



VILLAGE OF EASTHAMPTON

Office of

BUILDING DEPARTMENT

88 Newtown Lane East Hampton

APPLICATION FOR A TEMPORARY SIGN

DATE: _____

APPLICANT: _____

ORGANIZATION: _____

PROPERTY LOCATION: _____

PHONE# _____

EMAIL: _____

DATE OF EVENT: _____

NUMBER OF SIGNS: _____

DATE OF INSTALL: _____

DATE OF REMOVAL: _____

THE SIGN(S) WILL READ: _____

SIZE OF PROPOSED SIGN: _____

SIGNS SHALL BE ISSUED WITHOUT A FEE FOR A TEMPORARY SIGN FOR PUBLIC BENEFIT, PROVIDED THAT SUCH TEMPORARY SIGNS SHALL NOT EXCEED AN AREA OF THIRTY TWO (32) SQUARE FEET, SHALL NOT BE MAINTAINED FOR A PERIOD EXCEEDING TWENTY (20) DAYS AND MAY ONLY BE PLACED ON THE SUBJECT PROPERTY.

SAID PERMIT SHALL BE ISSUED BY THE CODE ENFORCEMENT OFFICER UPON WRITTEN APPLICATION INDICATING THE NATURE AND NUMBER OF SIGNS PROPOSED.

APPROVED ()

DENIED ()

SIGNATURE OF APPLICANT

PERMIT # _____

CODE ENFORCEMENT OFFICER/DATE

Temporary signs.

[Amended 7-30-1993 by L.L. No. 10-1993]

- (a) Permits shall be issued without a fee for temporary signs for public benefit, provided that such temporary signs shall not exceed an area of 32 square feet and shall not be maintained for a period exceeding 20 days.
 - (b) Said permits shall be issued by the Building Inspector upon written application indicating the nature and number of signs proposed.
- (3) Exceptions. The following signs shall be permitted without a permit, but may not be placed in any road, roadway right-of-way or on any other public property except as provided in § 250-9A:

[Amended 6-15-1990 by L.L. No. 5-1990; 3-15-1991 by L.L. No. 4-1991; 7-31-1991 by L.L. No. 7-1991; 7-30-1993 by L.L. No. 10-1993]

- (a) Real estate signs. No more than one real estate sign may be placed within the boundaries of a lot that is for sale or rent, unless the lot to be sold or rented has no street frontage, in which case the sign may be placed within the area of a privately owned access easement. The sign shall have a maximum area of 18 inches by 18 inches and may have lettering on only one side. No objects shall be appended to the sign. It shall be posted parallel to the street. The top of the sign shall be posted at a height of not more than three feet above finished grade, including posts and frame, unless, in the case of commercial premises, it is posted in a window. The sign must be removed no later than the date of the transfer of the property.

[Amended 10-18-2002 by L.L. No. 18-2002; 6-15-2007 by L.L. No. 8-2007; 3-16-2012 by L.L. No. 4-2012^[1]]

[1] *Editor's Note: This local law provided that it would take effect upon filing with the Secretary of State but not before 6-1-2012.*

- (b) Subdivision and acreage signs. For each subdivision or each parcel of land containing more than five acres, one nonilluminated sign not exceeding six square feet in area. These signs shall not be more than three feet in height and they shall only advertise the premises upon which they are placed.

[Amended 2-20-1998 by L.L. No. 3-1998]

- (c) Professional signs. These signs may not exceed two square feet in area and shall only bear the name and profession of the resident practitioner.
- (d) Educational or religious institutional signs. These signs may not exceed 16 square feet in area and shall only indicate the name and address of the institution, together with other pertinent information.
- (e) One sign per property announcing that the property on which the sign is posted is protected by a security system, provided that said sign does not exceed one square foot in size.
- (f) Builder's, contractor's and landscaper's sign. For each lot for which a building permit has been issued and is in effect, one sign announcing or listing the builders, contractors, landscapers, subcontractors and material suppliers working on the lot pursuant to said building permit may be installed, which shall be one-sided only and may not exceed 18 inches by 18 inches in area, the top of which shall not be more than three feet in height over finished grade, including posts and frame, unless, in the case of commercial premises, it is posted in a window. The sign shall be placed only parallel to the street. Notwithstanding the above, lots situate in the Historic District (Zone) shall first receive approval of the Design Review Board to erect a builder's or contractor's sign as set forth above. A builder's or contractor's sign shall be removed prior to the earlier of the issuance of a certificate of occupancy or completion of work for the work covered in the permit.

[Amended 6-15-2007 by L.L. No. 8-2007; 3-16-2012 by L.L. No. 4-2012^[2]]

[2] *Editor's Note: This local law provided that it would take effect upon filing with the Secretary of State but not before 6-1-2012.*

- (g) Temporary legal notices.

[Amended 3-18-2005 by L.L. No. 10-2005]

- (h)** House number of residence in compliance with § 104-11E.
- (i)** Names of the residents. For each residence one sign may be erected not exceeding four square feet listing the names of the residents occupying the residence.
- (j)** Decals affixed to windows or doors of commercial premises, provided that such decals do not occupy more than two square feet.
[Added 5-15-1998 by L.L. No. 6-1998]
- (k)** Window signs on commercial premises pertaining to special sales or special events directly related to the business conducted on the subject premises, provided that such signs are not maintained for more than 21 days in a three-month period and provided that such signs do not, together with permanent window signs on such premises, occupy more than 25% of the window area.
[Added 5-15-1998 by L.L. No. 6-1998]
- (l)** Signs on commercial premises stating hours of operation, provided that such signs do not occupy more than one square foot.
[Added 5-15-1998 by L.L. No. 6-1998]