

**CITY OF DESERT HOT SPRINGS
NOTICE INVITING SEALED BID PROPOSALS
FOR
ZONE 2 WEST DESERT HOT SPRINGS LANDSCAPE MAINTENANCE AND OPERATION FOR
LANDSCAPING AND LIGHTING, DRAINAGE AND COMMUNITY FACILITIES DISTRICTS AND
OTHER SITE MAINTENANCE
PROJECT #2024-007
IN THE CITY OF DESERT HOT SPRINGS**

RECEIPT OF BID PROPOSALS: Sealed bid proposals will be received at the Office of the City Clerk, City Hall, 11999 Palm Drive, Desert Hot Springs, CA 92240, until 2:00 p.m. on Tuesday, May 9, 2023 for the furnishing of all labor and materials and equipment for the subject project.

Public Works Bid: “**ZONE 2 WEST DESERT HOT SPRINGS LANDSCAPE MAINTENANCE FOR LANDSCAPING AND LIGHTING, DRAINAGE AND COMMUNITY FACILITIES DISTRICTS AND OTHER SITE MAINTENANCE in the City of Desert Hot Springs to be opened at 2:00 p.m. on Tuesday, May 9, 2023** shall appear on the envelope of each sealed bid proposal and each sealed envelope shall be addressed to the City Clerk, City Hall, 11999 Palm Drive, Desert Hot Springs, CA 92240.

Time Schedule:

The following is the City's tentative schedule for the selection of a Respondent to provide the LANDSCAPE MAINTENANCE AND OPERATION Services.

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| 1. | Request for Bid Proposal Dated: | April 10, 2023 |
| 2. | Pre-Bid Meeting: | April 25, 2023 from 10:00 a.m. to 12:00 p.m. |
| 3. | Deadline for filing RFP: | May 9, 2023 by 2:00 p.m. |
| 4. | City Council Awards Contract: | June 6, 2023 |
| 5. | Estimate Start Date: | July 1, 2023 |

The bid proposals will be due in the Office of the City Clerk, City Hall, 11999 Palm Drive, Desert Hot Springs, CA 92240 on Tuesday, May 9, 2023 by 2:00 p.m.

TERM: The term of this Agreement shall be for the period when the Service Provider Agreement is executed and expires at the end of the business day on June 30, 2026. The City reserves the option to extend the contract administratively under the same terms and conditions for a maximum of two (2) additional one-year terms unless either party shall give written notice to the other party of its intention not to renew, by no later than sixty (60) days prior to the expiration of the Agreement term or any extended term.

OBTAINING CONTRACT DOCUMENTS: Specifications for the **ZONE 2 WEST DESERT HOT SPRINGS LANDSCAPE MAINTENANCE AND OPERATIONS FOR LANDSCAPING AND LIGHTING,**

DRAINAGE AND COMMUNITY FACILITIES DISTRICTS AND OTHER SITE MAINTENANCE Project #2024-007 are available to be ordered online at www.planitprintworks.com or by phone at 760-343-3134.

Specifications and contract documents will NOT BE AVAILABLE at City Hall or on the City's website. Contact Planit Reprographics as indicated above. Questions regarding the plans or specifications should be referred to the Department of Public Works at 760-329-6411 Extension 225.

The Contractor, hereinafter "the CONTRACTOR", to whom this contract is awarded will be required, before execution of the contract by the City of Desert Hot Springs, hereinafter "the AGENCY", to file with said AGENCY a Faithful Performance and Payment bond each for 100% of the total contract price and Insurance Certificates as outlined in the Draft. Service Provider Agreement included with the proposal requirements.

Surety bonds shall be subject to the condition that the surety thereon be approved by the AGENCY Attorney and AGENCY Council. Bonding forms are included in this document.

Each submitted bid proposal must be accompanied by a certified or cashier's check, or a surety bond, payable to the City of Desert Hot Springs in the amount equivalent to at least 10% of the total aggregate bid price of such bid proposal, as a guaranty that the respondent, if its bid proposal be accepted, will enter into and execute the awarded contract, and furnish the required bonds in connection therewith, in accordance with the terms of the aforementioned Draft. Service Provider Agreement.

Affirmative action to ensure against discrimination in employment practices on the basis of race, color, national origin, ancestry, sex, or religion will also be required. The City hereby affirmatively ensures that minority business enterprises will be afforded full opportunity to submit bids in response to this notice and will not be discriminated against on the basis of race, color, national origin, ancestry, sex, or religion in any consideration leading to the award of the contract.

Pursuant to Section 1773 of the Labor Code, the general prevailing wage rates in the county, or counties, in which the work is to be done have been determined by the Director of the California Department of Industrial Relations. These wages are set forth in the General Prevailing Wage Rates for this project, available at City of Desert Hot Springs, 11999 Palm Drive, Desert Hot Springs, CA 92240 and available from the California Department of Industrial Relations' Internet web site at <http://www.dir.ca.gov>.

A **pre-bid meeting** is scheduled with the Public Works Department located at 11999 Palm Drive, Desert Hot Springs, CA 92240 on Tuesday, April 25, 2023 from 10:00 a.m. to 12:00 p.m.

The successful CONTRACTOR and its subcontractors will be required to possess State Contractor licenses and business licenses from the City of Desert Hot Springs.

As provided for in Section 4590 of the California Government Code, the CONTRACTOR may substitute securities for any monies withheld by the AGENCY to ensure performance under the contract.

The City of Desert Hot Springs reserved the right to reject all bid proposals. The City reserves the right to find a Bid Proposal of a bidder who has been delinquent, is in current litigation with the City or has been within the preceding 12 months or was unfaithful in any former contract with the City non-responsible. No RESPONDENT may withdraw the Bid Proposal for a period of sixty days after the date of the bid proposal opening.

PUBLISHED April 10, 2023

JERRYL SORIANO, CITY CLERK
City of Desert Hot Springs
11999 Palm Drive
Desert Hot Springs, CA 92240
760-329-6411