

VILLAGE OF EAST HAMPTON BOARD OF TRUSTEES MEETING TO CLOSE THE FISCAL YEAR
HELD ON JULY 29, 2022, AT 11:00 A.M. OPEN TO THE PUBLIC
EMERGENCY SERVICES BUILDING, 1 CEDAR STREET, EAST HAMPTON, NY

The Annual Meeting of the Board of Trustees to Close the Fiscal Year (2021-2022) was held on the above date.

After Mayor Larsen welcomed everyone the Pledge of Allegiance was held, followed by a Roll Call, attendance reflected below.

Present: Jerry Larsen, Mayor
Chris Minardi, Deputy Mayor
Trustee Melendez, Trustee
Carrie Doyle, Trustee
Sarah Amaden, Trustee
Marcos Baladrón, Administrator
Vincent Messina, Village Attorney
Lisa Perillo, Village Attorney
David Collins, Superintendent of Public Works
Dave Jaycox, Central Garage
Kenneth Collum, Fire Marshal
Billy Hajek, Planner
Michael Tracey, Police Chief
Tom Preiato, Building Inspector
Hugh King, Historic Site Manager
Drew Smith, Chief Lifeguard
Pam Bennett, Village Clerk
Dominique Cummings, Treasurer
Jody Gambino, LTV Moderator
June Lester, Deputy Clerk/Administrative Assistant

Mayor's Announcements

A moment of silence was held for Loretta Orion, Home Sweet Home Museum Gardener and wife of Hugh King, the Village's Historic Site Manager and Historian.

Upcoming Events

July 29th, today: Peter and the Wolf today at 4:30 pm and 6:30 pm in Herrick Park.

August 6th: Meet Your Elected Officials at Main Beach at 6:00 pm. The Village Board, Assemblyman Fred Thiele, Legislator Bridget Fleming, Senator Palumbo and County Executive Steve Bellone have been invited.

August 13th: Author's Night will be held in Herrick Park from 5 pm to 7pm.

August 14th; The Children's Fair will be held in Herrick Park.

August 20th: The Annual Artists – Writers Game will be held in Herrick Park
East Hampton Fire Department's Fireworks at Main Beach
East Hampton Village Foundation's annual gala, at the Maidstone Tennis Club.

Village's Moody Rating

For the first time in the Village's history the Village has been given a AAA rating by Moody's. Village Administrator Marcos Baladrón and the Village's Bond Consultant Michael Loguercio briefly explained the significance of the new higher rating. The Village is in the process of going out for a \$6,800,000 bond. AAA is not an easy rating to achieve. Basically, to the investors who are going to be purchasing the Village's bonds, it means the highest safety that an investor could get. With the triple A rating comes a lower interest rate. Mr. Loguercio predicted the Village will save between \$50,000 and \$75,000 over the life of the issue, and that the Village will do very well when the bonds are sold next week, on August 2nd. Mr. Loguercio congratulated Marcos and Dominique for a job well done.

2022 Beach Season and Lifeguards 2022 Save

Beach Manager Drew Smith addressed the Board and introduced several of the Village's lifeguards. Present were Ocean Lifeguard Jack Cooper, Captains Jason Brunner and Lee Bertrand, Lieutenants Halle Kneeland and Emma Silvera, and Lifeguards Reed Jones and Brian Stanis.

Last year the Village had 181 saves. During the 2022 Season, there has been approximately 140 saves to date.

On Sunday, July 3rd, a swimmer suffered a spinal injury. The lifeguards listed above were all instrumental in the save, and their direct actions not only saved the victim's life but also prevented any further lifelong damage from the injury.

The Annual Main Beach Lifeguard tournament was held last week, with teams from Long Beach, Jones Beach, Smith Point, Fire Island, Southampton competing. The 2nd Annual Town vs. Village Volleyball Tournament was held last night, with 64 competitors as well as spectators. Drew thanked David Collins and the Dept of Public Works for setting the event up, as well as Chief Tracy for having the police presence and the lights to allow us to go later into the evening. The beach has been filled with music events and lifeguard events and tremendous support from all the department heads that allowed those operations quite smooth.

56 Egypt Close Field Clean-Up (SCTM#301-4-7-41.7)

After receiving several complaints from neighboring property owners over the lack of maintenance at the property, which has been leased as a farm stand and farm field that borders on Pantigo Road, the matter was turned over to the Village Attorney, Building Inspector and Fire Marshal. Legislation permits the Village to rectify the issue if the tenant/owners won't if the situation threatens the public health and safety on individual properties. After a noticing procedure, the Village could then ultimately go in and what's called summarily abate the nuisance, clean up. The location is overgrown field with some accessory structures that were not maintained, creating a health and safety issue for the neighbors and the surrounding area. To date, there has been an effort to abate some of these issues, the grass has been cut and some of the debris has been removed. The consensus was that more needed to be done to resolve the issue. John Tarbet, the attorney for the landlord, was present. The Village Attorney reminded the Board that regardless of the outcome of today's discussion, the code also provides for subsequent issues of the same nature, so that if this continues to be a problem, there's a much quicker process to get it to this point so that the Village Board can entertain taking further action.

Mr. Tarbet noted that the lease on the property, which is an agricultural reserve and meant to be farmed, will not be renewed after 2022. Mr. Tarbet will convey to the tenant any addition work that needs to be done.

Mr. Hank Johansen, President of the Homeowners' Association at Amy's Court addressed the Board. The Association consists of nine separate condominium homes, three of which directly overlook the farm. Mr. Johansen has lived there 20 years and has watched the farm with pleasure – well managed crops blowing in the breeze. Now the three homes mentioned look out onto a pile of junk 20 feet wide that keeps growing. The homeowners support farming, the current situation is not farming and needs to change.

There being no further discussion, Trustee Melendez made a motion to close the hearing at 11:30 a.m., seconded by Trustee Minardi and carried unanimously.

John Target asked if he is to work with Tom Preiato to make sure whatever remaining items that need to be addressed are. The Village Attorney referred to the adoption of a resolution to follow.

Rebuttal To July 21st Editorial in The East Hampton Star

Mayor Larsen, in response to an incorrect, non-factual editorial in last week's East Hampton Star, asked that the response submitted be read:

A Huge Issue

East Hampton Village

July 25, 2022

Dear Editor,

We would like to correct and add clarifications to the unsubstantiated statements in your recent editorial titled "A Developer's Dream." We recognize that you have added a salacious header in order to entice people to read about a proposed sewer system, but it does a disservice to our community to insinuate that there is a nefarious motivation for trying to improve our water quality.

The boundaries of the sewer service area were established by the previous village administration led by then-Mayor Rickenbach in 2019, who awarded a contract to Nelson & Pope to evaluate sewers, parking, and workforce housing. In their effort to address commercial revitalization, that study specified and defined the service area, which was the commercial district. The recent recommended plan adheres to their proposed commercial district boundaries. (If you could please clarify when you state, "if Village Hall were even remotely concerned with protecting groundwater it would be the other way around," were you referring to the previous administration at Village Hall, which commissioned the study in 2019?)

It is important to note that the proposed sewer system, which will cost roughly \$24 million, not the \$30 million stated in your article, will be funded predominantly by grants.

Although the John M. Marshall Elementary School is not included in the current plan, the allegation that schools are not being addressed is premature. The wastewater project will address the school's wastewater connection during the map and plan phase, which occurs after receiving the Department of Environmental Conservation's decision on project permitting. The project has creative and cost-efficient methods for addressing school wastewaters. Again, the study area boundaries were established by the previous study initiated by the previous administration and were maintained solely for comparison purposes — a stated objective of the engineering report.

The map and plan will also address growth management. It is noted that the preliminary sizing of the wastewater system is for existing development. Wastewater management and freshwater quality are a huge issue for East Hampton and that is why we need a cohesive plan. Unfortunately now in the absence of one, the nitrogen concentration in our groundwater flows into our ponds and waterways causing the degradation of Hook and Georgica Ponds. Our drinking water is compromised. Contaminated water has an environmental impact, causing harmful algae blooms and brown tides. Cesspools for commercial facilities have been banned by the United States Environmental Protection Agency since 2001. Improper wastewater management can result in diseases and infections, as well as nuisance odors.

"We are at crisis levels with our ponds," says Sara Davison, the executive director of Friends of Georgica Pond Foundation, when reached by the phone. "There is definitely urgency to address it. Remember that this is the water we drink. I commend the village for pushing forward on it."

The statement that the current proposed system is merely "a sop to developers' dreams, nothing more" is inflammatory and erroneous. Improving our water quality is crucial to our health and the health of our community as it stands right now.

And as for your assertion that the absence of modern wastewater management has been one of the very few levers the towns and villages have had to control development, surely we can do better. Our administration does not believe that one has to live in one's excrement to maintain community charm and character.

As always you can reach the mayor or any of the East Hampton Village trustees by phone for clarifications before you go to press. Our number once again is 631-324-4150.

Respectfully,
 MAYOR JERRY LARSEN
 DEPUTY MAYOR CHRIS MINARDI
 TRUSTEE SANDRA MELENDEZ
 TRUSTEE CARRIE DOYLE
 TRUSTEE SARAH AMADEN

Public Comment

Maureen Bluedorn, of 41 Buell Lane and a resident for 19 years, addressed the Board with concerns and questions. Ms. Bluedorn questioned the signage. Extraordinary amount of signage that is going up in this Village. She counted over 80 signs on lampposts (banners) and considered them a hazardous distraction to drivers and felt the make the village look "really shoddy."

Secondly, where the Comprehensive Plan is and has a committee been formed to address that? And is there a budget for that? Ms. Bluedorn would also like to know what the goals of the newly formed Aesthetic Committee are?

Lastly, Ms. Bluedorn asked that "somebody please do something about the pond and restore it to its natural beauty so our swans can come back".

Mayor Jerry Larsen's response to Ms. Bluedorn: The Aesthetics Committee was formed at one of our new Board member's suggestion, really just to address things like tables and chairs. We already have a DRB for private property, but Village property is governed by the Village Board, not the DRB.

Ms. Bluedorn thought that the DRB approved Village property, because they approve paint colors and awnings, and felt they should approve whether or not there are tables and chairs all over the sidewalk. They should approve the signage and the flowers. Mayor Larsen thanked Ms. Bluedorn for her comments.

Motions/Resolutions:

Resolution #168-2022; Approve claim vouchers for the month of July.

S. Melendez: So moved. C. Doyle: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #169-2022; Approve Warrants #61, #63, and #64 (General Fund), #62 (LOSAP) (additional warrants will be provided on July 30 to close fiscal year).

S. Amaden: So moved. S. Melendez: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #170-2022; Approve Budget Transfer Schedule #10, Reference #10, dated July 19th.

C. Doyle: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #171-2022; Authorize the Village administrator to transfer funds as necessary to close the fiscal year ending July 31st, 2022.

S. Melendez: So moved. C. Doyle: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #172-2022; Approve departmental reports (*reports are inserted at the end of minutes*)

C. Doyle: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #173-2022; Amend the 2022 budget by increasing estimated revenue and appropriations in the amount of \$58,153.67 related to ARPA funds received from New York State.

S. Amaden: So moved. C. Doyle: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #174-2022; Acknowledge the \$226,000 CPF grant for the Main Beach IA Wastewater Treatment System.

S. Melendez: So moved. S. Amaden: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #175-2022; Approve the 4% increase in Lieutenant Jeffrey Erickson, Officer Armann Gretarsson and Officer Brendan Worth's base salary as per PBA contract for college credits effective August 1, 2022.

C. Doyle: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #176-2022; Approve the \$1.71 hourly rate increase for part-time ambulance office assistant Lynn Baldwin, effective immediately.

S. Amaden: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #177-2022; Employ 2022 seasonal beach staff, effective August 1, 2022. Curran O'Donnell as a substitute lifeguard at \$17 hourly, Leah Fromm and Dylan Cashin as lifeguards at \$16.50 hourly, Sarah O'Brien as an attendant at \$12 hourly and Sean Daley as a lifeguard at \$20 an hour.

S. Melendez: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #179-2022; Appoint Kyle Vorpahl to the position of Secretary to the Mayor at an annual base salary of \$60,000 effective August, 2022.

S. Melendez: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #180-2022; Approve the \$21,819.86 payout to Timothy Payne, who retired on July 14, 2022.

C. Doyle: So moved. S. Melendez: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried. Just want to thank Tim for his long-time service to the Village. He was a very good employee and we wish him well as he moves on to something else.

Resolution #181-2022; Approve the promotion of Paul Anderson to Labor Crew Leader at a salary of \$84,751 effective August 1, 2022.

C. Doyle: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried. Congratulations to Paul.

Resolution #182-2022; Approve agreement with P.W. Grosser Consulting to perform a hydrological analysis of Town Pond at a fee of \$10,000.

S. Melendez: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Billy Hajek gave a brief explanation on the need for the analysis of the pond. The Village dredged and removed sediment that was accumulated in Town Pond over the last forty – fifty years. The original plan was to remove about five feet of material. The result was removal of about 2½ - 3 feet of material from the pond. The project was successful in that a load of phosphorus and phosphorus filled sediment, which is one of the key problems in Hook Pond, was removed. The idea was to create more surface area and more water area for settling, because Town pond receives a lot of storm water runoff. From a water quality perspective, the project was successful. However, since the project's completion we're having difficulty maintaining stable water levels in the pond. There's a lot of theories and hypotheses as to why the pond's not holding water the way it used to. P.W. Grosser is a very reputable hydrological engineer and is well-regarded in the field of hydrogeology. They will do an assessment of the pond to determine the amount of water that's entering the pond, measure the amount of outflow, and then hopefully provide a plan that addresses maintaining a stable water level in the pond and suggest remediation factors or plans with a budget of what those recommendations are. Once the analysis is completed, P.W. Grosser will provide a presentation to the Board of Trustees. Estimated time for completion of the analysis is 4 or 5 months, depending on their ability to gather the information.

Resolution #183-2022; Approve Change Order #1 in the amount of \$8,852 received from Lombardo Associates in reference to the Wastewater Management Plan.

C. Doyle: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye

Resolution #184-2022; Approve South Fork Asphalt's \$28,320 quote for paving improvements in the parking lot at 8 Osborn Lane.

S. Amaden: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #185-2022; Approve South Fork Asphalt's \$28,208 quote for paving improvements in the parking lot at 81 Newtown Lane.

S. Amaden: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #186-2022; Approve the \$15,310 purchase of a Safety Robot and Pole Camera for the Police Department.

C. Doyle: So moved. S. Amaden: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #187-2022; Approve the Villages joining the NJ COOP - New Jersey Co-Op Purchasing Cooperative, which is similar to Sourcewell.

C. Doyle: So moved. S. Amaden: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #188-2022; Approve the \$32,851.98 purchase of two drones from Terrestrial Imaging for the Police Dept.

C. Minardi: So moved. S. Melendez: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #189-2022; Approve the \$19,149.83 purchase of tactical vests and helmets for the Police Dept.

C. Doyle: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #190-2022; Approve the annual agreement for the Police Department software with Larimore Associates in the amount of \$45,582.

S. Melendez: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #191-2022; Accept John Hummel's \$662,990 bid for Phase II of the Dominy Shops Restoration Project.

C. Minardi: So moved. C. Doyle: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried. The contractor gave an estimated time for completion of 4 months, by February 1st, depending on the start time.

Resolution #192-2022; Accept Ken Rousell Inc.'s \$75,900 bid for the Dominy Shops Sitework Project.

C. Doyle: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #193-2022; Accept the \$13,750 proposal received from 929 Media to compile a video documentary of the lifeguard program for the Village's recruitment efforts.

S. Melendez: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #194-2022; Accept Pio Lombardo's Village Septic Study as presented on July 6, 2022.

S. Melendez: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #195-2022; Accept the listed bids for General Services.

S. Amaden: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

July 12, 2022 General Services Bids
for the contract period of Aug. 1, 2022 - July 31, 2024

Cesspool Pumping:	E.S.I. (Environmental Services)
Plumbing Services:	Maccarone Plumbing
Drilling, trenching, etc..	New York Trenchless
Electrical Services:	New York Trenchless
OSHA F.D. physicals:	Island Occupational
Recycling Services:	Mickey's Carting
Alarm Monitoring:	Suffolk Security Systems
Fire Suppression System Maintenance:	Sentry Automatic Fire Protection

Resolution #196-2022; Accept donation of one 2022 Polaris ATV from the East End Rescue & Jim Minardi.

S. Amaden: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Resolution #197-2022; Approve the Village of East Hampton's participation in the Town's Community Housing Opportunity Program as per Town Code Chapter 160.

C. Doyle: So moved. S. Amaden: Seconded. J. Larsen: All in favor?
 Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
 Mayor Larsen: Aye. Passed and carried.

Billy Hajek gave a brief explanation. Sure. This is a program for incentivizing workforce housing. It's similar to the Community Preservation Fund where the town collects 2% tax on real estate transfers. This will be a half a percent tax on real estate transfers that they're going to collect Town-wide, inclusive of the Villages of East Hampton and Sag Harbor. That money is going to be diverted into a fund that will support workforce housing initiatives. The town has developed a preliminary plan for how they're going to implement the fund. It's currently not a detailed plan, but it includes their overall policy, which is going to be financing affordable housing, providing low interest or no interest loans for first time buyers, things of that nature. The Village residents are going to be contributing to the fund anyway, so the Village might as well take advantage if an affordable housing project presents itself in the Village. The Village would benefit from it.

Resolution 198-2022; Deem surplus and approved disposal of one impound vehicle; a 2001 Ford Windstar, Vin# 2FMZA53431BA50287, to be sold to Medford Auto Wreckers.

S. Amaden: So moved. C. Doyle: Seconded. J. Larsen: All in favor?
 Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
 Mayor Larsen: Aye. Passed and carried.

Resolution #199-2022; Increase hourly rate for Emergency Medical Technicians (EMT's) to \$25 and Paramedics to \$32.

S. Melendez: So moved. C. Minardi: Seconded. J. Larsen: All in favor?
 Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
 Mayor Larsen: Aye. Passed and carried.

<u>Paramedic</u>	<u>Hourly Rate</u>
1. Thomas Barbieri	\$ 32.00
2. James Cameron	\$ 32.00
3. Robert Capozzola	\$ 32.00
4. Felisa Greenlees	\$ 32.00
5. William Hamilton	\$ 32.00
6. Jonathan Millings	\$ 32.00
7. Stephen Montalto	\$ 32.00
8. Robert Rosen	\$ 32.00
9. Steven Tringali	\$ 32.00
10. Bruce Zummo	\$ 32.00

<u>EMT-B</u>	<u>Hourly Rate</u>
1. Samantha Hutcheon	\$ 25.00
2. Theresa Reynolds	\$ 25.00
3. Robert Scott	\$ 25.00
2. Francisco Martinez	\$ 25.00
1. Alyssa Cortes	\$ 25.00

Resolution #200-2022; Increase hourly rates for listed traffic control officers and specialists.

S. Melendez: So moved. C. Minardi: Seconded. J. Larsen: All in favor?
 Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
 Mayor Larsen: Aye. Passed and carried.

<u>Traffic Control Specialists</u>	<u>Hourly Rate</u>
1. Kenneth Schneider	\$ 20.00
2. Alexandria Jones	\$ 20.00
3. Bridget Stonemetz	\$ 20.00
4. Nicholas Lavelle	\$ 18.00
5. Sara Havens	\$ 18.00
6. Jessica Gualpa	\$ 17.50

<u>Traffic Control Officers</u>	<u>Hourly Rate</u>
8. Kailey DeMai	\$ 17.00

Resolution #201-2022; Accept resignation of Police Officer Matthew Griffiths and Traffic Control Specialist Christian Londono and Devon Mansir.

C. Minardi: So moved. S. Melendez: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

Mayor Larsen noted that Matt Griffiths got hired by the Town, he was a part-time police officer for the Village. He's doing a great job. He's the officer that caught two of the car thieves from New Jersey targeting high-end cars. We congratulate him. Christian Landon, who was a longtime Traffic Control Officer for us, has been hired full-time as a police officer by us.

Resolution #202-2022; To raise the threshold for which purchase orders are required from \$750 to a \$1,000.

S. Melendez: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

RESOLUTION #202-2022

PROCUREMENT POLICY OF THE INC. VILLAGE OF EAST HAMPTON

(Amended; 4/17/92, 2/15/02, 1/20/06, 2/19/10, 7/30/10, 1/20/12, 12/18/15, 4/15/16, 7/31/18, 4/1/21, 7/29/22)

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, comments have been solicited from all officers in the VILLAGE OF EAST HAMPTON involved in the procurement process, now, therefore, be it

RESOLVED, that the VILLAGE OF EAST HAMPTON does hereby adopt the following procurement policy which is intended to apply to all goods and services which are not required by law to be publicly bid.

PROCUREMENT POLICY FOR THE VILLAGE OF EAST HAMPTON

Section 1. Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a year. The following items are not subject to competitive bidding pursuant to Section 103 of the General Municipal Law: purchase contracts under \$20,000.00 and public works contracts under \$35,000.00; emergency purchases; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under State and county contracts; and surplus and second-hand purchases from another government entity.

The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. This documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or any other written documentation that is appropriate.

As permitted by Section 103 (16) of the General Municipal Law, the Village is authorized to purchase goods and services (exempt from competitive bidding) through the use of contracts that are let by the United States or any agency thereof, any state or any other political subdivision or district therein (also known as "piggybacking") so long as the contract was bid in accordance with the provisions of General Municipal Law Section 103. Also pursuant to GML Section 103, the Village is authorized to purchase from purchasing cooperatives upon approval by resolution of the Board of Trustees to join said purchasing cooperative.

Section 2. All goods and services will be secured by use of written request for proposals, written quotations, verbal quotations, or any other method that assures that goods will be purchased at the lowest price and that favoritism will be avoided, except in the following circumstances: purchase contracts over \$20,000.00 and public works contracts over \$35,000.00; goods purchased from agencies for the blind or severely handicapped pursuant to section 175-b of the State Finance Law; goods purchased under State contracts pursuant to Section 104 of the General Municipal Law; purchases under county contracts pursuant to section 103(3) of the General Municipal Law; or purchases pursuant to subdivision 6 of the policy:

RESOLUTION #202-2022 (Procurement Policy -continued)**Section 3.****A. General:**

All vendors must be approved by the Administrator's office prior to the placement of any orders.

1. Purchase orders must be obtained for all expenditures exceeding ~~\$750.00~~. **\$1,000.00**. Expenditures shall be defined as goods, materials, and services or any combination thereof.
2. All purchase orders must sufficiently detail the item or items to be purchased. All purchase orders must be approved by the Village Administrator and Department head before incurring the expenditure.
3. Only department heads and members of the Board of Trustees may submit purchase orders.
4. Any willful attempt to bypass the purchase order policy as stated herein shall be noted and brought to the attention of the Board of Trustees. Particular attention shall be paid to avoid splitting purchases of like materials so as to avoid exceeding the purchase order limits established herein.

B. Written Estimates:

Two or more estimates (quotes) must be obtained for all purchases of materials in excess of **\$2,000.00**. All purchase orders involving labor must comply with this policy regarding written estimates. All written estimates should be attached to the purchase order at the time of submission.

Purchases made from approved State, County or local bids are not required to obtain any additional written estimates but are still required to obtain purchase orders.

C. Exemptions:

1. The following expenditures are exempt from the purchase order requirement:
 - a. Employee travel expenses for overnight travel, which have been approved by the Village Board.
 - b. Reimbursement of petty cash funds.
 - c. Utility bills: PSEG, Telephone/Internet/Media service provider, Suffolk County Water Authority, Gas (electronic payments for utilities are permitted).
 - d. Interdepartmental charges; for example, water billings, gas billings, vehicle repairs, etc.
 - e. Medical examinations, veterinarian fees, insurance claims (medical and workers' compensation), medical insurance premiums.
 - f. Legal advertising and public notices in publications as required by law.
 - g. Postage meter cost.
 - h. Labor or services provided by Village employees.
 - i. Credit card statements (Resolution #4-2021; Credit Card Use & Policy; Allow payment outside of warrant to avoid late charges, adopted 1-7-21)

D. Emergency Provisions:

This policy and related policies established by the Board of Trustees may be waived under emergency conditions. Emergency conditions include but are not limited to the following:

1. Civil defense emergency, fire, hurricane, or severe storm conditions.
2. Stranding of marine mammal.
3. Circumstances that might imperil public health or public safety.

Under emergency conditions, any Village employee or official compelled to incur an expenditure that would ordinarily require a purchase order may incur same provided he or she documents said emergency and the necessity for such purchase. A purchase order shall be submitted after the emergency has subsided.

4. Documentation and an explanation is required whenever a contract is awarded to other than the lowest responsible offeror. This documentation will include an explanation of how the award will achieve savings or how the offeror was not responsible. A determination that the offeror is not responsible shall be made by the purchaser and may not be challenged under any circumstances.

RESOLUTION #202-2022 (Procurement Policy – continued)

5. Pursuant to General Municipal Law Section 104-b(2)(f), the procurement policy may contain circumstances when, or types of procurement for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the municipality. In the following circumstances it may not be in the best interests of the VILLAGE OF EAST HAMPTON to solicit quotations or document the basis for not accepting the lowest bid:

- a. Professional services or services requiring special or technical skill, training or expertise. The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity, and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures.

In determining whether a service fits into this category the BOARD OF TRUSTEES shall take into consideration to the following guidelines: (a) whether the services are subject to State licensing or testing requirements; (b) whether substantial formal education or training is a necessary prerequisite to the performance of the services; and (c) whether the services require a personal relationship between the individual and municipal officials. Professional or technical services shall include but not be limited to the following; services of an attorney; services of a physician, technical services of an engineer engaged to prepare plans, maps and estimates; securing insurance coverage and/or services of an insurance broker; services of a certified public accountant; investment management services; printing services involving extensive writing, editing or art work; management of municipally owned property; and computer software or programming services for customized programs, or services involved in substantial modification and customizing of pre-packing software.

- b. Emergency purchases pursuant to Section 103(4) of the General Municipal Law. Due to the nature of this exception, these goods or services must be purchased immediately and a delay in order to seek alternate proposals may threaten the life, health, safety or welfare of the residents. This section does not preclude alternate proposals if time permits.

RESOLUTION #203-2022; Adopt Resolution #203-2022 in reference to 56 Egypt Lane field cleanup (SCTM# 301-4-7-41.7). Mayor Larsen asked if a motion could be made to give the tenant 10 days to clean-up the property satisfactorily. As it was confirmed that the Village could, the Board moved ahead.

S. Melendez: So moved. C. Minardi: Seconded. J. Larsen: All in favor?

Deputy Mayor C. Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye. Passed and carried.

RESOLUTION #203-2022

WHEREAS, numerous reports and complaints regarding high grass, overgrown vegetation and litter and debris on property located at 56 Egypt Close, East Hampton, located in the Village of East Hampton, Town of East Hampton, County of Suffolk, State of New York, SCTM No. _____, have been received by the Village; and

WHEREAS, Village employees have verified the existence of said nuisance on the premises; and,

WHEREAS, pursuant to Chapter 225 of the Code of the Village of East Hampton, the Village Building Inspector has caused a Notice directing the removal of the said nuisance to be served upon the owner(s) of the property at the last known mailing address of record, to wit: _____, and also upon _____, the tenant on said property, by (personal delivery? Certified Mail, Return Receipt requested?) on _____, 2022, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the notice and completion of removal prior to _____, 2022; and

WHEREAS, pursuant to Chapter 225 of the Code of the Village of East Hampton, the Village Attorney has caused a Notice directing the removal of the said nuisance to be posted in a conspicuous place on the said premises on _____, 2022, which Notice directed the commencement of the removal of said nuisance within five (5) days after service of the Notice and completion of removal prior to _____, 2022, and

RESOLUTION #203-2022 (continued)

WHEREAS, said Notice specified that in the event the nuisance was not voluntarily removed within the time specified, a Hearing would be held before the Village Board of the Village of East Hampton on _____, 2022, at Village of East Hampton Emergency Services Building, _____, East Hampton, New York, at 11:00 A.M. to determine whether the removal of the described nuisance should be accomplished by the Village of East Hampton, and allow any interested person to have an opportunity to present evidence in opposition to the Village's determination; and

WHEREAS, at the time and place specified for the Hearing, the Village Board has received evidence supporting the Village's determination that the described premises constitutes a nuisance, that due notice of the nuisance has been posted on the premises and that no action has been taken to remove the described nuisance and that the Village of East Hampton should undertake the task of removing the said nuisance; and

WHEREAS, at the time of said Hearing, no evidence was adduced to support a contrary determination,

NOW, THEREFORE, UPON a motion by Trustee _____, seconded by Trustee _____; be it

RESOLVED, that the Village Building Inspector and/or his agents be and he hereby are authorized to order that the work be done to cut and remove the high grass and overgrown vegetation from the property along with all litter and debris (including any and all unregistered vehicles/boats/trailers and _____), and be it

FURTHER RESOLVED, that upon receipt of additional complaints pertaining to the nuisance identified herein, upon verification of the existence or recurrence of the said violation(s), and upon confirmation that the premises are owned by the persons or entities previously notified as described herein, that, without further Village Board approval, the Village of East Hampton or its duly authorized agent may enter upon the premises to insure that the nuisance is abated and that the property is in compliance with the minimum property maintenance standards of all applicable state and local laws, and be it

FURTHER RESOLVED, that all costs and expenses incurred by the Village in connection with the proceeding to remove the said nuisance shall be annexed as a Special Assessment to the property on which the nuisance is located, which property is designated by Suffolk County Tax Map Parcel No. _____

UPON a vote being taken, the result was:

Trustee Melendez made a motion to close the meeting at 12:00 p.m., and enter into an executive session to discuss personnel and real estate, seconded by Deputy Mayor Minardi and carried unanimously.

172 Accabonac Road
East Hampton, NY 11937



631-324-0641 • Fax 631-324-0566
www.easthamptonvillage.org

**VILLAGE OF EAST HAMPTON
DEPARTMENT OF PUBLIC WORKS**



MONTHLY REPORT JUNE 2022 MEETING

SPRING DAILY ROUTINE:

- Trash collection and policing of public areas and road shoulders
- Sidewalks blown Thursdays weather permitting
- Privy
- Mowing
- Saturday trashing

SHADE TREES:

- Stump grinding continues
- Stump locations reseeded
- Ocean Ave pruning in completed
- Removals
- Ground pruning

BUSINESS DISTRICT:

- Weeding
- New brick sidewalk 29 Race Ln (masons)
- Sidewalk repair 17 Newtown (masons)
- Sidewalk curb removal & repair Newtown & Railroad (masons)
- North Main St trash cans refurbished, half relocated to 107 Newtown.
- North Main metal tree surrounds removed.
- Tree enclosures mulched
- Parking restriction seasonal signs installed parking lots
- Planting screening materials 8 Osborne Ln
- 8 Osborne lot driveway and sidewalk work.(masons)
- Repair, power wash, prime & paint posts at Jitney stops
- Remove Graffiti from Newtown bus stop
- Remove Graffiti from privy
- Flower boxes & hanging pots installed / planted
- Plow damage repaired (masons)
- 3 New trees planted Main St (LVIS)
- 3 replacement trees 2 Newtown 1 N Main(LVIS)
- Banners updated w/ new message

ROAD SURFACE:

- Patching
- Sweeping
- Split rail repair
- Sign straightening / replacement
- Permanent pavement patching completed (contractor)
- Clean Wiborg lot
- Casting adjustments completed (contractor)
- Clause Lot (MB Lower lot) Seal Coated (contractor)
- Line striping beach lots / long term & day lot
- Storm drains cleaned and jetted (contractor)
- Long Term and day lot curb lines cleaned
- Charge Point head replaced long term lot (contractor)

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**VILLAGE OF EAST HAMPTON
DEPARTMENT OF PUBLIC WORKS**

MISCELLANEOUS:


- Town pond well installation completed (contractor)
- Hook Mill repair completed
- CG tire changing area completed.
- Street light repair (Contractor)
- Parking restriction seasonal signs installed beach heads / James Ln
- Red beach markers (300') installed for season
- Delineator, handbill and ROW obstructions removed village wide.
- DPW garage painting completed for season
- 5K set up
- Move Lifeguard towers
- Flowers planted
- Beach emergency location signs installed
- New plant watering
- Flags holiday and half staff
- APWA equipment show, refurbished truck #20 displayed 2 CG and 2 DPW staff attended

Road Opening Permits issued prior month:	31	68YTD
Denied prior month:	2	

Solid waste collected in prior month:

Trash	10.30 tons (Wednesday's are based on average daily totals)	70.20 YTD
Brush / Wood	4.26 tons (does not include disposal at private facilities)	128.18YTD
Other Debris	2.76 tons	20.14YTD

Fuel Totals: May 621.82 gals gas 558.81 gals diesel



David Collins Superintendent

**VILLAGE OF EAST HAMPTON
DEPARTMENT OF PUBLIC WORKS**

MONTHLY REPORT JULY 2022 MEETING

SUMMER DAILY ROUTINE:

- Trash collection and policing of public areas and road shoulders
- Sidewalks blown Thursdays weather permitting
- Privy
- Mowing
- Saturday & Sunday trashing
- plant watering
- Night trash collection started 5 days (part time employees)

SHADE TREES:

- Stump grinding
- Stump locations restored

BUSINESS DISTRICT:

- Weeding
- N Main tree enclosures completed (masons)
- Replace missing storm grate Newtown & Main
- Magazines & handbills removed
- Water main break damage restoration completed (masons)
- Banners updated w/ new message

ROAD SURFACE:

- Patching
- Sweeping
- Split rail repair
- Sign straightening / replacement
- Soft shoulder temporary repair Georgica Rd
- ROW obstructions removed
- Crack sealing
- Line striping lots / hash marks, stop lines & accessible spots

MISCELLANEOUS:

- Street light repair (Contractor)
- 3 Damaged street lights and poles replaced N Main 1 / Roundabout 2
- Flowers planted roundabout
- Flags holiday & half staff
- Irrigation startups and repair
- Replenish sand piles IFO lifeguard towers (Thursdays)
- Remove dead dolphin from Wiborg
- Herrick / Dayton chain link fence removal
- Auction of surplus items completed net \$52,886.00
- Herrick Movies in the Park striping
- Tuesdays at Main striping
- New concrete slab installed at EMS Building (masons)
- Overgrowth cut back various locations
- Central Garage container base site work.

Fuel Totals for June: Gas: 682.9 Diesel: 653.03

Road Opening Permits issued prior month: 15 **83YTD**
Denied prior month: 2

Solid waste collected in prior month:

Trash	27.48 tons (Wednesday's are based on average daily totals)	97.68 YTD
Brush / Wood	10.14 tons (does not include disposal at private facilities)	138.32YTD
Other Debris	.76 tons	20.90YTD

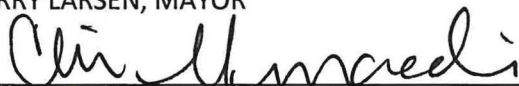
(APPROVED BY BOARD OF TRUSTEES SEPTEMBER 16, 2022)



PAMELA J. BENNETT, VILLAGE CLERK



JERRY LARSEN, MAYOR



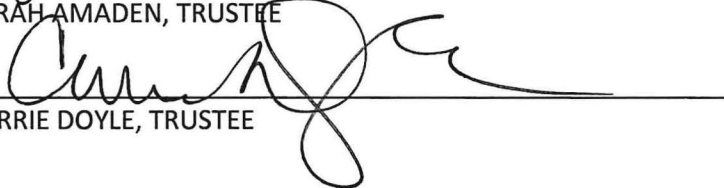
CHRIS MINARDI, DEPUTY MAYOR/TRUSTEE



TRUSTEE MELENDEZ,
TRUSTEE



SARAH AMADEN, TRUSTEE



CARRIE DOYLE, TRUSTEE

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