

**BOARD OF TRUSTEES
AUGUST 18, 2023
REGULAR MEETING
LTV STUDIOS, 75 INDUSTRIAL ROAD,
WAINSCOTT, NY 11975**

Those Present Were: Jerry Larsen, Mayor
Chris Minardi, Deputy Mayor
Sandra Melendez, Trustee
Carrie Doyle, Trustee
Sarah Amaden, Trustee
Marcos Baladrón, Village Administrator
Lisa Perillo, Village Attorney
Lorraine McKay, Executive Assistant
Setha Low, CUNY Professor
Hugh King, Village Historian
Michael Tracey, Police Chief
Chris Hines, LandTek Contractor
Michael Bebon, Village Resident
David Ganz, Village Resident
Billy Hajek, Village Planner
Jennifer Stephens, Roy Mabry's Niece

Mayor Larsen opened the meeting at 11:00AM, beginning with the Pledge of Allegiance. Directly thereafter, a moment of silence was held in remembrance of Joseph Aversano, the husband of Robert Caruso, the chairperson for both the Design Review Board and the Planning Board.

MAYOR'S ANNOUNCEMENTS

Mayor Larsen stated that Author's Night, held Saturday, August 12th at Herrick Park, was a success. He then shared two upcoming events both being held on August 19th - the Artist Writer's Game at Herrick Park and the Fireworks Show at Main Beach Hosted by East Hampton Fire Department. At the Fireworks Show, live music will be played by Sag Harbor Community Band. Gerry Turza, Fire and EMS Administrator, will now be overseeing the AED Program for the Town of East Hampton that consists of 45 defibrillators at locations from Waincott to Montauk. Mayor Larsen then commented on a recent article in the East Hampton Star that questioned why renovations were conducted at Herrick Park. A slideshow of before and after photos of the park's conditions was then presented. The before photos displayed cracks in the asphalt of the basketball and tennis courts and showed how the softball field mound and the pathways between bases were completely worn down. Mayor Larsen then shared that Herrick Park Renovation planning had initially begun in 2018 by the past Village Administration.

CUNY Professor Setha Low – Why Public Space Matters

Village Administrator Marcos Baladrón introduced Setha Low, a City University of New York (CUNY) Professor, who had been present at Author's Night for her most recent book, "Why Public Space Matters." She met both Mr. Baladrón and Mayor Larsen at the event. She then provided a summary of her book, which is based off of 35 years of research on public space. Herrick Park is the center of the Village and can be considered a cultural space for the public to engage and create new traditions in a safe place. Ms. Low concluded that Herrick Park is an especially important location and encouraged the Village Administration to ask those who use the park frequently, as well as those who do not use it, what its purpose is and how it could be used more effectively. Ms. Low then recommended that the park be used for sports, recreation, and events.

Hugh King – Tribute to Police Chief Michael Tracey

Village Historian Hugh King first spoke about a successful opening ceremony for the Dominy Shops Museum and the passing of Averil Dayton, who was a long-time Director at Home Sweet Home Museum. Mr. King then provided a timeline of Mike Tracey's life throughout his time being employed for the Village. The timeline included historical events in relation to the Inc. Village of East Hampton throughout the 1900's, the majority of which actually happened prior to Chief Tracey being born. The events included the purchasing of Main Beach in 1937, The Hurricane of 1938, the building of the Reutershan Parking Lot in 1964, and lastly ending in 1984, when Mr. Tracey was hired as a Part-Time Village Police Officer. Mr. King

21694

then listed various stores that were in business in 1984 in the East Hampton area including Diamond's Furniture Store, Plitt Ford, Crystal Room, and Pets Painted with Love. Hugh King concluded the tribute to Chief Michael Tracey by celebrating him for his positivity.

Mayor Larsen then spoke about his time working with Chief Tracey, as they were both hired in 1984 by East Hampton Village Police Department and attended Suffolk County Police Academy together. Village Administrator Marcos Baladrón then shared how great it has been to work beside Chief Tracey. Mr. Tracey explained that the best qualities of a Chief of Police are a sense of humor and self-awareness as both keep you centered. A slideshow was then presented that included videos and pictures of Chief Tracey.

Police Chief Michael Tracey Proclamation

Executive Assistant Lorraine McKay read the Proclamation provided to Police Chief Michael Tracey as follows:



Proclamation

Whereas: The Board of Trustees of the Incorporated Village of East Hampton would like to recognize and honor Michael Tracey for his distinctive service to the Village of East Hampton as a Law Enforcement Officer from 1984-2024.

WHEREAS: Michael Tracey became a sworn part-time seasonal Police Officer in 1984; hired full time in 1985; promoted to: Sergeant in 1989, Lieutenant in 2003, Captain in 2006, and appointed Police Chief in 2017.

WHEREAS: Michael Tracey during his long tenure co-founded: the East Hampton Volunteer Ocean Rescue, the East Hampton Joint Emergency Service Unit, and the East Hampton Local Emergency Operations Center.

WHEREAS: Michael Tracey created the East Hampton Village Emergency Operations Plan, became a member of the East Hampton Town Anti-bias Task Force, built a community partnership with the Family Service League, served on the East Hampton Group for Good Government since 2014 and co-produced the LTV television show "Diversity",

NOW, THEREFORE, I, Jerry Larsen, Mayor of the Village of East Hampton, on behalf of the Board of Trustees and the residents of the Incorporated Village of East Hampton, express our deepest gratitude to Michael Tracey for 40 years of faithful and loyal devotion to his responsibilities, for his invaluable contributions in upholding justice, enforcing the rule of law and preserving the rights and security of all citizens, we offer our best wishes for a long, healthy and happy retirement.


GERALD LARSEN, MAYOR

Mr. Tracey thanked his family, his assistant Sue Byrd, past and present Mayors and Village Boards, the Village Police, Fire, EMS Agencies, Dispatch, and the bosses Mr. Tracey has had the opportunity to work with and beside. He went on to say that his accomplishments were made possible through the friendships he created along the way and with community support. Everyday has been a pleasure, there has been some sadness in between the great days, but Chief Tracey said he found a reason to laugh every day.

Postponement of Public Hearing for Introductory #10 -2023

Mayor Larsen explained that at the previous Board Meeting, July 31, 2023, it was announced that the Herrick Park Legislation, Introductory # 10-2023 would be scheduled for the meeting taking place today. It has been decided that the Public Hearing will be postponed so that more time can be taken to adjust the law accordingly. When the legislation update is complete, the Introductory will be announced for Public Hearing.

Chris Hines – Herrick Park Basketball Courts

LandTek, the contractor that did the renovation work for the softball field, tennis courts, and the football field in Herrick Park, has now been asked to complete the installation of the basketball courts in Herrick Park. Chris Hines of LandTek first presented pictures of the completed renovation work in Herrick Park. Directly thereafter, the new proposed location of the basketball courts was shown, being parallel to the Stop and Shop Parking Lot and in between the playground and Newtown Lane. The basketball courts will be considered comparable to the size utilized for middle school play and placed side by side. Mr. Hines then presented pictures of previous projects LandTek has completed including at Springs School, North Sea Community Park, Stephen Hands Park, Plainview Old Bethpage Middle School, and John Street School, among others.

PUBLIC COMMENT:

Michael Bebon, a Village Resident, shared that he is in favor of the installation of the basketball courts in Herrick Park.

Billy Hajek – SEQRA Analysis of Herrick Park Renovations

Village Planner Billy Hajek stated that he conducted a SEQRA Review for the construction of the two basketball courts to be built in Herrick Park. He then explained the SEQRA Review process. Prior to an agency making a decision on an action, such as building something or adopting land use or zoning legislation, the New York State Environmental Quality Review Act requires that an evaluation of the project be conducted, which will classify it as a Class 1 Action, Class 2 Action, or an Unlisted Action. Once the project is classified, the Environmental Assessment Forms 1, 2, and 3 are referred to, which will conclude whether or not the project will have an adverse impact on the environment. SEQRA Review can end when the review has a Negative Declaration, which then would lead to the Board's approval or denial of a given project. On the contrary, a Positive Declaration signifies that the project has the potential to have a significant impact on the environment. The installation of the basketball courts in Herrick Park has been classified as an unlisted action by Mr. Hajek as there are no significant adverse effects on the environment, and thus SEQRA Review can end.

PUBLIC COMMENT CONTINUED:

David Ganz, a Village Resident, made a few requests including obtaining a copy of the SEQRA documents for the installation of the basketball courts in Herrick Park, asking for a way to subscribe to alerts on the new Village Website, suggesting the installation of additional speed bumps in the Village, and lastly, he explained his concerns regarding Greener Consulting.

Jennifer Stephens, Roy Mabry's Niece, asked if the proposed location of the basketball courts will be too close to the pavilion or playground in Herrick Park. Mr. Hines explained that a 10-foot buffer is required between the proposed courts and other amenities in the park.

MOTIONS/RESOLUTIONS:

Resolution #2-2023; Approve claim vouchers for the month of July.

Trustee Amaden: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye.
Trustee Sandra Melendez:	Aye.
Trustee Carrie Doyle:	Aye.
Trustee Amaden	Aye.
Mayor Larsen:	Passed and carried.

Resolution #3-2023; Approve Warrants as listed:

#76	7/31/2023	LOSAP-JULY'23
#77	7/31/2023	GEN FUND #2-JULY'23
#1	8/18/2023	GEN FUND #1-AUG'23

21696

#2 8/18/2023 GEN FUND-WARRANT-AUG'23
#3 8/18/2023 CAPITAL FUND-AUG'23

Deputy Mayor Minardi: Motion to accept. Trustee Melendez: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye.
Trustee Sandra Melendez: Aye.
Trustee Carrie Doyle: Aye.
Trustee Amaden: Aye.
Mayor Larsen: Passed and carried.

Resolution #4-2023; Approve departmental reports.

Deputy Mayor Minardi: Motion to accept. Trustee Amaden: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye.
Trustee Sandra Melendez: Aye.
Trustee Carrie Doyle: Aye.
Trustee Amaden: Aye.
Mayor Larsen: Passed and carried.

Resolution #5-2023; Approve the East Hampton Fire Department's Annual Main Beach Fireworks Fundraiser scheduled on Saturday, August 19th, 2023 with a rain date of Sunday, August 20th and will commence at approximately 8:30 p.m. (per letter from Duane Forrester dated July 22nd, 2023).

Deputy Mayor Minardi: Motion to accept. Trustee Melendez: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye.
Trustee Sandra Melendez: Aye.
Trustee Carrie Doyle: Aye.
Trustee Amaden: Aye.
Mayor Larsen: Passed and carried.

Resolution #6-2023; Notice to bidders for Drinking Fountain at Main Beach Pavilion at 104 Ocean Avenue, with the bid opening to be held on Friday, September 1st, at 2:00 p.m.

Deputy Mayor Minardi: Motion to accept. Trustee Doyle: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye.
Trustee Sandra Melendez: Aye.
Trustee Carrie Doyle: Aye.
Trustee Amaden: Aye.
Mayor Larsen: Passed and carried.

Resolution #7-2023; Approve 2023-2024 tuition aid payments of \$750 for the following eleven (11) dependent children of Village Employees: Madeleine Brown, Cameron Downs, Jax Cantwell, Julia Erickson, James Foster, Gabrielle Miller, Lilia Schaefer, Grace Turza, Daniel Wilson, Makenzie Wilson and Sophia Yardley.

Deputy Mayor Minardi: Motion to accept. Trustee Doyle: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye.
Trustee Sandra Melendez: Aye.
Trustee Carrie Doyle: Aye.
Trustee Amaden: Aye.
Mayor Larsen: Passed and carried.

Mayor Larsen explained that this Tuition Fund was organized by Village Resident Tom Lee, who passed away this past February. He then thanked Mr. Lee's family for continuing the fund.

Resolution #8-2023; Resolved the 2023-2024 Village Budget is hereby amended to increase estimated revenue and appropriations in the amount of \$476,565.09 for expenditures funded by the Employee Benefit Leave Reserve (EBLR) Fund.

Deputy Mayor Minardi: Motion to accept. Trustee Doyle: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye.
Trustee Sandra Melendez: Aye.
Trustee Carrie Doyle: Aye.
Trustee Amaden: Aye.
Mayor Larsen: Passed and carried.

Resolution #9-2023; Approve the one-year extension of the current contracts listed below for one year with no change to contract terms (per August 8th, 2023 memo from D. Collins).

- Street Drain Cleaning 8/1/23-7/31/24 Environmental Services
- Crack Sealing & Seal Coating 11/1/23-10/30/24 Pavemaster

Deputy Mayor Minardi: Motion to accept. Trustee Melendez: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye.
Trustee Sandra Melendez:	Aye.
Trustee Carrie Doyle:	Aye.
Trustee Amaden	Aye.
Mayor Larsen:	Passed and carried.

Resolution #10-2023; Approve \$20,989.27 quote for nine additional LEX45 trash receptacles and additional liners from Anova Furnishings (*per August 3rd, 2023 memo from D. Collins*).

Deputy Mayor Minardi: Motion to accept. Trustee Melendez: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye.
Trustee Sandra Melendez:	Aye.
Trustee Carrie Doyle:	Aye.
Trustee Amaden	Aye.
Mayor Larsen:	Passed and carried.

Resolution #11-2023; Adopt negative SEQRA Declaration with respect to Herrick Park Basketball Courts.

Deputy Mayor Minardi: Motion to accept. Trustee Doyle: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye.
Trustee Sandra Melendez:	Aye.
Trustee Carrie Doyle:	Aye.
Trustee Amaden	Aye.
Mayor Larsen:	Passed and carried.

Resolution #12-2023; Approve Herrick Park Basketball Courts project design by LandTek Group.

Deputy Mayor Minardi: Motion to accept. Trustee Doyle: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye.
Trustee Sandra Melendez:	Aye.
Trustee Carrie Doyle:	Aye.
Trustee Amaden	Aye.
Mayor Larsen:	Passed and carried.

Resolution #13-2023; Approve \$240,416.10 scope of work from LandTek Group for Herrick Park Basketball Courts construction to be paid from the General Fund.

Deputy Mayor Minardi: Motion to accept. Trustee Melendez: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye.
Trustee Sandra Melendez:	Aye.
Trustee Carrie Doyle:	Aye.
Trustee Amaden	Aye.
Mayor Larsen:	Passed and carried.

Resolution #14-2023; Approve the Annual Maintenance/Extended Service Plan for Priority Dispatch System ESP (P) M Agreement for the contract period of 8/31/23 through 8/30/24 at the cost of \$8,400.00 (*per August 1st, 2023 memo from Chief Tracey*).

Deputy Mayor Minardi: Motion to accept. Trustee Amaden: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye.
Trustee Sandra Melendez:	Aye.
Trustee Carrie Doyle:	Aye.
Trustee Amaden	Aye.
Mayor Larsen:	Passed and carried.

Resolution #15-2023; Approve the SQL Server Monitoring Service w/G Force Data for the contract period of 9/1/23–8/31/24 at the cost of \$6,985.00 (*please refer to Chief Tracey's August 7th, 2023 memo*)

Deputy Mayor Minardi: Motion to accept. Trustee Melendez: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye.
Trustee Sandra Melendez:	Aye.
Trustee Carrie Doyle:	Aye.
Trustee Amaden	Aye.
Mayor Larsen:	Passed and carried.

Resolution #16-2023; Approve the 4% increase in Police Officer Edward Reid's base salary as per the P.B.A. Contract for college credits, effective August 16, 2023 (*per August 2nd, 2023 memo from Chief Tracey*)

Deputy Mayor Minardi: Motion to accept. Trustee Amaden: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye.
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21698

Trustee Sandra Melendez:	Aye.
Trustee Carrie Doyle:	Aye.
Trustee Amaden	Aye.
Mayor Larsen:	Passed and carried.

The meeting was adjourned at 11:54am, so moved by Deputy Mayor Minardi, Seconded by Trustee Melendez.

FILED
VILLAGE OF EAST HAMPTON, NY
DATE: 11/20/23
TIME: 12:36 PM

Gabielle McKay