

BOARD OF TRUSTEES  
REGULAR MEETING  
FEBRUARY 21, 2020

The Board of Trustees held a monthly meeting on the above date at 11:00 a.m., at the Emergency Services Building, 1 Cedar Street, East Hampton.

*Those present were:*

Richard T. Lawler	Deputy Mayor/Trustee
Barbara Borsack	Trustee
Arthur S. Graham	Trustee
Rebecca Hansen	Village Administrator
Michael Tracey	Police Chief
Greg Brown	Police Lieutenant
David Collins	Superintendent of Public Works
Kent Howie	Senior Building Inspector
Ken Collum	Code Enforcement Officer
Hugh King	Historic Site Manager & Historian
Gerry Turza	Chief Engineer, Fire Dept.
Joan Osborne	Village Preservation Society
Kathy Cunningham	Village Preservation Society
Mary Busch	Village Preservation Society
Linda James	Village Resident
Danielle Koyles	LTV
Jamie Bufalino	East Hampton Star
June E. Lester	Secretarial Assistant

Absent:

Rosemary G. Brown	Trustee
Elizabeth Baldwin	Village Attorney

Mary Busch, on behalf of the Village Preservation Society, presented a \$10,000 check to the Village of East Hampton for The Dominy Workshop restoration Project.

**RESOLUTIONS/MOTIONS:**

Upon motion made by Deputy Mayor Barbara Borsack, seconded by Trustee Arthur Graham and unanimously carried, it was RESOLVED to approve the claim vouchers for the month of February.

Upon motion made by Deputy Mayor Barbara Borsack, seconded by Trustee Arthur Graham and unanimously carried, it was RESOLVED to approve Warrants #36, 38 & #39 General Fund), #35 (Trust Fund), #37 (LOSAP Fund), and #41 (Capital Fund).

Upon motion made by Deputy Mayor Barbara Borsack, seconded by Trustee Arthur Graham and unanimously carried, it was RESOLVED to approve Budget Transfer Schedule #1, Reference #5, dated February 14, 2020.

Upon motion made by Trustee Arthur S. Graham, seconded by Deputy Barbara Borsack and unanimously carried, it was RESOLVED to approve departmental reports.

**DEPARTMENT OF PUBLIC WORKS FEBRUARY MONTHLY REPORT  
DAVID COLLINS, SUPERINTENDENT**

**WINTER DAILY ROUTINE:**

- Trash collection (MWF) and policing of public areas and road shoulders
- Street sweeping
- Privy maintenance

DEPARTMENT OF PUBLIC WORKS FEBRUARY MONTHLY REPORT (continued)

SHADE TREES:

- Pruning of Borden Lane completed
- 5 Removals
- Banister Park project completed
- Herrick Park Removals completed
- Sheep Fold pruning Completed
- Limbs raised N Main corridor due to larger trucks using roadway

BUSINESS DISTRICT:

- Holiday lights removed
- Santa box removed
- Reutershan Project started with removal of fence and trees, by LVIS, general clean up.

ROAD SURFACE:


- Crack Sealing program on hold due to weather
- Ice control winter storms
- Patching patrols
- Storm Water pipe inspections, The Circle, Egypt, Newtown / Fithian
- Catch basin cleaning (TOEH loaned clam shell bucket truck)
- Borden Ln road shoulder cleaned and cut back.

MISCELLANEOUS:

- Clean Ups: Egypt Close, Banister Park, Long Term, Dayton parcel, Hook, N Main, Lamb / 8 Osborne, Herrick Park
- Nature Trail Curb replaced in preparation for new parking layout.
- Georgica Beach privet removal and regrading
- Long Term / Day lots Fall clean up and boarders brush hogged
- Road shoulders hard cut back and cleaned up (TOEH loaned Tiger Boom Mower)

<b>Solid waste collected in prior month:</b>		<b>***NEW YEAR***</b>	
<b>Trash</b>	10.77 tons (Wednesday's are based on average daily totals)	YTD	10.77 Tons
<b>Brush / Wood</b>	46.77 tons (does not include disposal at private facilities)	YTD	46.77 Tons
<b>Other Debris</b>	7.03 tons	YTD	7.03 Tons

**Fuel Used in January:**      **DPW**                      Gas    495.78                      Diesel    814.28

  
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 David Collins Superintendent

**TO: EAST HAMPTON VILLAGE BOARD OF TRUSTEES**  
**FROM: MICHAEL J. TRACEY, CHIEF OF POLICE**  
**SUBJECT: POLICE ACTIVITY REPORT**

**UNIFORM DIVISION ACTIVITY REPORT FOR JANUARY 2020**

*(Codes 030 - 693)*

21 Aided Cases  
50 Alarms Answered by the Patrols  
8 Arrests Made by the Department  
*( [ 0 ] Driving While Intoxicated and/or Impaired Arrests Included in Above Total)*  
15 Assists to Disabled Motorists  
Beach Patrol – 25 hours  
Building Check – 60 hours  
1 Child Safety Seat Inspections  
Door Checks – 62 hours  
0 Doors Found Open by the Patrols  
0 Escorts  
1 Fingerprinting  
Foot Patrol – 234 hours  
21 Motor Vehicle Accidents  
266 Traffic Summonses Issued  
*( 102 Speeding Summonses Issued)*  
0 Village Code Summonses Issued  
*(0 Dogs on Beach Summonses Issued)*  
*(0 Sign Summonses Issued)*  
281 Village Parking Summonses Issued

**DETECTIVE ACTIVITY:**

<b><u>Complaints Investigated</u></b>	Active Cases:	11
	Closed Cases:	11
<b><u>Paperwork for Court</u></b>	Arrest Warrant:	0
	Bench Warrant:	0
	Criminal Summons:	0
	Seal Orders:	0
	Supporting Deposition Requests:	28

**GASOLINE CONSUMPTION - POLICE VEHICLES**

December 2019 Gasoline Consumption – 1,701.29 Gallons

**PERSONNEL**

**Overtime:**

Non-Grant - Arrests, Cases, Shift Coverage <i>(Codes 161 - 181):</i>	21 Eight-Hour Shifts
Non-Grant - Foot Patrol, Street Crime, Other <i>(Codes 188 - 190):</i>	0 Eight-Hour Shifts
Grants - STOP-DWI, Speed, Seatbelt <i>(Codes 185 - 187):</i>	1 Eight-Hour Shifts

**Time Off:**

Holidays, Personal, PBA Days, Vacation, Injured on Duty, Sick Time, DE Days, Compensatory Time, XDO, Funeral Days <i>(Codes 202 - 401):</i>	65.3 Eight-Hour Shifts
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Respectfully submitted,  
**MICHAEL J. TRACEY**  
Chief of Police

**TO: EAST HAMPTON VILLAGE BOARD OF TRUSTEES**  
**FROM: MICHAEL J. TRACEY, CHIEF OF POLICE**  
**SUBJECT: DISPATCH ACTIVITY REPORT**

**DISPATCH ACTIVITY REPORT FOR JANUARY 2020**

- 49 Calls Dispatched for East Hampton Fire Department  
*East Hampton Village – 16*  
*Water District – 13*  
*NW Protection District - 20*  
*Mutual Aid - 0*
- 75 Calls Dispatched for East Hampton Ambulance Association  
*East Hampton Village – 25*  
*Water District – 25*  
*NW Protection District - 17*  
*Mutual Aid - 8*
- \*\*\* Calls Dispatched for East Hampton First Responder  
*East Hampton Village – \**  
*Water District – \**  
*NW Protection District - \**  
*Mutual Aid – \**
- 1,208 Calls Dispatched for East Hampton Village Police Department
- 518 Calls Dispatched for East Hampton Town Police Department
- 281 Calls Dispatched for Sag Harbor Village Police Department
- 23 Calls Dispatched for Amagansett Fire Department
- 21 Calls Dispatched for Amagansett Ambulance
- 14 Calls Dispatched for Montauk Fire Department
- 19 Calls Dispatched for Montauk Ambulance
- 32 Calls Dispatched for Sag Harbor Fire Department
- 65 Calls Dispatched for Sag Harbor Ambulance
- 10 Calls Dispatched for Springs Fire Department
- 38 Calls Dispatched for Springs Ambulance
- 0 Calls Dispatched for Town Haz-Mat Team
- 0 Calls Dispatched for Ocean Rescue Team
- 28 Miscellaneous FD Events \*  
*East Hampton – 15*  
*Amagansett – 0*  
*Montauk – 13*  
*Sag Harbor – 0*  
*Springs – 0*
- 37 Miscellaneous EMS Events \*  
*East Hampton – 26*  
*Amagansett – 1*  
*Montauk - 1*  
*Sag Harbor – 3*  
*Springs - 6*
- 682 911 Calls Received
- 2,818 7-Digit Telephone Calls Received / Placed
- 240 Walk-In Complaints / Information

\*\*\* CAD System Upgrade – unable to obtain EMS numbers at this time.

\*Miscellaneous Events: Units in and out of service; General Fire/EMS Info; Alarms cancelled before dispatched; Test Calls

**PERSONNEL:**

**Overtime:**  
Shift Coverage (Codes 653-672): 20.7 Eight-Hour Shift/s  
Training Hours (Code 615-616): .25 Eight-Hour Shift/s

**Time Off:**  
Holidays, Personal, Union Days, Vacation, Sick Time, Compensatory Time (Codes 624-651): 52.3 Eight-Hour Shift/s

Respectfully submitted,  
**MICHAEL J. TRACEY**  
Chief of Police

Upon motion made by Trustee Arthur Graham, seconded by Deputy Mayor Barbara Borsack and unanimously carried, it was RESOLVED to approve minutes from meetings held on December 5<sup>th</sup> (11:00 am & 5:30 pm) and December 20<sup>th</sup> of 2019, and January 2<sup>nd</sup>, 6<sup>th</sup>, 17<sup>th</sup> & 21<sup>st</sup> of 2020.

Upon motion made by Trustee Arthur Graham, seconded by Barbara Borsack and unanimously carried, it was RESOLVED to adopt Resolution #09-2020 to accept & acknowledge the gift of \$10,000 from The Village Preservation Society towards the Dominy Shop Restoration Project.

**RESOLUTION #9-2020**

WHEREAS, the Incorporated Village of East Hampton (the Village) will operate The Dominy Shops at 73 North Main Street as a museum and is accepting donations towards the restoration of the workshops; and

WHEREAS, the Village is in receipt of a generous donation check in the amount of \$10,000.00 from The Village Preservation Society;

BE IT THEREFORE RESOLVED, that the Village Board of Trustees graciously accepts this donation on behalf of the Village of East Hampton for the Dominy Shops Restoration Project.

Upon motion made by Trustee Arthur Graham, seconded by Barbara Borsack and unanimously carried, it was RESOLVED to adopt Resolution #10-2020, authorizing the creation of a Village of East Hampton Facebook Page, as per guidelines in the Social Media Policy adopted January 18, 2019.

**RESOLUTION # 10-2020  
AUTHORIZING EAST HAMPTON VILLAGE FACEBOOK PAGE**

WHEREAS, the Village of East Hampton is desirous of establishing a Facebook page to enhance communication with Village residents; and

WHEREAS, the Village intends on posting the following information on the Village Facebook page:

- Public Notices
- Emergency Notifications
- Meeting Schedules and Agendas
- Public Hearing Schedules
- Village Project Updates/Timelines
- Village Events
- Special Events in the Village
- Village History

WHEREAS, the Village's intention is to distribute information and ensure Village information is communicated effectively and accessible in a wide variety of formats; and

WHEREAS, posting on Facebook will supplement notices conducted by the Village and shall not replace the current notice procedures conducted by the Village pursuant New York State Village Law or otherwise; and now, therefore be it

RESOLVED, that the Board of Trustees of the Village of East Hampton hereby authorizes the establishment of a Facebook page for the Village of East Hampton and the East Hampton Village Police Department; and be it further

RESOLVED, that the Board of Trustees hereby designates the Mayor and one (1) Trustee authorized to approve and/or publish posts for the Facebook page; and be it further

RESOLVED, that the Village Administrator, or her designee, is hereby directed to create said Facebook page and administer all postings thereon; and be it further

RESOLVED, that the Village Administrator, as the Records Officer for the Village of East Hampton shall maintain and preserve the records created pursuant to the Village's Facebook page in accordance with the New York State Freedom of Information Law.

Upon motion made by Trustee Arthur Graham, seconded by Barbara Borsack and unanimously carried, it was RESOLVED to accept the bids received from Carter-Melence for the Department of Public Works Facility Roof Repair Project in the amount of \$ 183,000 and Metal Frame Repair Project in the amount of \$ 122,000, as per the February 11, 2020 bid specifications.

Upon motion made by Trustee Arthur Graham, seconded by Barbara Borsack and unanimously carried, it was RESOLVED to adopt Resolution #11-2020 authorizing the expenditure of \$175,000.00 from the Capital Reserve Fund for the Department of Public Works Facility Roof Repair and Metal Frame Repair Projects. This Resolution is adopted subject to permissive referendum in accordance with General Municipal Law of New York State, section 6-c. (please refer to the February 14<sup>th</sup> memo from Administrator Hansen)

**RESOLUTION # 11- 2020**

Resolution authorizing the expenditure of \$175,000.00 from the Capital Reserve Fund of the Village of East Hampton for the Department of Public Works Facility Roof Repair and Metal Frame Repair Projects.

Roof Repair Project, as per February 11, 2020 bid:	\$ 183,000
Metal Frame Repair Project, as per February 11, 2020:	<u>\$ 122,000</u>
TOTAL:	\$ 305,000
From current operating budget:	<u>\$ 130,000</u>
From Capital Reserve Fund:	\$ 175,000

This resolution is adopted subject to permissive referendum in accordance with General Municipal Law of the State of New York, section 6-c.

Upon motion made by Trustee Arthur Graham, seconded by Barbara Borsack and unanimously carried, it was RESOLVED to approve 2020-2021 agreement with Munistat Services, Inc. for municipal finance advisory services, pursuant to fee schedule in Appendix B of Contract.

*No motion was made for Item #11 on the agenda as the required quorum was not present for the adoption of Resolution #12-2020, to authorize the issuance refunding bonds.*

Upon motion made by Deputy Mayor Barbara Borsack, seconded by Trustee Arthur Graham and unanimously carried, it was RESOLVED to adopt Resolution #13-2020 to accept the resignation dated January 24, 2020 of Full-time Department of Public Works Groundskeeper Patrick Harden effective February 7, 2020 & approve the \$4,685.04 payout for accumulated time.

Upon motion made by Trustee Barbara Borsack, seconded by Trustee Arthur Graham and unanimously carried, it was RESOLVED to approve January 17, 2020 list of East Hampton Fire Department volunteers who have met requirements & qualified for 1 year of service award credit.

Upon motion made by Deputy Mayor Barbara Borsack, seconded by Trustee Arthur Graham and unanimously carried, it was RESOLVED to approve January 10, 2020 list of East Hampton Village Ambulance Association volunteers who have met the requirements & qualified for 1 year of service award credit.

Upon motion made by Deputy Mayor Barbara Borsack, seconded by Arthur Graham and unanimously carried, it was RESOLVED to accept Noely Martinez as a new member of Fire Department Hose Company #3.

Upon motion made by Trustee Barbara Borsack, seconded by Trustee Arthur Graham and unanimously carried, it was RESOLVED to approve August 1, 2019 – July 31, 2020 Employment Agreement with Nicholas Kahn as a Paramedic EMT, effective February 16, 2020.

Upon motion made by Deputy Mayor Barbara S. Borsack, seconded by Trustee Arthur S. Graham and unanimously carried, it was RESOLVED to approve the attendance and reimbursement of reasonable and necessary expenses incurred for Public Safety Dispatchers V. Boeklen, T. Wilson and B. Ball to attend the Premier Education for Police, Fire and Medical Dispatch Navigator Conference being held in Orlando, FL. April 28 – May 1, 2020. (approximate total cost of \$5,450)

Upon motion made by Deputy Mayor Barbara S. Borsack, seconded by Trustee Arthur S. Graham and unanimously carried, it was RESOLVED to approve the \$10,500 purchase of a new Hudson Brothers HSLT18 seven-ton capacity heavy equipment trailer from All Island Equipment.

Upon motion made by Deputy Mayor Barbara S. Borsack, seconded by Trustee Arthur S. Graham and unanimously carried, it was RESOLVED to approve installation of new drainage at Cross Highway and Hither Lane by South Fork Asphalt (off the Town of Southampton's contract) at an estimated cost of \$10,800 .

Upon motion made by Deputy Mayor Barbara S. Borsack, seconded by Trustee Arthur S. Graham and unanimously carried, it was RESOLVED to approve the \$243,222.50 proposal received from Rosemar (off Suffolk County Contract) for asphalt milling and paving on Cross Highway, Toilsome Lane and Buckskill Road.

Upon motion made by Deputy Mayor Barbara S. Borsack, seconded by Trustee Arthur S. Graham and unanimously carried, it was RESOLVED to deem as surplus and approve trade-in of one Zebra Series 8 Card Printer, EHV ID# 2221 from the Police Dept.

Upon motion made by Mayor Richard T. Lawler , seconded by Deputy Mayor Barbara S. Borsack and unanimously carried, it was RESOLVED to notice to bidders for Home Sweet Home Museum garden maintenance for April 15, 2020 – April 14, 2021 with the bid opening to be held on Monday, March 16, 2020 at 2:00 p.m. at Village Hall.

Upon motion made by Mayor Richard T. Lawler, seconded by Deputy Mayor Barbara S. Borsack and unanimously carried, it was RESOLVED to notice to bidders for the two-year Dutch Elm Tree Disease Preventative Program, with the bid opening to be held on Monday, March 16, 2020 at 2:00 p.m. at Village Hall.

Upon motion made by Mayor Richard T. Lawler, seconded by Deputy Mayor Barbara S. Borsack and unanimously carried, it was RESOLVED to notice to bidders for a mobile parking enforcement system, with the bid opening to be held on Monday, March 16, 2020 at 2:00 p.m. at Village Hall.

Upon motion made by Mayor Richard T. Lawler, seconded by Deputy Mayor Barbara S. Borsack and unanimously carried, it was RESOLVED to approve an addendum to the August 1, 2018 - July 31, 2020 Electrical Work Contract with N.Y. Trenchless to include the use of a bucket truck @ \$51.50 hourly and a Dynatel (fault locating equipment) @\$150.00 hourly.

Upon motion made by Mayor Richard T. Lawler, seconded by Deputy Mayor Barbara S. Borsack and unanimously carried, it was RESOLVED to approve the \$50,484.00 purchase of a Hendrickson Power Loader for one of the village's new ambulances, to paid from undesignated fund balance.

Upon motion made by Mayor Richard T. Lawler, seconded by Deputy Mayor Barbara S. Borsack and unanimously carried, it was RESOLVED to approve the \$42,436.85 purchase of Stryker LIFEPAK equipment for one of the village's new ambulances to paid from undesignated fund balance.

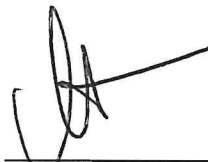
Upon motion made by Mayor Richard T. Lawler, seconded by Deputy Mayor Barbara S. Borsack and unanimously carried, it was RESOLVED to approve the \$24,024.24 purchase of Motorola Radios and related equipment for one of the village's new ambulances, to paid from undesignated fund balance.

Upon motion made by Mayor Richard T. Lawler, seconded by Deputy Mayor Barbara S. Borsack and unanimously carried, it was RESOLVED to approve the \$ 40,415.50 purchase of one 2020 Chevrolet Tahoe from Denooyer Chevrolet (City of Troy/NY bid #19-0018.

Upon motion made by Mayor Richard T. Lawler, seconded by Deputy Mayor Barbara S. Borsack and unanimously carried, it was RESOLVED to approve the \$36,732.27 purchase of one 2020 Ford Utility Interceptor AWD Hybrid from Van Bortel Ford (Onondaga County Bid #8771-2020. Mayor Lawler noted the hybrid vehicle being purchased is highly rated as a police vehicle, will be much more fuel efficient and more environmentally responsible.

With no other business to discuss and upon motion made by Mayor Richard T. Lawler, seconded by Trustee Arthur S. Graham and unanimously carried, the meeting was adjourned at 11:21 a.m.  
an executive session to discuss litigation and real estate.

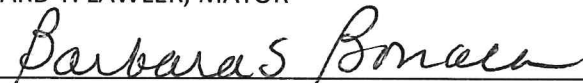
(APPROVED BY BOARD OF TRUSTEES ON JUNE 19, 2020)



REBECCA HANSEN, CLERK OF THE BOARD



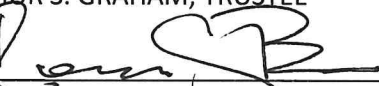
RICHARD T. LAWLER, MAYOR



BARBARA S. BORSACK, DEPUTY MAYOR



ARTHUR S. GRAHAM, TRUSTEE



ROSEMARY G. BROWN, TRUSTEE