

**BOARD OF TRUSTEES
OCTOBER 20, 2023
REGULAR MEETING
LTV STUDIOS, 75 INDUSTRIAL ROAD,
WAINSCOTT, NY 11975**

Those Present Were: Jerry Larsen, Mayor
Chris Minardi, Deputy Mayor
Sandra Melendez, Trustee
Carrie Doyle, Trustee
Sarah Amaden, Trustee
Marcos Baladrón, Administrator
Tim Hill, Village Attorney
Lorraine McKay, Executive Assistant
Hugh King, Historian
Jeffrey Erickson, Acting Chief of Police
James P. Foster, Public Safety Dispatcher III
Michael Reid, Public Safety Dispatcher II
Gabrielle McKay, Deputy Clerk
Michael Bouker, Deputy Superintendent of Public Works

Those Absent Were:

MAYOR'S ANNOUNCEMENTS:

A moment of silence was held for the passing of Fred Yardley, who was the Village Beach Manager from 1979-1989.

Deputy Mayor Minardi spoke about the plans for Halloween. Certain streets will be blocked off including Sherrill Road, Newtown Lane, McGuirk, and Cooper Lane to be the "core Halloween district" There will be porta potties, extra police and traffic control officers on patrol in the area. Additionally, directly after school gets out, children will begin to walk throughout the Commercial District to trick-or-treat at the stores. Mr. Minardi added that there is a candy assistance program in place for residents who cannot afford to purchase candy. He then thanked Dylan's Candy Bar on Main Street for their donation of candy to the Village.

Hugh King – Muchmore Storefronts and Nelson Osborne

Mr. Muchmore was a pharmacist that was established where White's Pharmacy is today. His son Ernest Muchmore had a store directly next to the pharmacy. Items sold or provided at the pharmacy included postcards from Germany and an official ballot for the Village Elections. Mr. King then presented a tax warrant sent to Nelson Osborne, the president of the Village at the time. The Village Clerk's Office has gone up in flames, however all records were saved – including the presented tax warrant. An article from the Star was the read in reference to the tax warrant and fire.

Chief Erickson and PSD III James P. Foster - Promotion of Michael Reid to Public Safety Dispatcher II

Chief of Police Jeff Erickson announced that Michael Reid will be promoted to Public Safety Dispatcher II. Public Safety Dispatcher III JP Foster then congratulated Michael. Mayor Larsen explained that not enough credit is given to the work that dispatchers do and thanked them all for their hard work.

Appointment of Gabrielle McKay as Village Deputy Clerk

Mayor Larsen explained that Gabrielle McKay is being appointed to Village Deputy Clerk. She started with the Village this past January and has proven herself to be an asset to the Village. Pam Bannett, the Village Clerk, will be retiring at the end of December and Ms. McKay was recommended by her and the Administrator Marcos Baladrón to step forward into this role. Directly thereafter, Mayor Larsen swore in Gabrielle McKay to the position. Mr. Larsen then went on to say how exciting it is to have a younger generation working for the Village.

BOARD DISCUSSION: Muchmore Lane Landscaping / Michael Bouker

Deputy Superintendent of Public Works Michael Bower provided insight into the expansion of the Herrick Park property, in which 8 Muchmore Lane, acquired by the Village, is to be added. A diagram was then presented, demonstrating that the old hedge and fence on this property is to be removed. The existing plant material will be used to screen in the side of the property closest to the neighboring properties on Muchmore Lane. The presented diagram shows both what the property currently looks like and also what the Village is aiming to accomplish. PSEG is to remove a few trees that are considered hazardous as they are interfering with the electric lines on the property and the Village will clear up the right of way. Superintendent of Public Works Dave Collins is working on getting prices for this project, once those are solidified, the project will be able to move forward. Mayor Larsen explained that this will be a nice change for the residents on Muchmore Lane. Mr. Bouker has spoken with the Ladies Village Improvement Society on the project, in which they have no problems with the tree removal.

PUBLIC COMMENT:

No public comment took place.

MOTIONS/RESOLUTIONS:

Resolution #45-2023; Approve claim vouchers for the month of September.

Trustee Doyle: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #46-2023; Approve Warrants as listed:

#10	9/30/2023	GUARANTEES-SEPT'23
#11	9/30/2023	GEN FUND #2-SEPT'23
#12	9/30/2023	LOSAP-SEPT'23
#13	10/20/2023	GEN FUND #1-OCT'23
#14	10/20/2023	GEN FUND-WARRANT-OCT'23
#15	10/20/2023	CAPITAL FUND-OCT'23

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #47-2023; Approve Budget Transfer Schedule #1, Reference #1, dated October 2023.

Trustee Doyle: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #48-2023; Approve minutes from meetings held on May 19th, June 16th, July 5th, July 31st, and August 9th of 2023.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #49-2023; Approve departmental reports.

Trustee Doyle: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye

Mayor Larsen: Passed and carried.

Resolution #50-2023; Approve assigned funds.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye
Trustee Melendez: Aye.
Trustee Doyle: Aye.
Trustee Amaden: Aye
Mayor Larsen: Passed and carried.

Resolution #51-2023; Approve employment of Jacob N. Weinstein as an hourly employee with the Village's EMT-B Program at the hourly rate of \$28.00, effective immediately, pending completion of background check (*per October 12th, 2023 memo from Acting Chief Erickson*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye
Trustee Melendez: Aye.
Trustee Doyle: Aye.
Trustee Amaden: Aye
Mayor Larsen: Passed and carried.

Resolution #52-2023; Approve Annual Maintenance/Service Contract (11/3/23– 11/2/24) with Mayday Communications in the amount of \$5,080 for the Emergency Radio Operations & Dispatch's audio log voice recording system.

Trustee Doyle: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye
Trustee Melendez: Aye.
Trustee Doyle: Aye.
Trustee Amaden: Aye
Mayor Larsen: Passed and carried.

Resolution #53-2023; Approve the \$234,000 quote from Motorola Solutions and Integrated Wireless Technologies for an Aviat microwave link to replace the existing microwave uwave on the Village tower at 1 Cedar Street (*per July 26th, 2023 memo from J.P. Foster*).

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye
Trustee Melendez: Aye.
Trustee Doyle: Aye.
Trustee Amaden: Aye
Mayor Larsen: Passed and carried.

Public Safety Dispatcher III J.P. Foster explained that this is the radio system utilized by the dispatch at 1 Cedar Street. The frequency get transferred over a microwave dish from the headquarters over to the microwave dish located on the Prime Site – 159 Pantigo Road, where the Town of East Hampton radio towers are located. This is an over the air secure public safety ethernet connection. Without this connection, no one who utilizes this system would be able to talk over the radio. These microwave links last around ten years and are to be replaced.

Resolution #54-2023; Approve the \$5,783 of additional charges for changes to the new Pierce Fire Apparatus Mobile Command Van (Unit 411) for the Police Department, original purchase approved per Resolution #89-2021 (*per July 26th, 2023 memo from Acting Chief J. Erickson*).

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye
Trustee Melendez: Aye.
Trustee Doyle: Aye.
Trustee Amaden: Aye
Mayor Larsen: Passed and carried.

Resolution #55-2023; Approve removal of the paper artifacts (accession numbers 16.2-25.2.780) from the storage area at Home Sweet Home Museum to place on display in the Long Island Room of the East Hampton Library.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye
Trustee Melendez: Aye.
Trustee Doyle: Aye.

Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Village Historian Hugh King explained that there are about ten boxes of artifacts – in acid free boxes and envelopes - located in the storage in Home Sweet Home. Home Sweet Home does not have a climate controlled environment for these artifacts to be stored in. The Long Island Room at the East Hampton Library is climate controlled. All documents will be scanned, in which Mr. King will have a copy. If anyone wishes to view the artifacts, they will be much more easily accessible.

Resolution #56-2023; Approve Change Order #13 for Herrick Park Phase I A Renovation Project from LandTek in the amount of \$31,047.25.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #57-2023; Approve Commercial Instrumentation Services vendor as the Village HVAC Contractor (*per October 12, 2023 memo from D. Collins*).

Trustee Doyle: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #58-2023; Approve correction to Resolution #26-2023 to remain in service, one (1) 2001 International 4300 Dump Truck #12 Vin# HTSCAAM71H342641, Asset# 001367 (*per October 5th, 2023 memo from D. Collins*).

Trustee Melendez: So moved. Trustee Doyle: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #59-2023: Approve standardization on the purchase of semi-automated trash carts to be used at Various Village facilities (*per September 25th, 2023 memo from D. Collins*).

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #60-2023; Deem as surplus and approve the sale (online by Auctions International) of a vehicle, equipment, parts and miscellaneous listed in David Collins October 1st, 2023 memo.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #61-2023; Approve the \$2,273 additional charges for changes to the new Fire Department Brush Truck (FD unit designation 9-1-10) with the vendor Firematic Supply Corp., original purchase approved Reso #57-2022 (*per Oct. 18th, 2023 memo from G. Turza*).

Trustee Doyle: So moved. Trustee Amaden: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #62-2023; Deem surplus and decommission 1985 GMC Van, Vin# ending in 3506293, including generator, remanufactured engine and a/c unit (*per October 13th, 2023 memo from Acting Chief J. Erickson*).

Trustee Doyle: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #63-2023; Approve the purchase of one (1) 2023 Ford Interceptor Utility Police Vehicle from Nielsen Ford of Morristown, Negometrix Bid # 14712 at the total purchase price of \$65,550.82 (*per October 19th, 2023 memo from Acting Chief J. Erickson*).

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #64-2023; Approve Museum Tour Guides Jonda Stilwell (\$20 an hour) and Francine Hanford (\$18 an hour) to work during winter months on a call-in basis at their current rates of pay, effective September 18th, 2023 to May 13th, 2024.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #65-2023; Approve the promotion of Michael A. Reid, Public Safety Dispatcher I to PSD II, effective November 1st, 2023, at a salary of \$117,919 (*per September 25th, 2023 memo from Acting Chief Erickson*).

Trustee Doyle: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Mayor Larsen congratulated Michael Reid.

Resolution #66-2023; Approve appointment of Gabrielle McKay as the Village Deputy Clerk at an annual salary of \$70,000, effective November 1st, 2023.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Mayor Larsen congratulated Gabrielle McKay.

Resolution #67-2023; Approve employment of Devon G. Mansir as Automotive Mechanic I of the Department of Public Works effective November 1st, 2023 at a starting salary of \$70,000 (*per October 12, 2023 memo from D. Jaycox*).

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Mayor Larsen congratulated Devon Mansir.

21712

Resolution #68-2023; Approve change in status to Exempt for listed members of the Department of Emergency Medical Service (EMS) (per July 1st, 2023 memo from M. Mott).

Trustee Doyle: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #69-2023; Approve change in status to Resigned for listed members of the Department of Emergency Medical Service (EMS) (per July 1st, 2023 memo from M. Mott).

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #70-2023; Authorize dismissal of Ian Hoyt from the Department of Emergency Services (EMS) (per July 1st, 2023 memo from M. Mott).

Trustee Amaden: So moved. Trustee Melendez: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #71-2023; Notice to Bidders for the repair of the Emergency Services Building Public Meeting Room at 1 Cedar Street with the bid specs available on November 2nd, 2023 and the bid opening to be held on November 21st, 2023 at 2:00 pm at Village Hall.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #72-2023; Notice for public hearing to be held on November 17th, 2023 at 11:00 a.m. at LTV Studios, 75 Industrial Road, Wainscott, regarding sanitary easement on 41-47 Main Street and 56-68 Park Place for septic system upgrade.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #73-2023; Notice for public hearing to be held on November 17th, 2023 at 11:00 a.m. at LTV Studios, 75 Industrial Road, Wainscott, for Introductory #11-2023, a proposed local law amending the code of the Village of East Hampton, Chapter 192 (Moratorium on Tennis Court & Pickleball Court Conversions) with an extension of 6 months.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.
Trustee Amaden:	Aye
Mayor Larsen:	Passed and carried.

Resolution #74-2023; Notice for public hearing to be held on November 17th, 2023 at 11:00 a.m. at LTV Studios, 75 Industrial Road, Wainscott, for Introductory #12-2023, a proposed local law amending the code of the Village of East Hampton, Chapter 35 (Officers and Employees) Article 1 Residency Requirement.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi:	Aye
Trustee Melendez:	Aye.
Trustee Doyle:	Aye.

Trustee Amaden: Aye
 Mayor Larsen: Passed and carried.

Resolution #75-2023; Notice for public hearing to be held on November 17th, 2023 at 11:00 a.m. at LTV Studios, 75 Industrial Road, Wainscott, for Introductory #13-2023, a proposed local law amending the code of the Village of East Hampton, Chapter 68 (Animals) Article 1 Dog Control.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye
 Trustee Melendez: Aye.
 Trustee Doyle: Aye.
 Trustee Amaden: Aye
 Mayor Larsen: Passed and carried.

Resolution #76-2023; Approve 2024–2025 Renewal Agreement with LTV.

Trustee Melendez: So moved. Trustee Doyle: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye
 Trustee Melendez: Aye.
 Trustee Doyle: Aye.
 Trustee Amaden: Aye
 Mayor Larsen: Passed and carried.

Resolution #77-2023; Acknowledge the \$23,600 Grant Award from the Division of Criminal Justice Services (DCJS) with federal funds through the Bureau of Justice Assistance (BJA) for the purchase of Livescan equipment.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye
 Trustee Melendez: Aye.
 Trustee Doyle: Aye.
 Trustee Amaden: Aye
 Mayor Larsen: Passed and carried.

Resolution #78-2023; Approve attendance of two (2) Village employees to attend the 2023 NYCOM Fall Training School in Lake Placid, New York.

Trustee Melendez: So moved. Deputy Mayor Minardi: Seconded. Mayor Larsen: All in favor?

Deputy Mayor Minardi: Aye
 Trustee Melendez: Aye.
 Trustee Doyle: Aye.
 Trustee Amaden: Aye
 Mayor Larsen: Passed and carried.

The meeting was adjourned at 11:25am, so moved by Trustee Melendez and seconded by Deputy Mayor Minardi.

FILED
 VILLAGE OF EAST HAMPTON, NY
 DATE: 2/22/24
 TIME: 10:12 a.m.

Gabrielle McKay