



City of Desert Hot Springs

11999 Palm Drive, Desert Hot Springs, CA 92240
 www.cityofdhs.org • 760-329-6411 • Fax: 760-288-0639

MINOR MODIFICATION PERMIT APPLICATION

This fillable application can be found on:
<http://www.cityofdhs.org/Applications>

| FOR OFFICE USE ONLY | |
|---------------------|--|
| Case No. | |
| Fee: | |
| Related Apps: | |
| Accepted By: | |

MINOR DEVELOPMENT PERMITS are intended to provide a method whereby minor changes may be made to existing, previously approved land use entitlements, without any additional impact or expansion of use or structure(s), pursuant to Section 17.120 of the Zoning Code. At the time of application submittal, a review of the location, design, configuration and impact of the proposed use shall be conducted by comparing such use to established standards and design guidelines. This review shall determine whether the permit should be approved by weighing the need for the benefits to be derived from the use against the impacts it may cause.

Check applicable box:

Application for Minor Modification to Previously Approved Cultivation Project (0.5 Temporary Site Plan)

Application for Minor Modification to Previously Approved Project (other than cultivation)

Application for Minor Modification/Amendment to Allow for Extraction/Manufacturing Activities (Revised Floor Plan)

| | | | |
|-----------------------|--|--------------|--|
| Applicant Name | | | |
| Street Address | | | |
| City, State, Zip Code | | | |
| Home Phone | | Mobile Phone | |
| Work Phone | | Fax | |
| E-Mail Address | | | |

| | | | |
|-----------------------|--|--------------|--|
| Property Owner | | | |
| Street Address | | | |
| City, State, Zip Code | | | |
| Home Phone | | Mobile Phone | |
| Work Phone | | Fax | |
| E-Mail Address | | | |

| | |
|--|--|
| Project Location | |
| Legal Description (Lot & Tract or A.P.N.) | |
| Detailed description of proposed minor modification/changes (attach explanation) | |
| | |

Signature of Applicant:

Date

Signature of Property Owner(s) if not same as Applicant:

Date

Date

(Separate written authorization by property owner to submit application may be provided.)

**NOTE: FALSE OR MISLEADING INFORMATION GIVEN IN THIS APPLICATION
SHALL BE GROUNDS FOR DENIAL**

CITY OF DESERT HOT SPRINGS
MINOR DEVELOPMENT PERMIT SUBMITTAL REQUIREMENTS

Three (3) sets of plans in 24" x 36" size shall be submitted to the Community Development Department, unless otherwise noted or directed by staff. Plans shall be folded to 8 1/2" x11" unless colored. Plans are required to include, at a minimum, the following items at the time of submittal:

| <u>Yes</u> | <u>No</u> | <u>N/A</u> | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. <u>Filing Fee:</u> for a Minor Modification application (varies based on type of request). |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. <u>Existing Site Plan:</u> Drawn to scale and fully dimensioned, showing the existing project site and uses, including the following: A. Property line boundaries, name, address and phone number of property owner, applicant, date of plan preparation, legal description, north arrow, a legend incorporating any symbols on the drawings, a vicinity map, existing structures and other site and adjacent features, including any driveways, curbs, gutters, sidewalks, existing and ultimate rights-of-way of any private and public streets, easements and all utilities. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3. <u>Proposed Site Plan and Floor Plan:</u> Drawn to scale and fully dimensioned, showing the proposed project site and uses, including the following: A. Property line boundaries, name, address and phone number of property owner, applicant, date of plan preparation, legal description, north arrow, a legend incorporating any symbols on the drawings, a vicinity map, existing structures and other site and adjacent features, including any driveways, curbs, gutters, sidewalks, existing and ultimate rights-of-way of any private and public streets, easements and all utilities. For the floor plan, include the uses of the rooms. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4. <u>A Detailed Description/Explanation of Proposed Changes</u> |

NOTE: INCOMPLETE APPLICATION SUBMITTALS WILL NOT BE ACCEPTED.