

86 Main Street
East Hampton, New York 11937-2730

JERRY LARSEN, Mayor



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VILLAGE OF EAST HAMPTON

Office of

Design Review Board

APPLICATION for MISCELLANEOUS/MINOR WORK

Chapter 121

This application form applies to minor changes to a commercial building, such as painting building or changing colors, minor alterations, installation of a window or door, minor changes to accessory improvements, etc.

Application Fee:

- \$200 – Prior to Commencement of Work
- \$400 – Work has Already Commenced

One original and 10 copies of this application and all its parts shall be completed in ink or type written in clear form and submitted to the Village of East Hampton. Illegible documents or incomplete submissions will be returned. Include application fee, 11 sets of plans, 11 original prints of survey, photographs, renderings, supporting materials and one sample (material samples, color chips, etc.).

Property Address: _____

Suffolk County Tax Map Number: 301-_____

Business Name: _____

Property Owner or Applicant Contact Information

Name: _____

Address: _____

Phone Number: _____

Email: _____

Representative, if other than Property Owner or Applicant

Name: _____

Address: _____

Phone Number: _____

Email: _____

PROVIDE A DETAILED LIST AND DESCRIBE ALL PROPOSED CHANGES OR BUILDING MODIFICATIONS. LIST SPECIFICATIONS FOR COLOR, MATERIALS, AND ANY SPECIFIC ARCHITECTURAL OR SITE DETAILS (attach additional sheets or construction protocol, if necessary):

THIS SECTION IS FOR OFFICIAL USE ONLY

Receipt Number: _____

Fee Received: _____

Application Disposition

Date of Approval: _____

Plans Approved:

Special Conditions:

Date of Denial: _____

Reason for Denial:

Chair/Vice Chair Signature
Design Review Board

Date

Incorporated Village of East Hampton
Design Review Board

STATE OF NEW YORK)

ss:

COUNTY OF SUFFOLK)

_____, being duly sworn, deposes and says he or she is the owner or an agent authorized by the owner of the property described above. That all statements made in this application are true to the best of his or her knowledge and belief, except as to matters herein stated to be alleged or information and belief and as to the matters he or she believes the same to be true. I hereby consent to inspection of the project site by Village employees and authorized Village representatives.

Signature

Signature

If Corporation, name of corporation &
Officers Title

Sworn to before me this _____ date of _____, 20____

Notary Public

Disclosure of Interest Statement

State of New York)

ss:

County of Suffolk)

_____, being by me duly sworn, disposes and says:

1. I am interested in an application for approval of a variance, special permit or subdivision approval from the Incorporated Village of East Hampton.
2. I reside at: _____
3. The nature of my interest in the aforesaid application is as follows: _____
4. If applicant or owner is a corporation, list officers:
 President _____ Vice President _____
 Secretary _____ Treasurer _____
5. Do any of the following individuals have an interest, as defined below, in the owner or applicant:
 - a. Any officer or employee of New York State or
 - b. Any officer or employee of the Village of East Hampton, Town of East Hampton or County of Suffolk.

For the purpose of this disclosure, an officer or employee shall be deemed to have an interest in the owner or applicant when he, his spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them:

- a. Is the applicant or owner, or
- b. Is an officer, director, partner, or employee of the applicant or owner, or
- c. Legally or beneficially owns or controls stock of a corporate applicant or owner, or
- d. Is a party to an agreement with such an applicant or owner, express or implied, whereby he may receive any payment or other benefit, whether or not for services rendered dependent or contingent upon the favorable approval of such application.

() YES () NO

If yes, state the name, address, nature and extent of the interest of such individual.

A person who knowingly and intentionally fails or make such disclosure shall be guilty of a misdemeanor as provided for in General Municipal Law, Section 809.

Signature of Owner

If owner is a Corporation, indicate name of corporation and officer's title:

Name of Corporation: _____

Title of Officer: _____

Sworn to before me this _____ day of _____, 20_____

Notary Public

Incorporated Village of East Hampton

OWNERS ENDORSEMENT
TO BE COMPLETED BY THE PROPERTY OWNER IF APPLICATION IS SUBMITTED BY
ANYONE OTHER THAN OWNER

STATE OF NEW YORK)

ss:

COUNTY OF SUFFOLK)

_____, being duly sworn, deposes and says:

I _____

reside at _____

In the County of _____ and the State of

_____, And I am the (owner if fee) (officer of the

Corporation which is the owner in fee) of the premises described in the foregoing application and that I

have authorized _____ to make

the forgoing application as described herein. I hereby consent to inspection of the project site by Village employees and authorized Village representatives.

SIGNATURE

SIGNATURE

IF CORPORATION – NAME OF CORPORATION

OFFICERS TITLE

Sworn before me this _____ day of _____, 20_____

Notary Public