

**VILLAGE OF EAST HAMPTON BOARD OF TRUSTEES
VIDEO CONFERENCE MEETING HELD ON
NOVEMBER 20, 2020 AT 11:00 A.M.**

Pursuant to Executive Order 202.2 (COVID19 Pandemic), meeting was held via video conference online and published by Local TV, Inc. (Channel 20/22 LTV – public access). Call in was available.

Present: Mayor Jerry Larsen, Deputy Mayor Christopher Minardi, Trustee Sandra Melendez, Trustee Arthur Graham, Trustee Rosemary Brown, Police Chief Michael Tracey, Police Captain Anthony Long, Historic Site Manager Hugh King, Administrator Marcos Baladron, Dept. of Public Works Superintendent David Collins, Code Enforcement Officer Ken Collum, Planner Billy Hajek, Fire Chief Jerry Turza, Attorney Beth Baldwin and Deputy Clerk/Administrative Assistant June Lester.

J. Larsen: Good morning, welcome to the Village Board Meeting, today is November 20, 2020. Before we get started, we will first do the Pledge of Allegiance. So, I will ask everybody to stand.

All recited: I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

J. Larsen: Thank you everybody. First up today is Hugh King.

H. King: Thank you Mr. Mayor. I just want to report, and I am sure you have seen this, that the Pantigo and the Hook Windmills are lit.

R. Brown: I saw that last night, it looks great.

H. King: If you are driving around, thank you Superintendent Collins and your crew.

D. Collins: You are welcome Hugh, thank you.

H. King: We will start, I gave everybody questions last week, I believe Trustee Brown, you can go first, if you like.

R. Brown: Sure. You asked me about the Beecher Hand House and Lyman Beecher. Of course, the Beecher Hand House we all know as Village Hall at 86 Main Street which is on the corner of Main Street and Hunting Lane. It was built sometime in the mid-1800 century and it was bought by Lyman Beecher in 1799 and he lived there with his wife until about 1810. He was one of the first preachers at the Presbyterian Church, and in order to supplement his meager salary at the Church, he and his wife opened up a private school at Village Hall and they taught there. He was rather famous for his work in the temperance movement and the abstemiousness movement and his daughter, of course, had written Uncle Tom's Cabin and subsequently after that, the Hand family I believe bought it in the 1850's and they renovated it, and it was a Post Office, and then in 1994 the Village acquired it as a historic building and that is where we operate out of at Village Hall.

H. King: Oh great. If you walk into Village Hall where the reception area is, that was their parlor.

R. Brown: Yes.

H. King: And I think that is where the Beechers slept at night. Where the Mayor's office and the library is, I think that is where the school was that Mrs. Beecher had. Where the Village Administrator is, I believe were rooms where the students stayed. It was a boarding school, right?

R. Brown: Yes.

H. King: Here is a beauty. When I got to Home Sweet Home, there was an embroidery piece by Sarah Isaacs Payne, John Howard Payne's sister, and on the back, it said done at Mrs. Beecher's school so for the last 15 years we have been telling everybody that is wrong. We think it was done in Connecticut. I was going to bring this piece down and hang it at Village Hall but I changed my mind, okay, we find out it was wrong. Thank you. Mayor Larsen?

J. Larsen: All right so my question was a little more difficult than Rose's, mine had three parts, which I do not know, someone seems to be the teacher's pet here, but...

R. Brown: I cannot help it if I am his favorite.

J. Larsen: My question was, I was given three previous Mayor names, and I had to research what businesses they had prior to being Mayor or while being Mayor. So, the first one was Judson Banister and he owned the steam laundry on Race Lane which is now where the, where Dopo Restaurant is. The second one was Samuel

Gregory and he owned a store on Main Street but I do not know what he sold, Hugh, I could not find that. Do you know?

H. King: It was like a hardware department store, kind of place, it burned down, you know. There is a picture of it in Village Hall after the fire. If you look in the old Star you will see an ad for his store and he sold a little bit of everything, I think.

J. Larsen: Got it. And then the last one was Steve Marley and I found that he was the manager of Edwards Theater and later the theater where it is now.

H. King: He was also the Fire Chief during the 1938 hurricane.

J. Larsen: Yes, Judson was a Fire Chief too I saw in there.

H. King: That is right, that is exactly right.

J. Larsen: Very interesting. Thanks for having us do that.

H. King: All right, thank you. Trustee Minardi.

C. Minardi: Hi good morning. I think my question was the hardest, I do not know. You asked me about when Main Beach got the name tagged Main Beach and so my research comes back that obviously we talked about last month that East Hampton Village acquired the Main Beach parcel in 1937. Before that Main Beach was generally just called the bathing beach in the early part of the 20th century, maybe even the late 1800's, I do not know. In 1932 there is a property map of East Hampton Village that uses the name "bathing beach" and that term was used up until 1947 Village Zoning Map and then in 1955 the Village property ownership map. The term Main Beach first appeared in the East Hampton Star in about 1931 in reference to local school children being taken to the main beach and then by the late 1930's it was becoming increasingly common to refer to the place as The Main Beach...

J. Larsen: Oh, here we go.

C. Minardi: But I do not know exactly when it was shortened to just Main Beach. So that is all I have, Hugh. How did I do?

H. King: It is more than I got so that was great. What about that, I think that sign that says Main Beach, you know up there on the pavilion, the big sign, maybe that is from the 1930's? Do we know? No? Okay. Thank you. So now Trustee Graham is your question the hardest?

A. Graham: I do not know if my question was the hardest, Hugh, but I learned more, I mean talk about teaching old dogs new tricks, I got a little bit of an education on this one. My question was about the LVIS building and specifically its odd architectural feature. What we call the Gardiner Brown House, I always thought was called the Gardiner Brown House for the Gardiner family and then a family called Brown, but, no, it was the Gardiner Brown House to distinguish it from the Gardiner White House, further up the street. It was built in 1740, it was originally built closer to the road, there was a time when they wanted to, it was then moved back to its current location, and there was a time in the Village when they were talking about moving it back up closer to the road and using the land where the building is now as more parking lot for the Reutershan Lot but that did not seem to go anywhere. It was interesting that there was a fire in that building that killed a tenant and apparently our esteemed newspaper editor David Rattray, when he was in eighth grade, there was a rumor around that the corpse was found headless and that the head was somewhere on the property and it made them walk quickly when they went past it. This is back when Mr. Rattray was in eighth grade or so. At any rate, in addition to being the British headquarters during the Revolution, accessible from the attic was a secret room where you pull up a hatch in the attic floor and there would be room for eight men in that little secret room, and that is what I came up with.

H. King: Well that is great. I wonder if the LVIS has sold that head yet. Okay, the other thing about the Gardiner Brown House or the LVIS house, it has a gambrel room where the roof does not come down straight, it comes down like in two sections, just like Clinton Academy, and I think that was the first gambrel roof built in the Village. Trustee Melendez?

S. Melendez: Hi, good morning. My question was three roads that were named after ministers which are easy, James, Buell and Huntting. Also Buell used to be called Sag Harbor Turnpike, and reading about this just made me aware of all the ministers and the positions they had, and I was reading about Thomas James and he was not just a minister but he also was a Trustee and secretary and he was a translator and fought for the rights, political rights, so I learned a lot, I am happy to be doing this.

H. King: Oh, thank you so much, thank you for adding that. Also, the Sag Harbor Turnpike, I believe Mayor Larsen lived on that road at one time, is that right?

J. Larsen: I am sorry, I was not paying attention to you, Hugh.

H. King: You lived on the Turnpike on 114, did you not, at one time?

J. Larsen: On Buell Lane, yes.

H. King: Yes, Buell Lane, it is 114, it is Sag Harbor Turnpike, okay, great. Okay, now next time at the December 3rd meeting, you will be able to ask me a question. And then I checked with the Mayor about this or the Board, on the December 20th meeting, could we all relate a favorite Christmas memory at the December 20th, and if you want, Board Members, we could include the Village Attorney and the Village Administrator in the favor Christmas memory, if they so desire, and Mrs. Lester.

J. Lester: Oh boy.

H. King: Okay, that is it, that is all I have.

J. Larsen: Thanks Hugh. Our next presentation I am going to turn it over to Captain Long to make the introduction. Good morning, Tony.

A. Long: Good morning Mr. Mayor, Members of the Board, and the public. My name is Captain Anthony Long, I just wanted to speak to the Board today about Park Mobile which the Mayor and Village Administrator brought to my attention as a solution for our potential paid parking program that we are looking into. This would supplement our current free parking that the Village will continue to offer, at no charge, one hour on the streets, two hours in the parking lot. The Park Mobile program would be used to supplement that for additional timed parking. It would be used to allow members of the public to pay for an additional hour or two hours up to a maximum of four hours allowing them to continue to shop, to go to the theater, and allow them to stay longer than the current maximum. So, we have been looking for some time at various options for this, there are a lot of factors, and we met with Park Mobile and we are very impressed, they have a very large footprint in the U.S., specifically in the northeast and New York. It is used quite a bit on the island and we reached out, I have reached out to some municipalities that currently use it and they are very happy with it, it is very easy for the public to use, it is an app based paid parking service plate number, payment information into the system prior to parking that way when you do come in and park, for instance, if you wanted to go into the Reutershan lot and stay four hours, you could pull in, enter your location which would be a zone number, different parking areas would be delineated by zone numbers and you could pay to park for three hours or four hours and then go into dinner and go see a movie. So it is very easy for the public to use and they also have an option where we can call a phone number, if you do not have a smart phone, you do not have an app, or if you do not want to use the app, you can just call the phone number and pay for the parking. So, I know we have Mr. Blum, Lex Blum here from Park Mobile who does have a presentation, Mr. Mayor, if we wanted to turn it over to him or I can answer any questions.

J. Larsen: Why do we not watch the presentation and then if anyone has questions, we can go from there. Good morning Lex.

L. Blum: Good morning everybody, can everyone hear me?

J. Larsen: All good.

R. Brown: Yes.

L. Blum: Good morning everybody, Board, the public, thank you Captain Long for that brief introduction. My name is Lex Blum, I am the regional sales manager in the northeast here at Park Mobile, today I have a short presentation just outlining what our company does and how we will be working, hopefully working with the Village soon, feel free to jump in with any questions or we can save any questions that might pop up for after. So, give me a minute and I will share my screen with you. Can everyone see my screen all right? So, I have a short video for you and just give me a thumbs up if the sound is working sometimes it is tricky via Zoom.

Presentation

Looking for a smarter way to pay for parking? Download the Park Mobile app. The Park Mobile app lets you easily pay for parking right from your mobile device. You will even get alerts when your time is about to expire so you can extend your time. You can set up your Park Mobile app in just a few simple steps. First, download the app for your Apple or Android device, use your email address to create your account. To complete the sign-up process, provide your license plate number and state where your vehicle is registered and set up your method of payment. Once you have completed these steps, you are ready to start using the Park Mobile app.

When you park at a Park Mobile location, find the zone number for your spot, it will be located on the stickers and signs that you will see around the parking meters. Next, select the amount of time you would like to park in that spot. Confirm your information and touch the start parking button. In the app, you will see a count down clock showing how much time is remaining in your parking session. You will even have the option to extend your parking session. Park Mobile, a smarter way to park.

L. Blum: So why is the Village choosing to work with Park Mobile, well, a couple of reasons. Park Mobile is the largest mobile payments provider in the U.S., we have a user base of over 21 million users nationwide. We process over 9 million monthly transactions so to put that in perspective, we process more transactions under \$10 than any other private company in the nation. So, lots of small parking transactions happening, lots of times throughout the day, we work with 400 plus municipalities throughout the nation. A lot of those are actually in the northeast, New Jersey, New York, Connecticut, we have a great presence here in the greater tri-state area. I have worked with 41 of the top 100 cities, we work with airports and lots of universities as well. We can easily be found in the navigation category of the app store, only behind Waze and Google Maps, easy to find if you just type in P or Pa, we will be the first one that pops up, we are adopted by over one in 13 U.S. drivers and one of the great things about Park Mobile is that once you have it downloaded on your phone, you are able to use it as you travel across markets so whether you are in the Village of East Hampton or coming to New York City for the day, you can use the app, the same you would be using it in either area, you can use it as you travel so you can use it for on street parking and off street parking in lots and garages as well. How does the app work? It is a simple, intuitive user flow that really helps to eliminate friction so you start off by downloading the app on your iPhone or Android device, you will select or enter a Park Mobile zone, and those zone numbers will be displayed on signage throughout the Village that we help supply so you will simply pull into your space, you will look for that zone number on a sign or you can use the map feature in the app to simply click on that zone that you parked in, everything is GPS coordinates so you will know exactly where you are parked, you will choose your parking time, vehicle, and payment method and we accept all major credit cards including emerging payments such as PayPal, Apple Pay and Google Pay so you have some options with the payments which you would like to make. You will click, proceed to check out, and on that check out screen, you will be shown your zone number, the parking duration that you are about to pay for, the payment method, the price, and then you will also be shown a vehicle so if you are coming from a household with multiple vehicles, you can easily toggle between the vehicle that you are currently in and we have that in big and blue right before you click start parking because we know how often some may switch vehicles on a daily basis. Once you click start parking, your session has begun, and then you are given that countdown timer on that next screen so you will know exactly how much time you have left on the meter. What are some of the perks of using Park Mobile? Well it is easy to register and start your first session, simply download the app, enter your email address, enter a payment method, and you are ready to start parking. You can save your favorite and recently used parking zones, you can easily extend your parking session on the go. So let us say you have paid for an hour parking initially and you know, dinner is taking a little bit longer, you would like to extend that session, you can easily do that by going into the app and clicking the extend button which will allow you to extend that session up to the maximum time allowed for that given street or that zone. You can use the app at thousands of locations nationwide so whether you are in East Hampton or you might be traveling throughout the nation, you can use this app from east to west to north to south. You can customize your parking expiration reminders so if you have 15 minutes left on your parking session, you can actually go into your account settings and you can turn on those notifications to be sent in a variety of ways including texts, email, and in app notification, you can get all three, you can get none, you have some flexibility there, and like I mentioned before, you can add up to five vehicles to your account so if you have multiple cars in the household, you can easily toggle between which one you are using for that session. We have a feature rich customer experience so I mentioned a couple of these features but you have this customized parking alerts and you can set them before or during your parking session, you can set them to 5, 10, 15, 20, 25, and 30 minutes. You can get walking directions back to your car, it does not really apply so much for East Hampton, but if you are in a major city that you have never been to before, this is a feature that actually gets used a lot, you know exactly where you are parked based on the GPS coordinates, you can easily find your car once you are ready to return, and then you can easily extend those parking sessions directly in app by hour and minute or you can simply max out the meter up to the maximum time allowed in that zone. Captain Long mentioned this but if you do not have the app on your phone or do not have a smart phone, there is another way to pay for parking by calling a 1-800 number, it is an automated system so it will ask for your license plate information, how long you are staying, your zone number, your payment method, you will be able to start a parking session that way as well. And we are looking forward to hopefully working with the Village soon and I am here to answer any questions for you. Thank you.

J. Larsen: Thanks Lex. Anybody have any questions?

R. Brown: It sounded good to me. I have been in the City, I have used the app myself. When will we be discussing the zone configurations that he was referring to, that was one question I had, and the other question I had is I realized that for two hours and I want to reiterate this for everyone who is watching, there will be no charge for parking, it is only the additional hour, the third hour, so if you do not want to pay for parking, nothing has changed for you, you will still have that two hour parking in Schenck Lot and Reutershan which I think is important for people to be reminded about, and there will not be any of the ticket stubs for

you to get from the ticket machine and make sure you put it on your dashboard. So, I think that will be user friendly and good for our environment not to have those little tickets scattered around the parking lots. I am interested to discuss the configuration of the parking and what areas we are discussing for paid parking. That was my question, not really maybe necessarily a question for Lex but maybe as a Board.

A. Graham: I just had a question, and I am pretty sure I know the answer to this, but I just wanted to make sure, this does interface with the auto chalk program that we will be using?

L. Blum: Correct so we will integrate to the system that you are going to be using for enforcement purposes so any Park Mobile transaction made will be sent over to that system so enforcement officials will know if they paid via Park Mobile creating a really seamless workflow, it will all be...[inaudible]...base, we are actually working with that company now to get that integration completed.

J. Larsen: I do have to say that I am pretty excited about this. As far back as when I was Chief, I was pushing for the enforcement package that we have now and I have been talking about paid parking for as long as I can remember because it is going to really help the businesses and it is going to help us in the Village to provide other services that we need for the Village. So it is an exciting time and on top of that, and the Board does not know this, but I have been in talks with Sag Harbor Mayor Mulcahy and also Mayor Warren in Southampton Village and they are all looking at doing this and launching it at the same time as we do, that is kind of the plan so it is exciting and we have three Villages all on the same platform. Are there any other questions for Lex or Captain Long before we move on?

A. Graham: What is the cost of this?

J. Larsen: That is the best part, there is no cost. Lex's company will collect .35 cents per transaction and it comes out of what we are making.

A. Graham: Okay.

J. Larsen: Am I correct Lex, am I right?

L. Blum: Yes, that is correct. There are no capital expenditures to the Village to get this program up and running. We provide all of the signage, free of cost, we have the hosting fee set up, implementation, all of that is included in that transaction fee that we collect. That will be coming out of the parking revenue from the Village and it will actually be .30 cents per transaction so every time somebody uses the app, it will be a .30 cent transaction fee to the Village.

A. Graham: I am 100 percent in support of this.

R. Brown: I am too. I think it is something we have all been discussing and agree upon that the additional hour will be a big help to the businesses and restaurants in the commercial core, it is something that we have been talking about in the last year or so. So, I am happy that we are moving on it. When will we be discussing, Jerry, the configuration and what areas we are actually charging for parking?

J. Larsen: We have already started talking about that with Captain Long so if you want to sit down with him and go over it with him and then we will see if are all on the same page or not, it will probably be easier that way or we could talk it, we can schedule it and we can talk about it at a work session.

R. Brown: That might be a good idea.

J. Larsen: That may be easier, Rose, we will do it at a work session and we will let the Captain present it and then we can hash it out at the work session.

R. Brown: Sounds good to me.

A. Graham: Sounds good.

C. Minardi: I love this. I also think, and correct me if I am wrong, but if you go into the parking lot for less than two hours, you do not need to do anything, so, again, it is not like the residents or non-residents or anyone that wants to park has to go through this process if they are not there for two hours, and, if they are, they can simply log on from wherever they are and initiate the paid parking. So, I really like this idea.

R. Brown: And I like the idea that there is the 1-800 number for people who do not want to download the app and so forth or do not have a smartphone, there is another option for them.

J. Larsen: Rose, just so you know, we were also talking about if somebody does not have a phone how would they set up parking so instead of having a kiosk which run about \$10,000 a piece, the Captain and I were

talking remember years ago we used to have a dedicated phone line in the parking lots that you could pick up and it would dial 911?

R. Brown: Yes.

J. Larsen: We could do something like that where we could identify that dedicated phone line that would only call Park Mobile.

R. Brown: Yes, that was my question also...

J. Larsen: I do not want to run into an issue where somebody does not, somebody is complaining or people are complaining that there is no, that they do not carry phones or something.

A. Graham: There is going to be somebody.

J. Larsen: Yes, well...

C. Minardi: A lot of people run out of batteries, like their phone is dead, that does happen.

R. Brown: I mean I do not think having a kiosk would be a bad idea, one standalone kiosk in each lot, one in Reutershan and one in Schenck but I understand they are expensive so if the phone would work...

A. Graham: I think the phone would be cheaper.

J. Larsen: And also the kiosk, our understanding, is that it always has to have internet to it, has to have power, has to have maintenance, so it just adds another huge cost to the project so that is why we kind of steered away from it and we are in agreement with Sag Harbor as well, they are steering away from that as well?

R. Brown: Are they using the same Park Mobile program?

J. Larsen: Yes.

R. Brown: That is great.

A. Graham: The only thing we are going to have to educate people about is that if they are in the lot for two hours and have not noted their zone, they are going to have to remember the zone if they are going to try to extend when they are at the restaurant.

J. Larsen: Right.

C. Minardi: Yes, well the GPS, they would be in the restaurant so they would not know.

A. Long: One of the nice features, Mr. Mayor, one of the nice features about the app is it will tell you where the car is so you will know the zone where you parked and Lex can speak to that in more detail, but that will certainly be a help for people because Trustee Graham is absolutely right, if you leave and then you realize oh no, the movie is three hours, I need to pay for more parking, where am I at or if I am in the movie theater and I cannot leave, that is certainly something Lex can speak to but it is an option.

J. Larsen: Yes, the other thing...

A. Graham: Tony, how big would the zones be? Like how many zones would there be in the Reutershan Lot?

A. Long: We are working with Lex to define the zones but if you are in a two-hour parking area in the Reutershan Lot, I would assume that would be one zone. So if you are in the 30 minute zone along, or in the 15 minute along the perimeter, that would be in a different zone, if you are in a handicap spot that would be a different zone, if you are just in the general two hour parking, I think we could make the Reutershan Lot one large zone unless Lex has an issue with that with his programmers but I do not think they would.

L. Blum: Yes, we usually like to define zones per lot or per street that way if someone stays for two hours and then they say they would like to extend, they can easily find that lot in the map by just zooming in and noting that zone number. And also in past instances, we have created collateral with the help of you guys to have flyers, wallet cards to help pass out especially for visitors who are not familiar with the Village outlay who might be only coming in for a weekend or a week and that can help define zone numbers as well so they can grab it, you can have signage throughout, not only the parking lot but possibly by the beach as well just to help them remember that zone number.

J. Larsen: Great. Anybody else before we move on?

A. Graham: Yes, one more question. Would we be using this to do daily parking at the beaches?

J. Larsen: Yes, that was my plan, yes.

A. Graham: And it knows that it can only sell so many per day?

J. Larsen: We can set it to a number of passes per day, so it really is a smart system.

A. Graham: Good.

J. Larsen: All right, thanks Lex.

L. Blum: All right, thanks everybody, I will jump off now.

J. Larsen: All right. so now we are going, June, we are going to enter into our regular Board meeting now.

J. Lester: Okay.

J. Larsen: We are ready for the resolutions.

J. Lester: Number 1. Make a motion to approve claim vouchers for the month of November.

J. Larsen: Motion somebody?

C. Minardi: Second.

S. Melendez: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 2. Make a motion to approve warrants as listed: General Fund #17, #20, and #21, Trust Fund #16, Capital Fund #23, #18 is a Voided LOSAP and #19 a LOSAP warrant.

C. Minardi: I make a motion to approve.

S. Melendez: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 3 – Approve Budget Transfer Schedule 1 dated October 19, 2020.

C. Minardi: I make a motion to approve.

S. Melendez: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 4 – Approve departmental reports. (attached at end of minutes)

S. Melendez: So moved.

C. Minardi: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 5 – Deem surplus and approve the disposal of unrepairable equipment: one Megaview camera from Main Beach, asset #2335 and one Ricoh Printer, tag #E7134 from Village Hall.

S. Melendez: So moved.

C. Minardi: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 6 – Approve the \$23,124.54 emergency repair of the Fire Department's Ladder Truck.

C. Minardi: Motion to accept.

S. Melendez: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 7 – Accept the resignations of Part-time Paramedics Andrew Schultz, effective March 1, 2020, and Nicole Crisci, effective July 19, 2020.

S. Melendez: So moved.

R. Brown: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 8 – Employ Christian Londono as a Full-Time Public Safety Dispatcher, effective December 1, 2020, at a starting base annual salary of \$48,986.01 as per Chief Tracey's November 2nd memo.

S. Melendez: So moved.

C. Minardi: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried, and I would like to just take a minute to welcome Christian, he has been a long-time employee of the Village. He is a great kid and we look forward, hopefully he will be successful with our dispatch, remember that is such a hard job that we have a 50 percent fail rate on new hires in there so we wish him the best of luck and I am sure he will be fine. Welcome aboard Christian.

J. Lester: Number 9 – Appoint Kristin Corwin Vice-Chairperson of the Design Review Board effective immediately.

S. Melendez: So moved.

A. Graham: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 10 – Approve agreement with Peneflex, Inc. for the administration of the Volunteer firefighter Service Award Program for the 2020 Service Year period covering January 1, 2021 to December 31, 2021.

S. Melendez: So moved.

C. Minardi: I second that.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 11 – Approve \$1,789,666.00 payment constituting the Village's retirement system contribution for the fiscal year 2020 to 2021 Employee Retirement System is \$796,691; Police/Fire Retirement System is \$992,975.

A. Graham: So moved.

C. Minardi: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 12 – Approval Annual Maintenance/Service Contract, contract period November 3, 2020 through November 2, 2021 at a cost of \$4,835 with Mayday Communications for the Emergency Radio Operations and Dispatch's audiolog digital voice recording system as per Chief Tracey's November 5th memo.

S. Melendez: So moved.

A. Graham: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 13 – Make a motion to approve the annual service agreement, period July 1, 2020 through June 30, 2021, with Motorola for maintenance and service for the Headquarters Base Station Backup Consoles in the amount of \$28,335.87 as per Chief Tracey's November 9th memo.

S. Melendez: So moved.

A. Graham: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 14 – Approve the proposal received from Bistran Materials Inc. to provide snow removal service for the 2020-2021 season on an as needed basis.

R. Brown: So moved.

S. Melendez: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 15 – Approve the Village joining the Keystone Purchasing Network, as per Resolution # 18-2018 Procurement Policy.

R. Brown: So moved.

S. Melendez: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 16 – Adopt Resolution 71-2020 hereby amending permit fees.

S. Melendez: So moved.

J. Larsen: Can I have a second?

R. Brown: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

RESOLUTION #71 - 2020

UPON motion of Trustee Sandra Melendez, duly seconded by Trustee Rosemary Brown, be it unanimously RESOLVED THAT, the below listed fee schedule changes are hereby adopted and **effective January 1, 2021:**

Design Review Board:

Awning Permit	\$ 150.00
Misc. applications (<i>paint building, solar panels on roof, etc..</i>)	\$ 200.00 <i>prior to commencement of work</i>
	\$ 400.00 <i>work performed prior to approval</i>
<u>Planning Board</u> - Subdivision Lot Line Application	\$2,000.00

Zoning Board of Appeals - Variances

	\$ 1,000.00 per requested variance
	\$ 2,000.00 per requested variance if work has been done without approvals

Building Department

Demolition Permit	\$ 1,000.00
Certificate of Occupancy/Violation Search	\$ 150.00

R. Brown: Did we want to discuss what those permit fees are and the increases just for the public's sake. Usually we would have it as a work session item and then at the following meeting, have it as a resolution. I just thought maybe, Mayor, you would like to inform everyone of the changes?

J. Larsen: Do you have it in front of you, Rose, go right ahead.

R. Brown: Actually, I do not so maybe you want to, I could look through my packet.

J. Lester: Do you want me to do it?

R. Brown: Yes.

J. Larsen: Yes, go ahead June, I do not have it in front of me.

J. Lester: Resolution #71 - 2020 on the fees, Design Review Board, the awning permit fee was \$25 increased to \$150, miscellaneous applications, paint, solar panels on the roof, etc., that was also \$25 now it will be \$200 before the work, if the work is done before approval it will be \$400. Planning Board subdivision lot line application from I believe it was \$1,000 to \$2,000; Building Department Permit Demolition Permit was \$100 increased that to \$1,000, Certificate of Occupancy and Violation Search was \$100, increased that to \$150, variances were \$750 increase that to \$1,000 per requested variance, \$2,000 if the work has been done prior to the approvals. That is it.

J. Larsen: All right, great. And these fees were come up with at our weekly staff meeting which you should have all received those minutes and that was discussed with our Clerk, our Treasurer, our Department Heads, and our lawyer so that is where that all came from. So, thanks for doing that. Next.

J. Lester: Number 17 – Notice for a public hearing to be held on December 18, 2020 for Introductory #6-2020, a proposed amendment of Chapter 267 Vehicles and Traffic to discontinue the requirement of displaying parking receipts while parking in the Robert G. Reutershan Parking Lot and the Barnes Schenck Parking Lot.

S. Melendez: So moved.

C. Minardi: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 18 – Accept the \$52,000 bid received from Keith Grimes Inc. for the Herrick Park Innovative and Alternative On-Site Wastewater Treatment Systems Project as per the October 9, 2020 bid specifications.

S. Melendez: So moved.

A. Graham: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried, thank you.

J. Lester: Number 19 – Approve the \$74,767.76 purchase of two Chevrolet Tahoes at \$37,383.88 each from Buzz Chew off the Onondaga Big # 8771 2021 C4WD as per Chief Tracey's October 29th memo.

R. Brown: So moved.

S. Melendez: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried, thank you.

J. Lester: Number 20 – Deem as surplus and approve trade-in/sale by on-line auction of replaced fire department equipment as listed in Chief Turza's November 13th memo.

C. Minardi: Motion to accept.

S. Melendez: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

J. Lester: Number 21 – Adopt Resolution 72-2020 hereby ratifying the Public Safety Dispatchers Association collective bargaining agreement, and upon incorporation of the Memorandum of Agreement into a new collective bargaining agreement authorize the Mayor to execute the collective bargaining agreement on behalf of the Village.

A. Graham: So moved.

S. Melendez: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Opposed? None? So carried. Again, we thank our Public Safety Dispatchers for the great job they do.

J. Lester: Number 22 – Appoint Jack Patricof as Director of the Mayor's Youth Council.

S. Melendez: So moved.

C. Minardi: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried. This is a great program that we came up with, Jack is a terrific young man, Village Resident, who will head up this for Village Hall and the idea is to get more involvement from our youth and provide community service opportunities, work with government, work with our departments, and just get more involvement from our local youth. So, Jack is going to do a great job and I am really happy to have this done. Thanks everybody for your support.

C. Minardi: I think this is great.

J. Larsen: Next.

J. Lester: Number 23 – Notice to bidders for the five-year lease of the Main Beach concession known as the Chowder Bowl with the bid opening to be held at 2:00 p.m. on December 29, 2020.

C. Minardi: Motion.

S. Melendez: So moved.

R. Brown: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A Graham:** Aye.

J. Larsen: Passed and carried.

A. Graham: I would note that at the top of that on the copy that I received, the date on the very top at the execution time said 2015, I do not think we are going to do this in 2015 so when it comes time to execute the contract, I assume that date will be corrected.

J. Lester: Oh yes.

J. Lester: Number 24 – Approve the “Little Free Library” at the Nature Trail for 1 year.

S. Melendez: So moved.

A. Graham: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A. Graham:** Aye.

J. Larsen: Passed and carried. Is that it, June?

J. Lester: Yes, that is the last one on the agenda.

J. Larsen: All right so that concludes our regular meeting, I am going to ask for a motion to close and then we will go into Executive Session we have to speak about some litigation, and if we have to return for any reason, we will notify the public and the press. We will make a motion to close the meeting.

A. Graham: So moved.

S. Melendez: Second.

J. Larsen: All in favor?

C. Minardi: Aye. **S. Melendez:** Aye. **R. Brown:** Aye. **A. Graham:** Aye.

J. Larsen: Thank you, our meeting is closed, I will see you in Executive Session.

Meeting was adjourned at 11:47 a.m.

DEPARTMENTAL MONTHLY REPORTS

DEPARTMENT OF PUBLIC WORKS

MONTHLY REPORT NOVEMBER 2020 MEETING

FALL DAILY ROUTINE:

- Trash collection M,W,F and policing of public areas and road shoulders
- Sidewalks blown Thursdays
- Street sweeping
- Mowing / fall cleanups
- Privy
- Leaf Collection

SHADE TREES:

Home Sweet Home Wisteria and grape arbor pruned
132 Main pruning completed

BUSINESS DISTRICT:

- Sidewalk power washing continues
- Sidewalk repairs started (contractor)
- Curb replacement Main St. started (contractor)
- Wallace project started
- Holiday lighting checked for faults
- Parking space count completed
- Rhodedendron transplanted Reutershan South entrance (contractor)

ROAD SURFACE:

- Permanent pavement patches started (contractor)
- The Circle drainage pipe relining completed (contractor)
- Shoulders regraded to improve drainage completed (multiple locations)

MISCELLANEOUS:

- Split Rail maintenance 11 locations
- Sign replacement / relocations / removals

DEPARTMENT OF PUBLIC WORKS

- N Main St (West Side IRR) shoulder restoration completed
- Roof repair at DPW building by contractor flat roof in progress
- #5 project completed
- #20 project started
- Salt trucks (2) readied
- DPW safety lighting project in progress
- Sweeper Academy 8 employees
- Dayton Ln sidewalk maintenance started

Road Opening Permits issued prior month: 9 119 YTD
 Denied prior month:

Solid waste collected in prior month: *Town Sanitation report for May incomplete: YTD totals not accurate.*

Trash	20.7 tons (Wednesday's are based on average daily totals)	YTD	178.8 Tons*
Brush / Wood	8.71 tons (does not include disposal at private facilities)	YTD	212.81 Tons*
Other Debris	6 tons	YTD	13.48 Tons*

Fuel Used in May: DPW Gas 616.01 Diesel 676.57

TO: EAST HAMPTON VILLAGE BOARD OF TRUSTEES
 FROM: MICHAEL J. TRACEY, CHIEF OF POLICE
 SUBJECT: POLICE ACTIVITY REPORT

UNIFORM DIVISION ACTIVITY REPORT FOR OCTOBER 2011
(Codes 030 -693)

- 19 Aided Cases
- 60 Alarms Answered by the Patrols
- 8 Arrests Made by the Department
(11 Driving While Intoxicated and/or Impaired Arrests included in Above Total)
- 26 Assists to Disabled Motorists
 Beach Patrol - 34 hours
 Building Check - 62 hours
- 0 Child Safety Seat Inspections
 Door Checks - 62 hours
- 2 Doors Found Open by the Patrols
- 0 Escorts
- 1 Fingerprinting
 Foot Patrol - 162 hours
- 34 Motor Vehicle Accidents
- 161 Traffic Summonses Issued
(47 Speeding Summonses Issued)
- 3 Village Code Summonses Issued
*(0 Animal on Beach Summonses Issued)
 (0 Sign Summonses Issued)*
- 212 Village Parking Summonses Issued

DETECTIVE ACTIVITY:

Complaints Investigated	Active Cases:	7
	Closed Cases:	5
Paperwork for Court	Arrest Warrant:	0
	Bench Warrant:	0
	Criminal Summons:	0
	Seal Orders:	0
	Supporting Deposition Requests:	0

GASOLINE CONSUMPTION - POLICE VEHICLES
 October Gasoline Consumption - 1,813.24 Gallons

PERSONNEL

Overtime:

Non-Grant - Arrests, Cases, Shift Coverage (Codes 161 - 181):	18 Eight-Hour Shifts
Non-Grant - Foot Patrol, Street Crime, Other (Codes 188 - 190):	0 Eight-Hour Shifts
Grants - STOP-DWI, Speed, Seatbelt (Codes 185 - 187):	0 Eight-Hour Shifts

Time Off:

Holidays, Personal, PBA Days, Vacation, Injured on Duty, Sick Time, DE Days, Compensatory Time, XDO, Funeral Days (Codes 202 - 401):	52.2 Eight-Hour Shifts
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Respectfully submitted,
MICHAEL J. TRACEY
 Chief of Police

(APPROVED BY BOARD OF TRUSTEES ON APRIL 16, 2021)

Pamela J. Bennett
PAMELA J. BENNETT, VILLAGE CLERK

Gerard Larsen
GERARD LARSEN, MAYOR

Christopher Minardi
CHRISTOPHER MINARDI, DEPUTY MAYOR

Arthur S. Graham
ARTHUR S. GRAHAM, TRUSTEE

Rosemary G. Brown
ROSEMARY G. BROWN, TRUSTEE

Sandra Melendez
SANDRA MELENDEZ, TRUSTEE