

**Incorporated Village of East Hampton**  
**Dept. of Code Enforcement**  
**88 Newtown Lane**  
**East Hampton, NY 11937**  
**631-324-4150**  
**www.easthamptonvillage.org**

**Certification of**  
**Gross Floor Area (GFA) for Proposed Buildings**

Architects – Engineers – Surveyors

Gross Floor Area: The cumulative area in square feet of every story of any building, part thereof or addition thereto, as measured to the exterior face of the frame or masonry wall, but excluding cellars, attics or spaces with less than five feet in height as measured from the floor joists to the roof rafters. The gross floor area of an unenclosed breezeway, unenclosed or screened porch or roofed terrace shall be includable in the gross floor area of accessory buildings, but the unenclosed connection shall not. Stairwells and interior spaces with a floor-to-ceiling height in excess of 15 feet shall be counted twice. This calculation is the same for all buildings. Single Family Residences include all dwellings and/or buildings containing cooking or sleeping facilities. All calculations shall be provided in square feet.

**PROPERTY LOCATION:**

Owner: \_\_\_\_\_

Suffolk County Tax Map #: \_\_\_\_\_

Street Address: \_\_\_\_\_

Residence Building (Single Family or Multi Family)

**Existing Floor Area:**

First Floor - including cellar areas with more than 4 feet of exposure: \_\_\_\_\_

Second Floor: \_\_\_\_\_

Finished/Habitable Attic (3<sup>rd</sup> Floor): \_\_\_\_\_

Other: \_\_\_\_\_

**Proposed Residence or Additions to Existing:**

Proposed New Residence or Additions:

First Floor - including cellar areas with more than 4 feet of exposure: \_\_\_\_\_

Second Floor: \_\_\_\_\_

Finished/Habitable Attic (3<sup>rd</sup> Floor): \_\_\_\_\_

Other: \_\_\_\_\_

**Proposed Total (existing & proposed):**

First Floor - including cellar areas with more than 4 feet of exposure: \_\_\_\_\_

Second Floor: \_\_\_\_\_

Finished/Habitable Attic: \_\_\_\_\_

Combined Proposed Gross Floor Area: \_\_\_\_\_

Other: \_\_\_\_\_

Accessory Buildings (list each building separately - garages, pool houses, etc.):

Building Type: \_\_\_\_\_

First Floor - including cellar areas with more than 4 feet of exposure: \_\_\_\_\_

Second Floor: \_\_\_\_\_

Finished/Habitable Attic: \_\_\_\_\_

Other: \_\_\_\_\_

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Accessory Buildings (list each building separately - garages, pool houses, etc.):

Building Type: \_\_\_\_\_  
First Floor - including cellar areas with more than 4 feet of exposure: \_\_\_\_\_  
Second Floor: \_\_\_\_\_  
Finished/Habitable Attic: \_\_\_\_\_  
Other: \_\_\_\_\_

Accessory Buildings (list each building separately - garages, pool houses, etc.):

Building Type: \_\_\_\_\_  
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Other: \_\_\_\_\_

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Other: \_\_\_\_\_

**Certification:** I, \_\_\_\_\_, certify that I am a Registered Architect, Professional Engineer or Surveyor, licensed to practice by and in good standing with New York State Department of Education. As such, I certify that the information provided herein is true and accurate and that the calculations have been completed in accordance with the Village of East Hampton Zoning Code.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

Signature: \_\_\_\_\_ NYS License No.: \_\_\_\_\_

Seal

