

VILLAGE OF EAST HAMPTON BOARD OF TRUSTEES WORK SESSION/SPECIAL MEETING
HELD ON MARCH 2, 2023
AT THE 1770 HOUSE, 143 MAIN STREET, EAST HAMPTON, NY

After Mayor Larsen welcomed everyone and the Pledge of Allegiance was recited, he acknowledged the recent passing of Thomas Lee, a resident of the village. Mr. Lee was responsible for the creation of the Village Scholarship Fund: Employees' Children and the donation of motorcycles to the East Hampton Village Police Department.

Hugh King provided an overview of the ownership and history of The 1770 House throughout the years. Michael Cohen of The 1770 House provided information on the various amenities and services offered at the Inn and the Restaurant. This was followed by Mayor Larsen's Roll Call, attendance reflected below.

Present: Jerry Larsen, Mayor
Chris Minardi, Deputy Mayor
Sandra Melendez, Trustee
Carrie Doyle, Trustee
Sarah Amaden, Trustee
Marcos Baladrón, Administrator
David Collins, Superintendent of Public Works
Michael Tracey, Chief of Police
Tom Preiato, Building Inspector
Billy Hajek, Planner
Hugh King, Historic Site Manager
Lorraine McKay, Executive Assistant
Jody Gambino, LTV Moderator
Michael Cohen, Manager of The 1770 House

Mayor Larsen announced The Crime Festival "Hamptons Whodunit" as an upcoming Village Event. Trustee Carrie Doyle explained the event further and how to purchase the tickets.

Main Beach Handicap Parking

Chief of Police Michael Tracey discussed the relocation of handicap parking spaces at the head of Main Beach. The new location will be in closer proximity to the sand ramp (handicap access over beach sand) that is just west of the current 15-Minute Parking zone. Additionally, the handicap parking that is currently placed on the inclining hill of this parking lot will be moved to the bottom of the hill, directly next to the crosswalk. This project will take place as soon as the Board of Trustees puts it into motion and Superintendent of Public Works Dave Collins agrees to do the work. The Board of Trustees is all in agreement with this project.

Sheepfold Sidewalk Installation

Superintendent of Public Works David Collins spoke about plans for a new sidewalk installation adjacent to the sheepfold on Pantigo Road. The sheepfold is the open space parcel located between Pantigo road, Gay Road, and Egypt Lane. The current grass where the sidewalk will be installed has visible wear from being used as a walkway by pedestrians. This sidewalk will provide individuals with direct access to both the crosswalk at the Egypt Lane and Accabonac Road intersection and the crosswalk to the Post Office. An engineering drawing provided by the Raynor Group will need to be sent to the New York State Department of Transportation for approval in which a permit will then be issued to the Village for the work. The 2023-2025 Sidewalk, Curb & Apron bid's accepted bidder will complete this work, which will be approved at the March 17, 2023, Board of Trustees Meeting. Superintendent Dave Collins clarified that this cement sidewalk would stretch the length of the grass area between CVS and Egypt Lane, between the fence and the tree line. The Board of Trustees is all in agreement with this project.

Sea Spray Cottages – RFI

Administrator Marcos Baladrón explained the difference briefly between an RFI (Request for Information) and an RFP (Request for Proposal), being that a RFP is a much more detailed report. The Village Administration is looking for individuals, including the tenants and any companies or organizations, to submit their ideas regarding the management of the 13 Sea Spray Cottages located on 17 acres of land. The upkeep of the cottages takes up a lot of the time of the Village's Building and Facilities staff. A Property Management Company would ease the responsibility of not only the upkeep but also the tenant satisfaction.

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Emergency Services Code Changes

Mayor Larsen stated that the Village Attorney has been looking over the East Hampton Village Code to see what is lacking and discovered that the Village does not have a Code that creates the Ambulance Service, Police Department, or Fire Department as Departments of East Hampton Village. The proposed legislation will outline that the Village has a Police Department, has a Fire Department, and has an Ambulance Department. During the research, the Village Attorney also discovered that State Law contains legislation about Police Departments and Fire Departments, right down to when they have annual meetings and who is in charge but discovered that there is no such law for an Ambulance Service. The law that is being introduced will not only put it in the Code but will set the parameters that are set in the Police Department and Fire Department. It will ultimately lay out who oversees the Ambulance and how it all will work better once it is restructured. Mayor Larsen explained that the special meeting to follow this work session will be used to pass the three resolutions so that they can then have public hearings at the next Board of Trustees Meeting on March 17, 2023.

Upon moved of Trustee Amaden, seconded by Deputy Mayor Chris Minardi, the Board unanimously voted to adjourn the Work Session at 11:26 am.

Mayor Larsen opened the Special Meeting at 11:26 am.

Resolution # 371-2023; Notice for Public Hearing – Chapter 36; To codify the East Hampton Village Police Department as a Department of Village Government.

Deputy Mayor Minardi:	So Moved.	Trustee Doyle:	Seconded.	Mayor Larsen:	All in favor?
Deputy Mayor Minardi:	Aye				
Trustee Melendez:	Aye				
Trustee Doyle:	Aye				
Trustee Amaden:	Aye				
Mayor Larsen:	Passed and carried				

Resolution # 372-2023; Notice for Public Hearing – Chapter 37; To codify the East Hampton Fire Department as a Department of Village Government.

Trustee Melendez:	So Moved.	Deputy Mayor Minardi:	Seconded.	Mayor Larsen:	All in favor?
Deputy Mayor Minardi:	Aye				
Trustee Melendez:	Aye				
Trustee Doyle:	Aye				
Trustee Amaden:	Aye				
Mayor Larsen:	Passed and carried				

Resolution # 373-2023; Notice for Public Hearing – Chapter 38; Establishing a Department of Emergency Medical Service (EMS) as a Department of Village Government

Deputy Mayor Minardi:	So Moved.	Trustee Doyle:	Seconded.	Mayor Larsen:	All in favor?
Deputy Mayor Minardi:	Aye				
Trustee Melendez:	Aye				
Trustee Doyle:	Aye				
Trustee Amaden:	Aye				
Mayor Larsen:	Passed and carried				

Half Season Beach Parking Permits

Trustee Amaden was not present at the last Regular Meeting on February 17, 2023, and requested clarification on the Village Half Season Beach Parking Permits for the 2023 summer season. With the Half Season Parking Permits planned to be put in place for summer of 2023, there has been an ongoing discussion whether the second half season passes should be through September 15th or through October 15th. At this time, the decision has been made to keep the passes through September 15th, while having lifeguards work weekends through Columbus Day, with no parking regulations after September 15th.

Mayor Larsen recommended trying The 1770 House as it is one of the best restaurants in East Hampton with great food and attentive staff, in his opinion.

Upon the motion of Trustee Doyle, Seconded by Deputy Mayor Minardi, the Board unanimously closed Special Meeting at 11:33 am.

FILED
VILLAGE OF EAST HAMPTON, NY

DATE: 6/23/23

TIME: 9:10 AM

Pamela J. Bennett