARY DEPARTMENT</b> VARIOUS	<b>UNIT OF SERVICE</b> REQUEST	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Providing data analysis and/or data collection services at the request of members of the public. This is for information that does not currently exist in an existing record and must be compiled.			
<b>CURRENT FEE STRUCTURE</b>  Charge the fully allocated hourly rates for all personnel involved.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$140.00</b>	<b>TOTAL REVENUE:</b>	<b>\$140</b>
<b>UNIT COST:</b>	<b>\$156.00</b>	<b>TOTAL COST:</b>	<b>\$156</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(16.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(16)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>89.74%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge the fully allocated hourly rates for all personnel involved.			

**CITY OF DESERT HOT SPRINGS  
COST DETAIL WORKSHEET  
FISCAL YEAR 2019-2020**

<b>SERVICE</b> <b>DATA ANALYSIS/COLLECTION</b>					<b>REFERENCE NO.</b> <b>T-19105</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FINANCE	PROGRAM/FINANCIAL ANALYST		1.00	\$156.11	1	\$156	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$156.11</b>		<b>\$156</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$156.00</b>		<b>\$156</b>	

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APPENDIX C

DETAIL OF  
BUILDING & SAFETY  
FEES

CITY OF DESERT HOT SPRINGS  
 BUILDING & SAFETY FEE SCHEDULE  
 BUILDING PERMIT & PLAN CHECK FEES

SERVICE	CURRENT FEE	PROPOSED FEE
<b>BUILDING CONSTRUCTION INSPECTION/PERMITS</b>		
Permit Issuance	\$21.00	\$23.00
Building Permit Up To \$1,500 Valuation	\$89.00	\$168.00
Building Permit \$1,501-\$20,000 Valuation	\$89 + \$19 for each \$1,000 over \$1,000	\$168 + \$18 for each \$1,000 over \$1,500
Building Permit \$20,001-\$50,000 Valuation	\$545 + \$16.50 for each \$1,000 over \$25,000	\$501 + \$14 for each \$1,000 over \$20,000
Building Permit \$50,001-\$75,000 Valuation	\$957.50 + \$11.25 for each \$1,000 over \$50,000	\$921 + \$12 for each \$1,000 over \$50,000
Building Permit \$75,001-\$100,000 Valuation	\$957.50 + \$11.25 for each \$1,000 over \$50,000	\$1,221 + \$14.50 for each \$1,000 over \$75,000
Building Permit \$100,001-\$500,000 Valuation	\$1,520 + \$8 for each \$1,000 over \$100,000	\$1,584 + \$7.75 for each \$1,000 over \$100,000
Building Permit Over \$500,000 Valuation	\$3,120 + \$6.50 for each \$1,000 over \$300,000	\$4,684 + \$5.50 for each \$1,000 over \$500,000
1-2 Unit Residential Dwelling		\$1,600.00
Residential Tract Revision (Per Lot)		\$200.00
<b>BUILDING PLAN CHECKING</b>		
Building Permit Up To \$1,500 Valuation	\$153.00	\$115.00
Building Permit \$1,501-\$20,000 Valuation	\$153 + \$4 for each \$1,000 over \$5,000	\$115 + \$11.50 for each \$1,000 over \$1,500
Building Permit \$20,001-\$50,000 Valuation	\$249 + \$9 for each \$1,000 over \$25,000	\$328 + \$9 for each \$1,000 over \$20,000
Building Permit \$50,001-\$75,000 Valuation	\$249 + \$9 for each \$1,000 over \$25,000	\$598 + \$8 for each \$1,000 over \$50,000
Building Permit \$75,001-\$100,000 Valuation	\$474 + \$7.50 for each \$1,000 over \$50,000	\$798 + \$9.50 for each \$1,000 over \$75,000
Building Permit \$100,001-\$500,000 Valuation	\$849 + \$6 for each \$1,000 over \$100,000	\$1,035 + \$5 for each \$1,000 over \$100,000
Building Permit Over \$500,000 Valuation	\$2,049 + \$4.50 for each \$1,000 over \$300,000	\$3,035 + \$3.50 for each \$1,000 over \$500,000
Repetitive Plan Check	70% of Plan Check Fee	70% of Plan Check Fee
Plan Re-Check	15% of Original Fee for each check after 3	Hourly Rate
Other Plan Checks not specified	Hourly Rate	Hourly Rate
CASP Application and Evaluation	Hourly Rate	Hourly Rate
Safety Inspection	Hourly Rate	Hourly Rate
Inspection of Unpermitted Work	Hourly Rate	Hourly Rate
Building Investigation	Hourly Rate	Hourly Rate
Other Inspections not specified	Hourly Rate	Hourly Rate
After Hours/Weekend Inspection	Hourly Rate	Hourly Rate
Building Permit Contractor/Building Change		\$30
Property Permit History Search		\$103
Appeal Processing		\$727
<b>Manufactured Home:</b>		
Permanent Foundation		\$319
Foundation System		\$261
Single Setup		\$319
Double Setup		\$371
Triple Setup		\$428

CITY OF DESERT HOT SPRINGS  
 BUILDING & SAFETY FEE SCHEDULE  
 OTHER PERMIT FEES

	<b>CURRENT</b>	<b>PROPOSED</b>
<b>ELECTRICAL PERMITS</b>		
Permit Issuance	\$21.00	\$23.00
Base Electrical Permit (Electrical Permits below are in addition to this fee)	N/A	\$124.00
New Residential Buildings		
R-1 Structures (Per 100 Sq Ft)	N/A	\$19.00
R-3 Structures (Per 100 Sq Ft)	N/A	\$19.00
Low Level Lighting	\$0.064 per sq ft	N/A
Medium Level Lighting	\$0.064 per sq ft	N/A
High Level Lighting	\$0.064 per sq ft	N/A
Private Pool (Electrical Only)	N/A	N/A
Swimming Pool/Spa Alteration	\$76.00	N/A
Residential Appliances	\$51.00	\$11.00
Non-Residential Appliances	\$51.00	\$11.00
Electrical Sign/Outline Lighting	\$64.00	\$30.00
Motor (in HP)		
1 HP or less	\$76.00	\$30.00
1 -10 HP	\$76.00	\$40.00
10-50 HP	\$76.00	\$81.00
50+ HP	\$76.00	\$76.00
Transformer	\$89.00	\$89.00
ATM	\$76.00	N/A
Controllers	\$64.00	N/A
Industrial Machine	\$76.00	N/A
Type I or II Hood	\$76.00	N/A
Spray Booth	\$76.00	N/A
Vehicle Charging System		
Residential	\$64.00	\$64.00
Commercial	\$115.00	\$115.00
Capacitor	\$51.00	N/A
Amplifer	\$51.00	N/A
Fire Alarm	\$102.00	N/A
Antenna - TV/Radio/Cell Dist. Systems	\$64.00	N/A
Broadband Comm. Systems	\$51.00	N/A
Comm. Low Voltage Systems	\$64.00	N/A
Communication Circuits	\$51.00	N/A
Data/Phone Systems	\$51.00	N/A
Sound Equipment	\$51.00	N/A
TV/Closed Circuit Equipment	\$51.00	N/A
X-Ray/Imaging Equipment	\$102.00	N/A
Medical & Dental Equipment	\$102.00	N/A
Generator	\$76.00	\$76.00
Inverter/Rectifier/Phase Converter	\$76.00	N/A

CITY OF DESERT HOT SPRINGS  
 BUILDING & SAFETY FEE SCHEDULE  
 OTHER PERMIT FEES

	<b>CURRENT</b>	<b>PROPOSED</b>
Photo Voltaic System		
Residential Permit/Plan Check (up to 15 Kw)	\$102.00	\$450.00
Residential Permit/Plan Check More than 15kw	\$102.00	\$500.00
		+ \$15 per kw above 15kw
Multi Family/Commercial/Industrial Permit/Plan Checkup to 50kw		\$1,000.00
Multi Family/Commercial/Industrial Permit/Plan Check(50kw-250kw)	\$369.00	\$1,000.00
		+ \$7 per kw over 50kw
Multi Family/Commercial/Industrial Permit/Plan Check more than 250 Kw)	Hourly Rate	\$2,400.00
		+ \$5 per kw over 250kw
Energy Inspection	N/A	\$145.00
Storage Battery, Up to 6 Batteries	\$51.00	N/A
Heating/Air Conditioning Equipment	\$89.00	N/A
Temporary Power Pole for Construction Site	\$76.00	\$30.00
Permanent Power Pole	\$76.00	\$30.00
Subpanel	\$76.00	\$40.00
Service Entrance (600V)		
Less than 200 Amps	\$76.00	\$40.00
200 - 1,000 Amps	\$76.00	\$59.00
1,000+ Amps	\$76.00	\$97.00
Branch Circuit/Busway/Cable Tray System/Feeder	\$51.00	N/A
Receptacle, Switch, Lighting Outlet, and Lighting Fixture (Each)	\$51.00	\$3.00
Each Additional after Five	\$5.00	N/A
Light Standard - First	\$64.00	N/A
Theatrical Lighting - First	\$51.00	N/A
Theatrical Lighting - each additional	\$51.00	N/A
Pedestal	\$76.00	N/A
Temporary Lighting	\$38.00	N/A
Miscellaneous Apparatus	\$51.00	\$19.00
Miscellaneous Inspections	Hourly Rate	Hourly Rate
Plan Check	Hourly Rate	Hourly Rate



CITY OF DESERT HOT SPRINGS  
 BUILDING & SAFETY FEE SCHEDULE  
 OTHER PERMIT FEES

	<b>CURRENT</b>	<b>PROPOSED</b>
<b>PLUMBING PERMITS</b>		
Permit Issuance	\$21.00	\$23.00
Base Plumbing Permit (Plumbing Permits below are in addition to this fee)	N/A	\$124.00
New Plumbing Fixtures - Each Device	\$43.00	\$10.00
Repair or Alteration for each Drain Pipe or Ventilation, Low Pressure Gas Supply System (up to 5 Outlets), Piece of Water Treating Equipment, Lawn Sprinkler System.	\$51.00	\$10.00
Repipe		
Single Family Residential	\$102.00	\$77.00
Multi Family Residential (per dwelling unit)	\$76.00	\$58.00
Low Pressure Gas System - Per Outlet	\$51.00	N/A
Medium Pressure Gas System - Per Outlet	\$51.00	N/A
Swimming Pool Anti-Entrapment Device	\$64.00	N/A
Solar Water Heating system	\$76.00	N/A
Backwater Valve	\$51.00	N/A
Clarifier	\$76.00	N/A
Ejector Pump	\$64.00	N/A
Grease Interceptor	\$76.00	\$153.00
Industrial Waste Interceptor (Non-Grease)	\$76.00	N/A
House Sewer Connection to Public Sewer	\$64.00	\$30.00
Private Sewage Disposal System	\$178/\$102	\$81.00
Grey Water System	\$102.00	N/A
Abandon Private Sewage Disposal System	\$64.00	\$64.00
Disposal Field	\$64.00	N/A
Repair of House Sewer	\$98.00	N/A
Abandonment of Sewer Line	\$51.00	N/A
On-Site Sewer - Per 100 Linear Feet	\$64.00	N/A
Seepage Pit/Drainage Field	\$76.00	N/A
Septic Tank	\$76.00	\$81.00
Leach System	N/A	\$52.00
Lateral Connection	N/A	\$110.00
Drainage Piping	N/A	\$13.00
New Water Heater	N/A	\$59.00
Water Heater Change Out for Existing SFR	N/A	\$59.00
Gas Piping	N/A	\$30.00
Miscellaneous Inspections	Hourly Rate	Hourly Rate
Plan Check	Hourly Rate	Hourly Rate

CITY OF DESERT HOT SPRINGS  
 BUILDING & SAFETY FEE SCHEDULE  
 OTHER PERMIT FEES

	<b>CURRENT</b>	<b>PROPOSED</b>
<b>MECHANICAL PERMITS</b>		
Permit Issuance	\$21.00	\$23.00
Base Mechanical Permit (Mechanical Permits below are in addition to this fee)	N/A	\$59.00
Condensor	\$64.00	\$64.00
Mechanical Units		
Less than 100,000 btu	\$102.00	N/A
100,001 to 500,000 btu	\$102.00	N/A
500,000 btu or more	\$102.00	N/A
Direct Vent Space Heater/Heat Pump	\$64.00	N/A
Wall Furnace	\$64.00	\$30.00
Floor Furnace	\$64.00	\$30.00
Forced Heating System	\$64.00	\$30.00
Forced Heating System Change Out for Existing SFR	\$64.00	\$153.00
Boiler	\$76.00	N/A
Appliance Vent	\$38.00	\$21.00
Duct Work (Per A/C Unit for SFR)	\$38	\$30
Air Handling Unit	\$64.00	\$21.00
Evaporative Cooler/Evaporator	\$64.00	N/A
Refrigeration Compressor/Refrigeration Evaporator/ Refrigeration Heat Recovery System/Refrigeration Machinery Room	\$64.00	N/A
Mechanical Louver/Refrigeration Mechanical Louver	\$38.00	N/A
Non Conditioned Air Vent System	\$64.00	N/A
Variable Air Volume Control Systems	\$76.00	N/A
Single Register Ventilation Fan	\$64.00	N/A
Independent Venting System	\$64.00	N/A
Fan	\$64.00	\$11.00
Commercial Kitchen Hood	\$102.00	\$102.00
Spray Booth	\$102.00	N/A
Compressor	\$51.00	N/A
Dust Control System	\$76.00	N/A
Garage Exhaust System	\$76.00	N/A
Natural Gas Piping	\$51.00	\$40.00
Fireplace	\$64.00	\$59.00
Decorative Fireplace/Decorative Gas Appliance/ Zero Clearance Fireplace	\$64.00	N/A
Duct Detector	\$38.00	N/A
Fire Suppression System	\$76.00	N/A
Grease Duct	\$64.00	N/A
Type I or Type II Hood	\$76.00	\$59.00
Fire/Smoke Damper or Fire Damper	\$64.00	N/A
Alteration to Duct Work not otherwise noted	\$64.00	N/A
Energy Inspection	N/A	\$117.00
Miscellaneous Inspections	Hourly Rate	Hourly Rate
Plan Check	Hourly Rate	Hourly Rate

## APPENDIX D

### DETAIL OF FIRE FEES

CITY OF DESERT HOT SPRINGS  
FIRE FEE DETAIL

\$148.67 \$148.67

Fee Name	Time Detail		Cost Detail	
	Plan Review	Inspection	Plan Review	Inspection
NFPA 13D fire sprinkler system: One or two family dwelling - custom home (single lot) PLAN REVIEW -	1.5		\$223.01	
NFPA 13D fire sprinkler system: One or two family dwelling - custom home (single lot) INSP ONLY-		1.25		\$185.84
NFPA 13D fire sprinkler system: One or two family dwelling - within new tract developments PLAN REVIEW-	1.5		\$223.01	
NFPA 13D fire sprinkler system: One or two family dwelling - INSP ONLY Per a lot.		1		\$148.67
NFPA 13R fire sprinkler system: Multi-family dwellings 3 to 16 units per building PLAN REVIEW -	2		\$297.34	
NFPA 13R fire sprinkler system 3 to 16 units INSP ONLY		2		\$297.34
NFPA 13R fire sprinkler system >16 units PLAN REVIEW	3		\$446.01	
NFPA 13R fire sprinkler system >16 units INSP ONLY		3		\$446.01
New NFPA 13 fire sprinkler system: per riser PLAN REVIEW	3		\$446.01	
New NFPA 13 fire sprinkler system: – INSP ONLY, per riser		2.5		\$371.68
NFPA 13, 13R fire sprinkler system: T.I.-0-10,000 sq ft: PLAN REVIEW -	1		\$148.67	
NFPA 13, 13R fire sprinkler system: T.I.-0-10,000 sq ft: INSP ONLY		1.5		\$223.01
NFPA 13, 13R fire sprinkler system: T.I.-10,000 – UP: PLAN REVIEW	2		\$297.34	
NFPA 13, 13R fire sprinkler system: T.I.-10,000 – UP: INSP ONLY		2		\$297.34
Pre-action fire sprinkler system: PLAN REVIEW -	1.5		\$223.01	
Pre-action fire sprinkler system: INSP ONLY		2		\$297.34
NFPA 13 in-rack fire sprinkler systems PLAN REVIEW -	1		\$148.67	
New or TI to NFPA 13 in-rack sprinkler fire sprinkler systems - INSP ONLY		1		\$148.67
NFPA 13 small hose stations PLAN REVIEW - RECOMMEND REMOVE				
NFPA 13 small hose stations – INSP ONLY RECOMMEND REMOVE				
NFPA 14 Class I, II or III standpipes (includes all standpipes within a single building) PLAN REVIEW -	1		\$148.67	
NFPA 14 standpipes INSP ONLY		0.5		\$74.34
Fire pump installation PLAN REVIEW -	2		\$297.34	
Fire pump installation - INSP ONLY		2		\$297.34
Underground fire protection system: single hydrant OR single riser connection PLAN REVIEW -	1		\$148.67	
Underground fire protection system: single hydrant or riser. INSP ONLY		1		\$148.67

CITY OF DESERT HOT SPRINGS  
 FIRE FEE DETAIL

\$148.67 \$148.67

Fee Name	Time Detail		Cost Detail	
	Plan Review	Inspection	Plan Review	Inspection
Underground fire protection for each additional connection for hydrants or risers PLAN REVIEW -	0.25		\$37.17	
Underground fire protection system: INSP ONLY		0.25		\$37.17
Fire sprinkler and Fire Alarm monitoring system PLAN REVIEW RECOMMEND NEW NAME Fire Sprinkler Monitoring System	1		\$148.67	
Fire sprinkler and Fire Alarm monitoring system INSP ONLY RECOMMEND NEW NAME Fire Sprinkler Monitoring System		1		\$148.67
Fire alarm system PLAN ALARM:	3		\$446.01	
Fire alarm system INSP ONLY		2		\$297.34
Fire alarm T.I. 1-10 Devices Plan Review	1		\$148.67	
Fire alarm T.I. 1-10 Devices Inspection		1		\$148.67
Fire alarm T.I. >10 Plan Review	2		\$297.34	
Fire alarm T.I. >10 Inspection		1.5		\$223.01
Fire alarm residential care facility manual alarm REVIEW RECOMMEND REMOVE				
Fire alarm residential care facility manual alarm INSP ONLY RECOMMEND REMOVE				
Fire master plan – public school REVIEW -	2		\$297.34	
Vehicle or pedestrian gates across emergency access roads REVIEW -	1		\$148.67	
Vehicle or pedestrian gates across emergency access roads- INSP ONLY		0.5		\$74.34
Outdoor fire place/fire pit in special fire areas. Inspection may or may not be required	1		\$148.67	
Speed hump review and drive test REVIEW -	1		\$148.67	
Above-ground storage tank, including equipment ( for temporary above-ground storage tanks) REVIEW	1		\$148.67	
Above-ground storage tank, including equipment -INSP ONLY		1		\$148.67
High-piled storage code/commodity compliance: PLAN REVIEW	2		\$297.34	
High-piled storage - INSP ONLY		1.5		\$223.01
Commercial cooking hood and duct system (per system) PLAN REVIEW	1.5		\$223.01	
Commercial cooking hood and duct system (per system) - INSP ONLY		1		\$148.67
Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 30 pounds.	1.5		\$223.01	
Refrigeration unit and system – INSP ONLY		1		\$148.67
Spray booth, spraying area: mechanically ventilated appliance provided to enclose or accommodate a spraying operation REVIEW	2		\$297.34	

CITY OF DESERT HOT SPRINGS  
 FIRE FEE DETAIL

\$148.67 \$148.67

Fee Name	Time Detail		Cost Detail	
	Plan Review	Inspection	Plan Review	Inspection
Spray booth, spraying area - INSP ONLY		1.5		\$223.01
Gas systems: medical gas, industrial gas (including piping and manifolds) REVIEW -	1.5		\$223.01	
Gas systems: medical gas, industrial gas – INSP ONLY		1		\$148.67
Special equipment: industrial ovens, vapor recovery, dust collection: REVIEW -	1.5		\$223.01	
Special equipment: industrial ovens, vapor recovery, dust collection - INSP ONLY		1		\$148.67
Special extinguishing system: dry chemical, CO2, FM 200, foam liquid systems, inert gas (Halon, Inergen, etc.) REVIEW	2		\$297.34	
Special extinguishing system – INSP ONLY		1.5		\$223.01
Battery Systems, stationary storage and cell sites REVIEW -	1		\$148.67	
Battery systems INSP ONLY		0.75		\$111.50
Smoke control systems: REVIEW -	3.5		\$520.35	
Smoke control systems: design/testing INSP ONLY		3		\$446.01
Inspection -Temporary above-ground storage tanks REVIEW & INSP	1.5		\$223.01	
Alternate Method and Material Request: REVIEW -	2.5		\$371.68	
Plan resubmittal: fee charged on 3rd and each subsequent submittal	1		\$148.67	
Plan Review time and materials fee: Charged for miscellaneous applications such as unusual time intensive projects, research, travel time, etc. (Hourly Rate)				
Reinspection Fee		1		\$148.67
Inspection time and materials fee: Charged for miscellaneous applications such as Time Intensive projects, research, travel time, etc. (Hourly Rate)				
Overtime Inspection Request (If available)		2		\$297.34
Tent Inspection Plan Review:	1		\$148.67	
Tent Inspection INSP ONLY		1		\$148.67
Abandoned House Registrations RECOMMEND REMOVE				
Licensing Pre Inspection	1.5		\$223.01	
Expedited Plan Review Fee	2		\$297.34	
Special Event Review	1.5		\$223.01	

CITY OF DESERT HOT SPRINGS  
 FIRE FEE DETAIL

\$148.67    \$148.67

Fee Name	Time Detail		Cost Detail	
	Plan Review	Inspection	Plan Review	Inspection
Special Event Inspection/Stand By (Hourly Rate)		1		\$148.67
Major Special Event (Hourly Rate)		1		\$148.67
Cannabis Light Manufacturing PLAN REVIEW	2		\$297.34	
Cannabis Light Manufacturing INPSECTION		2		\$297.34
Cannabis Cultivation PLAN REVIEW	1.5		\$223.01	
Cannabis Cultivation INSPECTION		1.5		\$223.01
Cannabis Extraction PLAN REVIEW	2		\$297.34	
Cannabis Extraction INSPECTION		2		\$297.34
Fireworks Stand Initial Review	1		\$148.67	
Fireworks Stand Inspection		0.5		\$74.34

