



City of Desert Hot Springs

11999 Palm Drive • Desert Hot Springs, CA 92240
www.cityofdhs.org • 760-329-6411 • Fax: 760-288-0639

ART IN PUBLIC PLACES MURAL APPLICATION INSTRUCTIONS

Thank you for your interest in creating a public art mural in the City of Desert Hot Springs.

This application is a fillable pdf. You can complete it by downloading the document at <http://www.cityofdhs.org/public-works-documents> and returning it with all documentation to Lynne A. Paul, Public Works Management Analyst (lpaul@cityofdhs.org).

Please follow the guidelines on the last page of this application.

The following documentation must be submitted with your application:

- Completed application.
- Artist's Biography.
- Preliminary color sketch including size and scale.
- Evidence of property owner's permission, including longevity of commitment in writing.
- Written commitment that applicant/artist periodically inspect the mural and agree to prompt removal of graffiti, the commitment to apply an anti-graffiti coating.

Review and Approval Process

- Submit your application and documentation to the e-mail listed above.
- The City Manager's Office will review your packet and verify that all requirements have been met.
- The City Manager's Office recommendation to approve, conditionally approve, or deny the application shall be forwarded to City Council, which will have the sole authority to approve, conditionally approve or deny the application.



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ART IN PUBLIC PLACES APPLICATION MURAL APPLICATION

| | | | |
|---------------------------------|--|--------|--|
| Applicant Name | | Phone | |
| Applicant Street Address | | E-Mail | |
| Applicant City, State, Zip Code | | | |
| Proposed Mural Location | | | |
| Signature of Applicant | | Date | |

| | | | |
|--------------------------------------|--|--------|--|
| Property Owner Name | | Phone | |
| Property Owner Street Address | | E-Mail | |
| Property Owner City, State, Zip Code | | | |
| Signature of Property Owner | | Date | |

| | | | |
|--------------------------------|--|--------|--|
| Artist's Name | | Phone | |
| Artist's Street Address | | E-Mail | |
| Artist's City, State, Zip Code | | | |
| Signature of Artist | | Date | |

You may attach a separate document, if needed, to answer the following:

| | |
|--|--|
| Mural Dimensions (Height and Width) | |
| Describe the proposed mural design, purpose, meaning and/or significance. | |
| Describe the proposed materials and process that will be used to create the mural. | |
| What is the timetable to commence and complete the mural? | |

Share the names of other individuals or organizations involved in the preparation, design, and/or implementation of the proposed mural.

Please explain who will be responsible for the mural maintenance and what process will be used to protect the mural.

Please include the following documentation with this application:

Artist's Biography

Preliminary color sketch including the size and scale.

Evidence of property owner's permission, including longevity of commitment in writing.

Written commitment that applicant/artist periodically will periodically inspect the mural and agree to prompt removal of graffiti and the commitment to apply an anti-graffiti coating.

MURAL PROJECT GUIDELINES

1. Applicant to propose and demonstrate a process for inspection, maintenance and restoration of murals. Additionally, the applicant to demonstrate capacity and commitment to maintain the mural and the property at the base of the mural.
2. Applicant to propose and demonstrate that the proposed site is suitable for mural. Demonstrate availability of a suitable wall location.
3. Description of the image that the mural conveys and an explanation of the reasons for the proposed location and how the mural will benefit the City. Additionally, a brief description of what the special significance of this mural to the applicant.
4. Preliminary color sketch of the proposed mural including size and scale.
5. Demonstrate project funding and timing of the start and completion of the mural project.
6. Location for the proposed mural project.
7. Written release from the artist which expressly waives his/her rights under the California Preservation Act or other applicable law.
8. Evidence of property owner's permission, including longevity of commitment in writing.
9. As part of the maintenance of the mural project, the applicant or artist periodically inspect the mural, agree to prompt removal of graffiti, consider applying anti-graffiti coating and provide the city with names of persons responsible for the maintenance of the mural.