

21471

VILLAGE OF EAST HAMPTON BOARD OF TRUSTEES MEETING HELD ON AUGUST 19, 2022
AT THE EMERGENCY SERVICES BUILDING, 1 CEDAR STREET, EAST HAMPTON, NY

After Mayor Larsen welcomed everyone the Pledge of Allegiance was held, followed by a Roll Call, attendance reflected below.

Present: Jerry Larsen, Mayor
Chris Minardi, Deputy Mayor
Sandra Melendez, Trustee
Carrie Doyle, Trustee
Sarah Amaden, Trustee
Marcos Baladrón, Administrator
Vincent Messina, Village Attorney
Lisa Perillo, Village Attorney
Michael Bouker, Deputy Superintendent of Public Works
Dave Jaycox, Central Garage
Kenneth Collum, Fire Marshal
Billy Hajek, Planner
Michael Tracey, Police Chief
Tom Preiato, Building Inspector
Hugh King, Historic Site Manager
Drew Smith, Chief Lifeguard
Jason Nower, LTV Moderator
June Lester, Deputy Clerk/Administrative Assistant

Mayor's Announcements

The Annual East Hampton Fire Department's fireworks will be on Saturday at Main Beach, starting around seven o'clock. Nancy Atlas will be performing, with the fireworks commencing at dark. Lifeguards will be on duty until dark.

The East Hampton Village Foundation Summer Gala will be at 6:00 p.m. at the Maidstone Tennis House on Maidstone Lane. Tickets are still available, and are available at the door.

Hugh King, Village Historian & Historic Site Manager

An election was held in 1948 at Village Hall, then at 27 Main Street, at which village residents voted if Georgica should be included in the Village. It would not increase the taxes. The Georgica residents did not want sidewalks or street lighting. They did not want gutters, but they did want the roads taken care of. It passed by only 10 votes; 154 to 144.

Mr. King noted that Dr. Frederick Russell, the Mayor from 1930 – 1936 will be a topic at the September meeting.

Mr. King thanked the village administrator, mayor and the board for arranging the September 29th memorial at the Home Sweet Home gardens and the dedication of the gardens for his wife, Loretta Orion.

Wi-Fi and Remote Meetings

The audio at some of the meetings has had lapses, mostly because of issues with the internet connection. Hopefully, the installation of a wireless access point will help alleviate the issue.

The Village is looking into a few different options for doing the meetings live and broadcast remotely. The fact that we'd have to use mobile carriers might cause a problem. The September 1st work session will be held at Village Hall, which has wi-fi, so there should be no problem.

CityScape Consultants, Inc. – Susan Rabold

Susan Rabold of CityScape Consultants, Inc. gave a brief overview of CityScape's proposal to provide a wireless infrastructure study to include regulatory review and ordinance recommendations. CityScape's focus is on wireless study and management of wireless facilities for municipalities and non-governmental agencies. They're

very experienced in developing regulations to govern wireless communications. Presently, village code specifically lacks any regulations pertaining to wireless facilities. At this time the Board felt it would be appropriate for the village to engage a professional to help us develop and help us regulate wireless facilities. City Scape is currently developing a wireless study for the Town of East Hampton. By utilizing City Scape services, some of the information that has already been gathered for the town study can be duplicated for the village, which would lower the cost to the village a little.

Ms. Rabold noted that CityScape doesn't with any industry to do site acquisition, doesn't own any towers or build them, or have a wireless service that we sell for subscription. CityScape's works with local governments to make sure what they're doing is consistent with the federal and state statutes. CityScape does site reviews, master planning and can help with lease negotiation. With regards to what they're doing in the Town of East Hampton, they do a lot of independent reviews of wireless facility applications for new towers and for equipment modifications on existing structures. They are doing a wireless master plan, and are also looking at the Town's lease documents to see if they are consistent with current terms.

CityScape has done a lot of public workshops to help educate the community, including a wireless poll, where they gathered information concerning what the citizenry is interested in seeing as far as new infrastructure goes.



Wireless Infrastructure Study – Village of East Hampton

Cost of Services and Deliverables

Below is the estimated cost proposal for a Wireless Infrastructure Study to include regulatory review and ordinance recommendations (fee includes labor, travel, and other direct costs).

Task	Description	Timeline	Fee
TASK 1 – REGULATORY REVIEW AND RECOMMENDATIONS			
A. Review Existing Land Use Development Standards and Processes	Review existing regulations including federal and state mandates and codes, permitted use charts, definitions and other applicable development standards and develop proposed ordinance recommendations.	2-4 weeks	\$2,500.00
TASK 2 – INFRASTRUCTURE, OPERATIONAL AND TELECOMMUNICATIONS NEEDS ASSESSMENTS			
A. Infrastructure Assessments	Assessments of all existing wireless antenna, tower and base stations and identified public-owned properties; <i>Already completed</i>	1-2 weeks	0.00
TASK 3 – INVENTORY CATALOG			
A. Draft Inventory Catalog	Review of all infrastructure data and draft inventory catalog of all existing wireless facilities	4-6 weeks	\$1,500.00
TASK 4 – ENGINEERING, PRELIMINARY MAPPING AND ANALYSIS			
A. Engineering Analysis and Propagation Mapping	Related mapping necessary to present inventory analysis, propagation coverage and engineering analysis including ten year anticipated growth forecast. Inventory catalog and site-specific recommendations.	4-6 weeks	\$4,120.00
TASK 5 – DRAFT OF WIRELESS MASTER PLAN			
A. Draft Wireless Study	Preparation of an analysis to include engineering analysis and recommendations.	6-8 weeks	\$2,900.00
B. Public Workshop	Presentation/workshop of preliminary mapping and study findings (in person or via video conference, i.e. zoom)	1 week	\$3,000.00
TASK 6 – PROJECT COMPLETION – SUBMITAL OF FINAL DOCUMENTS			
A. Submittal of Final Study documents	Finalize Wireless Master Plan documents to include all approved revisions in electronic PDF format.	1-2 weeks	\$750.00
B. Master Plan Presentation	Presentation to Stakeholders (in person or via video conference, i.e., zoom)	1 week	\$3,000.00
Total Master Plan:			\$17,770.00

Workshops/Presentations - \$3,000

Art Installation – The Bull – Enrique Cabrera

Trustee Melendez introduced the local artist, who lives in Bridgehampton, Enrique Cabrera. Mr. Cabrera is world renown for his works. A discussion followed on the proposed installation of “The Platinum Bull” on the lawn at Village Hall, or elsewhere in the Village.

"The Platinum Bull," is sculpture that is 16 feet long and 8 feet high. It stands on a base encircled by solar-powered lights that will keep it aglow at night. The installation would be temporary and at no cost to the Village. Trustee Melendez felt the installation would create interest for other artists also.

Village Attorney Vincent Messina noted that this would be a pilot project, to see if it is appropriate and if it works. A selection committee or some process could be created, going forward, for other people to submit to.

Concerns were raised over the haste in deciding and parking issues, especially as the installation is proposed for Labor Day weekend. As the Board has mixed opinions as to the location, other locations were discussed – such as the Gardiner Mill Cottage Gallery, or Herrick Park. Deputy Mayor Christopher Minardi considered the lawn near the Gardiner Mill Cottage Gallery a better option than Village Hall.

Mayor Larsen had concerns, due to the recent paint vandalism in the village, over the piece being susceptible, to which Mr. Cabrera replied “it cleans up” as translated by Trustee Melendez.

"The Platinum Bull" will be installed next week in Herrick Park and unveiled on Saturday, Sept. 3, at 11 a.m.



“The Platinum Bull” by Enrique Cabrera

Resolution # 204-2022; Approve claim vouchers for the month of August.
Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution # 205-2022; Approve Budget Transfer Schedule Ref # 11 and 12, to close the 2021-2022 fiscal year.
Deputy Mayor Minardi: So moved Trustee Melendez: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution # 206-2022; Approve Warrants as listed: #65 dated 7/29/2022 (Guarantees-July 22), #66 dated 7/29/2022 (LOSAP-Anderson), #67 dated 7/29/2022 (LOSAP-July 22), #68 dated 7/29/2022 (Gen Fund #2- July 22), #1 dated 8/19/2022 (Gen Fund #1-August 22), #2 dated 8/19/2022 (Gen Fund Warrant- August 22), #3-dated 8/19/2022 (Capital Fund -August 22)
Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #207-2022; Approve minutes from meeting held on June 17,2022
Trustee Amaden: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

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Resolution #208-2022; Approve departmental reports.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

MONTHLY DEPARTMENTAL REPORTS

Department of Public Works

MONTHLY REPORT AUGUST 2022 MEETING

SUMMER DAILY ROUTINE:

- Trash collection and policing of public areas and road shoulders
- Sidewalks blown Thursdays weather permitting
- Privy
- Mowing
- Saturday & Sunday trashing
- Plant watering
- Night trash collection & Bathroom cleaning 7 days (part time employees)

SHADE TREES:

- Stump grinding
- Stump locations restored

BUSINESS DISTRICT:

- Weeding
- Magazines & handbills removed
- Remove Graffiti from Herrick Gazebo in progress
- Banners updated w/ new message
- Sidewalk improvement IFO Citarella (masons)
- Trip Hazards mitigated 33 Main & 63 Main (masons)
- Trip Hazards mitigated 55 Main (masons)
- Sidewalk obstructions impounded
- Flags holiday & half staff

ROAD SURFACE:

- Patching
- Sweeping
- Split rail repair
- Sign straightening / replacement
- Line striping, all lines parallel to curb completed (contractor)

Central Garage

Monthly report for July 2022

Vehicle maintenance for DPW:

1. Prep machines needed for daily use.
2. #18- Repaired hydraulic leak in street sweeper, and install new batteries.
3. Full service, lube, and light repair of the wood chipper.
4. #14- Full service, lube, and repair of the aerial bucket truck.
5. #25- Repaired leaking transmission lines and a leaking coolant hose.
6. #5- Repaired a damaged tailgate and a leaking fuel tank.
7. Installed new bagging system on Ventrac and filled tires on both machines with flat tire prevention chemical.
5. #7- Facilitate next day window replacement on garbage truck after accident.
6. Helped with purchased auction items for the buyers.
7. #9- Repaired an intricate engine issue resulting in replacement of glow plugs, wire harnesses, and a fuel injector.
8. Repaired normal issues with Toro lawn mowers to keep mowing crew at full capacity.
9. #1- Installed new safety strobe lights.
10. Road call with tow wrecker to help with a fallen storm drain.
11. Road call to Main beach lot 1 to clean up an oil spill that had occurred from a visitors vehicle.

Vehicle maintenance for FD:

1. Performed 2 NYS inspections
2. Performed all weekly truck checks.
3. 9-1-32 Full service, lube, and wiper blade replacement.
4. 9-1-1 Repaired both roof saws, cleaned, one new clutch.

Vehicle maintenance for PD:

1. Performed 2 NYS inspections.
2. 415- Full service and lube.
3. 412- Full service and lube, replace EVAP solenoid, and computer scan.
4. 410- Full service and lube, install new tires.
5. 414- Full service and lube.
6. 411- Replaced a faulty throttle body unit for proper engine operation.
7. 417- Replaced front tie rod ends.
8. TCO2- Replaced a bad alternator and repaired a broken cam sensor harness.
9. TCO3- Replaced a worn flat tire with new.
10. 444- Visually inspect truck, adjusted brakes, and ordered new clutch for replacement.
11. Commissioned two new quad 4 wheelers, installed emergency strobe lighting and new identification decals.

Vehicle maintenance for EMS:

1. 9-1-17 Repaired a flat tire.
2. 9-1-19 Full service and lube and rotate tires.
3. 9-1-81 Check air conditioning and have system recharged.
4. Perform all weekly truck checks.

Vehicle maintenance for Beaches:

1. Perform weekly inspection and lube of the surf rake and tractor.
2. Install a new battery in the quad 4 wheeler at 2 mile Hollow.
3. Retrieve new jet ski from dealer and deliver to Main beach, and recommission for the season.
4. Install new battery in old jet ski and get running for seasonal use.

BUILDING DEPARTMENT/CODE ENFORCEMENT

To: Mayor Larsen and The Village Board of Trustees

From: Tom Preiato, Principal Building Inspector *TP*

CC: Marcos Baladron, Village Administrator
Chief Tracey & Lt. Erickson, EHVPD,

Date: August 01, 2022

Re: Monthly Report for JULY 2022

Building Permits Issued (incl. 4 additional work):	11
Demolition Permits:	0
Limited Work Permits:	1
Signs:	2
Outdoor Dining/Seating:	1
Garage/Yard Sale:	0
SWPPP (stormwater):	0
Guest Room Permit	1
Inspections Performed:	
Certificate of Occupancies/ Compliance:	13
Updated Certificate of Occupancies:	4
Notice of Violations:	13
Stop Work Orders:	1

Resolution #209-2022; Approve 2022-2023 tuition aid payments of \$750 for the following twelve (12) dependent children of village employees: Olivia Brabant, Madeleine Brown, Cameron Downs, Jax Cantwell, Julia Erickson, James Foster, Sarah Morgan, Lilia Schaefer, Grace Turza, Tia Wiess, Daniel Wilson and Makenzie Wilson.
Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #210-2022; Approve the \$19,983.26 purchase of nine (9) new Anova LEX45 trash receptacles and six (6) additional liners from UpBeat Site Furnishings.
Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #211-2022; Approve \$9,633.05 quote for additional pavement repair from SFA Paving Stone Construction. Road Materials account A511042.
Trustee Melendez: So moved. Trustee Amaden: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #212-2022; Approve \$19,861.10 quote for pavement repair from SFA Paving Stone Construction.
Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

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Resolution #213-2022; Approve enrollment for two (2) police officers in the TEEX Basic Police Motorcycle Operator Training Course 9/12/22 through 9/23/22. Cost of course \$4,690.00 total (\$2,345 per person). Training Budget account A312046. Officers attending: PO Matthew Kochanasz and PO Armann Gretarsson.
Trustee Amaden: So moved. Trustee Melendez: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #214-2022; Approve the SQL Server Monitoring Service w/G Force Data for the contract period of 9/1/22 – 8/31/23 at the cost of \$6,985.00
Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #215-2022; Approve the Service Contract with Integrated Wireless Technologies for the contract period of 8/1/22 7/31/23 at the cost of \$6,288.00.
Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #216-2022; Approve the Annual Maintenance/Extended Service Plan for Priority Dispatch System ESP (P) M Agreement for the contract period of 8/31/22 through 8/30/23 at the cost of \$7,680.00
Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #217-2022; Approve the five (5) year lease agreement with Axon Enterprise for five (5) Taser 60 – X26P and Cartridges (Standard and Training), at the cost of \$11,800.00 total \$2,360.00 per year.
Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #218-2022; Approve the \$2,500.00 quote for 30-foot Aluminum Flagpole from Lennon Flags and Flagpoles, at the cost of \$2500.00.
Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #219-2022; Approve the disposal of three obsolete (not working) items to be deemed surplus: One (1) Xerox Phaser 6510 Printer S/N 4AV763921, One (1) Dell Intel Core i5 Desktop Computer S/N 6LCPM83 and one (1) Dell Intel Core i3 Desktop Computer S/N 2UA5402FRj, from Village Hall.
Trustee Amaden: So moved. Trustee Melendez: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #220-2022; Deem surplus and approve the disposal of approximately 500cu yards of clean fill, located at the DPW facility.
Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #221-2022; Approve the East Hampton Fire Department's Annual Main Beach Fireworks Fundraiser scheduled on Saturday, August 20th, 2022 with a rain date of Sunday, August 21 and will commence at approximately 8:30 p.m.
Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #222-2022; Employ Francis Thomas Hammer as a 2022 lifeguard at \$16.50, and delete the following lifeguards from the roster: Juliette Angiel, Karli Nunez, Christopher Cinque, Greg Engstrom, Cameron Mitchell Justin Zorbo, Chloe Collete, William Schlegel.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #223-2022; RESOLVED, that the Mayor or, in his place and stead, the Village Administrator, be and hereby is authorized to enter into a contract with Arcadis US Inc., for the disposal and replacement of firefighting foam; and be it further RESOLVED, that the Village Treasurer and/or the Village Administrator be and hereby is authorized to make any and all appropriation transfers necessary and appropriate to effectuate the foregoing agreement, regardless of object of expenditure.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #224-2022; Approve employee contracts (effective retroactively to August 1, 2022) for: 1) Livia G. Eyde (amended) Paramedic, \$ 67,000, 2) James P. Foster (amended to include overtime) Public Safety Dispatcher III, 3) Lorraine McKay - Executive Assistant, \$ 75,000.

Trustee Melendez: So moved. Trustee Doyle: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

Resolution #225-2022; Approve \$4.25 hourly rate increase (to \$29.75 hourly) for Alexis Martinez, part-time Dept of Public Works Laborer, effective August 18, 2022.

Trustee Melendez: So moved. Trustee Doyle: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.


Resolution #226-2022 (Addendum); Approve Austin Brown and James Farrell as new members of East Hampton Fire Department Company #5.

Deputy Mayor Minardi: So moved. Trustee Melendez: Seconded. Mayor Larsen: All in favor?
Deputy Mayor Minardi: Aye. Trustee Melendez: Aye. Trustee Doyle: Aye. Trustee Amaden: Aye
Mayor Larsen: Aye.

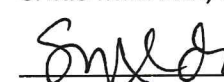
Deputy Mayor Minardi made a motion to close the meeting at 12:07 p.m., and enter into an executive session to discuss personnel and real estate, seconded by Trustee Melendez and carried unanimously.


(APPROVED BY BOARD OF TRUSTEES OCTOBER 21, 2022)

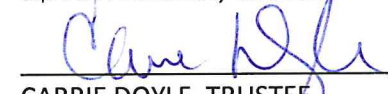

PAMELA J. BENNETT, VILLAGE CLERK


JERRY LARSEN, MAYOR


CHRIS MINARDI, DEPUTY MAYOR/TRUSTEE


TRUSTEE SANDRA MELENDEZ


SARAH AMADEN, TRUSTEE


CARRIE DOYLE, TRUSTEE

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