

**VILLAGE OF EAST HAMPTON BOARD OF TRUSTEES  
VIDEO CONFERENCE MEETING HELD ON  
JULY 2, 2020 MEETING, AT 11:00 A.M.**

*Pursuant to Executive Order 202.2 (COVID19 Pandemic) meeting was held via video conference online and published by Local TV, Inc. (Channel 20/22 LTV – public access) Call in was available.*

**Present:** Mayor Richard Lawler, Deputy Mayor Barbara Borsack, Trustee Arthur Graham, Trustee Rosemary Brown, Trustee Ray Harden, Administrator Becky Hansen, Village Attorney Elizabeth Baldwin, Department of Public Works Superintendent David Collins, Planner Billy Hajek, Police Chief Michael Tracey, Fire Chief Gerard Turza, Ambulance Chief Lisa Charde, Historic Site Manager/Village Historian Hugh King, June Lester, Village Resident & Commercial Property Owner Robert Rattenni and Paul DiLandro of DiLandro Andrews Engineering

**R. Lawler:** Good Morning and welcome to our July 2<sup>nd</sup> Village Board Work Session. Let's begin with the Pledge of Allegiance please.

**All:** I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one under God, indivisible, with liberty and justice for all.

**R. Lawler:** Okay, Hugh King you want to give your presentation please?

**H. King:** Okay, thank you Mr. Mayor. Just for your information village board members, if the Governor's July 8<sup>th</sup> opening statement is going to be true, we're going to open up Home Sweet Home Museum on July 10<sup>th</sup>. The Village Administrator has given me the protocols that we need to do, I've filled them out. I've met with Jonda and Francine and on Monday we will set the place up and then if the Governor's proposal goes through, we will be opening on Friday, Saturdays and Sundays at Home Sweet Home and we'll see how that goes for July, and then we'll reassess it in August and at the July 31<sup>st</sup> meeting maybe we could talk if the Board has any questions or whatever your opinions are on what we should do after that. Does that make sense?

**R. Lawler:** Sure. Thank you.

**H. King:** Okay. I'm going to ask everybody a question today. You write down the questions, then at the next meeting we'll go over the answers to the questions. The answer to the question is just part of it, there's a lot more to the question, Okay. We'll start with Rose, excuse me, Trustee Brown, your question: What was the nick name of the G & T Dairy Store on Gingerbread Lane?

**R. Brown:** Thank you.

**H. King:** Trustee Harden - What is the oldest retail business on Main Street?

**R. Harden:** Okay.

**H. King:** Trustee Borsack - Who had a barbershop on Newtown Lane, near Cittanuova?

**B. Borsack:** I don't have to write that down.

**H. King:** There's more to that story than just the answer. And, Trustee Graham – Where was the Telephone Exchange on Main Street in the 1950's?

**A. Graham:** I know that.

**H. King:** I'm sure you know the answers to all of these, but at the next meeting we'll go into detail about the answers, Okay?

**R. Lawler:** Okay.

**A. Graham:** We actually had a talk by one of the women that was one of the operators there a couple of years ago.

**H. King:** Mayor Rickenbach's wife worked there.

**R. Lawler:** My mother worked there.

**H. King:** Your mother worked there?

**R. Lawler:** Yes.

**H. King:** And so did Almeda, and Mrs. Rickenbach, right? And so did - well, you know, we're going to get into it. I'll just go one more. What is Alice Kelsey, Okay? Alice Kelsey lived on my street in Amagansett and so did Julia Loper - she worked at the Telephone Exchange. Okay, this is the 1950's. After her shift was over she came home to Amagansett on my street - Abrahams Landing Road, right across the street. She told Alice Kelsey everything she heard on the phone. Then Alice Kelsey went up and down Abrahams Landing Road telling everybody what was going on.

**A. Graham:** They knew it all.

**H. King:** Okay?

**R. Lawler:** Thank you very much Hugh. Next up is the public comment portion of the meeting. We'll just give a few minutes to see if anybody's going to call in with public comments. Jason, you'll let us know?

**J. Nower/LTV:** I'll let you know.

**R. Lawler:** Alright, thank you. While we're waiting, Davey - could you just give a quick overview of what's been going on in your department? Road paving, that sort of thing?

**D. Collins:** Sure. Good Morning Your Honor. We've been getting the village ready for the holiday weekend and we're in pretty good shape. As for the maintenance mowing, the flowers are in, everything's looking good around the village. We're a little behind with some other maintenance issues because of the COVID staffing we were dealing with for a while but we did get a lot of stuff in that is under the Phase I that we were able to do - road paving, which is essential work. So I've been tallying some numbers for the end of the fiscal year. We've done about 16,900 square feet of permanent pavement patch. We've done 35,000 square yards of road paving at eight locations. We've completed the Chase Bank lot during that time period - 16,000 square foot parking lot. Drainage issues, restriping for safety, and seal coating - we were able to accomplish that in the four months, roughly from the first of the year to April. We were able to clean all the catch basins - two-man crew working almost every day. I'd like to thank Steve Lynch from the Town Highway Department for letting us use his Stecho Basin Truck. Very helpful, very appreciative of Steve's working with our Department, and that's pretty much it. We've done some other minor stuff that we were able to accomplish. We got school street signage in compliance with New York State regulations - Federal Regulations, and little projects like that, that we were able to do with two-man teams and we're going to try to catch up with the rest of the stuff, but we're looking pretty good.

**R. Lawler:** Well, thank you very much. I just want to commend you. I know personally I had mentioned a couple drainage issues to you and I just want to commend you on how rapidly you responded and took care of those issues. AS well as paving issues that you've accomplished, tree-trimming, all those sorts of things. I think you did a terrific job under the conditions existing for the last few months. So, I want to thank you for that - extend thanks of the entire board to you. Again, thank you very much.

**R. Brown:** I'd just like to add as liaison to the D.P.W., working with Dave has really been a good experience. He just reached his one-year mark with the Village and he's done so much in that amount of time and he's very responsive, as you mentioned, Mayor, and communicative and I appreciate. I've received many compliments from village residents, we just received one the other day about our renewed efforts for as the tree-trimming, the drainage and the overall cleanliness and the paving as well. Down by the trestles is starting to shape up and it's nice that that road is open now Mill Road. So, thank you and to the D.P.W. and all your staff as well, we appreciate all of their work during COVID. I know they had a lot of hats to wear and they were doing different things during COVID, from the partitions at Village Hall to ensure safety, to last week we asked you to do some picnic tables for Herrick Park so that people would have a place to eat outside due to COVID restrictions on indoor dining. So, we thank you very much for all your work.

**R. Harden:** Everything looks great. Come a long way in a year.

**A. Graham:** I totally second that. David, you've done a superb job. I did have a question about the Chase Lot. Yesterday when I drove in, the striping was done for the perimeter spaces, but not the center spaces.

**D. Collins:** Yes, we eliminated the center spaces as part of the contract negotiation with Chase. Sixty was very tight in the parking lot and there were a number of fender-benders in there. We felt to put it back to the old. Drew weighted-in on that last year on the redesign, basically the original design that was there.

**B. Borsack:** I think we agreed to do that at a board meeting.

**D. Collins:** Yes.

**R. Lawler:** Yes.

**A. Graham:** I thought for some reason we were still going to have some center spaces, but I guess not.

**R. Brown:** That was the original – that was one of the concepts, yes.

**D. Collins:** I'd just like to say this has been a team effort – this year I have a great crew, and the support from Village Hall and the Board has been fantastic. So, I'm happy to be here and we'll just keep plugging.

**B. Rattenni:** Can I ask a quick question? I was not aware of that. Is the Chase Lot – is that village-owned?

**B. Borsack:** No.

**R. Lawler:** No.

**B. Rattenni:** I didn't think so. Why, I'm just curious. I assumed it was private property. Why was the Village, why did the village –

**R. Lawler:** Becky, are you on, would you want to address that? Basically, we lease the, Bob, from the Bank for extra parking. We use that. Becky do you have anything to add?

**B. Rattenni:** I assumed it was their own parking. I was not aware of that.

**R. Lawler:** There's an agreement that they have their parking in there as well, but there are extra spots we lease for minimum, I think it's a dollar a year.

**B. Rattenni:** And the Village does the maintenance?

**R. Lawler:** Yes.

**B. Rattenni:** Gotcha. That makes sense. I was not aware of that. Okay.

**R. Lawler:** Jason, do we have any callers?

**J. Nower/LTV:** Currently no callers on the line.

**R. Lawler:** Okay, then, let's move on to the discussion portion. 55 Main Street Easement. Billy Hajek – do you have any comments please?

**B. Hajek:** I can provide the Board with a brief summary. So, this is the property at 55 Main Street, it backs up to the Reutershan Parking Lot and the applicant/owner of the property applied to the Village, or requested from the Village, an easement so they could upgrade their septic system and utilize a portion of the Reutershan Lot for their new septic system. That's a request that the Board has seen before, I think you all familiar with the Starbucks property – is probably the most recent where they upgraded their septic and put portions of it within the parking lot and in order for the County to sign off on the design the County requires an easement which ensures that the Village grants permission for the system to be located off the owners property, and so the applicant came to the Board, requested an easement, submitted a design for a conventional septic system and we had reviewed it in-house, the Board discussed it at a meeting – I think maybe eight or nine months ago. Drew Bennett had reviewed the plan, David Collins reviewed the plan, the Board had provided some comments. We encouraged the applicant to propose an Innovative Alternative System. They have resubmitted revised plans. They've incorporated all the comments that we've made and now it seems like everything that the Village requested in term of design and accommodations for an I.A. System. So it would be up to the Village to decide if they want to grant the easement to the applicant and I believe they're in the process of securing the County Health Dept approval.

**R. Lawler:** Okay. Thank you.

**B. Borsack:** I just want to clarify that this building was the former 5 & 10 years ago and its right next to what we call Millstone Park – that open space in front of the Ralph Lauren Western Store, is it? Just so people know what we're talking about.

**R. Brown:** The Juice Bar, Bonne Nuit, that's all 55 Main Street.

**B. Rattenni:** Yes.

**R. Lawler:** Ken Collum, do you have anything to add?

**K. Collum:** no, nothing at all.

**R. Lawler:** Good Enough. So, Bob, you have any comments for us?

**B. Rattenni:** In no particular order, I want to thank you guys – Billy has been fantastic thru this whole process, very helpful, so I thank you for that. I think, and things have changed since we first applied for this, but with everything that's happened the, let's say, six months now, the whole COVID thing – what the Board's done in terms of, let's say relaxing some of the regulations for this particular summer – this was something I always felt would be really good for the community regardless. Just the vitality that food and drink will bring. Again, these are small little spaces. I mean, at most it's going to be the Juice Press instead of trucking it in everyday, making it on site. Someday, if they leave I could put an ice cream shop there, I could put a coffee bar, something along those lines. I spoke to Ken this morning about outdoor seating and that seems very well-received from the community. I've heard great feedback. Ken felt that same way. So, I think this is all, you know, going in the right direction for long-term vitality of the community. Also from an environmental impact – it's a better system than the current one there, so that's certainly a good thing. And that's really my intent on doing this. I just felt that it was something good for the community going forward.

**R. Lawler:** Thank you very much and I just want to thank you for your cooperation in this and offering to put in a new system, as opposed to what had originally been proposed, just so the public is aware, this is not uncommon for municipalities to do. It would be almost – or it would be impossible to put this kind of system on the actual property itself, so often times it's necessary to do what we're doing or what we'd like to do, grant an easement so the system can go in the parking lot, and of course it will be maintained by Mr. Rattenni and any other improvements that need to be done will be done by him with his approval and our approval, so all in all I think it's a good thing for the Village and personally I'm happy to see this happening. Does anybody have any other comments or questions for Mr. Rattenni or his engineer?

**B. Borsack:** I have a quick question, just for information, when is this going to be done and how long will the parking lot be torn up?

**B. Rattenni:** Paul, if you want to answer this more directly, I believe we discussed this, correct me if I'm wrong – I think considering the time frame we're in right now and we're still dealing with the Health Department. More than likely, I would recommend springtime, and Paul, I believe we felt the system itself a week to two weeks – Paul, you're better-

**P. DiLandro:** That's correct. The installation itself would take no longer than two weeks, likely closer to that one-week time frame. Although we are still working on the Suffolk County Health Department approval, it would likely be completed in the Spring.

**B. Rattenni:** We would try to time it, everyone, it's sort of the way I try to do things anyway. We will be ready to go so that the day we put the shovel in the ground we'll just go, you know, gangbusters and in a normal year, as we all know, let's say for arguments sake, say April 1<sup>st</sup>. You know, it's usually reasonably quiet at that time of the year, so it would be, I think more ideal, weather-wise – the more ideal temperature and stuff, so I think that would be the time to do it. That would be my call.

**R. Lawler:** Yeah, Bob, I would just like to say that I think this easement serves a real public interest in protecting our waterways, and I am just sorry that we don't have the wastewater treatment plant for the whole commercial core, that you have to go through and do this.

**B. Rattenni:** It would be a great long-term solution, listen I'm a business man and it does come down to dollars and cents, but I think this is the right thing to do. Maybe someone will follow my lead and do another one someday and so on and so forth, but I thank you for your comment Arthur, I appreciate that.

**A. Graham:** Hopefully, we can get the wastewater treatment in a timely thing, because frankly that would be a great way to kind of revitalize the whole commercial core.

**B. Rattenni:** That's a game changer. I completely agree and that's above my pay grade. That's up to you guys.

**B. Borsack:** That's the plan, so –

**A. Graham:** Barbara and I are working really hard on this, so, you know –

**B. Rattenni:** Today's world, it makes sense, not only for vitality reasons, ecologically.

**A. Graham:** The water quality in the Village is something that we can't go back and fix.

**B. Rattenni:** Correct.

**A. Graham:** We have to work on it proactively and we're doing that.

**R. Brown:** I also support the easement and so forth and I appreciate Bob doing the I.A. Septic System. I had requested that we consider that at our last meeting and hopefully a wastewater treatment facility isn't far off. I appreciate you stepping up and doing the right thing. The I. A. System does reduce the nitrogen and some of the pollutants.

**B. Rattenni:** Is there some movement, I mean I haven't followed that closely, is it moving in that direction to go that route?

**A. Graham:** Yes. We have a plan from our consultant. We are going to be talking with the Town shortly, because we would like to think that they could participate with us on this wastewater treatment. Like any of these things, it's not happening tomorrow

**B. Borsack:** It will be a few years but it'll will happen.

**R. Harden:** That will take some time – the design.

**R. Lawler:** I think we're all in agreement on this, so I think it is going to be a reality, but it's a long-term project, so it will be a few years, but I think we're all working towards the same goal here, again.

**R. Hansen:** Can I just turn back to the easement discussion? I just want to confirm that the Board wants to move forward to grant the easement, you will have to adopt a resolution.

**R. Lawler:** Yes. We all agree on that?

**A. Graham:** Yes.

**R. Brown:** Definitely.

**B. Borsack:** Yes.

**E. Baldwin:** Has anything been drafted yet? Or are we –

**R. Hansen:** No Beth, I don't believe we have a draft yet.

**B. Hajek:** When the Board is ready adopt the easement it requires a SEQRA determination that I can prepare for the Board.

**R. Lawler:** So, can we be prepared for the next meeting Becky?

**R. Hansen:** July 31<sup>st</sup>?

**R. Lawler:** Yes.

**R. Hansen:** Yes.

**R. Lawler:** Very good, thank you.

**B. Rattenni:** Thank you all. Paul, do you have anything else to add or any questions?

**P. DiLandro:** No, I think we're in good shape. We appreciate all your time and feedback.

**R. Lawler:** Same here. Thank you very much. Have a great day. Next on the agenda is LOSAP Length of Service Award Program for the Fire Department and Ambulance. Becky could you make a comment on that please?

**R. Hansen:** Sure. For the benefit of the public listening in, the Length of Service Award Program is a pension-like benefit municipalities can provide to their volunteer ambulance and firefighters for the volunteer service that they give to their Fire Department or Ambulance Corp. The amount of the pension benefit is based on years of service, and in order to have credited years of service, volunteers must meet a minimum requirement of fifty points for each year. Points are assigned on certain responses/activities sponsored by the Department or Corp. So, due to COVID, in light of that the New York State legislation recognizes the fact that many members may not meet their fifty point minimum requirement and therefore on June 17<sup>th</sup> Governor Cuomo signed legislation that allows municipalities to change their point accumulation system for these volunteers. So in order to give flexibility to point accrual for volunteers the local municipality must adopt a resolution changing the point award system and this is not subject to a referendum like most other changes to a LOSAP program that must be put out to a referendum by the municipality, but the State Law does not have that requirement here. The Village's program administrator is Peneflex for both department and with the Board's approval to make those changes

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they will draft a resolution for your consideration that would adopt at your next meeting. Also, on the call today, if you would like to offer any comments, are our Ambulance Chief Lisa Charde and Fire Department Chief Jerry Turza.

**R. Lawler:** Sure. So, Lisa, would you like to make any comment?

**L. Charde:** Sure. I wrote something out, so it can be brief. If I just talk off the top of my head I tend to go longer than needed. With Governor Cuomo's signing the LOSAP Bill a few weeks ago, he is affirming what I believe this Village Board already knows. That is that volunteer ambulance workers and firefighters are critical assets to almost every community in New York State.....(inaudible).. that we use for recruitment and retention of members. It is also a small way of saying thank you and showing appreciation for volunteers. The manner in which East Hampton Village Ambulance Association members have stepped up during this world-wide very difficult pandemic has been extraordinary and more than inspiring, not to mention all the sacrifices made by them which used to be considered normal times. Our approximate forty members answer, on average, thirteen hundred calls a year. This Board of Trustees has always supported our organization as well as the Fire Department I'm sure a hundred and ten percent over the years and that support has been very much appreciated by all of us. On behalf of the East Hampton Village Ambulance Association, of which I've never been prouder to be part of, we now openly ask for your continued support of the temporary changes to the LOSAP program.

**R. Lawler:** Thank you. Thank you very much for what you and your first responders do for this community every day. Chief Turza, do you have any comments?

**G. Turza:** Sure. I'd like to piggyback with what Chief Charde had to say. We'd like to acknowledge and recognize the efforts Assemblyman Thiele and Senator Kominsky on getting this legislation through. A number of different proposals out there – this has been a concern of ours since the very beginning, one of the concerns we've had. It's an extremely – the LOSAP Program is an extremely important retention tool that we use for our volunteers that have provided an absolutely amazing level of service during all this. On the Fire Department side, our call volume has skyrocketed to levels that we've only seen two other times in our history and our members have not skipped a beat all throughout this thing. Structure fires, high angle rescues, the occasional plan crash – name it our volunteers have been there. Assemblyman Thiele came through with something that was comment sense and comprehensive and was able to get it passed through with all the other legislation that's rumbling around Albany. The Village Administrator's office has been great during this entire time with her staff trying to help keep tabs on this. Like I said, this has been a concern of my membership's as well as Chief Charde's. We had to put – we had to take our membership's safety into consideration – they're out interacting with the public on a daily basis. In new and unique ways we had to put some restrictive guidelines for their safety and the safety of their families and the public at large, so we're telling people we want you to keep responding, but we need to do so in a regulated manner and keeping some people away. We didn't want to penalize them, so having legislation like this is extremely important in the Village. Again, the Village has been extremely proactive with our LOSAP Program and again, I'll go back to the Village Administrator's office and her staff – they've been great with making sure that our volunteer's not only have the best benefits out there, for the members sake, but also for the public's sake as well. So, we thank the Village's support of us, and again I couldn't be prouder of my membership – they really – everyone stepped up to the plate in ways we never thought, so we thank you all very much.

**R. Lawler:** Thank you. Anybody else, any comments?

**A. Graham:** I'd like to say, I was speaking with Chief Charde yesterday and some of her volunteers – I'm sure Barbara knows – Trustee Borsack knows this well, the Ambulance Corps going out on the fever cough calls, which are probably the fraught with risk for COVID-19, Chief Charde has some members that can't afford to get sick because they're taking care of people at home and to be able to have this program in place so these people do not lose points because of their personal situation due to this health crisis, I think is key and I support it a thousand percent.

**R. Lawler:** Thank you.

**B. Borsack:** I just want to clarify that this resolution would apply to this year only. For the public, I just want to clarify that – is for this year only. It doesn't apply overall in the future. It's –

**R. Brown:** It's just for COVID.

**B. Borsack:** Right.

**R. Brown:** I totally support it as well. Of course, I don't think any of our first responders or volunteers should be penalized for following the safety protocols because of COVID, which reduced, in some situations, the amount of volunteers responding to a call, they get points for meetings, which those at times didn't occur, although I think we all made the transition to Zoom meetings and virtual meetings and I'd just like to thank all of

the work of the first responders, volunteer ambulance workers, fire and dispatch too, through this whole thing has been exceptional. SO, anything we can do to support them I agree with.

**R. Harden:** I agree as well and I think we have one of the best ambulance and fire department memberships here in East Hampton. I think we're very, very lucky. I fully support.

**R. Lawler:** I think we're all in agreement that we owe all our first responders, fire and ambulance a debt of gratitude for what you do for this community every single day. So, thank you very much and I think we're in agreement and we want to move forward with this for resolution next month – the end of the month's meeting, so we'll put it on the agenda for July 31<sup>st</sup>.

**A. Graham:** I just want you all to know, I don't want to see the ambulance or fire have to come to my house, okay?

**L. Charde:** But if we have we'll be there.

**B. Borsack:** I was just going to say are you telling us not to come if you call?

**A. Graham:** Sometimes Katie would probably prefer you didn't come if something happened to me.

**B. Borsack:** That happens a lot.

**A. Graham:** We all laugh, but I'm worth more on the slab than I am on the hook, so I can watch Thank you Chiefs.

**G. Turza:** Thank you folks.

**R. Lawler:** Thank you all very much. So that brings us to the resolution portion of our meeting, Barbara could you start?

**A. Graham:** Mayor, I want to say something. We have on the agenda today to approve a \$860,000 bid to dredge the Town Pond. Just a couple weeks ago we were saying we weren't going to have any big projects this year. Now we're talking about doing this big project - \$250,000 more than we thought it was going to be when we were first looking at it. I think that we ought to consider this – frankly, I'm all in favor of dredging the pond, but I think there are several other things that we probably need to do as well As dredge this pond and I think that we ought to discuss that. If we're going to be borrowing money for a capital project like this we also should look and see what other things we need to borrow money for and make it all part of one big capital project. I mean, we have tennis courts on Herrick Park that are unusable, we have dump trucks that have holes in them, we have no Vac-All truck, we have to borrow one from the Town to do it, we have a street sweeper that is marginally useful. We have a lot of things that we need to probably need to look at if we're going to be going to the credit markets, you know, for this pond project, I think we ought to look at everything else that we need to be looking at. I mean to just to say let's just do the pond, yeah, let's do the pond, but if we're going to be borrowing money for this, why don't we look at the other things we really need to do as well.

**R. Hansen:** Trustee Graham, I believe I recommended to the Board in my memo about this project, that very same thing that you will recall, that not as to just borrow for this one project that my recommendation was to do the various projects that a lot of the departments did not get their requests fulfilled in the budget, so that has been recommended to this Board.

**A. Graham:** I understand that, the Board will have that conversation when they go .to actually borrow for this project, which will not be until the Spring.

**B. Borsack:** I think historically, we have always done that. If we are going to borrow we look to see what other things we might want to borrow for and include then in the same bond, so I think absolutely we would do that.

**R. Brown:** I did also have this question and I do realize that Becky said that we could also borrow for other capital projects, but I was wondering what priority this Board would include in that. I was also surprised that we were considering a capital project of this magnitude, although I totally support it, I realize Town Pond does need to be dredged, but just a couple of weeks ago we were advised to hold tight since the COVID situation was uncertain and things were in flux and we weren't sure about revenue and so forth and I'm not sure what has changed in those two to three weeks that we are moving ahead with –

**R. Hansen:** Trustee Brown, I also said in that memo that the borrowing, if it's done in the Spring, the payments from that borrowing would not be until the subsequent fiscal year 2021 – 2022.

**R. Brown:** I agree, but it will still have, at one time, we'll have to start paying into it. I was just surprised since we knew we had a conservative budget. There are many things – the fact that we have Herrick Park, that the condition of is, you know, unfortunate and that the playing fields and courts, rather tennis courts, that are unplayable at this point, I hope that that is one of the things we would consider as well as some of our infrastructure, equipment from DPW, and rescue truck from the Fire Department. I mean, we have a lot of big ticket items and I know that we said that we would consider some of the funding and I'm wondering if we need to clarify as Trustee Graham said, what those things would be.

**R. Lawler:** I think we might be a little bit early with that. Right now we're addressing the particular resolution that's on the agenda for today and those other things that you speak about will be addressed in due course, in time to include them if the Board decides to go ahead with certain of those projects it will be in time to include all of those in the bond offering. As we said before, we've had this conversation before, as you well know. It's not fiscally responsible to always just borrow for one particular project and then go and borrow for another, and then another, so we would like to include them all in one single bond issuance if we can. We've spoken about this before, so I think we're all on the same page as far as that is concerned. We all would like to see all of our departments have as much equipment as we can possibly give them, but we do have an obligation to the taxpayers and there's only so much money that comes in and so that's what we're here for – to make those tough choices. So right now, this particular item is on the agenda and we're going to vote on it and the other items will be put on the agenda at the appropriate time and we'll have a chance to discuss those.

**A. Graham:** Okay. I just want to make sure that we actually do that. I mean, we're talking about the pond – nobody can criticize dredging the pond, we all know that it's necessary, but I don't want this to stop here. I think there are many more things that we need to address and frankly I want your assurances that we are going to move ahead on these other issues in a reasoned and sane pace.

**R. Hansen:** Also Trustee Graham, I did make the recommendation that I certainly wouldn't back down from that recommendation to the Board.

**R. Lawler:** And that would be a Board issue and the Board would decide on that, so for you to be asking for a definite answer at this time, I'm telling you that these things will be considered in due course and that I think we're all on the same page as far as that's concerned and that's exactly what will happen.

**A. Graham:** It just sounds to me, I would prefer that we all agree that we are going to move forward on these other things, maybe not every single one of them, but I think there are many more things we need to do and I just want the assurance from the Board that we are all in agreement that we are going to do that.

**B. Borsack:** Absolutely. I'm not sure what you're looking for, but we're all in agreement that we are going to do these other projects and we'll see when the bond – when we apply for the bond what's going to be included in it, that would be part of future discussion.

**R. Brown:** I just, you know, we had a consultant come up with a plan for Herrick Park. He delineated two phases so to make it more manageable for us to address and I'd like for us to discuss where we stand with that project as well. That should be a priority as well as our infrastructure, the drainage, the curbs, the sidewalks. I think David Collins and the D.P.W. has done a great job with what they have but we're borrowing equipment, the Vac-All from the Town for drainage, which, you know, is intracule to our water quality and definitely affects that. That we clean out a drain and so forth and we need the proper equipment to do so. I realize that this is a conservative budget, I'm completely fine with that, so I was just surprised that we're going to move forward.

**R. Hansen:** It's not effecting this budget.

**R. Brown:** Moving forward with a big project like this when we have other projects and other requests that were made by various departments, the Fire Department as well.

**R. Hansen:** Agreed. And that is the recommendation to the full Board.

**R. Lawler:** That's true and we've talked about those other issues and the Fire Department just got a great deal of equipment as well as the ambulance – all those things will be considered and are being considered and you know they've been spoken about before, so we're all aware of what needs to be done and we'll consider those things. Now on this particular agenda is this particular item, we will put up for a vote and the votes will be what they are, but yes, all those things that you mentioned are things that need to be done and are being considered. You know that. Alright?

**R. Brown:** With the tennis courts, we have to make a decision about them as well, I was just wondering what the status of that was as well.

**R. Lawler:** I think we still need to have some more discussion About exactly what we're going to do first, and where we're going to spend it and that will be further discussion. That's not on the agenda today.



**R. Hansen:** Just to go back to the tennis courts, we are waiting for quotes. The Highway Superintendent has been attempting to reach out to vendors. We have reached out to the School District about doing a crack, fill & seal. Again, I advise the Board that I asked the Highway Superintendent to reach out and he is in the process of doing that, so we can't move forward until we have a quote.

**R. Lawler:** Thank you Becky. Anybody else, Any other comments? Okay. If we could move forward please. Trustee Borsack, if you could please read Number One?

**B. Borsack:** Yes. I'm going to make a motion to approve the proposal received from CDM Smith in the amount of \$17,300 for consulting services related to the PSEG Power Transmission Line Installations within village roadways.

**R. Lawler:** Do I have a seconded?

**R. Harden:** Seconded.

**R. Lawler:** All in favor?

**B. Borsack:** Aye. **A. Graham:** Aye. **R. Brown:** Aye. **R. Lawler:** Aye. **R. Harden:** Aye.

**R. Lawler:** Opposed? None, so carried.

**B. Borsack:** Next, I'll make a motion to approve the hourly pay rate increase for Lifeguards Will Schlegel and Georgia Plansker from \$13.00 to \$16.50, effective retroactively July 1, 2020, as per Beach Manager J. Tulp's June 22<sup>nd</sup> memo.

**R. Harden:** Seconded.

**R. Lawler:** All in favor?

**B. Borsack:** Aye. **A. Graham:** Aye. **R. Brown:** Aye. **R. Lawler:** Aye. **R. Harden:** Aye.

**R. Lawler:** Opposed? None, so carried.

**R. Brown:** Make a motion to approve listed professional consultants for the 2020-2021 Fiscal Year: Clark & Marshal - Real Estate Appraisers, Lamb & Barnosky, LLP - Special Counsel, Richard Barons, Jennifer Mesiano - Grant Consultant, D.B. Bennett - Consulting Engineer, Norton Rose Fulbright, LLP, East End Computers, Satty, Levine & Ciacco - CPA's, En-Consultants - Wetland Flagging, Tarbet, Lester & Schoen, PLLC, Friedman, LLP, Vincent Toomey - Labor Attorney and George H. Walbridge Co. - Surveyors

**B. Borsack:** Seconded.

**R. Lawler:** All in favor?

**B. Borsack:** Aye. **A. Graham:** Aye. **R. Brown:** Aye. **R. Lawler:** Aye. **R. Harden:** Aye.

**R. Lawler:** Opposed? None, so carried.

**R. Brown:** Make a motion to adopt Resolution #34-2020 authorizing Village of East Hampton to use funds received as premiums from the 2020 Series A Bonds to pay costs of issuance or interest payments.

**B. Borsack:** Seconded.

**R. Lawler:** All in favor?

**B. Borsack:** Aye. **A. Graham:** Aye. **R. Brown:** Aye. **R. Lawler:** Aye. **R. Harden:** Aye.

**R. Lawler:** Opposed? None, so carried.

**A. Graham:** I'd like to make a motion to authorize payment in advance of audit claims for public utility services, postage, freight and express charges, medical insurance premiums and employee reimbursements for the 2020-2021 fiscal year.

**R. Harden:** Seconded.

**R. Lawler:** All in favor?

**B. Borsack:** Aye. **A. Graham:** Aye. **R. Brown:** Aye. **R. Lawler:** Aye. **R. Harden:** Aye.

**R. Lawler:** Opposed? None, so carried.

**A. Graham:** I'd like to make a motion to approve non-contract employee and appointed officers salary schedule (effective August 1, 2020), committees, official depositories, official newspaper and professional consultants as follows:

**R. Hansen:** Just want to make a revision on that resolution – we are only approving the salary schedule, the Newspapers, etc. will be done at the Organizational Meeting in September.

**A. Graham:** Okay, thank you.

**R. Harden:** Seconded.

**R. Lawler:** All in favor?

**B. Borsack:** Aye. **A. Graham:** Aye. **R. Brown:** Aye. **R. Lawler:** Aye. **R. Harden:** Aye.

**R. Lawler:** Opposed? None, so carried.

BASE SALARY SCHEDULE

<u>NAME</u>	<u>BASE SALARY</u>	<u>TITLE</u>
Hansen, Rebecca	\$154,500.00	Village Administrator
Bennett, Pamela J.	\$ 89,418.00	Stenographer/Deputy Clerk
Steckowski, Susan	\$ 71,498.00	Principal Account Clerk/Registrar
Lester, June E.	\$ 69,097.00	Administrative Assistant
Dayton, Susan D.	\$ 63,600.00	Principal Clerk
Beyer, Linda	\$ 63,600.00	Secretary/Deputy Registrar
Cummings, Dominique	\$ 67,720.00	Deputy Treasurer
Grabowski, Ann	\$ 64,483.00	Custodial Worker
Ballance Jr., Richard D	\$ 71,905.00	Custodial Worker
Verity, Frederick A.	\$ 87,726.00	Custodial Worker III
Payne, Timothy	\$ 71,905.00	Custodial Worker
Tracey, Michael	\$ 204,867.00	Police Chief
Long, Anthony	\$ 194,839.00	Police Captain
Midgett, Eric	\$ 43,705.00	Traffic Control Specialist
Londono, Christian	\$ 43,705.00	Traffic Control Specialist
Byrd, Susanne M.	\$ 72,799.00	Office Assistant
Bennett, Layla	\$ 68,846.00	Senior Clerk
Whisant, Daria	\$ 63,600.00	Office Assistant
Rost, Kimberly	\$ 63,600.00	Office Assistant
Foster, James P.	\$ 120,357.00	Public Safety Dispatcher III
Collum, Kenneth	\$ 121,085.00	Code Enforcement Officer
Jahoda, Robert	\$ 70,338.00	Ordinance Inspector
Howie, John Kent	\$ 84,484.00	Senior Building Inspector
Carlo, Anthony	\$ 65,453.00	Critical Care/EMT
Kahn, Nicholas	\$ 61,079.00	Critical Care/EMT
Collins, David W.	\$ 103,000.00	Superintendent Department of Public Works
Bouker, Michael	\$ 98,761.00	Deputy Superintendent Department of Public Works
Helm, Jill	\$ 64,847.00	Clerk
Edwards, Andrew	\$ 86,390.00	Mechanic I
Forde, Frank	\$ 75,084.00	Mechanic I
King, Robert	\$ 78,262.00	Mechanic I
Schaefer, Kevin	\$ 75,629.00	Maintenance Mechanic
Mederios, Tony	\$ 88,767.00	Crew Leader
Aldrich, Robert	\$ 88,767.00	Crew Leader
Yardley, Matthew	\$ 74,014.00	Groundskeeper
Anderson, Paul	\$ 76,974.00	Groundskeeper
Field, Timmy M	\$ 76,724.00	A.E.O
Miller, Jeffrey	\$ 77,730.00	A.E.O
Verity, Jeffrey M.	\$ 74,675.00	A.E.O
Yurkewitch, Joseph	\$ 53,855.00	A.E.O.
Downs, Darrin	\$ 69,676.00	A.E.O.
Saar, Raymond	\$ 53,855.00	Groundskeeper
MacPherson, Matthew	\$ 49,948.82	Groundskeeper
Schaefer, Daniel	\$ 54,597.00	A.E.O.
Tulp, James	\$ 32,000.00	Beach Manager
King, Hugh	\$ 41,955.00	Historic Site Manager
Hefner, Robert	\$ 102,396.00	Director of Historic Services
Hajek, William	\$ 99,555.00	Planner
Baldwin, Elizabeth	\$ 108,150.00	Village Attorney
Borsack, Barbara S.	\$ 16,500.00	Deputy Mayor
Brown, Rosemary G.	\$ 14,000.00	Trustee
Graham, Arthur	\$ 14,000.00	Trustee
Harden, Raymond	\$ 14,000.00	Trustee
Lawler, Richard T.	\$ 26,000.00	Mayor
ZBA-DRB-PB - Chairs	\$ 7,000.00	each
ZBA-DRB-PB - Members	\$ 5,550.00	each

**R. Harden:** Make a motion to adopt Resolution # 35-2020 hereby amending Conditions of Employment for new longevity schedules for non-union employees effective August 1, 2020.

**A. Graham:** Seconded.

**R. Lawler:** All in favor?

**B. Borsack:** Aye.      **A. Graham:** Aye.      **R. Brown:** Aye.      **R. Lawler:** Aye.      **R. Harden:** Aye.

**R. Lawler:** Opposed? None, so carried.

**RESOLUTION #35 - 2020**  
(see 7. Longevity)  
**CONDITIONS OF EMPLOYMENT**

*(amended 07/02/20 to increase longevity for non-contract employees)*

WHEREAS, the Board is desirous of formalizing and making uniform certain benefits to be afforded its employees, other than contract employees,

NOW, THEREFORE, upon motion of Trustee, duly seconded by Trustee, the following standard rules are hereby adopted for the aforementioned non-contract employees of the Village.

**1. OVERTIME:**

Overtime shall consist of all work in excess of forty (40) hours per week, except in the case of office staff; it shall be for work beyond thirty (30) hours per week. Each employee shall be entitled to pay at the rate one and one-half (1 1/2) times the employee's hourly rate of pay for overtime worked, except overtime worked on Saturday, Sunday or legal holidays shall be entitled to double time. Hourly rates shall be determined by dividing annual salary by 260 days times 8 hours (2080) except for office staff which shall be annual salary divided by 260 days times 6 hours (1560).

**2. VACATION LEAVE:**

All full-time employees, except as herein provided, shall be entitled to the following annual vacation days:

- 10 working days per annum after one (1) year of employment;
- 15 working days per annum after two (2) years of employment;
- 20 working days per annum after four (4) years of employment.

Employees may accumulate unused vacation days to a maximum of ninety (90) days. Employees shall be paid for accumulated vacation days in excess of ninety (90) days at the end of each fiscal year. At the time of termination of employment, employees shall be entitled to a cash payment in lieu of any unused accumulated vacation days up to the maximum of ninety (90) days to be paid at the employee's most recent rate of pay. Employees shall have the option of utilizing unused accumulated vacation days as terminal leave. Accrued vacation days shall be prorated over any partial year of employment. In the event of death of an employee, the employee's designated beneficiary shall be paid pursuant this section.

Subject to limitations below, employees shall be entitled to take their vacations when they so desire. However, department heads shall have the ultimate right to schedule vacations, based on the needs of the department, such as work load and time of the year-

By September 1 of each calendar year, department heads shall submit to the Clerk a report providing the vacation, holiday, personal and sick leave of all personnel for the preceding fiscal year.

**3. HOLIDAYS:**

All non-contract employees, except those in the Police, Highway and Fire Departments and Home Sweet Home shall be entitled to the following paid holidays: (1) New Year's Day; (2) Martin Luther King, Jr. Day; (3) Presidents' Day; (4) Good Friday; (5) Memorial Day; (6) Independence Day; (7) Labor Day; (8) Columbus Day; (9) Veterans' Day; (10) Thanksgiving Day; (11) the day after Thanksgiving Day; (12) half day Christmas Eve; (13) Christmas Day; and (14) half day New Year's Eve.

Employees of the Police (non-contract), Highway and Fire Departments and Home Sweet Home shall be entitled to thirteen (13) days per annum for holidays. If an employee is unable to observe a holiday on the designated day or it may within the fiscal year, he/she may, with the consent of his/her Department Head, take the holiday on an alternate date. In the alternative, if an employee foregoes a holiday, the employee shall receive regular per diem compensation thereof.

**4. PERSONAL LEAVE:**

All non-contract employees shall be entitled to personal leave days at the discretion of the department head, to attend to personal business, family bereavement and like necessities. Personal leave shall not be given immediately prior to or following sick time taken or vacation leave.

**5. SICK LEAVE:**

All non-contract employees shall be entitled to normal sick leave, defined as illness or injury, which prevents the employee from reporting to work.

The Village shall cover any non-contract employee and pay that employee's normal rate of pay in the event of catastrophic illness (*i.e.*, a severe illness or injury requiring prolonged hospitalization or recovery) as follows:

- Four (4) or more years of service, 180 calendar days;
- Seven (7) or more years of service, 365 calendar days.

In the event of permanent disability, a non-contract employee may, if eligible, be required to apply for a disability retirement (under the NYS Retirement System) as an alternative to the foregoing catastrophic coverage if the employee is deemed permanently disabled by his/her treating physician or an independent physician appointed by the Village.

A department head may require a doctor's certificate from an employee's treating physician for sick leave that exceeds three (3) days or if there is a pattern of sick leave usage. Abuse of sick leave will result in disciplinary action.

Should the Village Board of Trustees decide at any time to obtain disability income coverage for non-contract employees, the Village shall pay to any disabled employee the difference, if any, between said payments to said employee and the employee's normal rate of pay, during the allowed period of sick leave.

**6. IMPROVEMENT PAY:**

A non-contract employee shall be entitled to a payment of one percent (1%) of base salary for every fifteen (15) college credits earned by the employee while employed by the Village, not to exceed four percent (4%) of base salary. The department head shall certify such credits as relevant and useful to the position in question. Payment shall be made by adding 1/24th of the annual increment to each bi-monthly paycheck.

**7. LONGEVITY:**

Non-contract employees shall be entitled to longevity payment pursuant to the following schedule of continuous full-time service for the Village: (*underlined is amended/added by Resolution #35-2020*)

- a) At the completion of seven (7) years of continuous service: ~~\$1,600.~~ \$1,850.
- b) At the completion of ten (10) years of continuous service: ~~\$2,500.~~ \$2,750.
- c) At the completion of fifteen (15) years of continuous service: ~~\$3,000.~~ \$3,250.
- d) At the completion of twenty (20) years of continuous service: ~~\$3,500.~~ \$3,750.
- e) At the completion of twenty-five (25) years of continuous service: ~~\$4,000.~~ \$4,250.
- f) At the completion of thirty (30) years of continuous service: ~~\$4,500.~~ \$4,750.
- g) At the completion of forty (40) years of continuous service: \$5,000.

Computations shall be each fiscal August 1st for years completed prior to the following February 1st, the midpoint of the Village's fiscal year. Longevity payments in the final year of employment shall be payable at termination and based on the prior year of completed service or prorated for any portion thereof. Payment shall be made by a lump sum with the last November payroll.

**8. UNIFORMS:**

Certain departments are required to wear uniforms. Employees will be instructed by their department heads on uniform protocol. Uniforms will be provided, at the Village's expense. Employees who require a uniform accommodation must advise their department head. The Village will make any accommodations required by law.

**9. HEALTH INSURANCE:** (*amended 01/21/11, 01/05/12, 12/19/14, 11/18/16, 12/16/16, 12/15/19*)

The Village offers health insurance to all non-contract employees and their families, subject to plan limitations, deductibles and co-payments that the Village may choose.

Employees hired after January 1, 2011, and any elected official appointed or elected after January 1, 2017 shall be required to contribute 15% of the cost of the premium, not to exceed 3% of the employees/official's base salary for that year.

The dental/optical benefit shall be limited to a maximum annual payment of \$2,250 per employee effective January 1, 2020.

**10. RETIREMENT/TERMINATION:**

Non-contract employees shall be entitled to Section 751 of the New York State Retirement System. Health insurance coverage shall be provided by the Village during the employee's retirement. The Village shall pay 100% of the premium contribution for the employee and his or her family during retirement, except that employees hired after January 1, 2011 and any elected official appointed or elected after January 1, 2017 shall be required to contribute 15% of the annual premium.

**11. DEFERRED COMPENSATION:**

Non-contract employees shall be eligible for the Village's public employee deferred compensation plan, which requires no contribution from the Village.

**12. UNITED STATES ARMED FORCES RESERVE PROGRAM:**

Section 242(5) of the New York State Military Law provides, as follows:

Pay for thirty calendar days. Every public officer or employee shall be paid his salary or other compensation as such public officer or employee for any and all periods of absence while engaged in the performance of ordered military duty, and while going to and returning from such duty, not exceeding a total of thirty calendar days in any one continuous period of such absence.

**13. MATERNITY LEAVE:**

A non-contract female employee with four (4) years of continuous service shall be entitled to eight (8) weeks of consecutive paid maternity leave and a non-contract female employee with less than four (4) years of continuous service shall be entitled to four (4) consecutive weeks paid maternity leave to care for a newborn child.

Leave to care for a newborn child shall not extend any leave an employee may be eligible for under the Family Medical Leave Act (FMLA).

Eligible employees should submit a request leave as soon as possible, but in no event less than thirty (30) days prior to the commencement of leave.

While an employee is on an approved leave, the Village will maintain the employee's health insurance coverage under the same terms and conditions which applied prior to the commencement of leave. While on leave, the employee will remain responsible for the employee's portion of health insurance premium when actively at work. If the employee fails to return to work at the conclusion of leave, employment may be terminated and continuing health insurance coverage may be available through COBRA.

Dated: July 2, 2020

\*\*\*\*\*

**R. Harden:** Make a motion to notice to bidders for uniform dry-cleaning, bid opening to be held at 2:00 pm on July 28, 2020.

**A. Graham:** Seconded.

**R. Lawler:** All in favor?

**B. Borsack:** Aye. **A. Graham:** Aye. **R. Brown:** Aye. **R. Lawler:** Aye. **R. Harden:** Aye.

**R. Lawler:** Opposed? None, so carried.

**R. Lawler:** Make a motion to approve the employment of 2020 Seasonal Beach Staff, effective immediately, as per July 3, 2020 list submitted by Beach Manager Jamie Tulp: Kathryn Powell, Halle Kneeland, Kevin Bunce & Stella McCormack as lifeguards at \$16.50 per hour and Rock Hamada, Graham Alban, Sheridan Hauser and Liam Fowkes as beach attendants at \$12.00 per hour.

**R. Harden:** Seconded.

**R. Lawler:** All in favor?

**B. Borsack:** Aye. **A. Graham:** Aye. **R. Brown:** Aye. **R. Lawler:** Aye. **R. Harden:** Aye.

**R. Lawler:** Opposed? None, so carried.

**R. Lawler:** Last is to accept the \$863,500 bid received from Patrick Bistran Jr., Inc. for the Town Pond Dredge Project, as per the April 13, 2020 bid specifications.

**R. Harden:** Seconded.

**R. Lawler:** All in favor?

**B. Borsack:** Aye. **A. Graham:** Aye. **R. Brown:** Aye. **R. Lawler:** Aye. **R. Harden:** Aye.

**R. Lawler:** Opposed? None, so carried.

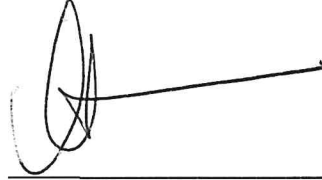
**R. Lawler:** That concludes the resolution portion of our meeting. We are about to go into Executive Session. Does anybody have any comments before we do that? So, we're going into Executive Session and if we need to reconvene we'll notify the news media. Do I have a motion to adjourn and go into Executive Session?

B. Borsack: So moved.

R. Lawler: Okay. We stand adjourned. Thank you very much.

Meeting was adjourned at 11:48 a.m.

(APPROVED BY BOARD OF TRUSTEES ON SEPTEMBER 2, 2020)



REBECCA HANSEN, VILLAGE ADMINISTRATOR



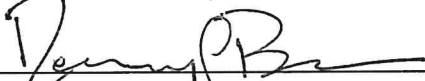
RICHARD T. LAWLER, MAYOR



BARBARA S. BORSACK, DEPUTY MAYOR



ARTHUR S. GRAHAM, TRUSTEE



ROSEMARY G. BROWN, TRUSTEE



RAYMOND J. HARDEN, TRUSTEE

VILLAGE OF EAST HAMPTON BOARD OF TRUSTEES  
VIDEO CONFERENCE MEETING HELD ON  
JULY 10, 2020 MEETING, AT 8:45 A.M.

Pursuant to Executive Order 202.2 (COVID19 Pandemic) meeting was held via video conference online.

**R. Lawler:** Just before we begin, a quick roll call – Trustee Graham, Trustee Brown, Trustee Borsack, Trustee Harden is not here, Village Administrator Becky Hansen, Village Attorney Beth Baldwin, June Lester. Let’s get started with the Pledge of Allegiance please.

**All:** I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one under God, indivisible, with liberty and justice for all.

**R. Lawler:** Welcome to our Special Meeting, July 10, 2020, to make clear the date and time for the village election. I’ll read Resolution #36-2020. Be it resolved, that the Village Election of September 15, 2020 shall be held at the Emergency Services Building, 1 Cedar Street, East Hampton, New York, the designated polling place. Be it further resolved, that the polls shall be open between the hours of 12:00 noon and 9:00 p.m. I make a motion to adopt, do I have a seconded?

**B. Borsack:** Seconded.

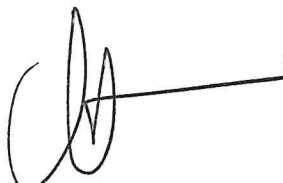
**R. Lawler:** Thank you everybody. Do I have a motion to close?

**A. Graham:** So moved.


**R. Brown:** Seconded.

**R. Lawler:** We stand adjourned.

Meeting was adjourned at 8:52 a.m.




REBECCA HANSEN, VILLAGE ADMINISTRATOR

  
RICHARD T. LAWLER, MAYOR

  
BARBARA S. BORSACK, DEPUTY MAYOR

  
ARTHUR S. GRAHAM, TRUSTEE

  
ROSEMARY G. BROWN, TRUSTEE

  
RAYMOND J. HARDEN, TRUSTEE