

**BOARD OF TRUSTEES
SEPTEMBER 15, 2023
LTV STUDIOS, 75 INDUSTRIAL ROAD,
WAINSCOTT, NY 11975**

Those Present Were: Chris Minardi, Deputy Mayor
Sandra Melendez, Trustee
Carrie Doyle, Trustee
Marcos Baladrón, Village Administrator
Lisa Perillo, Village Attorney
Lorraine McKay, Executive Assistant
Hugh King, Village Historian
Jeffrey Erickson, Acting Chief
Robert J. Capozzola, EMT
Michael Bebon, Village Resident
Steven Albin, Lawyer of Michael Bebon

Those Absent Were: Jerry Larsen, Mayor
Sarah Amaden, Trustee

Mayor's Announcements

Deputy Mayor Chris Minardi conducted the meeting in Mayor Larsen's absence. Mr. Minardi stated that all Village Beaches are closed due to poor weather conditions on Friday, September 15, and Saturday, September 16, and that this is also in effect within East Hampton Town.

Hugh King – Parades and Village History in the Month of September

Village Historian Hugh King stated that the total number of parades held this year in the East Hampton Area, both Village and Town, is the highest ever. This includes the St. Patrick's Day Parade, Pride Parade, Hispanic Day Parade, 375th Anniversary of the Town of East Hampton Parade, and the Veteran's Day Parade. Mr. King then provided information on what had been accomplished in the month of September in Village history from 1920 to 1929. This included Village Voters defeating a proposition to pave Ocean Avenue and James Lane in 1921 and Village Ordinance #7, which allowed the Village Board or the Fire Chief or his assistant to enter buildings to check on improper storage of flammable or combustible materials with a fine of \$10 if found. Additionally, Edward Morfid, the first Police Chief in East Hampton Village, resided at what is now the 1770 House. During his time as chief, he opened up Dayton Lane in 1926, and managed the East End Hardware Corporation. In September of 1927, the purchase of Home Sweet Home was voted on by Village Residents and was bought for \$60,000. Mr. King then listed various shops' names and locations from the 1920's, and what stores are located there today.

Acting Chief, Captain Jeffrey Erickson

Deputy Mayor Minardi announced that Captain and Executive Officer Jeffrey Erickson will be stepping forward as the Acting Chief of Police in absence of Police Chief Michael Tracey, who is utilizing accrued vacation days until he retires on March 1st of 2024. Mr. Minardi stated that it is a privilege and an honor to work beside Mr. Erickson. Village Administrator Marcos Baladrón explained Mr. Erickson's role as Executive Officer and his ability to be a part of every process that is accomplished at the Police Department. Mr. Erickson stated that he is both honored and humbled by the Board's decision to extend this opportunity. He then thanked the Emergency Services Department for their commitment to providing reliable service to the public. Mr. Erickson commended Lieutenant Jack Bartelme, who is being promoted to Executive Officer, for his loyalty and ability to cooperate with others. Acting Chief of Police Erickson thanked the Village Administrator Marcos Baladrón and Village Treasurer Dominique Cummings for their efforts in supporting the Police Department when creating the Village Budget. East Hampton Village Police Department is well funded, which is a reflection on the equipment, response time, and technology used daily to help those in need. He concluded by thanking his wife and daughter for their support throughout his career.

Executive Officer, Lieutenant Jack Bartelme

Deputy Mayor Minardi congratulated Lieutenant Jack Bartelme who is being promoted to Executive Officer under Acting Chief of Police Jeffrey Erickson.

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New Hire, EMT – Paramedic Robert J. Capozzola

Mr. Minardi announced that Robert J. Capozzola is to be hired as an EMT. He added that the Village is excited to have Mr. Capozzola, as he will be a great addition. Acting Chief Erickson stated that Mr. Capozzola has worked part-time for the Village as a Paramedic for two years and that he stepped up when a full-time paramedic resigned. The Board of Trustees support the hiring of additional EMS personnel.

Public Comment:

Michael Bebon, a Village Resident, commented on the sound levels of the music played during the Hispanic Day Festival on Saturday, September 9th.

Steven Albin, representing Michael Bebon, explained that the attachment referenced in accordance with proposed Resolution #39-2023, the contract with LandTek, was not found in the Agenda Packet for this meeting. He then requested a copy of this attachment. Mr. Baladrón explained that the Agenda Packet for the August Meeting included this attachment, as that is when the scope of work was discussed.

MOTIONS/RESOLUTIONS:

Resolution #17-2023; Approve claim vouchers for the month of August.

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Resolution #18-2023; Approve Warrants as listed:

#4	8/31/2023	GUARANTEES-AUG'23
#5	8/31/2023	GEN FUND #2-AUG'23
#6	8/31/2023	LOSAP-AUG'23
#7	9/15/2023	GEN FUND #1-SEPT'23
#8	9/15/2023	GEN FUND-WARRANT-SEPT'23
#9	9/15/2023	CAPITAL FUND-SEPT'23

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Resolution #19-2023; Approve minutes from meeting held on April 21st, of 2023.

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Resolution #20-2023; Approve departmental reports.

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Resolution #21-2023; Deem surplus and remove from fleet inventory the listed vehicles in accordance with the Fire Department's apparatus replacement program (*per August 28th, 2023 memo from G. Turza*).

Trustee Doyle: So moved. Trustee Melendez: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Resolution #22-2023; Approve the sale by Signal 5 Fire Apparatus the following surplus fire apparatus/vehicles from the Fire Department:

2015 Chevrolet Tahoe Command Unit – Asset Tag# 2217, Vin# 1GNSK3EC8FR680328 (9-1-30)
 1997 Spartan / 3D 1500/500 Pumper – Asset Tag# 378, Vin# 457CT1098YC023104 (9-1-3)
 2002 Pierce Dash 1500/300/ Midmount Tower Quint – Asset Tag# 896, Vin# 4P1CT02S32A0029039 (9-1-1)

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.

Deputy Mayor Minardi: Passed and carried.

Resolution #23-2023; Accept offer of \$225,000 from the Glade Springs Fire Department for the purchase of 2002 Pierce Dash 1500/300/ Midmount Tower Quint – Asset Tag# 896, Vin# 4P1CT02S32A0029039 (9-1-1) (*per September 11th, 2023, memo from G. Turza*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez: Aye.

Trustee Doyle: Aye.

Deputy Mayor Minardi: Passed and carried.

Resolution #24-2023; Approve Pavemaster's following proposal for the Emergency Services Building parking lot: Crack Sealing \$21,233 – Fall 2023 and Seal Coating \$12,764.49 – Spring 2024 (*per September 7th, 2023 memo from D. Collins*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez: Aye.

Trustee Doyle: Aye.

Deputy Mayor Minardi: Passed and carried.

Resolution #25-2023; Approve the \$9,300 estimate from Long Island Mason & Concrete Corp. for concrete sidewalk installation on Pantigo Road (*per August 29th, 2023 memo from D. Collins*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez: Aye.

Trustee Doyle: Aye.

Deputy Mayor Minardi: Passed and carried.

Resolution #26-2023; Deem as surplus and approve the sale (online by Auctions International) of assorted vehicles, equipment, parts and miscellaneous listed in David Collins August 28th, 2023 memo.

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez: Aye.

Trustee Doyle: Aye.

Deputy Mayor Minardi: Passed and carried.

Resolution #27-2023; Approve standardization on the purchase of replacement doors at Village beaches as listed in David Collins August 28th, 2023 letter.

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez: Aye.

Trustee Doyle: Aye.

Deputy Mayor Minardi: Passed and carried.

Resolution #28-2023; Deem surplus of three (3) Life-Pak 500 AEDs EHV ID # 229/232/920 (outdated and beyond repair) to be traded in towards the purchase of three (3) new AED Units (*per September 6th, 2023 memo from Acting Chief Erickson*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez: Aye.

Trustee Doyle: Aye.

Deputy Mayor Minardi: Passed and carried.

Resolution #29-2023; Deem surplus and decommission 2013 Ford Taurus, EHV ID # 2055, Vin# 1FAHP2M84DG213563 (*per September 6th, 2023 memo from Acting Chief Erickson*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez: Aye.

Trustee Doyle: Aye.

Deputy Mayor Minardi: Passed and carried.

Resolution #30-2023; Employ Robert J. Capozzola as a F/T EMT - Paramedic at the starting annual salary of \$66,000, effective October 1st, 2023 (*per September 6th, 2023 memo from Acting Chief Erickson*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez: Aye.

Trustee Doyle: Aye.

Deputy Mayor Minardi: Passed and carried.

Mr. Minardi welcomed Robert Capozzola.

Resolution #31-2023; Employ Nicholas Lavelle as a part-time police officer at the hourly rate of \$30.00, effective September 16th, 2023 and placed on immediate Leave of Absence while attending the Suffolk

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Co. Police Academy. There will be no cost to the Village until he has completed the Part-Time Police Academy (*per September 6th, 2023 memo from Acting Chief Erickson*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Mr. Minardi welcomed Nicholas Lavelle.

Resolution #32-2023; Approve listed Traffic Control Specialists and Traffic Control Officers to work during the winter months 9/18/23 – 5/13/24 for recall assignments, maximum of 20 hours per week (*per September 6th, 2023 memo from Acting Chief Erickson*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Resolution #33-2023; Approve listed Paramedics / EMT-Bs to work during the winter months 9/18/23 – 5/13/24 for recall assignments, maximum of 20 hours per week (*per September 6th, 2023 memo from Acting Chief Erickson*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Resolution #34-2023; Approve list of special events for winter months (9/15/23 - 5/13/24) that require Traffic Control Officers (*per September 6th, 2023 memo from Acting Chief Erickson*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Resolution #35-2023; Approve \$3.00 hourly wage increase to \$35.00 for part time mason Jose Londono, effective August 14th, 2023 retroactively (*per September 11th, 2023 memo from D. Collins*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Resolution #36-2023; Approve list of 2023 beach employees to work the extended season (9/15/23 through 10/15/23) with no change to their current hourly rate or employment position (*per September 11th, 2023 memo from D. Smith*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Resolution #37-2023; Accept \$5,875 bid from Beachum Recreation for ADA Drinking Fountain at Main Beach Pavilion, 104 Ocean Avenue.

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Resolution #38-2023; Approve amendment to the Village Employee Policy for EMS Response.

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Resolution #39-2023; Approve the agreement between the Incorporated Village of East Hampton and The Landtek Group, Inc., piggybacking on Town of Huntington General Construction Contract (Contract #ES 2022-04/O-E) and the Town of Huntington Sports Court Requirements Contract (Contract #GS 2022-03/O-E), for the relocation and rebuilding of the Herrick Park basketball courts and related site improvements.

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Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Resolution #40-2023; Employ Kathleen T. Lynch as an hourly employee with the Village's EMT-B Program at the starting rate of \$28/hr, effective immediately, pending completion of a background check (*per September 13th, 2023 memo from Acting Chief Erickson*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Mr. Minardi welcomed Kathleen Lynch.

Resolution #41-2023; Accept new Fire Department members Michael Esposito (Engine Co. No. 2) and Jhimy Alban (Engine Co. No. 4) (*per September 13th, 2023 memo from Chief Forrester*)

Trustee Melendez: So moved. Trustee Doyle: Seconded. Deputy Mayor Minardi: All in favor?

Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Deputy Mayor Minardi:	Passed and carried.

Mr. Minardi welcomed Michael Esposito and Jhimy Alban to the East Hampton Fire Department.

The meeting was adjourned at 11:20am, so moved by Trustee Doyle, and seconded by Trustee Melendez.

FILED
VILLAGE OF EAST HAMPTON, NY
DATE: 11/20/23
TIME: 12:36 PM

Gabrielle McKay